



श्री ब्रह्मानंद स्वामी शिक्षण प्रसारक मंडळाचे

# कला व वाणिज्य महाविद्यालय

दोढी बु. ॥, ता. सिन्नर, जि. नाशिक २: ०२५५१ - २२९९८७

महा. शासन मान्यता क्र. एनजीसी २००३/ममवि/(१/०३)/माशि-३ दि. १५/७/२००३  
पुणे विद्यापीठ संलग्न क्रमांक : (ID No PUN/NS/AC/74/2003) web- www.dodicolleg.org  
E-Mail: ID=artsandcommercecollege\_dodibk@rediffmail.com AISHE Code C 42105




**1.3.1: Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**  
The college has follows the curriculum prescribed by the affiliated university. The Cross- cutting issues are as follows:

Sr.No	Program	Course Title	Code	Cross-Cutting Issues
1	FYBA	Mantrupanchak Kavitasangrah	1027	Gender Issues
2	TYBA	Political Ideology	3167	
3	FYBA	Vittal to Aala Aala & Handabhar chadanya	11022B	
4	FYBA	Marathi Sahity Katha Ani Bhashik Koushaly Vikas	11021A	
5	FYBA	Indian Economy – Problems & Prospects	1157	
6	FYBA	Indian Economics Environment	11151/52	
7	FYBCOM	Business Economic	233	
8	SYBA	Introduction To Political Science	23164	
9	SYBA	Adhunik Kavya	23093	
10	TYBA	Indian Economics Development	35153	
11	TYBCOM	Indian & Global Economic Development	343	
12	TYBA	Compulsory English	35001	Environment and Sustainability
13	TYBA	Appreciating Novel	35331	
14	FYBA	Element of Geomorphology	1207	
15	FYBA	Indian Economy Problem & Prospect	1157	
16	FYBA	Indian Economic Environment	11151/52	
17	FYBA	Marathi Sahitya	11021/22	
18	SYBA	Environment Awareness	2999	
19	SYBA	Bhashik Koushaly Vikas ani Adhunik Marathi Sahity	24022/23	
20	SYBA	Environmental Geography	23204	
21	SYBA	Environmental Science	23999	
22	SYBCOM	Environmental Awareness	239	
23	SYBA	Environmental Awareness	23999	
24	FYBA	Compulsory English	11001	
25	TYBA	Appreciating Novel	35331	
26	TYBA	Regional Geography Of India	3207	Social Ethics
27	FYBA	Compulsory English	1017	

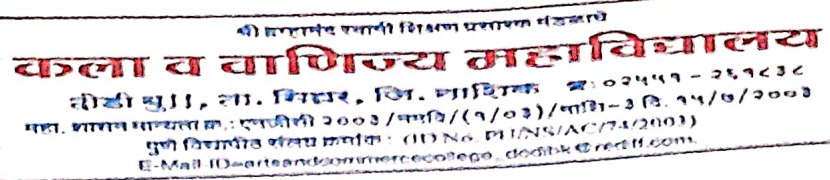


28	FYBA	Marathi Sahitya	11021	
29	FYBA	Indian Economic Problem & Prospects	1157	
30	FYBA	Indian Economics Environment	11151	
31	FYBA	Compulsory English	11001	
32	FYBCOM	Bhasha Sahitya ani Kaushalya Vikas	117B	
33	SYBA	Compulsory English	23001	
34	SYBA	Samajik Natak Natsamrat	2028	
35	SYBA	Bhashik Kaushalya Vikas Ani Aadhunik Marathi Sahitya-Lalit Gadya Sahityarang	24021	
36	SYBA	Micro Economics	11151/52	
37	SYBA	Samajik Natak	2028	
38	SYBCOM	Business Economics	243	
39	TYBA	International Economics	35151	
40	TYBA	Local Self Government In Maharashtra	35164/65	
41	TYBA	Indian Economic Development	1157	
42	TYBCOM	Indian & Global Economic Development	343	
43	FYBA	Democracy, Election & Governance	12999	Human rights
44	FYBA	Marathi Sahitya	11021	
45	FYBA	Introduction To Indian Constitution	11161	
46	SYBA	Political Theory and Concept	2169	
47	SYBA	Bhashik Kaushalya Vikas	23023	
48	SYBA	Micro Economics	23151	
49	SYBA	Western Political Thought	23161	
50	SYBA	Political Journalism	23162	
51	SYBA	Basic Concept of Indian Constitution	23165	
52	SYBA	Madhyayugin Kavya Tatha Upasana Sahitya	23092	
53	TYBA	Public Administration	35161	
54	TYBA	International Relation	35162	
55	TYBCOM	Indian & Global Economic Development	343	
56	FYBCOM	Marketing & Salesmanship	116C	Human Value & Professional Ethics
57	FYBCOM	Marketing & Salesmanship	1253	



  
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श्री सत्यनारायण स्वामी शिक्षण प्रसारक मंडळाने  
**कला व वाणिज्य महाविद्यालय**  
दोडी ब.क. II, ता. सिन्नर, जि. नाशिक ☎ ०२५५५ - २६१२३८  
मता. शासन मान्यता क्र.: एनसीसी २००३/मसवि/(१/०३)/माशि-३ दि. १५/७/२००३  
पुणे विद्यापीठ संस्था क्रमांक : (11) No. PU/NB/AC/74/2003  
E-Mail ID=artandcomsinnarcollege\_dodibk2rediff.com

### 1.3.1 Cross Cutting Issues Programme List

Sr.No	Name of Programe	Typs of Cross Cutting Issues			
		Gender Equality	Professional Ethics	Human Rights	Environmental Awareness
1	Nirbhay Kanya Abhlyan	✓			✓
2	Kanyaratna Abhlyaan	✓		✓	✓
3	Yoga Din		✓		
4	Wachan Prerna Din		✓	✓	✓
5	Nirbhay Kanya Abhiyan				
6	Savitribai Phule Jaynti	✓		✓	



*[Signature]*  
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## सावित्रीबाई फुले पुणे विद्यापीठ, पुणे

**F. Y. B. A. मराठी**

**मराठी विषयाचा पुनर्रचित अभ्यासक्रम- जून २०१९ पासून**

**Choice Based Credit System [CBCS]**

**निवड आधारित श्रेयांक पद्धत**

सत्र	विषयाचे नाव
नियमित अभ्यासक्रम	
पहिले	मराठी साहित्य : कथा आणि भाषिक कौशल्यविकास [CC-1 A]
दुसरे	मराठी साहित्य : एकांकिका आणि भाषिक कौशल्यविकास [CC-1 A]
पर्यायी अभ्यासक्रम	
पहिले	व्यावहारिक व उपयोजित मराठी - भाग १ [CC-1 A]
दुसरे	व्यावहारिक व उपयोजित मराठी - भाग २ [CC-1 A]

## F. Y. B. A. मराठी विषयाचा पुनर्रचित अभ्यासक्रम- जून २०१९ पासून

१. Title of the course: B.A. (मराठी)

२. Preamble of the syllabus:

उच्च शिक्षणासाठी प्रवेश घेणाऱ्या विद्यार्थ्यांची शैक्षणिक पार्श्वभूमी ही ज्ञानरचनावादाची आहे. या विद्यार्थ्यांचे पूर्वानुभव, पूर्वज्ञान हे जिज्ञासा, निरीक्षण, प्रयोग, सर्जनशीलता, उपाययोजना व समस्या निराकरण अशा अध्ययन – अध्यापन सूत्रांतून निर्माण झाले आहे.

हा अभ्यासक्रम तयार करित असताना काही आधारभूत तत्वे स्वीकारली आहेत. राष्ट्रीय शैक्षणिक धोरणाची उद्दिष्टे प्रत्यक्षात आणताना, विद्यार्थीकेंद्री, आंतरविद्याशाखीय, रोजगाराभिमुख, कौशल्याधिष्ठीत असे भाषा व साहित्याचे अभ्यासक्रम अनुसरणे, निर्माण करणे आवश्यक आहे. तसेच जीवन कौशल्य विकासासाठी भाषा, साहित्य, कला ही माध्यमे अधिक परिणामकारकतेने समजावून घेणे आवश्यक झाले आहे. साहित्यिक क्षमता, भाषिक क्षमता वाढीसाठी, जीवनाच्या आकलनासाठी आणि प्रगल्भतेसाठी विद्यार्थी सिद्ध करणे; ही आजची गरज बनली आहे.

**उद्दिष्टे :**

१. मराठी भाषा, मराठी साहित्य आणि मराठी संस्कृती यांचे अध्ययन करणे.
२. साहित्यविषयक आकलन, आस्वाद आणि मूल्यमापन क्षमता विकसित करणे.
३. साहित्याभ्यासातून जीवनविषयक समज विकसित करणे.
४. मराठी भाषेची उपयोजनात्मक कौशल्ये विकसित करणे.

मराठी विषयाचा अभ्यासक्रमाची पुनर्रचना खालील क्रमाने करण्यात येणार आहे.

१. First Year B.A. 2019-20.
२. Second Year B.A. 2020-21.
३. Third Year B.A. 2021-22.

B. A. (मराठी) हा पुनर्रचित अभ्यासक्रम तीन वर्षांचा आणि सहा सत्रांत विभागलेला निवड आधारित श्रेयांक पद्धतीचा (Choice Based Credit System) [CBCS] आहे. हा अभ्यासक्रम F. Y. B. A. (सत्र १ आणि सत्र २), S. Y. B. A. (सत्र ३ आणि सत्र ४), T. Y. B. A. (सत्र ५ आणि सत्र ६) अशा १३२ श्रेयांकांचा आहे.

३. Pattern: निवड आधारित श्रेयांक पद्धत (Choice Based Credit System) [CBCS]



४. Eligibility : (Circular No. 100 of 2017)

### Faculty of Humanities

#### (1) Arts & Fine Arts Bachelor's Degree

##### 1. First Year B.A.

- Higher Secondary School Certificate (10+2) or its equivalent Examination with English as a passing subject.
- Three Years Diploma Course (after S.S.C. i.e. 10th Standard), of Board of Technical Education conducted by Government of Maharashtra or its equivalent.
- Three Years Diploma in Pharmacy Course (after S.S.C. i.e. 10th), of Board of Technical Education conducted by Government of Maharashtra or its equivalent.
- S.S.C. of 10 years or 11 years with English and Indian Air Force Educational Test for promotion to the rank of Corporal.
- Trained Teachers Certificate Course, of Inter-State Board of Anglo Indian Education, New Delhi.
- Intermediate Commerce/Arts examination from the Recognized Board of Secondary Education, M.P. Bhopal with 4 subjects including General English.
- Diploma in Education with English, of Bureau of Government of Maharashtra.
- MCVC (minimum competency Vocational Course Government of Maharashtra)

५. Examination:

१. Pattern of examination:

१. Semester

२. Pattern of the question paper:

विद्यापीठ सत्र परीक्षा	७० गुण
अंतर्गत मूल्यमापन	३० गुण
एकूण	१०० गुण

२. Standard of passing: उत्तीर्ण होण्यासाठी विद्यापीठ सत्र परीक्षेत ७० पैकी २८ गुण अनिवार्य, अंतर्गत मूल्यमापनामध्ये ३० पैकी १२ गुण अनिवार्य.

३. Award of class:

#### 1. Percentage to Grades and Grade Points

The following formula may be used to convert marks (%) into letter grades.

Let  $\bar{X}$  = mean of % age marks of all student appeared in the paper.

$\sigma$  = Standard deviation

m = % of marks obtained

Letter grade	Numerical grade	Formula
O (outstanding)	10	$m \geq \bar{X} + 2.5 \sigma$
A+ (Excellent)	9	$\bar{X} + 2.0 \sigma \leq m < \bar{X} + 2.5 \sigma$
A (Very Good)	8	$\bar{X} + 1.5 \sigma \leq m < \bar{X} + 2.0 \sigma$
B+ (Good)	7	$\bar{X} + 1.0 \sigma \leq m < \bar{X} + 1.5 \sigma$
B (Above average)	6	$\bar{X} \leq m < \bar{X} + \sigma$
C (Average)	5	$\bar{X} - 0.5 \sigma \leq m < \bar{X}$
D (Pass)	4	$\bar{X} - \sigma \leq m < \bar{X} - 0.5 \sigma$
F (Fail)	0	$m < \bar{X} - \sigma$
Ab (Absent)	0	

\* Minor variations may be adjusted by the individual institution.

६ Structure of Course:

Year	Semester	Core Courses (CC)	Discipline Specific Elective Courses (DSE)	Generic Elective(GE)
F.Y.B.A.	1	CC – 1 A (3)		
	2	CC – 1 B (3)		
S.Y.B.A.	3	CC – 1 C (2)	DSE 1 A (3) DSE 2 A (3)	
	4	CC – 1 D (2) CC – 3 D (1)	DSE 1 B (3) DSE 2 B (3)	
T.Y.B.A.	5	CC – 1 E (2)	DSE 1 C (3) DSE 2 C (3)	
	6	CC – 1 F (2)	DSE1 D (3) DSE 2 D (3)	GE 2 B (2)

७ Work Load:

१. १ श्रेयांक : १५ तास
२. १ तास : ६० मिनिट
३. १ सत्र : ३ श्रेयांक

८ Subject wise Detail Syllabus & Recommended books:



## F.Y.B.A. (प्रथम वर्ष कला)

निवड आधारित श्रेयांक पद्धत (Choice Based Credit System)

### पहिले सत्र

#### विषयाचे नाव : मराठी साहित्य : कथा आणि भाषिक कौशल्यविकास [CC-1 A]

##### अभ्यासक्रमाची उद्दिष्टे :

१. कथा या साहित्यप्रकाराची ओळख करून देणे.
२. कथा या साहित्यप्रकाराचे स्वरूप, घटक आणि प्रकार यांची ओळख करून देणे.
३. विविध साहित्यप्रवाहांमधील कथा या साहित्यप्रकारातील निवडक कथांचे अध्ययन करणे.
४. भाषिक कौशल्यविकास करणे.

##### पहिले सत्र :

घटक	तपशील	श्रेयांक	तासिका
१	कथा : स्वरूप आणि वाटचाल कथा : घटक कथा : प्रकार (रचनाप्रकार आणि प्रवाह)	१	१५
२	अभ्यासपुस्तक : <b>समकालीन मराठी कथा</b> अक्षरबंध प्रकाशन, पुणे संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. दिलीप पवार, प्रा. डॉ. संदीप सांगळे	१	१५
३	भाषिक कौशल्यविकास नैसर्गिक : आकलनासह श्रवण अर्जित : संभाषण, वाचन, लेखन, इ-संवाद कौशल्य प्रगत : सारग्रहण, सारांशलेखन	१	१५

##### संदर्भ ग्रंथ

१. मराठी साहित्य : प्रेरणा आणि स्वरूप, संपादक डॉ. गो. मा. पवार, डॉ. म. द. हातकणंगलेकर
२. साहित्यमूल्य आणि अभिरुची, डॉ. गो. मा. पवार
३. काही साहित्यिक : काही साहित्यकृती, डॉ. भीमराव कुलकर्णी
४. साहित्य अध्यापन आणि प्रकार, वा. ल. कुलकर्णी गौरव ग्रंथ, संपादक श्री. पु. भागवत, डॉ. सुधीर रसाळ
५. कथा : संकल्पना आणि समीक्षा, सुधा जोशी, मौज प्रकाशन
६. मराठी कथा : विसावे शतक, संपादक के. ज. पुरोहित, सुधा जोशी

७. व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन, पुणे.
८. व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रय पुंडे, निराली प्रकाशन, पुणे.
९. व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन, पुणे.
१०. व्यावहारिक मराठी, डॉ. सयाजीराजे मोकाशी, प्रा. रंजना नेमाडे
११. व्यावहारिक, उपयोजित मराठी आणि प्रसारमाध्यमांची कार्यशैली, संपादक डॉ. संदीप सांगळे, डायमंड पब्लिकेशन, पुणे.
१२. मराठी भाषेची संवाद कौशल्ये (पुस्तक क्र.१ ते ८) य. च. म. मुक्त विद्यापीठ, नाशिक.
१३. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
१४. नवभारत, व्यावहारिक मराठी विशेषांक, ऑगस्ट – सप्टेंबर, १९८२, प्राज्ञ पाठशाला, वाई.
१५. प्रसारमाध्यमांसाठी लेखन कौशल्ये, य. च. म. मुक्त विद्यापीठ, नाशिक.
१६. कहाणी वर्तमानपत्राची, चंचल सरकार, अनुवाद, दिनकर गांगल, नॅशनल बुक ट्रस्ट.
१७. वैखरी, भाषा आणि भाषा व्यवहार, अशोक केळकर
१८. प्रसारमाध्यमे आणि मराठी भाषा, संपादक डॉ. भास्कर शेळके.
१९. व्यावहारिक मराठी भाषा, शरदिनी मोहिते
२०. व्यावहारिक आणि उपयोजित मराठी, डॉ. मनोहर रोकडे
२१. व्यासपीठ, डॉ. महादेव वाळुंज, अक्षरमानव प्रकाशन, पुणे.
२२. मराठी भाषा उपयोजन आणि सर्जन, प्रा. सुहासकुमार बोबडे
२३. पारिभाषिक संज्ञा कोश (इंग्लिश - मराठी ) डॉ. स्नेहल तावरे.
२४. भाषांतर मीमांसा, कल्याण काळे, अंजली सोमण, प्रतिमा प्रकाशन, पुणे.
२५. व्यावहारिक मराठी, संपादक डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
२६. उपयोजित मराठी, डॉ. केतकी मोडक, प्रा. सुजाता शेणई, संतोष शेणई
२७. व्यावहारिक मराठी, प्रकाश परब, मिथुन प्रकाशन, १८८९,डोंबिवली (पूर्व)
२८. भाषा संचालनालय, महाराष्ट्र शासनाने प्रकाशित केलेले विविध कोश
२९. साहित्यिक गौरी देशपांडे, महादेव वाळुंज.
३०. बाबुराव बागुलांच्या कथेतील दलित स्त्री, राजाभाऊ भैलुमे.
३१. दलित व दलितेतरांची कथा : एक अभ्यास, श्रीराम गडकर
३२. <https://www.maayboli.com/node/62738>



३३. [https://m.maharashtratimes.com/editorial/samwad/predictive-reviews-of-rural-problems/amp\\_articles/68120291.cms](https://m.maharashtratimes.com/editorial/samwad/predictive-reviews-of-rural-problems/amp_articles/68120291.cms)
३४. <https://marathi.pratilipi.com/>
३५. <https://www.youtube.com/watch?v=uMMRRXj-54Q&feature=youtu.be>
३६. [https://mr.m.wikipedia.org/wiki/%E0%A4%97%E0%A5%8C%E0%A4%B0%E0%A5%80\\_%E0%A4%A6%E0%A5%87%E0%A4%B6%E0%A4%AA%E0%A4%BE%E0%A4%82%E0%A4%A1%E0%A5%87](https://mr.m.wikipedia.org/wiki/%E0%A4%97%E0%A5%8C%E0%A4%B0%E0%A5%80_%E0%A4%A6%E0%A5%87%E0%A4%B6%E0%A4%AA%E0%A4%BE%E0%A4%82%E0%A4%A1%E0%A5%87)
३७. <https://www.bbc.com/marathi/india-43021905>
३८. <https://www.loksatta.com/lekh-news/indian-women-authors-gauri-deshpande-chaturang-anniversary-issue-1761601/>
३९. [https://mr.m.wikipedia.org/wiki/%E0%A4%AD%E0%A4%BE%E0%A4%B8%E0%A5%8D%E0%A4%95%E0%A4%B0\\_%E0%A4%9A%E0%A4%82%E0%A4%A6%E0%A4%A8%E0%A4%B6%E0%A4%BF%E0%A4%B5](https://mr.m.wikipedia.org/wiki/%E0%A4%AD%E0%A4%BE%E0%A4%B8%E0%A5%8D%E0%A4%95%E0%A4%B0_%E0%A4%9A%E0%A4%82%E0%A4%A6%E0%A4%A8%E0%A4%B6%E0%A4%BF%E0%A4%B5)

## दुसरे सत्र

### विषयाचे नाव : मराठी साहित्य : एकांकिका आणि भाषिक कौशल्यविकास [CC-1 A]

#### अभ्यासक्रमाची उद्दिष्टे :

१. एकांकिका या साहित्यप्रकाराची ओळख करून देणे.
२. एकांकिका या साहित्यप्रकाराचे स्वरूप, घटक आणि प्रकार यांची ओळख करून देणे.
३. मराठी साहित्यातील निवडक एकांकिकांचे अध्ययन करणे.
४. भाषिक कौशल्यविकास करणे.

घटक	तपशील	श्रेयांक	तासिका
१	एकांकिका : स्वरूप एकांकिका : घटक एकांकिका : संहितामूल्य व प्रयोगमूल्य	१	१५
२	अभ्यासपुस्तक : मराठी एकांकिका (विठ्ठल तो आला आला – पु. ल. देशपांडे, हंडाभर चांदण्या – दत्ता पाटील) पद्मगंधा प्रकाशन, पुणे संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. बाळकृष्ण लळीत, प्रा. डॉ. भास्कर ढोके	१	१५
३	भाषा उपयोजनाची विविध आविष्कार रूपे संवादलेखन कल्पनाविस्तार घोषवाक्य लेखन भाषांतर	१	१५

### संदर्भ ग्रंथ

१. एकांकिका वाटचाल, संपादक श्री. रं. भिडे व इतर, सोमय्या पब्लिकेशन, मुंबई, १९६९.
२. निवडक मराठी एकांकिका, संपादक सुधा जोशी, साहित्य अकादमी, दिल्ली, १९८३.
३. निवडक एकांकिका, वि.भा. देशपांडे, १९७७.
४. सर्वोत्कृष्ट मराठी एकांकिका, प्रभाकर नारायण परांजपे, सुपर्ण प्रकाशन, पुणे, १९४८.
५. मराठी एकांकिका तंत्र व विकास, श्री. रं. भिडे, सुपर्ण प्रकाशन, पुणे.
६. एकांकिका विचार आणि सर्वोत्तम एकांकिका, जयंत पवार व इतर, नेहरू सेंटर प्रकाशन, मुंबई १९९३.
७. टॅक्स फ्री आणि इतर एकांकिका (प्रस्तावना), चंद्रशेखर फणसळकर, कॉन्टिनेन्टल प्रकाशन, पुणे १९९५.
८. समग्र एकांकिका भाग १ व २, विजय तेंडुलकर, पॉप्युलर प्रकाशन, मुंबई, २००४.
९. चतुरंग सवाई एकांकिका, संपादक चतुरंग परिवार, १९८८-२०१२ रौप्यमहोत्सवी वाटचाल विशेषांक.
१०. <https://www.youtube.com/watch?v=0fnZMG8zdpk>

### प्रश्नपत्रिकेचे स्वरूप : पहिले आणि दुसरे सत्र

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	२ पैकी १ प्रश्नाचे उत्तर प्रत्येकी १५० शब्दांपर्यंत (घटक १)	१०
प्रश्न २ रा	४ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत (घटक २)	२०
प्रश्न ३ रा	२ पैकी १ प्रश्नाचे उत्तर प्रत्येकी ३०० शब्दांपर्यंत (घटक २)	२०
प्रश्न ४ था	४ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत (घटक ३)	२०
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
लेखी परीक्षा (घटक २)		२०
प्रकल्प / गटचर्चा / गृहपाठ / चर्चासत्र / उपक्रम सहभाग / अभ्यासभेट (घटक ३)		१०
अंतर्गत मूल्यमापन एकूण गुण		३०
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे. विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.		
विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.		



**F.Y.B.A. (प्रथम वर्ष कला)**

निवड आधारित श्रेयांक पद्धत (Choice Based Credit System)

**पहिले सत्र**

**पर्यायी अभ्यासक्रम**

**विषयाचे नाव : व्यावहारिक व उपयोजित मराठी भाग १ [CC-1 A]**

**अभ्यासक्रमाची उद्दिष्टे :**

१. संज्ञापनातील भाषेची भूमिका, विविध भाषिक आविष्कारांचे स्वरूप समजावून घेणे. भाषिक कौशल्यांची क्षमता विकसित करणे.
२. भाषिक कौशल्यांचे विविध आविष्कार आणि संपर्कमाध्यमे यांचा परस्परसंबंध समजावून घेणे व उपयोजन करणे.
३. मराठीचा कार्यालयीन, व्यावसायिक कामकाजात भाषेचे उपयोजन, गरज व स्वरूप या विशेषांची माहिती करून घेणे.
४. कार्यालयीन, व्यावसायिक भाषाव्यवहारासाठी आवश्यक लेखनकौशल्याचे संपादन व उपयोजन करणे.

घटक	तपशील	श्रेयांक	तासिका
१	१. जीवन व्यवहारातील भाषेचे स्थान : भाषा स्वरूप व व्याख्या, आविष्करणाचे प्रकार, मौखिक व लिखित.जीवनक्षेत्रे व भाषा उपयोजन २. भाषिक कौशल्ये : १. नैसर्गिक - आकलनसह श्रवण, २. अर्जित - संभाषण, वाचन व लेखन	१	१५
२	१. अर्जलेखन- विनंती अर्ज, नोकरीसाठी अर्ज, तक्रार अर्ज, माहितीच्या अधिकारातील अर्ज. २. निबंध लेखन - वर्णनात्मक, चर्चात्मक आणि ललित (प्रत्यक्ष निबंधलेखन करणे अपेक्षित )	१	१५
३	प्रगत भाषिक कौशल्ये : १. सारांश लेखन २. सारग्रहण ३. भाषांतर (प्रत्यक्ष लेखन करणे अपेक्षित)	१	१५

**दुसरे सत्र**  
**पर्यायी अभ्यासक्रम**

**विषयाचे नाव : व्यावहारिक व उपयोजित मराठी भाग १ [CC-1 A]**

घटक	तपशील	श्रेयांक	तासिका
१	संवाद लेखन : १. विविध माध्यमांसाठी होणारे संवाद. २. सुचविलेल्या प्रसंगावर आधारित संवाद लेखन ३. ई-संवाद (ई-मेल)	१	१५
२	भाषांतर : १. भाषांतर म्हणजे काय ? भाषांतर शास्त्र की कला ? २. भाषांतराची आवश्यकता, भाषांतर करताना येणाऱ्या अडचणी. ३. भाषांतर आणि रूपांतर, लक्ष्यनिष्ठ आणि मूलनिष्ठ भाषांतर. ४. इंग्लिश उताऱ्याचे मराठी अथवा हिंदी भाषांतर.	१	१५
३	उपयोजित मराठीची आविष्कार रूपे : १. टिप्पणी लेखन २. इतिवृत्त लेखन ३. घोषणा पत्रक ४. हस्तपत्रक ५. घडीपत्रक ६. स्मरणपत्र ७. स्मरणिका निर्मितीचा आराखडा ८. आशयलेखन (Content Writing) ९. जाहिरात लेखन.	१	१५

**संदर्भ ग्रंथ**

१. व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन, पुणे.
२. व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रय पुंडे, निराली प्रकाशन, पुणे.
३. व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन, पुणे.
४. व्यावहारिक मराठी, डॉ. सयाजीराजे मोकाशी, प्रा. रंजना नेमाडे
५. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर
६. प्रसारमाध्यमांसाठी लेखन कौशल्ये, य.च.म.मुक्त विद्यापीठ, नाशिक.
७. कहाणी वर्तमानपत्राची, चंचल सरकार अनुवाद, दिनकर गांगल, नॅशनल बुक ट्रस्ट
८. द्विभाषी व्यावहारिक शब्दकोश (इंग्लिश - मराठी) गणेश ओतुरकर
९. प्रसारमाध्यमे आणि मराठी भाषा, संपादक डॉ. भास्कर शेळके.

१०. व्यावहारिक मराठी भाषा, शरदिनी मोहिते
११. भाषांतर मीमांसा, डॉ. कल्याण काळे
१२. व्यावहारिक, उपयोजित मराठी आणि प्रसारमाध्यमे, संपादक डॉ. संदीप सांगळे
१३. व्यावहारिक आणि उपयोजित मराठी, डॉ. मनोहर रोकडे
१४. मराठी भाषा उपयोजन आणि सर्जन, प्रा. सुहासकुमार बोबडे
१५. उपयोजित मराठी, डॉ. केतकी मोडक, प्रा. सुजाता शेणई, संतोष शेणई
१६. व्यावहारिक मराठी, प्रकाश परब
१७. व्यावहारिक मराठी, संपादक डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
१८. निबंध : शास्त्र व कला, डॉ. प्र. न. जोशी
१९. निबंध व लेखन, निर्मला किराणे.
२०. भाषांतरमीमांसा, संपादक डॉ. रमेश वरखेडे, य. च. म. मुक्त विद्यापीठ, नाशिक.

**प्रश्नपत्रिकेचे स्वरूप : पहिले आणि दुसरे सत्र**

<b>विद्यापीठ सत्र परीक्षा</b>		
<b>वेळ : ३ तास</b>	<b>घटकनिहाय प्रश्न तपशील</b>	<b>गुण : ७०</b>
<b>प्रश्न क्रमांक</b>		<b>गुण</b>
प्रश्न १ ला	४ पैकी २ प्रश्नांची उत्तरे लिहिणे. (घटक १)	२०
प्रश्न २ रा	४ पैकी २ प्रश्नांची उत्तरे लिहिणे. (घटक २)	२०
प्रश्न ३ रा	४ पैकी २ प्रश्नांची उत्तरे लिहिणे. (घटक ३)	३०
<b>सत्र परीक्षा एकूण गुण</b>		<b>७०</b>
<b>अंतर्गत मूल्यमापन</b>		
<b>लेखी परीक्षा</b>		<b>२०</b>
प्रकल्प / गटचर्चा / गृहपाठ / चर्चासत्र / उपक्रम सहभाग / अभ्यासभेट		१०
<b>अंतर्गत मूल्यमापन एकूण गुण</b>		<b>३०</b>
<b>सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण</b>		<b>१००</b>
अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे. विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.		
विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.		



# **Savitribai Phule Pune University**

*(Formerly University of Pune)*

**Three Year B.Sc. Degree Program in Geography**

**(Faculty of Science & Technology)**

**F.Y.B.A. (Geography)**

**Choice Based Credit System Syllabus**

**To be implemented from Academic Year 2019-2020**



## **Title of the Course: B.A. (Geography)**

### **Preamble for the Syllabus:**

Savitribai Phule Pune University has decided to change the syllabi of various faculties from June, 2019. Taking into consideration the rapid changes in arts & Humanities across different areas of Geography and related subjects board of studies in Geography with concern of teachers of Geography from different colleges affiliated to Savitribai Phule Pune University has prepared the syllabus of F.Y.B.A. Geography. To develop the syllabus the U.G.C. Model curriculum is followed.

Preamble: This paper intends to acquaint the students with various dimensions of Physical Geography, and its challenges. The students of Geography, F.Y.B. A. should understand the current issues in Physical geography. Specifically Physical geography focused on Lithosphere, Fluvial Cycle, Atmosphere, Hydrosphere.

### **Objectives:**

- I. To introduce the students to the basic concepts in Physical geography.
- II. To introduce latest concept in Physical geography
- III. To acquaint the students with the utility and application of Physical geography in different regions and environment.
- IV. IV. To make the students aware about Earth system (Lithosphere, Atmosphere, Biosphere and Hydrosphere)

**Course Structure****F. Y. B. A. GEOGRAPHY**

Sr. No.	Semester	Course No	Name of the Course	Category
1	Semester I	Gg- 110 (A)	Physical Geography	Geography DSE - 1
2	Semester – II	Gg- 110 (B )	Human Geography	Geography DSE - 2

**S. Y. B. A. GEOGRAPHY**

Paper Code	Semester	Paper	Subject
Gg: 210(A)	III	G2	Environmental Geography I OR Economic Geography -I
Gg: 220(A)	III	S1	Geography of Maharashtra - I OR Population Geography – I
Gg: 201(A)	III	S2	Practical Geography – I (Scale and Map Projections)
Gg: 210(B)	IV	G2	Environmental Geography II OR Economic Geography -II
Gg: 220(B)	IV	S1	Geography of Maharashtra - II OR Population Geography – II
Gg: 201(B)	IV	S2	Practical Geography – II (Cartographic Techniques, Surveying and Excursion / Village / Project Report)

**T. Y. B. A. GEOGRAPHY**

Paper Code	Semester	Paper	Subject
Gg: 310(A)	V	G3	Geography of Disaster Management-I OR Geography of Tourism- I
Gg: 320(A)	V	S3	Geography of India -I OR Geography of rural development -I
Gg: 301(A)	V	S4	Practical Geography – I (Techniques of Spatial Analysis)
Gg: 310(B)	VI	G3	Geography of Disaster Management-II OR Geography of Tourism -II
Gg: 320(B)	VI	S3	Geography of India -II OR Geography of rural development -II
Gg: 301(B)	VI	S4	Practical Geography – II (Techniques of Spatial Analysis, Surveying and Excursion / Village / Project Report)

**Equivalence of Previous syllabus along with new syllabus:**

	Old course	New Course
<b>Paper I</b>	Gg-110 Elements of Geomorphology	Gg-110(A) Physical Geography
<b>Paper II</b>		Gg-110(B) Human Geography

## Semester I Physical Geography

### Course Outcome:

1. To recognize the basic concepts in Physical geography.
2. To discuss the utility and application of Physical geography in different regions and environment.
3. To acquaint with Earth system (Lithosphere, Atmosphere, Biosphere and Hydrosphere).
4. To identify the principles and applications of Hydrology and Oceanography to address water resource and environment related problems.

### Details of Syllabus:

Sr. No	Topic	Sub Topics	Teaching Hours	Total Credits
1.	Introduction to Physical Geography	1) Definitions of Physical Geography 2) Nature and scope of Physical Geography 3) Branches of Physical Geography 4) Introduction about the Earth system (Lithosphere, Atmosphere, Hydrosphere and Biosphere)	12	03
2	Lithosphere	1) Interior of the earth 2) Wegner's Continental Drift Theory 3) Davis Concept of Cycle of erosion	12	
3	Atmosphere	1) Structure of the atmosphere 2) Heat Balance 3) Pressure belts and wind system 4) Forms and types of Precipitation	12	
4	Hydrosphere	1) Hydrological cycle 2) General structure of ocean floor 3) Waves and Tides 4) Field Visit (Not more than one day) for observations geographical places and landforms.	12	

### Reference Books

- 1) Clayton K., (1986), Earth Crust, AdusBook, London.
- 2) Davis W. M., (1909), Geographical Essay, Ginnia Co.
- 3) Dayal P., (1996), Text Book of Geomorphology, Shukla Book Depot, Patna.
- 4) Kale V.S. and Gupta A., (2015), Introduction of Geomorphology, University Press, PVT Kolkata.
- 5) Kale V.S. and Gupta A., (2001), Elements of Geomorphology, Oxford Univ. Press.
- Monkhhouse, (1951), Principle of Physical Geography, McGraw Hill Pub – New York.
- 6) Pitty A. F., (1974), Introduction to Geomorphology, Methuen London.
- 7) Singh Savindra, (2000), Physical Geography, PrayagPustakBhavan, 20-A, University Road, Allahabad – 211002.
- 8) Steers J. A., (1964), The Unstable Earth Some Recent Views in Geography, Kalyani Publishers, New Delhi.
- 9) Swaroop Shanti, (2006), Physical Geography, King Books, NaiSarak, Delhi – 110006.
- 10) Wooldridge S. W. and Morgan R. S., (1959), The Physical Basis of Geography and Outline of Geomorphology, Longman Green and Co. London.



- 11) More, Pagar & Thorat, (2014), Elements of Climatology & Oceanography, (Marathi), Atharv Publication, Pune
- 12) S MUKHERJEE, UNDERSTANDING PHYSICAL GEOGRAPHY, ORIENT BLACKSWAN (PVT)LTD
- 13) More & Devne : 2019, **Physical Geography (English)**, Nirali Publication, Pune
- 14) मोरे, पगार व थोरात : 2019, **प्राकृतिक भूगोल** Nirali Publication, Pune

**Semester II****DSE (Discipline Specific Elective) - II Geography**  
**Human Geography****Course Outcome:**

1. To describe the basic and latest concepts in Human Geography
2. To demonstrate applications of Human Geography in different regions of environment.
3. To define the Settlement pattern and rural and urban settlement.
4. To describe the Agriculture types and pattern.

Sr. No	Topic	Sub Topics	Teaching Hours	Credits
1.	Introduction to Human Geography	1) Definitions of Human Geography 2) Nature and scope of Human Geography 3) Branches and importance of Human Geography	12	03
2	Population	1) Factors affecting on distribution of population 2) Theory of demographic transition 3) Composition of Indian population ( Gender and literacy )	12	
3	Settlements	1) Types and pattern of rural Settlements 2) Urbanisation in India 3) Urbanisation in Maharashtra	12	
4	Agriculture	1) Types of Agriculture 2) Factors affecting on Agriculture activity 3) Problems of Indian agriculture	12	

**Reference Books**

1. Chandna, R.C. (2010) Population Geography, Kalyani Publisher.
2. Hassan, M.I. (2005) Population Geography, Rawat Publications, Jaipur
3. Daniel, P.A. and Hopkinson, M.F. (1989) The Geography of Settlement, Oliver & Boyd, London.
4. Musmade Arjun, Sonawane Amit and Jyotiram More, Population & Settlement Geography, (2015), Diamond Publication Pune.
5. Jyotiram More and Musmade Arjun (2015) Regional Geography of India .Diamond Publication Pune.
6. Johnston R; Gregory D, Pratt G. et al. (2008) The Dictionary of Human Geography, Blackwell Publication.
7. Jordan-Bychkov et al. (2006) The Human Mosaic: A Thematic Introduction to Cultural Geography. W. H. Freeman and Company, New York.
8. Kaushik, S.D. (2010) Manavi Bhugol, Rastogi Publication, Meerut.
9. Maurya, S.D. (2012) Manav Bhugol, Sharda Pustak Bhawan. Allahabad.
10. Sudeeptha Adhikari (2016) Orient Blackswan PVT, New Delhi.

12. Sumitra Ghosh (2015), Introduction of Settlement Geography. Orient Blackswan PVT Kolkaqa.
13. Ghosh B.N. : Fundamentals of Population Geography
14. Hussin M. : Human Geography 1994
15. Money D.S. : Human Geography
16. Robinson H. : Human Geography, 1976
17. Mishra & Puri : Indian Economy 2004
18. India- 2008 : Govt. of India
19. Hassan Mohammed I. : Population Geography, 2005
20. Bhende Asha & Kanitkar Tara : Principles of Population studies
21. Perillou A.V. : Human Geography, 1986
22. Singh, R.Y. : Geography of Settlement, 1998
23. Singh, Gopal : Mapwork & Practical Geography, 1999
24. Sawant S.B. Athavale A.S. and Musmade A H, Population Geography, Mehata publishing house, Pune
25. Chandana R.C. : Geography of Population, Kalyani Pub. Ludhayana 1988
26. S MUKHERJEE, UNDERSTANDING PHYSICAL GEOGRAPHY, ORIENT BLACKSWAN (PVT) LTD More & Devne: 2020, Introduction To Human Geography - Nirali Publication, Pune
27. Perpillou A.V. : Human Geography, Longman, London- 1986



# **SAVITRIBAI PHULE PUNE UNIVERSITY**

(formerly University of Pune)

**F.Y.B.A. in Economics**

**SYLLABUS**

**(Credit and Semester System)**

**(To be implemented from the Academic Year, 2019-20)**



## **F.Y.B.A. Economics**

### **G-1 Indian Economic Environment**

## **Annexure –II**

1) Title of the course:

**Class:** F.Y.B.A.

**Subject:** Economics.

**Title: Year of Implementation:** From June - 2019

2) Preamble of the syllabus:

The proposed curriculum is with an objective to enhance the existing syllabus, make it contextual as well as applicable and to incorporate all the latest changes in the national economy. The board examined the short comings of the existing syllabus and expressed the need to change it. While doing so the board analyzed other curricula of existing universities in respective subjects in terms of content, relevance, quality and pattern of teaching that has been synthesized in the present proposal. While framing the draft of syllabus, guidance from industrial experts and professionals was sought.

The present era is that of structural transformation especially within the country.

Moreover fast changing international scenario and approach of other countries towards our human resource makes it mandatory for the educational system to impart latest knowledge to our students, so that they are prepared to merge themselves in the challenging economic and corporate environment.

Hence, a change in the paper and restructuring of syllabus becomes imperative. The syllabus needs to be holistic in nature. It should be contextual and clear the basics of economics but at the same time it should teach application of the theories in day to day life.

In the modern world, competition is an inseparable part of our lives. To inculcate a competitive spirit among the students, the syllabus should include all the recent advancement with in and out of the country with its pros and cons.

3) Objectives of the paper

- To familiarize the students with the recent developments in the Indian Economy
- To provide the students with the background of the Indian Economy with focus on contemporary issues like economic environment.
- To help the students to prepare for varied competitive examinations
- To enable students to understand and comprehend the current business scenario, agricultural scenario and other sectorial growth in the Indian context. To make the student aware of the developments such as MSMEs, Digital Economy, E-Banking, BPO & KPO, etc.

Programme Outcome:

- Ability to develop an understanding of the economic environment and the factors affecting economic environment.
- Ability to develop awareness on the various new developments in the different sectors of an economy – agriculture, industry, services, banking, etc.
- Ability to compare and contrast Indian Economy with other world economies.
- At the end of the course, the student should be able discuss and debate on the various issues and challenges facing the Indian Economic Environment.

#### 4) Introduction:

Semester system with the pattern of 70:30

#### 5) Eligibility:

Students who have passed 12<sup>th</sup> standard from any stream with minimum 35% of marks in all the subjects. (as per the rule of affiliating SPPU)

#### 6) Examination:

A) Pattern of examination: 70:30

i) Internal university examination of 70 marks with internals of 30 marks

ii) Pattern of question paper: pattern for 70 marks

- Question Number 1: 8 questions to be answered out of 10 with total marks 16
- Question Number 2: 4 questions to be answered out of 6 with total marks of 16
- Question Number 3: 3 questions to be answered out of 4 with total marks of 18
- Question Number 4: 2 questions to be answered out of 3 with total marks of 20

iii) Duration for 70 marks: 3 Hrs

iv) Pattern for 30 marks:

- Internal exam (20 marks)
- PPT (oral or poster)/ Project work/Assignments/visits (10 marks)

v) Unit wise classification of marks

Unit	Name of the Chapter	Distribution of marks
<b>Semester 1</b>		
Unit 1	Introduction	23
Unit 2	Agricultural Environment	23
Unit 3	Industrial Environment	24
<b>Total</b>		<b>70</b>
<b>Semester 2</b>		
Unit 1	Service Sector Environment	20
Unit 2	Banking Environment	25
Unit 3	Overview of Indian economy	25
<b>Total</b>		<b>70</b>

B) Standard of Passing:

To pass, the candidate must obtain at least 40% in individual subjects, in internal assessment and in university examination each in all the papers.

C) ATKT rules

As per the rules of SPPU, a student can have maximum two papers as backlog and go to second year.

D) Award of Class:

- Those successful candidates who obtained 40 % and above of the total aggregate marks in all subjects for internal assessment and university examination taken together at one and same sitting, shall be placed in Pass Class.
- Those successful candidates who obtained 50 % and above of the total aggregate marks in all subjects for internal assessment and university examination taken together at one and same sitting, shall be placed in Second Class.
- Those successful candidates who obtained 55 % and above of the total aggregate marks in all subjects for internal assessment and university examination taken together at one and same sitting, shall be placed in Higher Second Class.

- iv. Those successful candidates who obtained 60 % and above of the total aggregate marks in all subjects for internal assessment and university examination taken together at one and same sitting, shall be placed in First Class.
- v. Those successful candidates who obtained 70 % and above of the total aggregate marks in all subjects for internal assessment and university examination taken together at one and same sitting, shall be placed in First Class with

E) External students:

The students who appear for the examinations without attending any college and take admission in the university as external students will be considered as external students.

F) Setting of question paper/pattern of question paper

Question papers will be set by the panel of paper setters appointed by Savitribai Phule Pune University.

G) Verification/ revaluation

Verification and or revaluation will be done by panel appointed by Savitribai Phule Pune University.

7) Structure of the course

a) Compulsory paper:

Only one paper will be given without and optional subject

b) Optional paper

No subjects are optional.

c) Medium of instructions:

Medium of instruction for the paper will be both Marathi and English.

**Structure of the entire course**

BA Economics			
FY	G1	Indian Economic Environment	2019-20
SY	G2	Financial System	2020-21
SY	S1	Micro Economics	2020-21
SY	S2	Macro Economics	2020-21
TY	G3	Public Finance	2021-22
TY	S3	International Economics	2021-22
TY	S4	Economics of Development	2021-22

8) Equivalence of previous syllabus with the proposed syllabus

The revised syllabus has changes in the name of the paper, topics and sub topics offered as compared to the old syllabus. The paper will make the syllabus more comprehensive and modified to suitably align with the changing Indian scenario. The paper will set an apt background for students to comprehend knowledge of economics in their academic career and apply the knowledge in their life.

9) University terms

Academic calendar of the affiliating university will be followed.

10) Subject wise detail syllabus

<b>Semester 1</b>		
<b>Units</b>	<b>Name and sub titles of the Chapter</b>	<b>No of lectures</b>
<b>Unit 1</b>	<b>Introduction</b>	<b>16</b>
	1.1 Meaning, Factors affecting Economic Environment- Economic, Political, Technological, Social & Cultural	08
	1.2 Challenges to Indian Economy: Natural Resources, Energy Resources, Education, Health, Environment	04
	1.3 Comparison of Indian Economy with the World Economy- Population, Agriculture, Industry and Service Sector	04
<b>Unit 2</b>	<b>Agricultural Environment</b>	<b>16</b>
	2.1 Role of Agriculture in Indian Economy	04
	2.2 Challenges to Indian Agriculture-Productivity, Rural Credit, Marketing, Rural Entrepreneurship	08
	Recent Trends in Indian Agriculture: Cropping pattern, Technology, Crop Insurance, Water Management, Agri-Business	04
<b>Unit 3</b>	<b>Industrial Environment</b>	<b>16</b>
	3.1 Role of Industry in Indian Economic Development	04
	3.2 Industrial Policy Resolution, 1991- Liberalization, Privatization and Globalization (LPG)	03
	3.3 Challenges to Indian Industry-Labour & Employment, Regional Imbalance, Finance, Technology	03
	3.4 Micro, Small and Medium Enterprises (MSME)- Definition & Role	03
	3.5 Recent trends in Indian Industry- Indian Multinationals & New Policies	03
<b>Semester 2</b>		
<b>Unit 1</b>	<b>Service Sector Environment</b>	<b>12</b>
	1.1 Role and Growth of Service Sector in Indian Economy	02



	1.2 Challenges to Indian Service sector- Business-based & Knowledge-based Sector, Education sector, Health sector, Insurance, Tourism, Banking	06
	1.3 Recent Trends in Indian Service Sector- Digital Economy, E-Commerce, E- Finance	04
<b>Unit 2</b>	<b>Banking Environment</b>	<b>18</b>
	2.1 Banking- Definition, Functions, Changing Structure of Banking in India- New Private Banks, Small Banks, Payment Banks	08
	2.2 Bank Accounts- Types, Procedure and Operation of Accounts	05
	2.3 Recent Trends in Indian Banking Environment- E-Banking, E- Wallets, Bank Mergers and Amalgamations	05
<b>Unit 3</b>	<b>Overview of Indian economy</b>	<b>18</b>
	3.1 Challenges of Indian Economy- Poverty, Employment, Inequality, Informal Sector	09
	3.2 Policy Measures (Two-Three recent Programmes)- Poverty Alleviation Programmes; Employment Generation Programmes; Agriculture Development Programmes, Skill Development Programmes .....	09

## 11) Recommended books

### Semester I: Basic Reading List

- Agrawal A.N., Problems of Development & Planning, (Latest Edition)
- Ashwani Mahajan, 'Indian Economy' S. Chand & Company Ltd., New Delhi.
- Cherunilam Francis, 'Business Environment-Text and Cases' Himalaya Publishing House(Latest Edition)
- Faisal Ahmed 'Business Environment: Indian and Global Perspective' PHL Learning Pvt. Ltd. (Latest Edition)
- Fernando A.C. (2014) 'Business Environment' Pearson Education,
- Misra & Puri, 'Business Environment', Himalaya Publication House, Mumbai. (Latest Edition)
- Misra & Puri, 'Indian Economy', Himalaya Publication House, Mumbai. (Latest Edition)

### Recommended Reading

- Asian Development Bank (2009) 'Urban Poverty in India' BS Books

- Amit Kumar (2013) 'SMEs in India in post-1990s Era: Challenges and Opportunities, LAP Lambert Academic Publishing
- Das Keshab (2011) 'Micro and Small Enterprises in India: The Era of Reforms' Routledge India
- Gopal and Suman Banhri (2013) Indian Economy Performance and Policies. Pearson Publication Delhi.
- C.S.Prasad(2006) 'Sixtyyears of IndianAgriculture'New Century Publication, NewDelhi
- Indian Institute of Banking and Finance (2011) 'Small and Medium Enterprises in India' Taxmann
- Jaya PrakashPradhan (2008) 'Indian Multinational in the World Economy: Implications for Development', Bookwell Publications
- JagdishBhagwati, ArvindPangariay (2013) 'Reforms and Economic Transformation in India' OUP
- MohantyPrasanna (2014) 'Cities and Public Policy' Sage Publications
- Prakesh B.A. (2011) The Indian Economy Since 1991 Economic Reforms and performance, Pearson Publication Delhi.
- Thorat S. K (2008) 'Reservation in Private Sectors' Rawat Publications, ND

## **Semester II: Basic Reading List**

- Agrawal A.N., Problems of Development & Planning, (Latest Edition)
- Ashwani Mahajan, 'Indian Economy' S. Chand & Company Ltd., New Delhi.
- Cherunilam Francis, 'Business Environment-Text and Cases' Himalaya Publishing House(Latest Edition)
- Faisal Ahmed, 'Business Environment: Indian and Global Perspective' PHL Learning Pvt. Ltd. (Latest Edition)
- Fernando A.C. (2014) 'Business Environment' Pearson Education,
- Misra& Puri, 'Business Environment', Himalaya Publication House, Mumbai. (Latest Edition)
- Pathak, Bharati [2009] 'The Indian Financial System', 'Pearson Education Publication, New Delhi.

### **Recommended Reading**

- Bhasin, Niti (2006) “Banking Developments in India 1947 to 2007” New Century Publications.
- Bhadane Jaywant R. (2018) ‘Cashless India and Digital Economy’ International Publications, Kanpur
- Dasgupta Sukti, Sher Singh Verick (2016) ‘Transformation of Women at Work in Asia: An Unfinished Development Agenda, Sage
- Paul Justin (2010) ‘Business Environment-Text and Cases’ Tata McGraw Hill
- Khanna Tarun (2008) ‘Billions of Entrepreneurs: How India and China are Reshaping their Future and Yours’ Penguin India
- Kapila Uma (ed) Indian Economy Since Independence, Academic Foundation(2003)
- Panagariya Arvind (2010) ‘India: The Emerging Giant’ Oxford University Press
- Sobhan Rehman (2010) ‘Challenging the Injustice of Poverty: Agendas for inclusive Development in South Asia’ Sage
- Samanta R.K. (2000) “New Vista in Rural Development Strategies and Approaches” B.R. Publishing Corporation New Delhi
- Spana Newar, Tanvi Gaur (2015) ‘Economic Environment in India, Think Tank Publications, Jaipur

### **12) Qualification of teachers:**

Qualification of teachers as per norms of SPPU will be masters in Economics and SET/NET/Ph.D.



# SAVITRIBAI PHULE PUNE UNIVERSITY

(formerly University of Pune)

## **F. Y. B. A. Political Science**

### **Syllabus**

**(Semester & Choice Based Credit System)**

**(To be implemented from the Academic Year, 2019-20)**

**Savitribai Phule Pune University**  
**F. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2019-2020)**  
**G-1 General Paper**  
**INTRODUCTION TO INDIAN CONSTITUTION**  
**Total Credits : 03**

**Objectives**

The contents of this course are designed with the following objectives:

1. To acquaint students with the important features of the Constitution of India and with the basic framework of Indian government.
2. To familiarize students with the working of the Constitution of India.

<b>Semester-I</b>	<b>Period</b>
<b>Unit 1: Making of the Indian Constitution</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Historical Background</li> <li>b) Constituent Assembly</li> <li>c) Preamble</li> <li>d) Salient Features</li> </ul>	
<b>Unit 2: Fundamental Rights, Duties and Directive Principles</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Fundamental Rights</li> <li>b) Fundamental Duties</li> <li>c) Directive Principles of State Policy</li> </ul>	
<b>Unit 3: Federalism</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Salient Features of Indian Federalism</li> <li>b) Centre –State Relations</li> <li>c) Issues of Conflict (Water and Border Issues)</li> </ul>	
<b>Unit 4: Constitutional Amendments: Scope and Limitations</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Constitutional Provisions</li> <li>b) Major Constitutional Amendments (42, 44 &amp; 86)</li> <li>c) Basic Structure of the Indian Constitution</li> </ul>	
<b>Semester- II</b>	
<b>Unit 5: Legislature</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Union Legislature – Structure, Powers and Role</li> <li>b) State Legislature – Structure, Powers and Role</li> </ul>	
<b>Unit 6: Executive</b>	<b>12</b>
<ul style="list-style-type: none"> <li>a) Union Executive – i) President and Vice President– Powers, Functions and Role</li> <li>ii) Prime Minister - Powers, Functions and Role</li> <li>iii) Council of Minister – Powers and Functions and Role</li> <li>b) State Executive- i) Governor - Powers, Functions and Role</li> <li>ii) Chief Minister – Powers, Functions and Role</li> <li>iii) Council of Minister – Powers and Functions and Role</li> </ul>	

**Unit7: Judiciary****12**

- a) Supreme Court : Powers and Functions
- b) High Court : Powers and Functions
- c) Judicial Review and Judicial Activism

**Unit8: Electoral System****12**

- a) Election Commission:Composition, Functions and Role
- b) Chief Election Commissioner
- c) Electoral reforms

**References:**

- 1) Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
- 2) Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
- 3) आवटे श्रीरंजन राही श्रुती गणेश, 2019, *आपलं आयकार्ड*, पुणे, द युनिक अॅकॅडमी पब्लिकेशन,
- 4) Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
- 5) Brass Paul., 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
- 6) बाचल वि. म., 2004, *भारतीय राज्यघटना आणि राजकीय व्यवहार*, पुणे, के सागर पब्लिकेशन.
- 7) भोळे भा.ल., 2015, *भारतीय गणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन,.
- 8) चपळगावकर नरेंद्र, 2002, *राज्यघटनेचे अर्धशतक*, मुंबई, मौज प्रकाशन.
- 9) जाधव तुकाराम वशिरापूरकर महेश, 2012, *भारतीय राज्यघटना व घटनात्मक प्रक्रिया*, पुणे, द युनिक अॅकॅडमी पब्लिकेशन
- 10) घांग्रेकरचिं. ग . 1997, *भारतीयराज्यघटना*, नागपूर, मंगेश प्रकाशन.
- 11) Jha Rajesh, 2012, *Fundamentals of Indian Political System*. Delhi, Dorling Kindersley (India) Pvt Ltd, Pearson Education Society.
- 12) कांबळे बाळ, वकील अलिम वदेवरे पी. डी., 2012, *भारताची राज्यघटना, राजकारण व कायदा*, पुणे, डायमंड प्रकाशन.
- 13) कश्यप सुभाष, (अनुवाद न. ब. पाटील) , 2001, *आपली संसद , नॅशनल बुक ट्रस्ट इंडिया*.
- 14) नांदेडकर व. गो., 2011, *भारतीय राज्यघटना आणि राज्यव्यवहार*, पुणे, डायमंड प्रकाशन.
- 15) पाटील बी.बी., 2016, *भारतीय शासन आणि राजकारण*, कोल्हापूर, फडके प्रकाशन.
- 16) साठे सत्यरंजन, 1998, *भारताच्या राज्यघटनेची ५० वर्षे*, पुणे, कॉन्टिनेन्टल प्रकाशन.
- 17) व्होरा राजेंद्र व पळशीकर सुहास, 2010, *भारतीय लोकशाही: अर्थ आणि व्यवहार*, पुणे, डायमंड प्रकाशन.



**Savitribai Phule Pune University**  
**F. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2019-2020)**  
**G-1 General Paper (Optional)**  
**AN INTRODUCTION TO THE CONSTITUTION OF UNITED STATES OF**  
**AMERICA**  
**Total Credits : 03**

**Objectives**

To acquaint students with the important features of the Constitution of the United States of America and the basic framework of government of the USA

<b>Semester – I</b>	<b>Period</b>
<b>Unit: 1 Making of the U.S. Constitution</b>	<b>12</b>
a) Historical Background	
b) Preamble	
c) Salient Features	
<b>Unit: 2 Federal System</b>	<b>12</b>
a) Features	
b) State Autonomy	
c) Relations between the Federal Government and the States	
<b>Unit: 3 Fundamental Rights</b>	<b>12</b>
a) Nature of Fundamental Rights	
b) Development of Fundamental Rights	
<b>Unit: 4 Constitutional Amendments</b>	<b>12</b>
a) Constitutional Provisions	
b) Important Amendments (15& 22)	

## Semester - II

### Unit: 5 Legislature 12

- a) Structure
- b) Powers
- c) Role

### Unit: 6 Executive 12

- a) President: Powers and Functions
- b) Vice President: Powers and Functions
- c) Secretary: Powers and Functions

### Unit: 7 Judiciary 12

- a) Structure i) Federal Court ii) State Court
- b) Powers and Functions
- c) Judicial Review

### Unit: 8 Federal Election Commission 12

- a) Structure
- b) Functions
- c) Role

### Readings

1. काळे अशोक, 1984, अमेरिकेची राज्यव्यवस्था, नागपूर विश्वभारती प्रकाशन.
2. पळशीकर सुहास व सुमंतयशवंत, 1988, अमेरिकेचे शासन, पुणे, निराली प्रकाशन
3. Wheare.K.C, 1980, Federal Government, 4th edn., Oxford and New York, Oxford University Press.
4. Wilson. James., 2014, *American Government*, 14th edn., Wadsworth Publishing Boston Massachusetts, USA.
5. घांग्रेकर चिं. ग. व धनवटे अरुण, 1996, आधुनिक राजकीय व्यवस्था, (इंग्लंड-अमेरिका-स्विट्झर्लंड) नागपूर, मंगेश प्रकाशन



# SAVITRIBAI PHULE PUNE UNIVERSITY

(formerly University of Pune)

## F.Y.B.A. HISTORY

### Syllabus

(Semester & Choice Based Credit System)

**(To be implemented from the Academic Year, 2019-20)**

# **F.Y.B.A. HISTORY**

**Under the Faculty of Humanities**

**Total Credits: 03**

## **Semester-I Early India: From Prehistory to the Age of the Mauryas**

### **Objectives:**

The history of Early India is a crucial part of Indian history. It is a base for understanding the entire Indian history. The course is aimed at helping the student to understand the history of early India from the prehistoric times to the age of the Mauryas. It attempts to highlight the factors and forces behind the rise, growth and spread of civilization and culture of India along with the dynastic history. It also attempts to help the students to understand the contribution of Early Indians to polity, art, literature, philosophy, religion and science and technology. It also aims to foster the spirit of enquiry among the students by studying the major developments in early Indian history.

### **Unit I: Early India: Sources and Prehistory**

**[12]**

- (a) Importance of Early History
- (b) Sources and Tools of historical reconstruction – Archaeology (Material remains), Epigraphy (Inscriptions), Numismatics (Coins), Literary Sources, Foreign Accounts
- (c) Palaeolithic, Mesolithic, Neolithic and Chalcolithic Cultures: A Brief Review

### **Unit II: Harappan Culture: Bronze Age Civilization**

**[12]**

- (a) Geographical Extent, Town Planning, Trade, Religious Practices
- (b) Art, Crafts and Technology: Pottery, Seals, Beads, Images, Terracotta Figurines  
Metallurgy, Script and Decline

### **Unit III: Vedic Culture, Religious Protest: Jainism and Buddhism**

**[12]**

- (a) Vedic and Later Vedic Culture: Original home, Tribal Polity, Social Divisions, Rituals and Philosophy
- (b) Jainism and Buddhism: Causes of Origin, Doctrines, Contributions and Importance

**Unit IV: Emergence of the Mahajanpadas and the Age of the Mauryas**

**[12]**

- (a) The Mahajanpadas, Rise and Growth of the Magadhan Empire
- (b) The Age of the Mauryas: Chandragupta, Ashoka and his policy of Dhamma
- (c) The Mauryan Administration, Economy, Decline and Significance

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## **Semester-II**

### **Early India: Post Mauryan Age to the Rashtrakutas**

#### **Objectives:**

The history of India after the Mauryas is very important to understand the developments in early India after the Mauryas, which finally led to the transition to medieval India. The course is aimed at introducing the students to the developments in different parts of India through a brief study of regional kingdoms up to the tenth century C.E. It attempts to highlight the consequences of the foreign invasions, particularly on the polity, economy, society and art and architecture. The attempt is also to instill the spirit of enquiry among the students.

#### **Unit I: Central Asian Contacts and the Age of the Shung-Satvahanas [12]**

- (a) The Indo-Greeks, The Shakas, The Parthians, The Kushanas: Economy, Society, Religion and Culture
- (b) The Age of Shung-Satvahanas: Polity and Administration, Society, Economy, Culture

#### **Unit II: Early History of South India [12]**

- (a) Period of Sangam Literature –Society and Culture, early polities
- (b) Economy: Towns, Trade and Crafts

#### **Unit III: North India: Gupta and Harshvardhan [12]**

- (a) The Gupta Empire – Brief Political History, Administration, Society, Trade, Science and Technology
- (b) Harshvardhan: Administration, Religion, Education

#### **Unit IV: Regional Kingdoms: A Brief History [12]**

- (a) The Chalukyas, Pallavas, Pandya - Struggle for Supremacy over Peninsular India
- (b) Rashtrakutas, Palas, Parmaras- Tripartite Struggle
- (c) Literature, Religion, Art and Architecture

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# **Savitribai Phule Pune University Pune**

**Syllabus in History for FYBA under CBCS from the Academic Year 2019-20**

**Under the Faculty of Humanities**

**Total Credits: 03**

## **Semester-I Early India: From Prehistory to the Age of the Mauryas**

### **प्रारंभिक भारत: प्रागैतिहासिक काळ ते मौर्यकाळ**

#### **उद्दिष्टे:**

प्रारंभिक भारताचा इतिहास हा एकूणच भारतीय इतिहासाचा अतिशय महत्वाचा भाग आहे. कारण तो संपूर्ण भारतीय इतिहासाचे योग्य आकलन करण्यासाठी मूलाधार आहे. हा पेपर विद्यार्थ्यांना प्रागैतिहासिक काळ ते मौर्य काळापर्यंतच्या इतिहासाचे आकलन होण्याच्या उद्देशाने तयार केलेला आहे. भारतीय सभ्यता आणि संस्कृती तसेच राजकीय घराणी यांच्या उदय आणि विकासाला कारणीभूत असणाऱ्या घटकांवर प्रकाश टाकण्याचा प्रयत्न केलेला आहे. विद्यार्थ्यांना राजकीय व्यवस्था, कला, साहित्य, तत्वज्ञान, धर्म, विज्ञान आणि तंत्रज्ञान या विविध महत्वाच्या बाबींसाठी प्रारंभिक काळातील भारतीयांनी दिलेल्या योगदानाचा परिचय करून देण्याचा उद्देश आहे. प्रारंभिक भारतीय इतिहासाच्या अभ्यासाद्वारे विद्यार्थ्यांमधील जिज्ञासू वृत्तीला चालना देण्याचा प्रयत्न केलेला आहे.

#### **घटक I: प्रारंभिक भारत: साधने आणि प्रागैतिहासिक काळ**

**[12]**

(अ) प्रारंभिक इतिहासाचे महत्व

(ब) इतिहासाची साधने – पुरातत्वीय (भौतिक अवशेष), आलेख (शिलालेख, गुफालेख इ.), नाणकशास्त्र (नाणी), वाङ्मयीन साधने, परकीय प्रवासवर्णने

(क) पुरापाषाण युग, मध्यपाषाण युग, नवाश्म युग आणि ताम्रपाषाणयुगीन संस्कृती : संक्षिप्त आढावा

#### **घटक II: हडप्पा संस्कृती : कांस्ययुगीन सभ्यता**

**[12]**

(अ) भौगोलिक विस्तार, नगररचना, व्यापार आणि धार्मिक रीतीरिवाज

(ब) कला, हस्तकला आणि तांत्रिक ज्ञान : मृदभांडी, मुद्रा, मणी, प्रतिमा,

मातीच्या शोभेच्या मूर्ती, धातुकाम, लिपी आणि ज्ञान



**घटक III: वैदिक संस्कृती, धार्मिक विद्रोह : जैन आणि बौद्ध धर्म**

[12]

- (अ) वैदिक उत्तर-वैदिक काळातील संस्कृती: मूळ स्थान, जमातींची राज्यव्यवस्था, सामाजिक विभागणी, धार्मिक विधी आणि तत्वज्ञान
- (ब) जैन आणि बौद्ध धर्म: उदयाची कारणे, शिकवण, योगदान आणि महत्व

**घटक IV: महाजनपदांचा उदय आणि मौर्यकाळ**

[12]

- (अ) महाजनपदे, मगधच्या साम्राज्याचा उदय आणि विकास
- (ब) मौर्य काळ : चंद्रगुप्त मौर्य, सम्राट अशोक आणि त्याचे धर्मविषयक धोरण
- (क) मौर्यांचे प्रशासन, अर्थव्यवस्था, ङ्हास आणि महत्व

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**Reference Books: English**

1. Thapar Romila, 'A History of India' Vol. I , Penguin Books, New Delhi, 1990
2. Jha D. N., 'Early India: A Concise History' Manohar Publication, New Delhi, 2010
3. Sharma R. S., 'Rethinking India's Past', Oxford University Press, New Delhi, 2009
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6. Kosambi D. D. 'The Culture And Civilization of Ancient India in Historical Outline' Vikas Publication, New Delhi 1993.
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8. Mahajan V. D., Ancient India, S. Chand & Company Ltd, New Delhi. Reprinted 2019.

9. Basham A. L. 'The Wonder That Was India, Picador- Pan MacMillan, Reprinted, 2004.
10. Dasgupta Uma, 'History of Science, Philosophy and Culture in Indian Civilization', Longman Pearson, New Delhi. 2011
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12. Mujumdar R. C. 'Ancient India', Motilal Banarasidas Publishers, Varanasi, 1952.
13. Daud Ali, 'Passport to the Past Ancient India', Rosen Central Publication, New York, 2009
14. K.A. Nilakanta Sastri, 'History of South India' Oxford University Press, London, 1958
15. Tripathi Ramashankar, 'History of Ancient India', Motilal Banarasidas Publishers, Varanasi, 1942.
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17. Gazetteer of Maharashtra
18. Wheeler, Mortimer, 'The Indus Valley Civilization', Cambridge History of India, 1968.
19. Possehl, G.L., 'The Indus Civilization: A Contemporary Perspective', AltaMira Press, 2002.

#### **Reference Books : Marathi**

१. कोसंबी डी. डी., 'प्राचीन भारतीय संस्कृती व सभ्यता' डायमंड पब्लिकेशन्स, पुणे, २००६.
२. थापर रोमिला, 'अर्ली इंडिया', अनुवाद, प्रा. र. ना. गायधनी व वासंती फडके, केसागर प्रकाशन, पुणे, २००६.
३. झा डी. एन. 'प्राचीन भारत: एक ऐतिहासिक रूपरेखा', अनुवाद, पारधी मा. कृ. केसागर प्रकाशन, पुणे, २००५.
४. मेहता जे. एल., 'हिस्ट्री ऑफ एन्शंट इंडिया' अनुवाद, काळे एम. व्ही. केसागर प्रकाशन, पुणे, २००८.
५. शर्मा आर. एस., 'प्राचीन भारताचा परिचय' अनुवाद, बिंदा परांजपे, ओरीएंट लॉगमन, मुंबई, २००७.
६. रायचौधरी हेमचंद्र, 'प्राचीन भारताचा राजकीय इतिहास', अनुवाद, प्राचार्य सदाशिव आठवले, मधुसूदन बोपडीकर, डायमंड पब्लिकेशन्स, पुणे, २००६.
७. शर्मा आर. एस., 'एन्शंट इंडिया' अनुवाद वासंती फडके, केसागर प्रकाशन, पुणे, २००९.

८. तांबे- काटदरे, ' प्राचीन भारत' केसागर प्रकाशन, पुणे, २००४.

९. गायधनी र. ना. ' प्राचीन भारताचा इतिहास' अनिरुद्ध पब्लिशिंग हाउस, पुणे, १९९७.

१०. कोलारकर एस. जी. 'प्राचीन भारताचा राजकीय सामाजिक सांस्कृतिक इतिहास- आरम्भापासुन १२०५ पर्यंत'  
श्री मंगेश प्रकाशन नागपूर.

११. कुलकर्णी ए. आर. 'प्राचीन भारत: संस्कृती आणि इतिहास', स्नेहवर्धन प्रकाशन पुणे.

१२. गॅझेट्डीअर ऑफ महाराष्ट्र

१३. शिरगावकर शरावती, 'अशोक आणि मौर्यांचा इतिहास', महाराष्ट्र ग्रंथनिर्मिती मंडळ.

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## Semester-II

### Early India: Post Mauryan Age to the Rashtrakutas

#### प्रारंभिक भारत : उत्तर- मौर्यकाळ ते राष्ट्रकुट काळ

##### उद्दिष्टे:

मौर्येत्तर भारताचा इतिहास हा मौर्य काळानंतरच्या घडामोडी आणि त्यामुळे भारताची मध्ययुगीन काळाकडे झालेली वाटचाल समजावून घेण्यासाठी महत्वाचा आहे. हा पेपर विद्यार्थ्यांना मौर्य काळानंतरच्या प्रादेशिक राज्यांच्या इतिहासाची थोडक्यात ओळख करून देण्याच्या उद्देशाने तयार केलेला आहे. राजकीय व्यवस्था, अर्थव्यवस्था, समाज, कला आणि स्थापत्य यावरील परकीय आक्रमणामुळे झालेले परिणाम यावर प्रकाश टाकण्याचा प्रयत्न यामध्ये केलेला आहे. विद्यार्थ्यांमधील जिज्ञासा वृत्तीला चालना देण्याचाही प्रयत्न याद्वारे करण्यात आला आहे.

##### घटक I: मध्य आशियाशी संबंध आणि शुंग-सातवाहन काळ

[12]

- (अ) भारतीय ग्रीक, शक, पार्थियन, कुषाण: अर्थव्यवस्था, समाज, धर्म आणि संस्कृती
- (क) शुंग-सातवाहन काळ: राजकीय व्यवस्था आणि प्रशासन, समाज, अर्थव्यवस्था, संस्कृती

##### घटक II: दक्षिण भारताचा प्रारंभिक इतिहास

[12]

- (अ) संगम साहित्याचा कालखंड : समाज, संस्कृती आणि प्रारंभिक राजकीय व्यवस्था
- (ब) अर्थव्यवस्था, शहरे, व्यापार आणि हस्तकला

##### घटक III: उत्तर भारत: गुप्तसाम्राज्य आणि हर्षवर्धन

[12]

- (अ) गुप्त साम्राज्य: संक्षिप्त राजकीय इतिहास, प्रशासन, समाज, व्यापार, विज्ञान आणि तंत्रज्ञान
- (ब) हर्षवर्धन: प्रशासन, धर्म आणि शिक्षण

##### घटक IV: प्रादेशिक राज्ये: संक्षिप्त इतिहास

[12]

- (अ) चालुक्य, पल्लव, पंड्या – द्वीपकल्पीय भारतावरील प्रभुत्वाचा संघर्ष
- (ब) राष्ट्रकुट, पाल, परमार – त्रिपक्षीय संघर्ष
- (क) साहित्य, धर्म, कला आणि स्थापत्य

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2. Thapar Romila, 'A History of India' Vol. I , Penguin Books, New Delhi, 1990
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4. Sharma R. S., 'Rethinking India's Past', Oxford University Press, New Delhi, 2009
5. Basham A. L. 'The Wonder That Was India, Picador- Pan MacMillan, Reprinted, 2004.
6. Raychaudhari Hemchandra, 'Political History of Ancient India', University of Calcutta, Calcutta, 1923.
7. Kosambi D. D. 'The Culture And Civilization of Ancient India in Historical Outline' Vikas Publication, New Delhi, 1993.
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13. Daud Ali, 'Passport to the Past Ancient India', Rosen Central Publication, New York, 2009
14. Dasgupta Uma, 'History of Science, Philosophy and Culture in Indian Civilization', Longman Pearson, New Delhi. 2011
15. Gazetteer of India Vol. II
16. Gazetteer of Maharashtra

## Reference Books : Marathi

१. झा डी. एन., 'मौर्योत्तर व गुप्तकालीन राजस्व पद्धती' अनुवाद देगलूरकर गो. बं. डायमंड पब्लिकेशन्स, पुणे, २००६.
२. थापर रोमिला, 'अर्ली इंडिया', अनुवाद, प्रा. र. ना. गायधनी व वासंती फडके, केसागर प्रकाशन, पुणे, २००६.
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५. रायचौधरी हेमचंद्र, 'प्राचीन भारताचा राजकीय इतिहास', अनुवाद, प्राचार्य सदाशिव आठवले, मधुसूदन बोपडीकर, डायमंड पब्लिकेशन्स, पुणे, २००६.
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८. मेहता जे. एल., 'हिस्ट्री ऑफ एन्शंट इंडिया' अनुवाद, काळे एम. व्ही. केसागर प्रकाशन, पुणे.
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१२. कुलकर्णी ए. आर. 'प्राचीन भारत: संस्कृती आणि इतिहास', स्नेहवर्धन प्रकाशन पुणे.
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# Savitribai Phule Pune University

*(Formerly University of Pune)*

## S.Y.B.A. (Geography) Correction

Choice Based Credit System Syllabus

To be implemented from Academic Year 2020-2021

Semester	Core Courses	Paper No	Paper Code	Subject	Total Lecture	Credit
III	Geography CC-1C	G2	Gg: 201(A)	Environmental Geography I OR Economic Geography -I	48	3
	Geography DSE – 1A	S1	Gg: 220(A)	Geography of Maharashtra - I OR Population Geography – I	48	3
	Geography DSE – 2A	S2	Gg: 210(A)	Practical Geography – I (Scale and Map Projections)	60	4
	SEC-I		SEC - A	Introduction to Geographical Information System (GIS) / Applied Course of Disaster	30	2

				Management		
IV	Geography CC-1C	G2	Gg: 201(B)	Environmental Geography II OR Economic Geography -II	48	
	Geography DSE – 1B	S1	Gg: 210(B)	Geography of Maharashtra – II OR Population Geography – II	48	3
	Geography DSE – 2B	S2	Gg: 220(B)	Practical Geography – II (Cartographic Techniques, Surveying and Excursion / Village / Project Report)	60	4
	SEC-I		SEC - B	& Introduction to Remote Sensing / Applied Course of Travel & Tourism	30	2

### S. Y. B. A. GEOGRAPHY

#### Equivalence of Previous syllabus along with new syllabus:

Pager	Old Course (2013 Annual Pattern)	New Course (2019 Semester Pattern)
G2	Gg-210 Elements of Climatology and Oceanography OR	Gg: 210(A)Environmental Geography I OR Gg: 210(A)Economic Geography -I
G2	Gg-210 Geography of Disaster Management	Gg: 210(B)Environmental Geography II OR Gg: 210(B)Economic Geography -II
S1	Gg-220 Economic Geography OR	Gg: 220(A)Geography of Maharashtra - I OR Gg: 220(A) Population Geography – I
S1	Gg-220 Tourism Geography	Gg: 220(B) Geography of Maharashtra – II OR Gg: 220(B) Population Geography – II
S2	Gg-201 Fundamentals of Geographical Analysis	Gg: 201(A)Practical Geography – I (Scale and Map Projections)
S2		Gg: 201(B)Practical Geography – II (Cartographic Techniques, Surveying and Excursion / Village / Project Report)



**S.Y.B.A. Geography (G2) Syllabus for Semester III****Name of Subject: Environment Geography- I, Subject Code: Gg.210 (A)****Objectives:**

1. To create the awareness about dynamic environment among the student.
2. To acquaint the students with fundamental concepts of environment geography for development in different areas.
3. The students should be able to integrate various factors of Environment and dynamic aspect of Environmental geography.
4. To make aware the students about the problems of environment , their utilization and conservation in the view of sustainable development

**Course Outcome:**

1. Create awareness about dynamic environment among the student.
2. To acquaint the students with fundamental concepts of environment geography for development in different areas.
3. The students should be able to integrate various factors of economic development and dynamic aspect of economic geography.
4. To make aware the students about the problems of environment, their utilization and conservation in the view of sustainable development.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Introduction to Environmental Geography	1. Definition, Nature and scope of Environmental Geography. 2. Types of Environment 3. Importance of Environmental Geography 4. Approaches to study of environmental Geography	12	03
2	Ecosystem	1. Meaning, concept and definition of ecosystem. 2. Structure ( Biotic and Abiotic factors) and food chain, Tropic Level, food web, energy flow 3. Types of ecosystem a) Equatorial Forest and b) Pond Ecosystem	12	
3	Biodiversity and its conservation	1. Concept of biodiversity 2. Economic value and potential of biodiversity 3. Loss of biodiversity and hotspots in India 4. Conservation of biodiversity	12	
4	Environmental Pollution	1. Concept of Pollution 2. Air pollution-Causes, effects and control measures 3. Water pollution-Causes, effects and control measures 4. Soil pollution-Causes, effects and control measures	12	

1. Miller G.T., 2004, Environmental Science Working with the Earth, Thomson Books Cole, Singapore
2. Saxena H.M., 2017, Environmental Geography( Ed III), Rawat Publications, Jaipur
3. Odum E.P. et al.2005, Fundamentals of Ecology, Cengage Learning, India
4. Sharma P.D.2015, Ecology and Environment, Rastogi Publications, Meerut
5. Kormondy, Edward J, 2012, Concept of Ecology, PHI Learning Pvt.Ltd, New Delhi
6. Singh R.B.(Eds) 2009, Biogeography and Biodiversity, Rawat Publications, Jaipur
7. Singh S, Prayag, 1997, Environment Geography, Pustak Bhawan, Allahabad
8. Chandana R.C.2002, Environmental Geography, Kalyani Publication, Ludhiana
9. Goudie A, 2001, The Nature of The Environment, Blackwell ,Oxford
10. Gholap T. N., 2000, Environment Science, Nishikant Publications, Pune. (Marathi)
11. Choudhar A.H., & et. al., 2014, Disaster Management, Atharva Publication, Pune. (Marathi)
12. Musmade A. H., More J. C. 2014, Geography of Disaster Management, Diamond Publication, Pune. (Marathi)
13. Saptarshi P. G., More J. C., Ugale V. R., 2009, Geography and Natural Hazards, Diamond Publishing, Pune. (Marathi)

**S.Y.B.A. Geography (G2) Syllabus for Semester IV****Name of Subject: Environment Geography- II, Subject Code: Gg.210 (B)****Objectives:**

1. To create awareness about dynamic environment among the students.
2. To acquaint students with the fundamental concepts of Environment Geography.
3. To acquaint students about the past, presents and future utility and potentials of natural resources.
4. To make aware students about the problems of environment, its utilization and conservation in the view of sustainable development.

**Course Outcome:**

1. Create awareness about dynamic environment among the students.
2. To acquaint students with the fundamental concepts of Environmental Geography.
3. To acquaint students about the past, presents and future utility and potentials of natural resources.
4. To make aware students about the problems of environment, its utilization and conservation in the view of sustainable development.
- 5.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Environmental Disaster	1. Meaning and concepts of environmental disaster 2. Classification of Disaster 3. Natural Disaster a) Earthquake b) Flood 4. Biological Disaster a) Swine flu b) Novel Corona (COVID-19)	12	03
2	Environmental Problems	1. Global Warming and climate change 2. Ozone Depletion 3. Acid rain 4. Over use of chemical fertilizers, pesticides and insecticides	12	
3	Environmental Planning and Management	1. Need of Planning and Management 2. Micro, macro and meso level Planning and Management with reference to India 3. Environmental impact assessment	12	
4	Environmental Policies	1. Introduction of environmental policies 2. Environmental education in India 3. Kyoto Protocol	12	

**Reference Book:**

1. Miller G.T., 2004, Environmental Science Working with the Earth, Thomson Books Cole, Singapore
2. Saxena H.M., 2017, Environmental Geography, (III ED) Rawat Publications, Jaipur
3. Odum E.P. et al. 2005, Fundamentals of Ecology, Cengage Learning, India
4. Sharma P.D. 2015, Ecology and Environment, Rastogi Publications, Meerut

5. Kormondy, Edward J, 2012, Concept of Ecology, PHI Learning Pvt. Ltd, New Delhi
6. Singh R.B.(Eds) 2009, Biogeography and Biodiversity, Rawat Publications, Jaipur
7. Singh S, Prayag, 1997, Environment Geography, Pustak Bhawan, Allahabad
8. Chandana R.C. 2002, Environmental Geography, Kalyani Publication, Ludhiana
9. Goudie A, 2001, The Nature of The Environment, Blackwell, Oxford
10. Gholap T. N., 2000, Environment Science, Nishikant Publications, Pune. (Marathi)
11. Choudhar A.H., & et. al., 2014, Disaster Management, Atharv Publication, Pune. (Marathi)
12. Musmade A. H., More J. C. 2014, Geography of Disaster Management, Diamond Publication, Pune. (Marathi)
13. Saptarshi P. G., More J. C., Ugale V. R., 2009, Geography and Natural Hazards, Diamond Publishing, Pune. (Marathi)

**S.Y.B.A. Geography (G2) Syllabus for Semester III****Name of Subject: Economic Geography- I, Subject Code: Gg.210 (A)****Objectives:**

1. To introduce students to the basic principles and concepts of economic geography
2. To acquaint students with the applications to economic geography for development in different areas
3. The students should be able to integrate various factors of economic development and dynamic aspect of economic geography.

**Course Outcome:**

1. The principles and fundamental concepts in economic geography.
2. The application of concepts in economic geography for development in different areas.
3. To integrate the various concepts in economic geography with factors of economic development.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Introduction to Economic Geography	<ol style="list-style-type: none"> <li>1. Definition, nature and scope of economic geography.</li> <li>2. Need and significance of economic geography</li> <li>3. Economic geography and its relation with social sciences</li> <li>4. Approaches of the study of economic geography</li> </ol>	12	03
2	Economic Activity	<ol style="list-style-type: none"> <li>1. Introduction and concept of economic activity with problems and prospect</li> <li>2. Primary activity</li> <li>3. Secondary activity</li> <li>4. Tertiary activity</li> </ol>	12	
3	Concept and classification of resources	<ol style="list-style-type: none"> <li>1. Concept of resources</li> <li>2. Renewable energy Resources               <ol style="list-style-type: none"> <li>i. Hydro electricity</li> <li>ii. Solar energy</li> <li>iii. Wind energy</li> </ol> </li> <li>3. Non-renewable Resources               <ol style="list-style-type: none"> <li>i. Coal,</li> <li>ii. Iron ore</li> <li>iii. Mineral oil</li> </ol> </li> <li>4. Conservation of resources</li> </ol>	12	
4	Agriculture	<ol style="list-style-type: none"> <li>1. Role of Agriculture in Indian economy</li> <li>2. Factors influencing agriculture in India               <ol style="list-style-type: none"> <li>a) Physical b) Socio-economic</li> <li>c) Political and cultural</li> </ol> </li> <li>3. Agro-based industries in India               <ol style="list-style-type: none"> <li>a) Dairy industry b) Cotton industry</li> </ol> </li> <li>4. Agro –Tourism</li> </ol>	12	

**Reference Books :**

1. Gautam A., 2010, Advance Economic Geography, Sharda Pustak Bhavan, Allahabad
2. Chauhan R. N., 2007, Basic Principles of Economic Geography, ABD Publishers, Jaipur
3. Padey P. N., Economic Geography, Nirali Publication ,Pune
4. Sadhukhan S. K., 1994, Economic Geography An Appraisal of Resources, S Chand & Company Ltd ,New Delhi
5. Roy P., Mukherjee S., 1993, Economic Geography: Resource Appraisal of resources- New Central Book Agency, Calcutta
6. Mannur H. G., 2008, International Economics, Vikas Publishing House PvtLtd,Noida
7. Siddharth K., 2003, Economic Geography, Theories, Processes &Patterns, Kosalaya Publications Pvt, Ltd, Noida
8. Husain M., 2008, Geography of India, Tata McGraw Hill, New Delhi
9. Bhat L. S., 1973, Regional Planning in India, Statistical Publishing Society, Kolkata
10. Desai V,1991, Fundamentals of Rural Development, Rawat Publications, New Delhi
11. Paranjape, Gupte, Karmarkar, 1974, Economic & Commercial Geography, Nirali Publication, Pune.
12. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune
13. Pagar S.D., Thorat A. M., More J. C., 2015, Agriculture Geography, Atharav Publication, Pune.

**S.Y.B.A. Geography (G2) Syllabus for Semester IV****Name of Subject: Economic Geography- II, Subject Code: Gg.210 (B)****Objectives:**

1. To acquaint students with the basic principles and concepts of economic geography
2. To acquaint the students with the applications to economic geography for development in different areas.
3. The main aims are to integrate the various factors of economic development and to acquaint the students with this dynamic aspect of economic geography.

**Course Outcome:**

1. Create awareness about dynamic environment among the students.
2. To acquaint students with the fundamental concepts of Environmental Geography.
3. To acquaint students about the past, presents and future utility and potentials of natural resources.
4. To make aware students about the problems of environment, its utilization and conservation in the view of sustainable development.

Sr.No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Trade and Transport	1.Modes of Transportation and their cost effectiveness Significance of a) Road b) Rail c) Air 2.Treansportation cost of Major types 3,Types of Trade a) National b) International 4.International trade of India	12	03
2	Industries	1. Factors influencing on location of industries. 2. Weber's theory of industrial location 3. Major industrial regions in India 4. a) Iron and steel industry in India b) Sugar Industry in Maharashtra	12	
3	Regional Planning Development	1. Concept of regional planning and development. Their importance 2. Objectives of regional planning 3. Regional and sectoral imbalance in India	12	
4	Rural Development in India	1. Concept of rural development 2. Index of rural development 3. Various schemes of government for rural development a) IRD Programme b) DPAD Programme	12	

**Reference Books :**

1. Gautam A., 2010, Advance Economic Geography, Sharda Pustak Bhavan, Allahabad
2. Chauhan R. N., 2007, Basic Principles of Economic Geography, ABD Publishers, Jaipur
3. Padey P. N., Economic Geography, Nirali Publication ,Pune
4. Sadhukhan S. K., 1994, Economic Geography An Appraisal of Resources, S Chand & Company Ltd ,New Delhi
5. Roy P., Mukherjee S., 1993, Economic Geography: Resource Appraisal of resources- New Central Book Agency, Calcutta
6. Mannur H. G., 2008, International Economics, Vikas Publishing House Pvt Ltd, Noida
7. Siddharth K., 2003, Economic Geography, Theories, Processes & Patterns, Kisalaya Publications Pvt, Ltd, Noida
8. Husain M., 2008, Geography of India, Tata McGraw Hill, New Delhi
9. Bhat L. S., 1973, Regional Planning in India, Statistical Publishing Society, Kolkata
10. Desai V, 1991, Fundamentals of Rural Development, Rawat Publications, New Delhi
11. Paranjape, Gupte, Karmarkar, 1974, Economic & Commercial Geography, Nirali Publication, Pune.
12. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune
13. Pagar S.D., Thorat A. M., More J. C., 2015, Agriculture Geography, Atharav Publication, Pune.



**S.Y.B.A. Geography (S1) Syllabus for Semester III****Name of Subject: Population Geography, Subject Code: Gg.220 (A)****Objectives:**

1. To understand the history of population.
2. To introduction of the basic concepts in Population Geography.
3. To understand the types of Population data.

**Course Outcome:**

1. The history of population changes.
2. The different concepts in population geography.
3. The types and nature of population data.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Introduction	1. Definition, Nature and Scope, 2. Contextual significance of Population Geography, 3. Relation between Population Geography and other social Sciences.	12	03
2	Population Data & Presentation	1. Census of India 2. National Sample Survey, Sample Registration Survey, NFHS, DLHS, 3. Presentation of Population Data – Maps, Graphical Presentation, Computer Application	12	
3	Population Growth and Demographic Attributes	1. Factors affecting Growth of Population 2. Fertility, Mortality - (Concept, Measurement) 3. Migration - Concept, Causes, Types	12	
4	Composition of Population	1. Age-Sex pyramid, Age Structure 2. Occupational Structure, Dependency Ratio 3. Longevity, Life Expectancy. (with Reference to India)	12	

**Reference Books:**

1. Barrett H. R., 1995, Population Geography, Oliver and Boyd Publication,
2. Bhende A. and Kanitkar T., 2000, Principles of Population Studies, Himalaya Publishing House.
3. Chandna R. C. and Sidhu M. S., 1980, An Introduction to Population Geography, Kalyani Publishers.
4. Clarke J. I., 1965, Population Geography, Pergamon Press, Oxford.

5. Jones, H. R., 2000, Population Geography, 3rd ed., Paul Chapman, London.
6. Lutz W., Warren C. S. and Scherbov S., 2004, The End of the World Population Growth in the 21st Century, Earth scan
7. New bold K. B., 2009, Population Geography Tools and Issues, Rowman and Littlefield Publishers.
8. Pacione M., 1986, Population Geography-Progress and Prospect, Taylor and Francis.
9. Wilson M. G. A., 1968, Population Geography, Nelson Publishers.
10. Panda B P , 1988, Population Geography, Granth Academy, Bhopal (Hindi)
11. Maurya S D, 2009, Population Geography, Sharda Putak Bhawan, Allahabad (Hindi)
12. Chandna, R C, 2006, Population Geography, Kalyani Publishers, Delhi. (Hindi)
13. Sawant, Athavale, Musmade, Population Geography, Mehta Publication, Pune. (Marathi)
14. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune (Marathi)
15. Musmade A.H., Sonawane A.E., More J.C., 2015, Population & Settlement Geography, Diamond Publication Pune. (Marathi)

**S.Y.B.A. Geography (S1), Syllabus for Semester IV****Name of Subject: Population Geography, Subject Code: Gg.220 (B)****Objectives:**

1. To introduce students to the Population Policy of India and China.
2. To understand the Health indicator in India.
3. To acquaint students with the concept of urbanization in population geography.
4. To understand population theories.

**Course Outcome:**

1. The population policies in India and China.
2. The health indicators in India.
3. The concept of urbanization in population geography.
4. The different population theories.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Concept and theories of Population	1. Population and space: over Population, Optimum Population, Under Population 2. Malthusian Theory 3. Marxian Theory	12	03
2	Problems of Population and Population Policies	1. Population Problems in India. 2. Population Problems in developed countries 3. Population Policies in India and China	12	
3	Population as a Resource Contemporary Issues	1. Health Indicator in India 2. Population as Social Capital 3. Human Development Index.	12	
4	Urbanization	1. Concept of urbanization 2. History of urbanization in India, Trends of World urbanization. 3. Problems of Urbanization in India	12	

**Reference Books:**

1. Barrett H. R., 1995, Population Geography, Oliver and Boyd Publication,
2. Bhende A. and Kanitkar T., 2000, Principles of Population Studies, Himalaya Publishing House.
3. Chandna R. C. and Sidhu M. S., 1980, An Introduction to Population Geography, Kalyani Publishers.
4. Clarke J. I., 1965, Population Geography, Pergamon Press, Oxford.
5. Jones, H. R., 2000, Population Geography, 3rd ed., Paul Chapman, London.
6. Lutz W., Warren C. S. and Scherbov S., 2004, The End of the World Population Growth in

the 21st Century, Earth scan

7. New bold K. B., 2009, Population Geography Tools and Issues, Rowman and Littlefield Publishers.
8. Pacione M., 1986, Population Geography-Progress and Prospect, Taylor and Francis.
9. Wilson M. G. A., 1968, Population Geography, Nelson Publishers.
10. Panda B P , 1988, Population Geography, Granth Academy, Bhopal (Hindi)
11. Maurya S D, 2009, Population Geography, Sharda Putak Bhawan, Allahabad (Hindi)
12. Chandna, R C, 2006, Population Geography, Kalyani Publishers, Delhi. (Hindi)
13. Sawant, Athavale, Musmade, Population Geography, Mehta Publication, Pune. (Marathi)
14. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune (Marathi)
15. Musmade A.H., Sonawane A.E., More J.C., 2015, Population & Settlement Geography, Diamond Publication Pune. (Marathi)

**S.Y.B.A. Geography (S1), Syllabus for Semester III****Name of Subject: Geography of Maharashtra, Subject Code: Gg.220 (A)****Objectives:**

1. To acquaint students with Geography of our State.
2. To make students aware of the magnitude of problems and prospects in Maharashtra.
3. To help students understand the inter relationship between the subject and the society.
4. To help students understand the recent trends in regional studies

**Course Outcome:**

1. Learn the geography of Maharashtra state.
2. Aware about problems and prospects of Maharashtra.
3. Understand the relationship between geographic variations and society in Maharashtra.
4. Learn the recent trends in regional studies.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Administrative Set up of Maharashtra	1. Historical and Political Background of the state 2. Geographical location of State 3. Adjoining States 4. Administrative Divisions	12	03
2	Physical settings	1. Geological Structure of Maharashtra. 2. Physical Structure (Mountain, plateau, Plains) 3. Drainage Pattern (East and West flowing rivers) 4. Major Soil types and Distribution.	12	
3	Climate	1. Climatic Regions of Maharashtra 2. Distribution of Rainfall 3. Draught prone areas- Problems and Management 4. Flood areas - Problems and Management	12	
4	Resources	1. Water :Problems in Utilization and conservation 2. Forest : Types and Conservation 3. Mineral; Iron ore, Manganese and Bauxite 4. Power : Hydro, Thermal, Atomic	12	

**Reference Book:**

1. Dikshit K.R ., Maharashtra in Maps,
2. Deshpande C. D. , Maharashtra
3. Sadhu Arun, Maharashtra, National Book Trust
4. Savadi A. B., Geography of Maharashtra: Nirali Prakashan, Pune.
5. Dastane S., Maharashtra, Ramchandra and company, Pune
6. Sawadi A. B., The Mega State Series : Nirali Publication, Pune.

7. Maharashtra state Agricultural Atlas
8. Karve I., Maharashtra its Land and people,
9. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune (Marathi)

**S.Y.B.A. Geography (S1), Syllabus for Semester IV****Name of Subject: Geography of Maharashtra, Subject Code: Gg.220****(B) Objective :**

1. To make students aware about the Agriculture problems and prospects of Maharashtra.
2. To understand the population distribution and settlement pattern in Maharashtra.
3. To understand the concept of rural development.
4. To understand the prospectus in Tourism activity in Maharashtra and the role of MTDC and Role of MIDC in industrial development in rural area of Maharashtra

**Course Outcome:**

1. Aware about the problems and prospects of agriculture in Maharashtra.
2. Learn the distribution of population and patterns of settlements in Maharashtra.
3. Learn the concepts in rural development.
4. Understand the prospectus of tourism activities in Maharashtra with role of MTDC in development.
5. Understand the role of MIDC in industrial development in rural Maharashtra.

Sr. No.	Topic	Sub Topic & Learning Point	Hours	Credits
1	Agriculture	1. Importance of Agriculture in Economy of Maharashtra 2. Major Crops - Wheat, Rice, Jawar, Bajra. 3. Cash Crops and Horticulture - Cotton, Sugarcane, Pomegranate, Grapes. 4. Problems of agriculture in Maharashtra.	12	03
2	Population and Settlement	1. Population distribution of Maharashtra 2. Population composition - Sex Ratio, Literacy, Occupational structure, Migration 3. Rural and Urban Settlements 4. Potential of Major Cities in Maharashtra – Mumbai, Pune, Nagpur	12	
3	Rural Development of Maharashtra	1. Concept of Rural Development 2. Parameters of Rural Development 3. Schemes For Rural Development 4. Case Studies – Hivare Bazar and Ralegan Siddhi (Ahmednagar), Patoda (Aurangabad)	12	
4	Tourism	1. Growth and development of tourism in Maharashtra 2. Tourism Potential of Maharashtra 3. Agro-Tourism 4. Role of MTDC	12	

**Reference Book:**

1. Dikshit K.R ., Maharashtra in Maps,
2. Deshpande C. D. , Maharashtra
3. Sadhu Arun, Maharashtra, National Book Trust
4. Savadi A. B., Geography of Maharashtra: NiraliPrakashan, Pune.
5. Dastane S., Maharashtra, Ramchandra and company, Pune
6. Sawadi A. B., The Mega State Series : Nirali Publication, Pune.
7. Maharashtra state Agricultural Atlas
8. Karve I., Maharashtra its Land and people,
9. More J. C., 2014, Geography & Agriculture For MPSC Examination, Atharv Publication, Pune (Marathi)



**S.Y.B.A. Geography (S2), Syllabus for Semester III****Name of the Subject: Scale and Map Projection, subject Code: Gg. 201 (A)****Practical Geography-I No. of Credits: 04**

**Workload:** Six Periods per week per batch consisting of 12 Students; however the last batch needs to have more than six students.

**(Examination for the course will be conducted at the end of the semester)**

**Objectives of Course:**

1. To introduce the basic concepts in Practical Geography
2. To enable students to use various Scales and Projection Techniques in Geography.
3. To acquaint students with the utility of various Projections in Geographical knowledge.
4. To explain the elementary and essential principles of practical work in Geography.

**Course Outcome:**

1. Learn the basic concepts in practical geography.
2. Able to develop and use of survey and mapping skills.
3. Aware of the new techniques, accuracy and map making skills.

**Note:**

1. Use of Map stencils, Log tables, Calculator, computer, Statistical Tables is allowed at the time of Examination.
2. Students must check the practical's regularly and Journal should be certified by practical in-charge and Head of the Department before the examination.
3. Students without a certified journal should not be allowed for the practical examination.
4. Each of the practical batches needs a separate question paper.

Sr. No.	Topic	Sub Topic & Learning Point	No of Practical	Credits
1.	<b>Introduction of Maps</b>	1. Definition of Map 2. Elements of Map 3. Classification of Map: a. On the basis of scale: i) Small scale ii) Large Scale b. On the basis of function: i) Physical ii) Cultural 4. Use of map	<b>03</b>	

2.	<b>Map Scale</b>	1. Definition of Map Scale. 2. Types of Map Scale a. Verbal Scale b. Numerical Scale c. Graphical Scale 3. Conversion Scale (British and Metric System) a. Verbal scale to Representative fraction b. Representative fraction into Verbal scale 4. Construction of Simple Graphical scale (At least two examples from each)	<b>06</b>	<b>04</b>
3.	<b>Basic of map projection</b>	1. Definition and types of map projection 2. Basic Concepts of Projection: Latitude, Longitude, Parallel of latitude, Meridian of longitude, Prime meridian, Equator, Direction 3. Calculation of time basis on meridian and GMT (Calculation of minimum two examples )	<b>04</b>	
4.	<b>Construction, properties and use of map projections</b>	1. Zenithal Projection a. Zenithal Polar Gnomonic Projection 2. Conical Projection a. Conical projection with one standard parallel/Simple conical projection 3. Cylindrical Projection a. Cylindrical equal area projection 4. Mercator projection (At least two examples from each projection)	<b>07</b>	

**Reference Books:**

1. Sharma J. P., 2010, Prayogic Bhugol, Rastogi Publishers, Meerut.
2. Singh R. L. and Singh R. P. B., 1999, Elements of Practical Geography, Kalyani Publishers.
3. Slocum T. A., McMaster R. B. and Kessler F. C., 2008, Thematic Cartography and Geovisualization (3rd Edition), Prentice Hall.
4. Tyner J. A., 2010, Principles of Map Design, The Guilford Press.
5. Sarkar A., 2015, Practical Geography: A Systematic Approach, Orient Black Swan Private Ltd., New Delhi
6. Singh R. L. and Dutta P. K., 2012, Prayogatama Bhugol, Central Book Depot, Allahabad
7. Ahirrao Y., Karanjkehele E. K., 2002, Practical Geography, Sudarshan Publication, Nashik
8. Saptarshi P. G., Jog S. R., Statistical Methods ,
9. Karlekar S. N., 2008, Statistical Methods, Diamond Publication, Pune
10. Kanetkar T. P., Kulkarni S. V., 1986, Surveying and Leveling, Pune Vidyarthi Griha Publication, Pune
11. Kumbhare A., Practical Geography,
12. Saha P., Basu P., 2007, Advanced Practical Geography, Books and Allied (P) Ltd, Kolkata

**S.Y.B.A. Geography (S2), Syllabus for Semester IV**

**Name of the Subject: Cartographic Techniques, Surveying and Excursion  
/ Village / Project Report subject Code: Gg. 201 (B)**

**Practical Geography-II      No. of Credits: 04**

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**Workload:** Six Periods per week per batch consisting of 12 Students; however the last batch needs to have more than six students.

**(Examination for the course will be conducted at the end of the semester)**

**Objectives of Course:**

1. To introduce the students to the basic and contemporary concepts in Cartography.
2. To acquaint the students with the utility and applications of various Cartographic Techniques.
3. To introduce the latest concepts regarding the modern cartography in the field of Geography.
4. To explain the elementary and essential principles of practical work in Geography.

**Course Outcome:**

1. Learn the basic concepts in practical geography.
2. Able to develop and use of map scale and projections.
3. Aware of the new techniques, accuracy and map making skills.

**Note :**

1. Use of Map stencils, Log tables, Calculators, Statistical Tables is allowed at the time of Examination.
2. Journal completion by the students and the certified by practical in-charge and Head of the Department is compulsory.
3. Students without a certified journal should not be allowed for the practical examination.
4. Each of the practical batches needs a separate question paper.

Sr. No.	Topic	Sub Topic & Learning Point	No of Practical	Credits
1.	<b>Introduction to Cartography</b>	1. Definition of Cartography 2. Development of cartography a. Traditional b. Modern 3. Use of Cartography	02	04
2.	<b>Cartographic techniques</b>	1. Techniques of representation of data (Use and limitations) a. Simple line graph b. Simple bar Graph c. Pie diagram d. Choropleth Map e. Isopleth Method (Isoheight or Isothermal) f. Flow diagram (At least 01 example of each manually and using computer)	06	
3.	<b>Surveying</b>	1. Definition of Surveying 2. Types of North Direction (True, Magnetic and Grid North) 3. Types of Survey (Any three) a. Plane Table Survey : (Radiation Method and Intersection Method) b. GPS Survey and plotting c. Dumpy level / Auto level survey i) Rise and Fall Method ii) Collimation Method d. Demonstration of Total Station 4. Measurement of land: i) Measurement of survey field ii) Example on measurement of area (Circle, Square, Rectangle, Triangle, Uneven shape) iii) Conversion of area (hector into Acer, Square km into square meter, Square meter to Square feet)	08	
4.	<b>Excursion / village/city survey and report writing</b>	Study tour to places of geographical interest anywhere in the country Or Socio- economic survey of village/city	04	

**Reference Books:**

1. Sharma J. P., 2010, Prayogic Bhugol, Rastogi Publishers, Meerut.
2. Singh R. L. and Singh R. P. B., 1999, Elements of Practical Geography, Kalyani Publishers.
3. Slocum T. A., McMaster R. B. and Kessler F. C., 2008, Thematic Cartography and Geovisualization (3rd Edition), Prentice Hall.
4. Tyner J. A., 2010, Principles of Map Design, The Guilford Press.
5. Sarkar A., 2015, Practical Geography: A Systematic Approach, Orient Black Swan Private Ltd., New Delhi
6. Singh R. L. and Dutta P. K., 2012, Prayogatama Bhugol, Central Book Depot, Allahabad
7. Ahirrao Y., Karanjkehele E. K., 2002, Practical Geography, Sudarshan Publication, Nashik
8. Saptarshi P. G., Jog S. R., Statistical Methods ,
9. Karlekar S. N., 2008, Statistical Methods, Diamond Publication, Pune
10. Kanetkar T. P., Kulkarni S. V., 1986, Surveying and Leveling, Pune Vidyarthi Griha Publication, Pune
11. Kumbhare A., Practical Geography,
12. Saha P., Basu P., 2007, Advanced Practical Geography, Books and Allied (P) Ltd, Kolkata
13. Advanced Practical Geography: 2007, Saha P., Basu P., Books and Allied (P) Ltd, Kolkata

**S.Y.B.A. Geography Syllabus****Name of Subject: Introduction to Geographic Information System****Subject Code: SEC – A, Semester – III****Total Credit:02,****Total Periods: 30****Objectives:**

1. To introduce the students about the basic concepts of GIS.
2. To acquaint the students with the utility and applications of GIS Technique.
3. To create the awareness about Geospatial technology among the students.
4. To inculcate skill of map making among the students by using GIS Technique.

**Course Outcome:**

1. The basic concepts in GIS.
2. The applicability of GIS techniques.
3. The new techniques and skills of map-making with accuracy.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Introduction to GIS	1. Definition of GIS 2. Stages of GIS Development 3. Objectives of GIS 4. Components GIS 5. GIS Applications	06	2
2	Data Types & Models	1. Spatial Data – Concept, Sources; Data Models – Raster & Vector 2. Non-spatial Data – Concept, Sources; Data Models – Relational, Network, Hierarchical & Object-orientated	06	
3	Software based Practical	1. Geo-referencing of Toposheet/Map 2. Digitization of Point, Line & Polygon (at least one layer of each) 3. Data Attachment 4. Creation of Layout and Map	18	

**Course Outcomes:**

On successfully completion of this course, the students will able to -

- Comprehend knowledge about the concepts in GIS.
- Acquire skills of map making using GIS.

**Reference Books:**

- Burrough, P. A. and McDonnell, R. A. (2000): Principles of Geographical Information Systems, Oxford University Press, New York.
- Chang, K. T. (2008): Introduction to Geographic Information Systems, Avenue of the Americas, McGraw-Hill, New York.
- Debashis, C. and Sahoo, R. N. (2015): Fundamentals of Geographic Information System, Viva Books Private Limited.
- DeMers, M. N. (2008): Fundamentals of Geographic Information Systems, John Wiley and Sons, New Delhi.
- Heywood, I., Cornelius, S. and Carver, S. (2011): An Introduction to Geographical Information Systems, Pearson Education, New Delhi.
- Karlekar, S. (2007): Bhaugolik Mahiti Pranali (GIS), Diamond Publications, Pune.

- Korte, G. B. (2001): The GIS Book, Onward Press, Bangalore.
- Longley, P. A., Goodchild, M. F., Maguire, D. J. and Rhind, D. W. (2002): Geographical Information Systems and Science, John Wiley & Sons, Chichester.
- Lo Albert, C. P., Yeung and Albert K. W. (2002): Concepts and Techniques of Geographical Information Systems, Prentice Hall of India, New Delhi.
- Pandey, J. and Pathak D. (2015): Geographic Information System, TERI Press, The Energy and Resources Institute, New Delhi.
- Paul, A. L., Michel, F. G., Maguire, D. J. and Rhind, D.W. (2002): Introduction to Geographic Information Systems and Science, John Wiley and Sons Ltd.

**S.Y.B.A. Geography Syllabus****Name of Subject: APPLIED COURSE OF DISASTER MANAGEMENT****Subject Code: SEC – A Semester - III****Total Credit:02,****Total Periods: 30****Objectives:**

The objectives of the course are to develop following Skills among the students

- 1.To introduce basic concepts and fundamental structure of Disaster Management (DM).
- 2.To inculcate critical thinking and problem-solving abilities on disaster management.
- 3.To enable students to assess the situation and design plan for Disaster management

**Course Outcome:**

1. The basic concepts and fundamentals in disaster management.
2. The problem solving abilities on disaster management.
3. To assess the situation and design plan for disaster management.

Unit no.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Fundamental Concepts, Measurement / Parameter and Types of Disasters	a) Disaster, Hazard, Risk, Vulnerability, Resilient b) Magnitude, Intensity, Frequency, Duration, Spatial dispersion	06	02
2	Phases of Disaster Management Role of Geographers and organizations	a) Concept: Mitigation, Preparedness, Response, Recovery, Rehabilitation. b) Role of Geographers	08	
3	Comparative Assessment of Disaster Management- I	a) Earthquake: - India and Japan b) Flood:- India and Netherland	08	
4	Assessment of Disaster Management- II	Assignment based on Primary or secondary data on any one Geographical scale- local/ regional/national/ global	08	

1. Disaster Management Guidelines, GOI-UND Disaster Risk Program (2009-2012)
2. Damon, P. Copola, (2006) Introduction to International Disaster Management, Butterworth Heineman.
3. Gupta A.K., Niar S.S and Chatterjee S. (2013) Disaster management and Risk Reduction, Role of Environmental Knowledge, Narosa Publishing House, Delhi.
4. Murthy D.B.N. (2012) Disaster Management, Deep and Deep Publication PVT. Ltd. New Delhi.



5. Modh S. (2010) Managing Natural Disasters, Mac Millan publishers India LTD.
6. Dr. Mrinalini Pandey (2017) Disaster Management, Wiley India Pvt. Ltd.
7. Tushar Bhattacharya (2018) Disaster Science and Management, McGraw Hill Education (India) Pvt. Ltd.
9. Arjun Musmade, Jyotiram More (2014) Geography of Disaster Management, Diamond Publication, Pune. (Marathi)
10. P. P. Marathe (2010), Disaster Management Concepts & Practices Diamond Publication, Pune. (Marathi)

**S.Y.B.A. Geography Syllabus****Name of Subject: Introduction to Remote Sensing****Subject Code: SEC-B Semester – IV****Total Credit:02,****Total Periods: 30****Objectives:**

1. To introduce the students about the basic concepts of Remote Sensing.
2. To acquaint the students with the utility of RS and its applications.
3. To inculcate the skill of satellite image interpretation among the students.

**Course Outcome:**

1. The basic concepts and fundamentals in remote sensing.
2. The applicability of remote sensing techniques.
3. The skills of satellite image interpretation and map-making.

Sr. No.	Topic	Sub Topics	Teaching Hours	Total Credits
1	Introduction to Remote Sensing	1. Concept, Definition and Types of RS 2. Development of RS in India 3. Stages in RS 4. Electromagnetic Spectrum 5. Applications of RS	07	2
2	Image Interpretation	1. Elements of Visual Image Interpretation 2. Visual Image Interpretation of Satellite Images i.e. IRS or LANDSAT	07	
3	Software based Practical	1. Image Downloading through Bhuvan/USGS 2. Layer Stacking 3. Image Enhancement 4. Image Classification - Unsupervised	16	

**Reference Books:**

- Anji Reddy, M. (2008): Textbook of Remote Sensing and Geographic Information System, B.S. Publication, Hyderabad.
- Bhatta B., (2011): Remote Sensing and GIS, Oxford University Press, India.
- Campbell, J. (2002): Introduction to Remote Sensing, Taylor & Francis, London.
- Gupta, R.P. (1990): Remote Sensing Geology. Springer Verlag.
- Heywood, I., Steve, C. and Cornelius, S. (2003): An Introduction to Geographical Information Systems, Pearson Education.
- Jensen, J. R. (2000): Remote Sensing of the Environment: An Earth resource Perspective, Prentice Hall.
- Jensen, J. R. (2005): Introductory Digital Image Processing, Prentice Hall, New Jersey.
- Karlekar, S. (2006): Doorsamvedan - Remote Sensing (Marathi), Diamond Publications, Pune.
- Karlekar, S. (2017): Dursamvedan Aani Bhougolik Mahiti Pranali (Marathi), Diamond Publications, Pune.
- Lillesand, T. M., Kiefer, R. W. and Chipman, J. W. (2016): Remote Sensing and Image Interpretation, 6<sup>th</sup> Edition, Wiley India.
- Rao R. M. (2002): Geographical Information Systems, Rawat Publication.
- Sabins, F. F. (1996): Remote Sensing: Principles and Interpretation, W.H. Freeman and Company, San Francisco.

**S.Y.B.A. Geography Syllabus****Name of Subject: APPLIED COURSE OF Travel & Tourism****Subject Code: SEC – B Semester -IV****Total Credit:02,****Total Periods: 30**

1. To develop basic framework to understand the various elements of tourism management.
2. To evaluate the role of transport in travel and tourism industry.
3. To develop the skills to arrange, manage and implement various types of tours.

**Skills to be developed:**

1. Students will be able to perform online as well as offline booking and cancellation procedures for different available modes of travel and tourism.
2. Students will be able to acquire earning skills in tourism industry.

**Course Outcome:**

1. Perform online as well as offline booking and cancellation procedures for different available modes of travel and tourism.
2. Acquire earning skills in tourism industry.

<b>Introduction to Tourism</b>			
<b>Unit No.</b>	<b>Topic</b>	<b>Learning Point</b>	<b>Periods</b>
<b>1</b>	Introduction to Travel and Tourism	1.1 Basic concepts: Travel & Tourism 1.2 Types of Tourist and Tourism 1.3 Types of transportation	<b>05</b>
<b>2</b>	Local Tourism	2.1 Concept and need of local tourism 2.2 Introduction to local tourist places	<b>05</b>
<b>3</b>	Tour planning and Skill development	3.1 Basic skills: Communication, Time Management, Computer operating, online booking, Net banking, Cancellation of booking and ticket, etc. 3.2 Framing the tour plan (Itinerary): Budget (Costing), Duration, Insurance, Route and other requirements for individual, family, group and mass level tours 3.3 Promotion of tourism	<b>10</b>
<b>4</b>	Project work and Visit to tourist place	4.1 One short tour (Not more than two days duration) and Preparation of tour report.	<b>10</b>

**Text Books:**

1. Bhatia. Tourism Development (New Delhi, Sterling)
2. Seth: Tourism Management (New Delhi, Sterling)
3. Kaul: Dynamics of Tourism (New Delhi, Sterling)
4. Mill and Morrison – The Tourism system an Introductory Text (1992) Prentice Hall
5. Cooper, Fletcher, Tourism, Principles and practices (1993) Pitman
6. Burkart and Medlik Tourism, Past, Present and Future (1981) Heinemann, ELBS.
7. P.S. Gill, Dynamics of Tourism (4 Vols) Anmol Publication.
8. P.C. Sinha, Tourism Management. Anmol Publication.

**References:**

1. Travel Industry : Chunky Gee et-al
2. Tourism Systems - Mill and Morisson
3. Tourism Management Vol - 4 - P.C. Sinha
4. Tourism Development - R. Gartner
5. Studies in Tourism - Sagar Singh
6. Tourism: Principles and Practices - Cooper C., Fletcher J., Gilbert D and Wanhil.
7. Tourism: Principles and Practices - McIntosh , R.W.
8. Tourism : Past, Present and Future - Burkart & Medli



**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**S.Y.B.A. Economics Syllabus**

(Choice Based Credit System and Semester System)

**Revised Syllabus will be implemented with effect from the  
academic year 2020-2021**

<b>Paper</b>	<b>Semester</b>	<b>Title of the Paper</b>
G -2	III & IV	Financial System
S -1	III & IV	Micro Economics
S -2	III & IV	Macro Economics

**SAVITRIBAI PHULE PUNE UNIVERSITY,PUNE**  
Choice Based Credit System (CBCS) Course Structure

Faculty of Humanities

**B.A. Second Year Syllabus**

Semester Pattern Effective from 2020-21  
Subject: **Economics**

Semester	Core Course	Paper No	Name of Paper	Lectures / week	Total No. of Lectures	CA Marks	ESE Marks	Total	Credits
Semester III	Economics DSE – 1A	S1	Micro Economics - I	4	55	30	70	100	3
	Economics DSE – 2A	S2	Macro Economics- I	4	55	30	70	100	3
	Economics CC-1C	G2	Financial System - I	4	55	30	70	100	3
	SEC-I SEC -2A		Basic Concept of Research Methodology - I	3	45	15	35	50	2
	Total			15	210	105	245	350	11
Semester IV	Economics DSE – 1B	S1	Micro Economics- II	4	55	30	70	100	3
	Economics DSE – 2B	S2	Macro Economics- II	4	55	30	70	100	3
	Economics CC -1D	G2	Financial System- II	4	55	30	70	100	3
	SEC-II SEC -2B		Basic Concept of Research Methodology - II	3	45	15	35	50	2
	Total			15	210	105	245	350	11
Grand Total (Sem. III & IV)				30	420	210	490	700	22

SEC = Skill Enhancement Course  
CC - Core Course  
CA - Continuous Assessment  
ESE -End Of Semester Examination

## **S.Y.B.A. Economics (Revised Syllabus)**

### **Choice Based Credit System (CBCS)**

#### **G -2. Financial System**

##### **Preamble:**

A financial system is a network of financial institutions, financial markets, financial instruments and financial services to facilitate the transfer of funds. It serves as a backbone of any economy. This paper aims to provide knowledge about the financial system in the country. It also aims to introduce international financial institutions operating in the global economy. The present era is the one with huge changes, development and challenges in every sector. This paper on financial system will also highlight some of the important changes taking place in the Indian financial sector.

##### **Objectives (Course Outcomes) of the Paper:**

- To understand fundamentals of modern financial system.
- To understand the recent trends and developments in banking system.
- To understand the role of the Reserve Bank of India in Indian financial system.
- To provide the knowledge of various financial and non-financial institutions.
- To provide the students the intricacies of Indian financial system for better financial decision making.

##### **Method of Teaching:**

Classroom lectures, Use of ICT, YouTube lectures, Online PPTs, Group Discussions, Teacher driven Power Point Presentations



**Semester III**  
**CC-1C - Financial System I**

<b>Unit</b>	<b>Name and Contents</b>	<b>Number of Lectures</b>
<b>1</b>	<b>Indian Financial System</b>	<b>12</b>
1.1	Introduction: Meaning, Nature, Role and Importance of Indian Financial System.	
1.2	Structure of Indian Financial System.	
1.3	Characteristics and Functions of Components of Indian Financial System.	
<b>2</b>	<b>Banking in India</b>	<b>10</b>
2.1	Commercial Banks (Public Sector Banks, Private Sector Banks, Foreign Banks): Management, Organization and Functions.	
2.2	Regional Rural Banks and Co-operative Banks: Evolution, Management and Organization, Loan Management, Functions, Problems and Measures to solve the problem.	
<b>3</b>	<b>Financial Markets in India</b>	<b>12</b>
3.1	Classification of Financial Market.	
3.2	Indian Money Market: Features, Functions and Instruments.	
3.3	Indian Capital Market: Features, Functions and Instruments.	
3.4	Foreign Exchange Market: Role and Importance.	
<b>4</b>	<b>Important Financial Institutions</b>	<b>14</b>
4.1	Meaning and Importance of Financial Institutions.	
4.2	Stock Markets: NSE and BSE: Meaning & Functions.	
4.3	Non-Banking Financial Intermediaries: Meaning and Functions.	
4.4	Role and Functions of Financial Institutions in India with reference to UTI, LIC, GIC	

**Semester IV**  
**CC -1D - Financial System II**

<b>Unit</b>	<b>Name and Contents</b>	<b>Number of Lectures</b>
<b>1</b>	<b>Reserve Bank of India</b>	<b>12</b>
1.1	Structure and Role of RBI in Indian Economy	
1.2	Major Functions of RBI.	
1.3	Monetary Policy: Tools and their Limitations.	
<b>2</b>	<b>Other Financial Regulators in India</b>	<b>10</b>
2.1	SEBI: Role and Functions.	
2.2	IRDA: Role and Functions.	
<b>3</b>	<b>International Financial Institution</b>	<b>14</b>
3.1	Role, Structure, Objectives and Functions of IMF.	
3.2	Role, Structure, Objectives and Functions of World Bank.	
3.3	Role, Structure, Objectives and Functions of Asian Development Bank.	
3.4	Role, Structure, Objectives and Functions of BRICS Bank.	
<b>4</b>	<b>Recent Developments in Indian Financial Sector</b>	<b>12</b>
4.1	Objectives and Outcomes of Changing Landscape of Banking Sector in India.	
4.2	Insolvency and Bankruptcy Code.	
4.3	Alternate Source of Finance.	
4.4	Risk Management in Banking Sector.	

**Basic Reading List:**

1. The Indian Financial System, Markets, Institutions and Services, Bharati V.Pathak, Kindle Edition.
2. Indian Financial System, Jaydeb Sarkhel, Seikh Salim, McGraw-Hill India Pvt. Ltd. Chennai, 2018.
3. Indian Banking, R. Parmehwaram & S. Natrajan , S. Chand Publishing, Delhi.

4. Non-Banking Financial Companies in India: Functioning & Reforms, Jafor Ali Akhan, New Century Publications, 2010
5. Indian Financial Markets, Ajay Shah, Michael Gorham and Susan Thomas, Elsevier, 2008.
6. The Story of the Reserve Bank of India, Rahul Bajoria, Kindle Editon.

**Advanced Reading List:**

1. Securities Market and Products: Mr. Sunder Sankaran, Taxman Publication Pvt. Ltd New Delhi.
2. Financial System & Economic Reforms: P. Mohan Rao, Deep & Deep Publication Pvt. Ltd. New Delhi 2008.
3. Indian Banking Towards 21st Century : Chawla A.S. & others, Deep & Deep Publications, New Delhi.
4. Black Money & Indian Economy: Bhadane J R, International Publications, 2018.
5. Financial Institutions And Markets: Jitendra Mahakund and L.M. Bhole, McGraw Hill India, 2017.

**S.Y.B.A. Economics (Revised Syllabus)**  
**Choice Based Credit System (CBCS)**

**S -1. Micro Economics**

**Preamble**

As a foundation course, in this Paper, student is expected to understand the definition, nature and scope of economics, method and approaches to the study of Economics. The chapters incorporated in this Paper deal with the theory of consumer's behavior, theory of demand and supply, analysis of production function, cost and revenue analysis, market structures and the equilibrium of a firm and industry. In addition, the principles of factor pricing and commodity pricing and welfare economics have been included.

**Objectives of the Paper:**

- To develop an understanding about subject matter of Economics.
- To impart knowledge of microeconomics.
- To clarify micro economic concepts
- To analyze and interpret charts, graphs and figures
- To develop an understanding of basic theories of micro economics and their application.
- To demonstrate that the theories discussed in class will usually be applied to real-life situations.
- To help the students to prepare for varied competitive examinations

**Method of Teaching:**

Classroom lectures, Use of ICT, YouTube lectures, Online PPTs, Group Discussions, Teacher driven Power Point Presentations

	<b>Semester III</b> <b>DSE – 1A - Micro Economics I</b>	
<b>Unit</b>	<b>Name and Contents</b>	<b>Number of Lectures</b>
<b>Unit 1</b>	<b>Introduction</b>	10
1.1	Meaning, Nature, Scope, Importance of Micro economics	
1.2	Basic Economic Problems	
1.3	Tools of economic analysis- Functional Relationship, Schedules, Graphs and Equations.	
1.4	Variables- Dependent and Independent Variable, Endogenous and Exogenous	
<b>Unit 2</b>	<b>Theory of Consumer Behavior</b>	14
2.1	Utility – Meaning and Types Cardinal Approach: Law of Diminishing Marginal Utility, Law of Equi-Marginal Utility, Consumer’s Equilibrium	
2.2	Ordinal Approach: Indifference Curve Analysis- Meaning and Definition, Characteristics of Indifference Curve, Consumer’s Equilibrium	
<b>Unit 3</b>	<b>Theory of Demand</b>	12
3.1	Meaning of Demand, Determinants of Demand	
3.2	The Law of Demand & Its Exceptions, Market Demand	
3.3	Elasticity of Demand –Meaning and Types 3.3.1 Price Elasticity of Demand: Meaning, Types, Methods of Measurement 3.3.2 Income Elasticity of Demand: Meaning and Types 3.3.3 Cross Elasticity of Demand: Meaning and Types	
<b>Unit 4</b>	<b>Supply and Production Analysis</b>	
4.1	Meaning, Definition and Determinants of Supply	12
4.2	The Law of Supply	
4.3	Elasticity of Supply: Meaning and Types	
4.4	The Production Function: Meaning and Definition	
4.5	Total, Average and Marginal Production	

4.6	The Law of Variable Proportions	
4.7	The Law of Returns to Scale	
<div>Semester IV</div> <div>DSE – 1B - Micro Economics II</div>		
Unit 1	Cost and Revenue Analysis	8
1.1	Cost Concepts : Fixed Costs, Variable Costs, Total Cost, Average Cost, Marginal Cost, Economic Cost and Accounting Cost, Opportunity Cost	
1.2	Short-Run and Long Run Costs curves	
1.3	Revenue Concept: Total Revenue, Average Revenue & Marginal Revenue	
Unit 2	Market Structure	16
2.1	Meaning & Classifications of Market Structure	
2.2	Perfect Competition: Meaning, Characteristics, Equilibrium of Firm and Industry in Short Run and Long Run	
2.3	Monopoly: Meaning, Characteristics, Short and Long Run Equilibrium. Price Discrimination	
2.4	Monopolistic Competition: Meaning, Characteristics, Short & Long Run Equilibrium of firm and Industry, Selling cost- Meaning	
2.5	Oligopoly: Meaning and Characteristics	
2.6	Duopoly: Meaning and Characteristics	
Unit 3	Factor Pricing	16
3.1	Marginal Productivity Theory Of Distribution	
3.2	Rent: Ricardian Theory of Rent, Modern Theory of Rent, Quasi Rent	
3.3	Wages: Modern Theory of Wages, Supply Curve of Labour	
3.4	Interest: Keynesian Liquidity Preference Theory, Loanable Fund Theory	
3.5	Profit: Risk and Uncertainty Theory, Innovation Theory	
Unit 4	Introduction to Welfare Economics	08
4.1	Welfare Economics: Definition and Meaning	
4.2	Pigovian Welfare Economics	
4.3	Thought of Amartya Sen on Welfare Economics	

**Reference Books:**

1. Mansfield, E., Microeconomics, W.W. Norton and Company, New York.
2. Koutsoyiannis, A., Modern microeconomics, Macmillan, London.
3. Lipsey & Cristal, Introduction to Positive Economics, Oxford Press.
4. Jack Hirshlifer, Price Theory and Applications, Prentice Hall of India Pvt. Ltd. Delhi
5. Ahuja H.L. : Modern Micro Economics, S. Chand & Company Ltd New Delhi
6. Jhingan M.L., Micro Economic Theory, Virinda Publication, Delhi.
7. K.K. Dewett, Modern Economics Theory, S. Chand Publications, New Delhi.
8. KPM Sundaram and E.N.Sundaram, Micro Economics, S.Chand Publication, New Delhi.
9. Seth M.L. : Micro Economics, Lakshmi NarainAgrawal Publisher

## **S.Y.B.A. Economics (Revised Syllabus)**

Choice Based Credit System (CBCS)

### **S -2. Macro Economics**

#### **Preamble -**

Macroeconomics is the branch of economics that deals with the functioning of an economy as a whole. Macroeconomic analysis involves theoretical, empirical as well as policy-related aspects. The theoretical aspect of macroeconomics involves the conceptual as well as theoretical framework of macroeconomics. It deals with various macroeconomic concepts as well as various macroeconomic theories. The theoretical framework of macroeconomics focuses on functioning of an economy in its totality, determination of the level of national income and employment in an economy, role of aggregate demand as well as aggregate supply, role of money, determination of value of money, determination of general price level as well as rate of inflation and business cycles. The empirical aspect of macroeconomics applies macroeconomic theories to the study of real economies and tests the validity of macroeconomic theories. The policy-related aspect focuses on the role of fiscal and monetary policy in achieving macroeconomic objectives with the help of various policy instruments.

This curriculum integrates conceptual, theoretical, empirical and policy-related aspects of macroeconomics. This curriculum introduces the undergraduate students to the field of macroeconomics and enables them to learn the functioning of the economy in a systematic manner.

#### **Objectives –**

- To introduce students to the historical background of the emergence of macroeconomics
- To familiarize students with the differences between microeconomics and macroeconomics
- To familiarize students with various concepts of national income
- To familiarize students with keynesian macroeconomic theoretical framework of consumption and investment functions
- To introduce students to the role of money in an economy.
- To introduce students to the conceptual and theoretical frameworks of inflation, deflation and stagflation, Business Cycle .



- To familiarize students with the conceptual and theoretical framework of business cycles
- To introduce students to the role of monetary and fiscal policies in fulfilling the macroeconomic objectives of stability, full employment and growth.
- To introduce students to the various instruments of monetary and fiscal policies

**Method of Teaching:**

- Classroom lectures, Use of ICT, You Tube lectures, Online PPTs, Group Discussions, Teacher driven Power Point Presentations

<b>Semester III</b> <b>DSE – 2A - Macro Economics I</b>		
<b>Unit</b>	<b>Name and Contents of the Chapter</b>	<b>Number of Lectures</b>
<b>Unit 1</b>	<b>Introduction</b>	12
1.1	Meaning, Nature and Scope of Macro Economics	
1.2	Importance and Limitations of Macro Economics	
1.3	The difference between Micro Economics and Macro Economics	
<b>Unit 2</b>	<b>National Income</b>	12
2.1	Meaning and Importance of National Income	
2.2	Various Concepts of National Income – GDP, GNP, NNP, PCI, Personal Income, Disposable Income	
2.3	Methods of National Income Measurement Difficulties in the Measurement of National Income	
2.4	Circular Flow of National Income	
<b>Unit 3</b>	<b>Theory of Employment and Output</b>	12
3.1	Classical Theory of Employment , Say’s Law of Market.	
3.2	Keynes’ Criticism on Classical Theory	
3.3	Keynesian Theory of Employment – Aggregate Supply Price and	

	Aggregate Demand Price, Employment Determination	
<b>Unit 4</b>	<b>Consumption and Investment</b>	12
4.1	Consumption Function – Meaning, Various Concepts - APC, MPC, Psychological Law of Consumption, Factors Influencing Consumption Function	
4.2	Saving - APS, MPS. Investment – Meaning, Types, Marginal Efficiency of Capital	
4.3	The Concept of Multiplier; The Principle of Acceleration	
<p style="text-align: center;"><b>Semester IV</b> <b>DSE – 2B - Macro Economics II</b></p>		
<b>Unit 1</b>	<b>Money</b>	12
1.1	Money – Meaning and Functions	
1.2	Value of Money – Meaning, Quantity Theory of Money, Cash Balance Approach	
1.3	Supply of Money – Various Measures of RBI	
<b>Unit 2</b>	<b>Inflation</b>	12
2.1	Inflation – Meaning, Types, Causes – Demand Pull and Cost Push Inflation, Effects	
2.2	Measures to Control Inflation	
2.3	Deflation – Meaning, Causes and Effects	
2.4	Philips Curve, Stagflation – Meaning	
<b>Unit 3</b>	<b>Business Cycles</b>	12
3.1	Meaning, Features and Phases of Business Cycle	
3.2	Causes and Effects of Business Cycle	
3.3	Keynes’ Theory of Business Cycle	
3.4	Control of Business Cycles – Monetary and Fiscal Controls	

<b>Unit 4</b>	<b>Macroeconomic Policies</b>	12
4.1	Objectives of Macroeconomic Policies	
4.2	Monetary Policy - Meaning, Instruments, Advantages and Limitations	
4.3	Fiscal Policy - Meaning, Instruments, Advantages and Limitations	

### **Basic Reading List –**

1. David Colander, Macro Economics, McGraw Hill Education Private Limited (Latest Edition)
2. D. N. Dwivedi, Macro Economics: Theory and Policy, McGraw Hill Education Private Limited (Latest Edition)
3. H. L. Ahuja, Macro Economics: Theory and Policy, S. Chand & Company Limited. (Latest Edition)
4. M. L. Jhingan, Macro Economic Theory, Vrinda Publications Private Limited (Latest Edition)
5. Wavare Anil Kumar & V.Kumbhar ,(2019)Macro Economics,Ruby Publisher, Kolhapur, MS, India.
6. N. Gregory Mankiw, Principles of Macroeconomics, Cengage Learning (Latest Edition)
7. Olivier Blanchard & David Johnson, Macroeconomics, Pearson (Latest Edition)
8. Rudiger Dornbusch, Stanley Fischer & Richard Startz, Macroeconomics, Tata McGraw Hill Education Private Limited (Latest Edition)
9. Sampat Mukherjee, Macroeconomics: A Global Text, New Central Book Agency Private Limited (Latest Edition)
10. Stephen Williamson, Macroeconomics, Pearson (Latest Edition)
11. Kute Santosh & Rithe M. , Macro Economics, Prashant Publication,Jalgaon,MS,India
12. श्रीधर देशपांडे आणि विनायक देशपांडे, समष्टी अर्थशास्त्रीय विश्लेषण, हिमालय पब्लिशिंग हाउस(Latest Edition)

### **Advanced Reading List**

1. Ben Fine & Ourania Dimakou, Macroeconomics: A Critical Companion, Pluto Press (Latest Edition)
2. Brian Snowdon & Howard Vane (2003), The Development of Modern Macroeconomics: A Rough Guide, in Macroeconomics: A Reader, (Ed.) Brian Snowdon and Howard Vane, Routledge

3. Brian Snowdon & Howard Vane, *Macroeconomics: A Reader*, Routledge (Latest Edition)
4. Brian Snowdon & Howard Vane, *Modern Macroeconomics: Its Origins, Developments and Current State*, Edward Elgar (Latest Edition)
4. David Romer, *Advanced Macroeconomics*, McGraw-Hill (Latest Edition)
5. Dilip Nachane, *Critique of the New Consensus Macroeconomics and Implications for India*, Springer (Latest Edition)
6. John McDonald, *Rethinking Macroeconomics: An Introduction*, Routledge (Latest Edition)
7. Michel De Vroey, *A History of Macroeconomics: From Keynes to Lucas and Beyond*, Cambridge University Press (Latest Edition)
8. N. Gregory Mankiw, *Macroeconomics*, Worth Publishers (Latest Edition)
9. Roger Backhouse, *Interpreting Macroeconomics: Explorations in the History of Macroeconomic Thought*, Routledge (Latest Edition)
10. Sampat Mukherjee, *Analytical Macroeconomics: From Keynes to Mankiw*, New Central Book Agency Private Limited

## **SKILL DEVELOPMENT ACTIVITIES**

**(Any Three of the following)**

( **IMPORTANT NOTES** - At the end of the course three point/ activities each should be selected for each semester (III & IV semester ) from the different points given in the appendix.

The important questions and issue in your area should be considered and the issue / activities related to the subject should be given to the student accordingly . Such as Agriculture Sector ,farmers ,Cooperative Sector ,Small Scale Industries etc. )

1. Prepare a chart showing the steps of research.
2. Prepare a chart showing the sampling technique
3. Prepare Charts showing sources of primary data.
4. Prepare a chart showing sources of secondary data.
5. Construct a questionnaire to measure student's attitude towards the purchase of two wheelers / readymade garments etc.
6. Collect the data related to any schemes of your locality and present in front of the students.
7. Construct a questionnaire for collection of primary data on any Social issue.

**Savitribai Phule Pune University**  
**Skill Enhancement Course (SEC):**  
**SYBA (Economics)**  
**Basic Concept of Research Methodology**

Credits: 02

Periods: 45

Marks: 50

	<p><b>Course outline:</b></p> <p>The course will be given in the form of lectures and practical work .Lectures will focus on research, especially with regard to sampling methods, data collection and data preparation. The course will focus on the practical implementation of diverse sample techniques. Students are expected to collect and classify the data.</p> <p><b>Aims and objectives of course:</b></p> <ul style="list-style-type: none"> <li>• To develop the understanding of the basic concept of research.</li> <li>• To develop the understanding of the basic framework of sampling and data collection..</li> <li>• To develop the understanding of various sampling methods and techniques.</li> <li>• To identify various sources of information for data collection.</li> <li>• To develop the understanding of the conducting survey on various issues.</li> </ul> <p><b>Learning outcomes of course :</b></p> <p>On completion of the course, the student shall be able to</p> <ul style="list-style-type: none"> <li>• Demonstrate his/her understanding of sampling methods and the ability to use collection of data</li> <li>• Identify the appropriate sample techniques for different kinds of research questions</li> <li>• Identify the appropriate source of data in relation to the collection of research data.</li> <li>• Able to classify and present the collected data in the form of graph, bar diagram, chart etc</li> </ul>	
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**Semester III**  
**Skill Enhancement Course (SEC): I**

**SYBA (Economics) - SEC -2A**  
**Basic Concept of Research Methodology**

<b>Unit</b>	<b>Name and Contents</b>	<b>Number of Lectures</b>
<b>Unit 1</b>	<b>Introduction Of Research</b>	<b>10</b>
1.1	Meaning and Definition of Research	
1.2	Types Of Research i)Basic or Pure or Fundamental Research ii)Applied Research iii)Action Research	
1.3	Importance Of Economics Research	
<b>Unit 2</b>	<b>Research Design</b>	<b>10</b>
2.1	Meaning of Research Design	
2.2	Need of Research Design	
2.3	Types of Research Design i)Exploratory Design ii)Descriptive Design iii)Experimental Design	
2.4	Concepts of Hypothesis and Importance	
<b>Unit 3</b>	<b>Data Collection</b>	<b>10</b>
3.1	Meanings and Definition of Data Collection	
3.2	Primary Data	
3.3	Secondary Data Sources	
<b>SKILL DEVELOPMENT ACTIVITIES</b>	<b>SKILL DEVELOPMENT ACTIVITIES</b> <b>Continuous Assessment - (C. A.):</b> To compete any Three Skill Development Activities from the prescribed syllabus, each activity for 05 marks	<b>15</b>
<b>SEMESTER- IV</b> <b>SEC -2B - Skill Enhancement Course (SEC)-II</b>		
<b>Unit 1</b>	<b>Data Analysis</b>	<b>8</b>
1.1	Meaning and Definition of Data Analysis	
1.2	Nature And Importance	
1.3	1.3.1 Graphs	
	1.3.2 Tabulations	

<b>Unit 2</b>	<b>Measures of Central Tendencies</b>	<b>8</b>
2.1	Definition of Mean	
2.2	Definition of Medium	
2.3	Definition of Mode	
2.4	Meaning of Dispersion Definition -Range, Median Deviation, Quartile Derivation, Standard Derivation	
2.5	Concept of Percentages	
2.6	Concepts:- i) Frequency Distribution ii)Cumulative Frequency iii) Class Boundaries iv) Midpoint v) Class Width	
<b>Unit 3</b>	<b>Research Report</b>	<b>14</b>
3.1	Meanings And Objective of Research Report	
3.2	Concepts Of Case Study	
3.3	Characteristics of Good Research Report Writing	
3.4	Objective of Research Report	
3.5	Types Of Research Report	
3.6	Concepts of i)Appendices ii) Review Of Literature iii)Bibliography And References iv)Recommendation v)Hypothesis Testing	
<b>SKILL DEVELOPMENT ACTIVITIES</b>	<b>SKILL DEVELOPMENT ACTIVITIES</b> <b>Continuous Assessment - (C. A.):</b> To compete any Three Skill Development Activities from the prescribed syllabus, each activity for 05 marks	<b>15</b>

#### **Recommended Books:**

1. P.H. Karmel and M. Polasek (1978), Applied Statistics for Economists, 4th edition, Pitman.
2. M.R. Spiegel (2003), Theory and Problems of Probability and Statistics (Schaum Series).
3. Cochran, William, G. (2008), Sampling Techniques, Third Edition, Wiley-India, ISBN 978 -81-265-1524-0.Reprint: 2008.
4. Bethlehem, J. (2009), Applied Survey Methods: A Statistical Perspective, Wiley.
5. Khandare V.B. and S.Yadav (2015) ,Statistical Methods,Chinmay Publication,Aurangabad.



6. Uwe Flick (2012), *Introducing Research Methodology: A Beginner's Guide to Doing a Research Project*, Sage Publications.
7. S.P.Gupta (2012), *Statistical Methods*, 42nd edition, Sultan chand and sons.
8. Ranjit Kumar (2014), *Research Methodology: A Step-by-Step Guide for Beginners*, 4<sup>th</sup> Edition, Sage Publications.



**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**S.Y.B.A. Political Science Syllabus**  
(CREDIT & SEMESTER SYSTEM)

**Revised Syllabus will be implemented with effect from the  
academic year 2020-2021**

**Savitribai Phule Pune University**  
**POLITICAL SCIENCE**  
**Syllabus of S.Y.B.A**  
**(CBCS pattern to be implemented from 2020-2021)**

<b>PAPER NO.</b>	<b>PAPER TITLE</b>
<b>CORE COURSES (C.C.):</b>	
<b>Semester III CC-1 C (3)</b>	AN INTRODUCTION TO POLITICAL SCIENCE
And	
<b>Semester IV CC-1 D (3)</b>	AN INTRODUCTION TO POLITICAL SCIENCE
OR	
<b>Semester III CC-1 C (3)</b>	AN INTRODUCTION TO POLITICAL IDEOLOGIES
And	
<b>Semester IV CC-1 D (3)</b>	AN INTRODUCTION TO POLITICAL IDEOLOGIES
<b>DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)</b>	
<b>Semester III DSE-1A (3)</b>	WESTERN POLITICAL THOUGHT
And	
<b>Semester IV DSE-1B (3)</b>	WESTERN POLITICAL THOUGHT
AND	
<b>Semester III DSE-2A (3)</b>	POLITICAL JOURNALISM
And	
<b>Semester IV DSE-2B (3)</b>	POLITICAL JOURNALISM
<b>SKILL ENHANCEMENT COURSE (SEC)</b> (Value / Skill Based Course)	
<b>Semester III SEC 2A (2)</b>	BASICS OF INDIAN CONSTITUTION
<b>Semester IV SEC 2B (2)</b>	BASICS OF INDIAN CONSTITUTION

**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2020-2021)**  
**Core Course (C.C.)**  
**AN INTRODUCTION TO POLITICAL SCIENCE**

**Objectives:**

This course is designed to acquaint students with the –

1. Important sub themes of Political Science as a discipline
2. Approaches to study Political Science
3. Basic Concepts and Values in Political Science

	<b>SEMESTER III</b> <b>CC-I C (3)</b>	<b>PERIOD</b>
<b>Unit 1: The Study of Political Science</b>		<b>12</b>
a) Definition		
b) Nature		
c) Scope		
<b>Unit 2: Approaches to Study Political Science</b>		<b>11</b>
a) Normative		
b) Empirical		
c) Feminist		
<b>Unit 3: Basic Concepts</b>		<b>11</b>
a) The State		
b) The Market		
c) The Civil Society		
<b>Unit 4: Democracy</b>		<b>11</b>
a) Representative		
b) Deliberative		
c) Participatory		
	<b>SEMESTER IV</b> <b>CC-I D (3)</b>	
<b>Unit 5: Basic Political Values</b>		<b>12</b>
a) Liberty		
b) Equality		
c) Justice		

<b>Unit 6: Rights</b>	<b>11</b>
a) Definition and Meaning	
b) Types	
c) Challenges	
<b>Unit 7: Ideologies</b>	<b>11</b>
a) Nationalism	
b) Socialism	
c) Fascism	
<b>Unit 8: International Organisations</b>	<b>11</b>
a) United Nations – Structures, Functions and Challenges	
b) Regional – EU, SAARC, OPEC, NATO	
c) MNCs	

#### Readings:

1. आवारी विलास, २०१९, *राज्यशास्त्र: बदलते प्रवाह व भूमिका*, कानपूर, गरिमा प्रकाशन.
2. Bhargava Rajeev and Ashok Acharya (eds.), 2008, *Political Theory*, Delhi, Pearson .
3. भार्गव राजीव आणि अशोक आचार्य (संपा), बनसोडे हेमंत (अनु.), *राजकीय सिद्धान्त*, नवी दिल्ली, पियरसन प्रकाशन.
4. Christiano Thomas and John Christman (eds.), 2009, *Contemporary Debates in Political Philosophy*, Malden, MA, Wiley-Blackwell.
5. Daniel R Brower, 2005, *The World Since 1945: A Brief History*, Pearson Prentice Hall .
6. गायकवाड संजय, २०१९, *मार्क्स आंबेडकर परिप्रेक्ष्यातून शिक्षण आणि रोजगार*, पुणे, शब्दसंग प्रकाशन.
7. Gaus Gerald F., 2000, *Political Concepts and Political Theories*, Boulder, Westview Press.
8. Goodin Robert, Philip Pettit and Thomas Pogge (eds.), 2007, *A Companion to Contemporary Political Philosophy*, Oxford, Blackwell.
9. Greenstein Fred I. and Polsby Nelson W, 1975, *Handbook of Political Science*, Addison Wesley Longman.
10. Gupta Sachdeo and Singh S K, 1987, *Political Theory and Ideology*, Delhi, Ajanta Prakashan.
11. Henry D. Aiken, 1956, *The Age of Ideology*, New York, Mentor.
12. Heywood Andrew, *Political Theory – An Introduction*, 2004, Palgrave Basingstoke.
13. जाधव तुकाराम, २०१७, *राजकीय सिद्धांताची तोंड ओळख*, (Translation of O. P. Gauba, *An Introduction to Political Theory*), Pune, K'Sagar.
14. Kaviraj Sudipta and Khilnani Sunil, 2001, *Civil Society, History and Possibilities*, Cambridge, Cambridge University Press.
15. Mackenzie I, Political Concepts, 2005, *A Reader and Guide*, Edinburg, Edinburg University Press.
16. पाटीलबी. बी., २०००, *राजकीय संकल्पना*, कोल्हापूर, फडके प्रकाशन.

17. पेंडसे अरुणा, सहस्रबुद्धे उत्तरा, २००८, *आंतरराष्ट्रीय संबंध: शीतयुद्धोत्तर आणि जागतिकीकरणाचे राजकारण*, Mumbai, Orient Longman Pvt Ltd .
18. रायपूरकर व्ही. आर., २००६, *आंतरराष्ट्रीय संबंध*, नागपुर, श्री मंगेश प्रकाशन.
19. रेगे मे. पु., २००५, *स्वातंत्र्य, समता आणि न्याय*, मुंबई, शांता रेगे.
20. Sheldon Garrett Ward, 2005, *Encyclopaedia of Political Thought*, New Delhi.
21. Varma S. P., 2002, *Modern Political Theory*, New Delhi, Vikas Publication.

**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2020-2021)**  
**Core Course (C.C.)**  
**AN INTRODUCTION TO POLITICAL IDEOLOGIES**

**Objectives:**

This course is designed to acquaint students with the –

1. Role of different political ideologies and their impact in politics
2. Close link between an idea and its actual realization in public policy
3. Legacy of all the major ideologies

	<b>SEMESTER III</b> <b>CC-1 C (3)</b>	<b>PERIOD</b>
<b>Unit 1: Ideology</b>		<b>12</b>
a) Origin, Meaning, Definition		
b) Nature		
c) Scope		
<b>Unit 2: Nationalism</b>		<b>11</b>
a) Meaning, Definitions and Elements		
b) Progressive and Reactionary		
c) Internationalism		
<b>Unit 3: Democratic Socialism</b>		<b>11</b>
a) Meaning and Nature		
b) Features		
c) Achievements and Limitations		
<b>Unit 4: Fascism</b>		<b>11</b>
a) Principles		
b) Factors responsible for the rise of Fascism		
c) Evaluation		
	<b>SEMESTER IV</b> <b>CC-1 D (3)</b>	
<b>Unit 5: Marxism</b>		<b>12</b>
a) Historical Materialism		
b) Marxian State		
c) Neo Marxism		

<b>Unit 6: Phule-Ambekarism</b>	<b>11</b>
a) Equality	
b) Cast & Religion	
c) Democracy	
<b>Unit 7: Gandhism</b>	<b>11</b>
a) Truth and Non-Violence	
b) Theory of Gram Swaraj	
c) Satyagraha	
<b>Unit 8: Feminism</b>	<b>11</b>
a) Meaning and Nature	
b) Liberal Feminism	
c) Feminism in India : Caste and Patriarchy	

**Readings:**

1. D. Bell, 1960, *The End of Ideology*, New York, The Free Press.
2. देवरे सुरेश, २०२०, राजकीय विचार प्रणाली, (Semester 3, e-Book), Amazon Asia Pacific Hoardings Pvt. Ltd.
3. देवरे सुरेश, २०२०, राजकीय विचार प्रणाली, (Semester 4, e-Book), Amazon Asia Pacific Hoardings Pvt. Ltd.
4. E. Gellner, 1983, *Nations and Nationalism*, Oxford, Blackwell.
5. गायकवाड संजय, २०१९, मार्क्स आंबेडकर परिप्रेक्ष्यातून शिक्षण आणि रोजगार, पुणे, शब्दसंग प्रकाशन.
6. J. Bondurant, 1965, *Conquest of Violence: the Gandhian Philosophy of Conflict*, Berkeley, University of California Press.
7. L. P. Baradat, 1989, *Political Ideologies: Their Origins and Impact*, Englewood Cliffs NJ, Prentice Hall.
8. P. Gay, 1952, *The Dilemma of Democratic Socialism: Eduard Bernstein's challenge to Marx*, New York, Columbia University Press.
9. R. M. Christenson, et al., 1971, *Ideologies and Modern Politics*, London, Thomas Nelson and Sons.
10. R. N. Berki, 1975, *Socialism*, London, John Dent and Sons.
11. R. N. Iyer, 1973, *The Moral and Political Thought of Mahatma Gandhi*, New York, Oxford University Press.
12. Sayyad Yasinbhai Gulabbhai, 2018, *Modern Political Theory*, Kanpur, International Publication.
13. Sir I. Berlin, 1981, "Nationalism: Past Neglect and Present Power" in H. Hardy (ed.) *Against the Current*, Oxford, Oxford University Press.
14. तनपुरे संभाजी आणि भुमकार हनुमंत, २०१७, राजकीय विचार प्रणाली, औरंगाबाद, चिन्मय प्रकाशन.
15. The Liberal Tradition in China, 1983, *Hong Kong and New York*, Chinese University, Hong Kong Press.



**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2020-2021)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**WESTERN POLITICAL THOUGHT**

**Objectives:**

This course is designed to acquaint students with the –

1. Major traditions of thought that have shaped political discourse in different parts of the world.
2. The great diversity of social contexts and philosophical visions.
3. The history of political thought as a series of critical, interconnected and open-ended conversations about the ends and means of the good life.

	<b>SEMESTER III</b> <b>DSE-1A (3)</b>	<b>PERIOD</b>
<b>Unit 1: Plato</b>		<b>12</b>
a) Ideal State		
b) View on Education		
c) Theory of Justice		
<b>Unit 2: Aristotle</b>		<b>11</b>
a) Classification of the State		
b) Views on Slavery		
c) Theory of Revolution		
<b>Unit 3: Machiavelli</b>		<b>11</b>
a) Human Nature		
b) Attitude towards Religion and Morality		
c) Views on State		
<b>Unit 4: Locke</b>		<b>11</b>
a) State of Nature		
b) Natural Rights		
c) Theory of Social Contract		
	<b>SEMESTER IV</b> <b>DSE-1B (3)</b>	
<b>Unit 5: Rousseau</b>		<b>12</b>
a) State of Nature		
b) General Will		
c) Theory of Social Contract		

<b>Unit 6: Hegel</b>	<b>11</b>
a) Idealism	
b) Theory of State	
c) Views on Freedom	
<b>Unit 7: J. S. Mill</b>	<b>11</b>
a) Views on Liberty	
b) Representative Government	
c) Views on Utilitarianism	
<b>Unit 8: Karl Marx</b>	<b>11</b>
a) Historical Materialism	
b) Class Struggle	
c) Theory of State and Revolution	

**Readings:**

1. Adams Ian and R.W.Dyson, 2004,*Fifty Great Political Thinkers*, London , Rutledge.
2. भोळे भास्कर, १९९५, *पाश्चिमात्य राजकीय विचारवंत*, नागपुर, पिंपळापुरे.
3. Deo Vijay, SharadGosavi&SanjyotApte, 2011, *Western Political Thought*,Pune , Diamond Publication.
4. देवरेसुरेश, २०२०, *पाश्चिमात्यराजकीयविचार(सेमेस्टर-३,ईपुस्तक)*, अमेझॉनएशिया-पॅसिफिक होल्लिंग्ज प्रायव्हेट लिमिटेड.
5. देवरेसुरेश, २०२०, *पाश्चिमात्यराजकीयविचार(सेमेस्टर-४,ईपुस्तक)*, अमेझॉनएशिया-पॅसिफिक होल्लिंग्ज प्रायव्हेट लिमिटेड.
6. गार्दे डी. के., १९७७, *पाश्चिमात्य राजकीय विचार*, पुणे, राणे प्रकाशन.
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11. Sabine G.H. 1971, *A History of Political Theory*, Calcutta, Oxford & I.B.H.
12. साकळकर ई. आणि जैन अशोक, १९९०, *पाश्चिमात्यराजकीयविचार*, पुणे, सेठ प्रकाशन.
13. W.T. (series editor), 1959, *Masters of Political Thought*, (Vols. 2 and 3), London, George Harap& Co.

**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Political Science**  
**(CBCS pattern to be implemented from 2020-2021)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**POLITICAL JOURNALISM**

**Objectives:**

This course is designed to acquaint students with the –

1. Complex relationship between the communication, media and power politics.
2. Critical appraisal of practices of political image management, campaigns, propaganda and censorship.
3. Indian context of political Journalism

<b>SEMESTER III</b> <b>DSE-2A (3)</b>	<b>PERIOD</b>
<b>Unit 1: An introduction to Political Journalism</b>	<b>12</b>
a) Definition and Meaning	
b) Nature	
c) Scope	
<b>Unit 2: Agencies of Political Journalism</b>	<b>11</b>
a) Print	
b) Electronic	
c) Web	
<b>Unit 3: History of Political Journalism</b>	<b>11</b>
a) Pre-Independence	
b) Post-Independence	
c) World History	
<b>Unit 4: Methods of Political Journalism</b>	<b>11</b>
a) Reporting of Political Events	
b) Political Interview	
c) Commentary of Legislation	

**SEMESTER IV  
DSE-2B (3)**

<b>Unit 5: Indian Political Process &amp; Journalism</b>	<b>12</b>
a) Role of Social Media in Political Process	
b) Election and Media: Loksabha and Maharashtra Vidhansabha 2014 and 2019 General Elections	
c) Political Parties and Social Media	
<b>Unit 6: Mediatisation of Politics</b>	<b>11</b>
a) Definition and Meaning	
b) Practices	
c) Mediums	
<b>Unit 7: Media &amp; Public Opinion</b>	<b>11</b>
a) Definition and Meaning	
b) Practices	
c) Mediums	
<b>Unit 8: Challenges before Political Journalism</b>	<b>11</b>
a) Increase of Paid News	
b) Party Spirited News Papers & Commercialization	
c) Media Saturation	

**Readings:**

1. आमलेखी, २०२०, प्रोपगंडा, पुणे, मनोविकास प्रकाशन.
2. BorhadeShekhar, 2019, *India & USA's Strategic Dilemma in a Fractured World Order*, Ahmednagar, Suvarnshilp Publications,.
3. बोराटे योगेश, २०१९, सोशल मीडिया, धुळे, अथर्व पब्लिकेशन्स.
4. Carey Jams W & Cates A., 2004, *Journalism*, West Port, London, Laibraries Unlimited.
5. चतुर्वेदी एन. पी., २००५, जनसंचार एवम् पत्रकारिता, जयपूर, पोइंतर पब्लिशिंग.
6. Hacker, K and Van Djik J, 2000, *Digital Democracy: Issues of Theory and Practice*, Thousand Oaks, Sage.
7. Hague, B & Loader, B., 1999, *Digital Democracy, Discourse and Decision Making in the Information Age*, New York, Rutledge.
8. Kamath M. V., 2002, *Professional Journalism*, New Delhi, Vikas Publishing House Pvt.Ltd..
9. कुलकर्णी प्रकाश, १९८९, माध्यम, पुणे, श्रीविद्या प्रकाशन.
10. पवार श्रीराम, २०१७, धुमाळी, पुणे, सकाळ प्रकाशन.
11. पवार श्रीराम, २०१८, जगाच्या अंगणात, पुणे, सकाळ प्रकाशन.
12. पवार श्रीराम, २०१८, राजपाठ, पुणे, सकाळ प्रकाशन.
13. पवार श्रीराम, २०१९, मोदीपर्व, पुणे, सकाळ प्रकाशन.
14. सरदेसाई राजदीप, २०१५, २०१४ देशाचा चेहरा बदलणारी निवडणूक, मुंबई, अक्षर प्रकाशन.
15. SardesaiRajdeep, 2020, *How Modi Won India*, Noida, Harper Collins India.
16. R. Ramkrishnan, 1994, *Press & Politics in an Indian State*, Hyderabad, Delta Publishing House.

17. Reese, S.D., Gandy, O.H. Grant, A.E., 2001, *Framing Public Life – Perspectives on Media and Our Understanding of the Social World*, LEA, Mahwah.
18. Roy Barun, 2001, *Beginners Guide to Journalism*, Mumbai, PustakMahal.
19. Trent, J.S. &Friedenburg R. V., 1995, *Political Campaign Communication*, Westport, Praeger.

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**S.Y.B.A. Political Science Syllabus**  
(CREDIT & SEMESTER SYSTEM)

**Extra Credit syllabus will be implemented with effect from the  
academic year 2020-2021 at College Centers**

**SKILL ENHANCEMENT COURSE (SEC)**  
( Value/Skill Based Course )

**Savitribai Phule Pune University**  
**Political Science**  
**Syllabus for S. Y. B. A. (Extra Credit)**  
**BASICS OF INDIAN CONSTITUTION**

**Objectives:**

1. To acquaint students with the important features of the Constitution of India and with the basic framework of Indian government.
2. To familiarize students with the working of the Constitution of India.

**SEMESTER III**  
**SEC-2A (2)**

**UNIT – I**

**1. Making of the Indian Constitution**

- a) Historical Background
- b) Constituent Assembly
- c) Preamble
- d) Salient Features

**UNIT - II**

**2. Fundamental Rights**

Major Fundamental Rights-

- a) Right to Equality
- b) Right to Liberty
- c) Right to Freedom of Religion
- d) Cultural and Educational Rights

**References:**

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीयगणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकर नरेंद्र, २००२, *राज्यघटनेचे अर्धशतक*, मुंबई, मौज प्रकाशन.

8. जाधवतुकाराम आणि विशरापूरकरमहेश, २०१२, भारतीयराज्यघटनावघटनात्मक प्रक्रिया, पुणे, द युनिक अॅकॅडमी पब्लिकेशन.
9. देवरे सुरेश, २०२०, भारतीय राज्यघटनेची ओळखअमेझॉन एशिया पॉसिफिक (पुस्तक-ई, २/१-सेमेस्टर), .होल्डींगज प्रायव्हेट लिमिटेड
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळेबाळ, वकीलअलिम आणिवदेवरेपी .डी., २०१२, भारताचीराज्यघटना, राजकारणवकायदा, पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८, भारताच्याराज्यघटनेची५० वर्षे, पुणे, कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास, २०१०, भारतीयलोकशाही: अर्थ आणि व्यवहार, पुणे, डायमंड प्रकाशन.



**Savitribai Phule Pune University**  
**Political Science**  
**Syllabus for S. Y. B. A. (Extra Credit)**  
**BASICS OF INDIAN CONSTITUTION**

**Objectives:** This paper focuses in detail on the political processes and the actual functioning of the political system. It emphasizes on local influences that derive from social stratification of castes and jatis, from language, religion, ethic and economic determinants and critically assesses its impact on the political processes.

**SEMESTER – IV**  
**SEC 2B (2)**

**UNIT – I**

**1. Fundamental Duties**

- a) Concept of Fundamental Duties
- b) Nature of Fundamental Duties
- c) Importance of Fundamental Duties

**UNIT – II**

**2. Directive Principles of State Policy**

- a) Concept of Directive Principles of State Policy
- b) Nature of Directive Principles of State Policy
- c) Significance of Directive Principles of State Policy

**References:**

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अँकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीयगणराज्याचेशासनआणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकरनरेंद्र, २००२, *राज्यघटनेचे अर्धशतक*, मुंबई, मौजप्रकाशन.
8. जाधवतुकाराम आणि विशरापूरकरमहेश, २०१२ , *भारतीयराज्यघटनावघटनात्मक प्रक्रिया* , पुणे , द युनिक अँकॅडमी पब्लिकेशन.

9. देवरे सुरेश , २०२०, भारतीय राज्यघटनेची ओळखक अमेझॉन एशिया पॉसिफि (पुस्तक-ई , २/१-सेमेस्टर) ,  
.होल्डींगज प्रायव्हेट लिमि
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळे बाळ, वकील अलिम आणि वदेवरेपी .डी., २०१२, भारताची राज्यघटना , राजकारण व कायदा,  
पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८ , भारताच्या राज्यघटनेची ५० वर्षे , पुणे , कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास , २०१० , भारतीय लोकशाही: अर्थ आणि व्यवहार , पुणे , डायमंड  
प्रकाशन.



**S.Y.B.A. Public Administration Syllabus**  
(CREDIT & SEMESTER SYSTEM)

**Revised Syllabus will be implemented with effect from the  
academic year 2020-2021**

**Savitribai Phule Pune University**  
**PUBLIC ADMINISTRATION**  
**Syllabus of S.Y.B.A**  
**(CBCS pattern to be implemented from 2020-2021)**

<b>PAPER NO.</b>	<b>PAPER TITLE</b>
<b>CORE COURSES (C.C.):</b>	
<b>Semester III CC-1 C (3)</b>	DISTRICT ADMINISTRATION
And	
<b>Semester IV CC-1 D (3)</b>	DISTRICT ADMINISTRATION
<b>DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)</b>	
<b>Semester III DSE-1A (3)</b>	PERSONEL ADMINISTRATION
And	
<b>Semester IV DSE-1B (3)</b>	PERSONEL ADMINISTRATION
AND	
<b>Semester III DSE-2A (3)</b>	DEVELOPMENT ADMINISTRATION
And	
<b>Semester IV DSE-2B (3)</b>	DEVELOPMENT ADMINISTRATION
<b>SKILL ENHANCEMENT COURSE (SEC)</b> (Value / Skill Based Course)	
<b>Semester III SEC 2A (2)</b>	BASICS OF INDIAN CONSTITUTION
<b>Semester IV SEC 2B (2)</b>	BASICS OF INDIAN CONSTITUTION

**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Public Administration**  
**(CBCS pattern to be implemented from 2020-2021)**  
**CORE COURSE (C.C.)**  
**DISTRICT ADMINISTRATION**

**Objectives**

1. To introduce the students to the concept of District Administration.
2. To make students aware of the changes related to the District Administration.

<b>EMESTER –III</b> <b>CC-1C (3)</b>	<b>PERIOD</b>
<b>Unit 1: District Administration</b>	<b>12</b>
a) Evolution of District Administration	
b) Meaning and Importance of District Administration	
c) Elements of District Administration	
<b>Unit 2: District Collector</b>	<b>11</b>
a) Powers and Functions	
b) Changing Role	
<b>Unit 3: Law and Order</b>	<b>11</b>
c) Meaning and Principles	
d) Agencies of Law and Order	
<b>Unit 4: Revenue Administration</b>	<b>11</b>
a) Sub Divisional Officer	
b) Tahashildar	
c) Circle Inspector	
d) Talathi	
<b>SEMESTER – IV</b> <b>CC-1D (3)</b>	
<b>Unit 5: District Police Administration</b>	<b>12</b>
a) District Superintendent Police – Powers, Functions & Role	
b) Local Crime Branch (L. C. B.)	
c) Police Patil	
d) Police Public Relations	
<b>Unit 6: Subordinate Judiciary in India</b>	<b>11</b>
a) District, Session and Taluka Court: Composition and Functions	

- b) District Consumer Courts
- c) Problems and Reforms of Subordinate Judiciary in India

**Unit 7: District Prison Administration** **11**

- a) Structure and Functions
- b) Problems and Reforms

**Unit 8: Agencies at District Level** **11**

- a) District Planning Committee
- b) District Disaster Management Authority
- c) District Rural Development Agency

**Readings**

1. Arora R. K. and Goyal Rajani, 2009, *Indian Public Administration*, New Delhi, VishwaPrakasahn.
2. अरोडा रमेश आणि चतुर्वेदीगीता, २००७, *भारतमेंराज्यप्रशासन*, जयपूर, आरबीएसएपब्लिशर्स.
3. Battacharya M. , Dayal Ishwar and Mathur Kuldeep, 1976, *District Administration*, New Delhi, McMillan.
4. इंगळे उत्तम, २०१२, *महाराष्ट्रातील पोलीस जनता संबंध*, परभणी, प्रतिभा प्रकाशन.
5. Khera S.S, 1974, *District Administration in India*, New York, Asia Publishing House.
6. कटारिया सुरेंद्र, २००७, *राज्यप्रशासन*, नई दिल्ली, मलिक एण्ड कंपनी.
7. लोणारकर प्रवीण, २०२०, *महाराष्ट्र आणि जिल्हा प्रशासन*, लातूर, अरुणा प्रकाशन.
8. वाघमारे आणि गजभारे, २०१८, *महाराष्ट्र आणि जिल्हा प्रशासन*, लातूर, अरुणा प्रकाशन.

**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Public Administration**  
**(CBCS pattern to be implemented from 2020-2021)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)**  
**PERSONNEL ADMINISTRATION**

**Objectives**

1. To acquaint students with basic ideas and concepts in Personnel Administration.
2. To make students aware of the various changes and issues in Personnel Administration.

<b>SEMESTER – III</b> <b>DSE-1A (3)</b>	<b>PERIOD</b>
<b>Unit 1: Personnel Administration</b>	<b>12</b>
a) Meaning, Nature and Scope	
b) Characteristics of Public Personnel Administration in India	
c) Functions and Significance	
<b>Unit 2: Civil Service</b>	<b>11</b>
a) Meaning, Features and Functions	
b) Classification of Civil Services System	
<b>Unit 3: Recruitment and Training</b>	<b>11</b>
a) Recruitment: Meaning, Importance and Types	
b) Methods of Recruitment: Spoils and Merit System	
c) Training: Meaning, Objectives and Types	
<b>Unit 4: Promotion and Retirement</b>	<b>11</b>
a) Meaning, Principles of Promotion	
b) Meaning, Needs and Benefits of Retirement	
<b>SEMESTER -IV</b> <b>DSE-1B (3)</b>	
<b>Unit 5: Problems of Personnel Administration</b>	<b>12</b>
a) Human Resource Development	
b) Performance Appraisal	
c) Stress Management and Motivation	
<b>Unit 6: Rights of Employees</b>	<b>11</b>
a) Right to form Association	
b) Right to Strike	
<b>Unit 7: Issues in Personnel Administration</b>	<b>11</b>
a) Discipline	
b) Accountability	
c) Corruption	
<b>Unit 8: Public Personnel Grievances &amp; Redress Mechanisms</b>	<b>11</b>
a) Whitley Council	
b) Staff Council	

c) Administrative Tribunals

**Readings**

1. Avasthi and Maheshwari, 2006, *Public Administration*, Agra, Laxmi Narayan Agarwal Publications.
2. Awari Vilas, 2020, *Public Administration*, Kanpur, Garima Prakashan.
3. बंग के.आर., २०१३, *कर्मचारीवित्तप्रशासन*, औरंगाबाद, विद्याबुक्स.
4. Fadia B.L., 2009, *Public Administration in India*, Agra, Sahitya Bhawan Publications.
5. Goel S.L., 2008, *Personnel Administration*, New Delhi, Deep & Deep Publication.
6. Hoshir Singh and D.P. Singh (ed.), 1990, *Indian Administration*, Jaipur, Alekh Publishers.
7. Ramesh Arora and Rajni Goyal, (2006), *Public Administration in India*, New Delhi, New Age International Publication.
8. Rudrabasavaraj M.N., 1984, *Dynamic Personnel Administration*, Bombay, Himalaya Publishing House.
9. Maheshwari S. R., 2006, *Indian Administration*, New Delhi, Orient Longman.
10. Sahib Singh and Swinder Singh, 2013, *Public Personnel and Financial Administration*, Jalandhar, New Academic Publishers.
11. पाटील बी. बी., २०१८, *लोकप्रशासन*, कोल्हापूर, फडके प्रकाशन.
12. पोहेकर प्रीती, २०१९, *लोकप्रशासनाची तत्वे*, पुणे, निराली प्रकाशन.



**Savitribai Phule Pune University, Pune**  
**S. Y. B. A. Public Administration**  
**(CBCS pattern to be implemented from 2020-2021)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)**  
**DEVELOPMENT ADMINISTRATION**

**Objectives**

1. To acquaint students with the basic concepts and ideas of Development Administration
2. To give them an understanding of importance, relevance and new trends of Development Administration

<b>SEMESTER – III</b> <b>DSE-2A (3)</b>	<b>PERIOD</b>
<b>Unit 1: Introduction</b>	<b>12</b>
a) Development Administration- Meaning, Nature	
b) Scope and Importance	
c) Features of Development Administration	
<b>Unit 2: Origin and Development of Development Administration</b>	<b>11</b>
a) Evolution	
b) Rigg's Model of Development Administration	
<b>Unit 3: Approaches to the Study of Development Administration</b>	<b>11</b>
a) Ecological Approach	
b) Participatory Approach	
<b>Unit 4: New Trends in Development Administration</b>	<b>11</b>
a) E- Governance – Concept and Importance	
b) Public Private Partnership	
<b>SEMESTER – IV</b> <b>DSE-2B (3)</b>	
<b>Unit 5: Bureaucracy in Development Administration</b>	<b>12</b>
a) Meaning	
b) Characteristics of Bureaucracy	
c) Role of Bureaucracy in Development Administration	
<b>Unit 6: Non-Governmental Agencies and Voluntary Organizations</b>	<b>11</b>
a) Meaning and Nature	
b) Role	
<b>Unit 7: New Perspectives of Development</b>	<b>11 20</b>

- a) Human Development Indicators
- b) Sustainable Development Goals

**Unit 8: Issues in Development Administration**

11

- a) Globalization and Development
- b) Gender Parity in Development

**Readings:**

1. Awari Vilas, 2020, *Public Administration*, Kanpur, Garima Prakashan.
2. बंगके.आर., २०११, *विकासप्रशासन*, औरंगाबाद, विद्याबुक्सपब्लिशर्स.
3. Basu Rumki, 2011, *Public Administration: Concepts and Theories*, New Delhi, Sterling Publishers.
4. Bhattacharya Mohit, 2006, *Social Theory, Development Administration, and Development Ethics*, New Delhi, Jawahar Publishers & Distributors.
5. Chakraborty Bidyut, 2018, *Public Administration in the Globalizing World*, New Delhi, Sage Publishers.
6. Chatterji S.K., 1981, *Development Administration with Special reference to India*, New Delhi, Surjit Publication.
7. Goel S.L., 2003, *Advanced Public Administration*, New Delhi, Deep and Deep Publications.
8. Goel S. L., 2009, *Development Administration: Potentialities and Prospects*, New Delhi, Deep and Deep Publications.
9. काणेपी. सी., १९९२, *लोकप्रशासन*, नागपूर, विद्याप्रकाशन.
10. Maheshwari S.R., 2017, *Administrative Theories*, New Delhi, Allied Publishers.
11. पाटीलबी.बी., २०११, *विकासप्रशासन*, कोल्हापूर, फडकेप्रकाशन.
12. Sapru R.K., 2002, *Development Administration*, New Delhi, Sterling Publishers Limited.
13. Sharma R.D., 1992, *Development Administration, Theory and Practice*, Delhi, H.K. Publishers and Distributors.
14. Sharma R.D., 1992, *Development Administration: Theory and Practice*, Delhi, R. D. Publishers and Distributors.
15. Tyagi A.R., 1990, *Public Administration*, New Delhi, Atmaram & Sons.

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**S.Y.B.A. Public Administration Syllabus**  
(CREDIT & SEMESTER SYSTEM)

**Extra Credit syllabus will be implemented with effect from the  
academic year 2020-2021 at College Centers**

**SKILL ENHANCEMENT COURSE (SEC)**  
( Value/Skill Based Course )

**Savitribai Phule Pune University**  
**Public Administration**  
**Syllabus for S.Y.B.A. (Extra Credit)**  
**BASICS OF INDIAN CONSTITUTION**

**Objectives:**

1. To acquaint students with the important features of the Constitution of India and with the basic framework of Indian government.
2. To familiarize students with the working of the Constitution of India.

**SEMESTER III**  
**SEC-2A (2)**

**UNIT – I**

**1. Making of the Indian Constitution**

- a) Historical Background
- b) Constituent Assembly
- c) Preamble
- d) Salient Features

**UNIT - II**

**2. Fundamental Rights**

Major Fundamental Rights-

- a) Right to Equality
- b) Right to Liberty
- c) Right to Freedom of Religion
- d) Cultural and Educational Rights

**References:**

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीयगणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकरनरेंद्र, २००२, *राज्यघटनेचे अर्धशतक*, मुंबई, मौज प्रकाशन.

8. जाधवतुकाराम आणि विशरापूरकरमहेश, २०१२, भारतीयराज्यघटनावघटनात्मक प्रक्रिया, पुणे, द युनिक अॅकॅडमी पब्लिकेशन.
9. देवरे सुरेश, २०२०, भारतीय राज्यघटनेची ओळखअमेझॉन एशिया पॉसिफिक (पुस्तक-ई, २/१-सेमेस्टर), .होल्डींगज प्रायव्हेट लिमिटेड
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळेबाळ, वकीलअलिम आणिवदेवरेपी .डी., २०१२, भारताचीराज्यघटना, राजकारणवकायदा, पुणे, डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८, भारताच्याराज्यघटनेची५० वर्षे, पुणे, कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास, २०१०, भारतीयलोकशाही: अर्थ आणि व्यवहार, पुणे, डायमंड प्रकाशन.

**Savitribai Phule Pune University**  
**Public Administration**  
**Syllabus for S.Y.B.A. (Extra Credit)**  
**BASICS OF INDIAN CONSTITUTION**

**Objectives:** This paper focuses in detail on the political processes and the actual functioning of the political system. It emphasizes on local influences that derive from social stratification of castes and jatis, from language, religion, ethic and economic determinants and critically assesses its impact on the political processes.

**SEMESTER – IV**  
**SEC 2B (2)**

**UNIT – I**

**1. Fundamental Duties**

- a) Concept of Fundamental Duties
- b) Nature of Fundamental Duties
- c) Importance of Fundamental Duties

**UNIT – II**

**2. Directive Principles of State Policy**

- a) Concept of Directive Principles of State Policy
- b) Nature of Directive Principles of State Policy
- c) Significance of Directive Principles of State Policy

**References:**

1. Austin Granville, 1999, *The Indian Constitution: Cornerstone of a Nation*, Oxford, Oxford University Press.
2. Austin Granville, 2003, *Working a Democratic Constitution: The Indian Experience*, Delhi, Oxford University Press.
3. आवटे श्रीरंजन आणि राही श्रुती गणेश , २०१९ , *आपलं आयकार्ड* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन .
4. Basu D.D., 2018, *Introduction to the Constitution of India*, New York, LexisNexis.
5. Brass Paul, 1994, *The Politics of Indian Since Independence*, Cambridge, Cambridge University Press,
6. भोळे भा.ल., २०१५, *भारतीय गणराज्याचे शासन आणि राजकारण*, नागपूर, पिंपळापुरे प्रकाशन.
7. चपळगावकर नरेंद्र, २००२, *राज्यघटनेचे अर्थशतक*, मुंबई, मौज प्रकाशन.
8. जाधव तुकाराम आणि विशरापूरकर महेश, २०१२ , *भारतीय राज्य घटना व घटनात्मक प्रक्रिया* , पुणे , द युनिक अॅकॅडमी पब्लिकेशन.

9. देवरे सुरेश , २०२०, भारतीय राज्यघटनेची ओळखक अमेझॉन एशिया पॉसिफि (पुस्तक-ई , २/१-सेमेस्टर) ,  
.होल्डींगज प्रायव्हेट लिमि
10. Jha Rajesh, 2011, *Fundamentals of Indian Political System*, Delhi, Pearson.
11. कांबळे बाळ, वकील अलिम आणि व देव रेपी .डी., २०१२, भारताची राज्यघटना , राजकारण व कायदा, पुणे,  
डायमंड प्रकाशन.
12. साठे सत्यरंजन, १९९८ , भारताच्या राज्य घटनेची ५० वर्षे , पुणे , कॉन्टिनेंटल प्रकाशन.
13. व्होरा राजेंद्र आणि पळशीकर सुहास , २०१० , भारतीय लोकशाही: अर्थ आणि व्यवहार , पुणे , डायमंड  
प्रकाशन.



## सावित्रीबाई फुले पुणे विद्यापीठ, पुणे

मराठी विषयाचा पुनर्रचित अभ्यासक्रम- जून २०२० पासून

द्वितीय वर्ष कला (S. Y. B. A.) मराठी

निवड आधारित श्रेयांक पद्धत

Choice Based Credit System [CBCS]

सत्र	विषयाचे नाव	संकेतांक	पूर्वीचे नाव
पहिले	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी	[CC - 1 C (3)]	नियमित अभ्यासक्रम G2
दुसरे	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : ललितगद्य	[CC - 1 D (3)]	
पहिले	व्यावहारिक व उपयोजित मराठी - भाग ३	[CC - 1 C (3)]	पर्यायी अभ्यासक्रम G2
दुसरे	व्यावहारिक व उपयोजित मराठी - भाग ४	[CC - 1 D (3)]	
पहिले	आधुनिक मराठी साहित्य : प्रकाशवाटा	[DSE 1 A (3)]	S1
दुसरे	मध्ययुगीन मराठी साहित्य : निवडक मध्ययुगीन गद्य, पद्य	[DSE 1 B (3)]	
पहिले	साहित्यविचार	[DSE 2 A (3)]	S2
दुसरे	साहित्य समीक्षा	[DSE 2 B (3)]	
पहिले	प्रकाशनव्यवहार आणि संपादन	SEC 2 A (2)	DSE विषयांशी निगडीत अनिवार्य
दुसरे	उपयोजित लेखनकौशल्ये	SEC 2 B (2)	



## द्वितीय वर्ष कला (S. Y. B. A.)

नियमित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी [CC – 1 C (3)]

### अभ्यासक्रमाची उद्दिष्टे :

१. कादंबरी या साहित्यप्रकाराचे स्वरूप, घटक, प्रकार आणि वाटचाल समजून घेणे.
२. नेमेलेल्या कादंबरीचे आकलन, आस्वाद आणि विश्लेषण करणे.
३. भाषिक कौशल्यविकास करणे.

घटक		तपशील	श्रेयांक	तासिका
१	अ	१ संगणक आणि मोबाईलवर युनिकोडमधून मराठी मुद्रण. २ कळफलक प्रकार : इनस्क्रिप्ट, फोनेटिक ३ मराठी टंकलेखन आणि युनिकोडचा वापर : गुगल इनपुट, मायक्रोसॉफ्ट इनपुट व इतर साधने	१	१५
	ब	१ कादंबरी : स्वरूप आणि घटक २ कादंबरी : प्रकार आणि वाटचाल		
२		अभ्यासपुस्तक रारंग ढांग – प्रभाकर पेंढारकर मौज प्रकाशन गृह, मुंबई	२	३०

### संदर्भ ग्रंथ :

१. साहित्य अध्यापन आणि प्रकार, संपादक श्री. पु. भागवत आणि इतर.
२. आधुनिक मराठी वाङ्मयाचा इतिहास, खंड ४, ५, ६, संपादक रा. श्री. जोग.
३. आधुनिक मराठी वाङ्मयाचा इतिहास, अ. ना. देशपांडे
४. मराठी कादंबरी : समाजशास्त्रीय समीक्षा, डॉ. रवींद्र ठाकूर
५. मराठी कादंबरीतील प्रादेशिकता, डॉ. भास्कर शेळके
६. मराठी ग्रामीण कादंबरी, डॉ. रवींद्र ठाकूर
७. मराठी कादंबरीचे पहिले शतक, कुसुमावती देशपांडे
८. कादंबरी आणि मराठी कादंबरी, उषा हस्तक
९. मराठी कादंबरी आस्वादयात्रा, संपादक विजया राजाध्यक्ष
१०. मराठी कादंबरी : तंत्र आणि विकास, प्रा. वा. बापट, ना. वा. गोडबोले
११. मराठी प्रादेशिक कादंबरी : तंत्र आणि स्वरूप, डॉ. मदन कुलकर्णी
१२. मराठी कादंबरी : चिंतन आणि समीक्षा, डॉ. चंद्रकांत बांदिवडेकर
१३. कादंबरी : सार आणि विस्तार, डॉ. महेंद्र कदम

१४. कादंबरीविषयी, हरिश्चंद्र थोरात
१५. मराठी कादंबरी : परंपरा आणि चिकित्सा, राजेंद्र सलालकर
१६. मराठी कादंबरी आशय आणि आविष्कार, दत्ता घोलप
१७. सायबर संस्कृती, डॉ. रमेश वरखेडे
१८. उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई
१९. ओळख माहिती तंत्रज्ञानाची, टिमोथी जे. ओ लिअरी
२०. <https://play.google.com/store/apps/details?id=org.mkcl.solar.itmarathi&hl>
२१. <http://www.youtube.com/watch?v=oXAWMH5PDxY>

दुसरे सत्र  
विषयाचे नाव

भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : ललितगद्य [CC – 1 D (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. ललितगद्य या साहित्यप्रकाराचे स्वरूप, घटक, प्रकार आणि वाटचाल समजून घेणे.
२. नेमलेल्या अभ्यासपुस्तकातील ललितगद्याचे आकलन, आस्वाद आणि विश्लेषण करणे.
३. भाषिक कौशल्यविकास करणे.

घटक		तपशील	श्रेयांक	तासिका
१	अ	गुगल साधनांचा अध्ययनातील वापर : गुगल फॉर्म, गुगल क्लासरूम, यु ट्यूब.	१	१५
	ब	१ ललितगद्य : स्वरूप आणि घटक २ ललितगद्य : प्रकार आणि वाटचाल		
२		अभ्यासपुस्तक साहित्यरंग संपादक प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. दिलीप पवार, प्रा. डॉ. जया कदम अक्षर वाङ्मय प्रकाशन, पुणे	२	३०

संदर्भ ग्रंथ :

१. लघुनिबंध ते मुक्तछंद, वि. शं. चौगुले
२. ग्रंथ संवाद, वि. शं. चौगुले
३. मराठी लघुनिबंधाचा इतिहास, डॉ. आनंद यादव
४. निबंध : शास्त्र व कला, डॉ. प्र. न. जोशी
५. मराठी निबंध, प्रा. म. वि. फाटक
६. प्रतिभा साधन, ना. सी. फडके
७. प्रदक्षिणा खंड १ आणि २
८. आधुनिक मराठी वाङ्मयाचा इतिहास, म.सा.प., पुणे.
९. मराठी प्रवासवर्णनाची वाटचाल, नीला पांढरे
१०. प्रवासवर्णन, वसंत सावंत
११. सायबर संस्कृती, डॉ. रमेश वरखेडे
१२. उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई
१३. ओळख माहिती तंत्रज्ञानाची, टिमोथी जे. ओ लिअरी
१४. <https://play.google.com/store/apps/details?id=org.mkcl.solar.itmarathi&hl>
१५. <http://www.youtube.com/watch?v=oXAWMH5PDxY>

**प्रश्नपत्रिकेचे स्वरूप**

- भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी [CC – 1 C (3)] (सत्र १)
- भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : ललितगद्य [CC – 1 D (3)] (सत्र २)

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	५ पैकी ३ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. (घटक १ व २)	१५
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ उपप्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	२ पैकी १ प्रश्नाचे उत्तर ३०० शब्दांपर्यंत लिहा. (घटक २)	१५
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
(घटक १)		१०
१ अभ्यासेतर-अभ्यासपूरक उपक्रम : जिल्हा ते आंतरराष्ट्रीय स्तरावरील यशस्वी सहभाग / साहित्यविषयक विशेष योगदान / अभ्याससहल / क्षेत्रभेट / अहवाल लेखन		
२ प्रकल्प कार्य / सादरीकरण / स्वाध्याय / चर्चासत्र / गटचर्चा /अभिवाचन		
चाचणी (घटक २)		२०
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
विशेष सूचना :		
<ul style="list-style-type: none"><li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li><li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li><li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li></ul>		

## द्वितीय वर्ष कला (S. Y. B. A.)

पर्यायी अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

व्यावहारिक व उपयोजित मराठी - भाग ३ [CC – 1 C (3)]

### अभ्यासक्रमाची उद्दिष्टे :

१. उपयोजित व सर्जनशील लेखनाची क्षमता विकसित करणे.
२. मराठी भाषेची कार्यालयीन, व्यावसायिक कामकाजातील गरज, स्वरूप आणि उपयोजन यांची माहिती करून घेणे.
३. कार्यालयीन, व्यावसायिक भाषा व्यवहारासाठी आवश्यक लेखनकौशल्ये प्राप्त करणे.
४. नवसमाजमाध्यमांतील विविध भाषिक आविष्कारांचे स्वरूप समजून घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	भाषा आणि जीवनव्यवहार भाषा म्हणजे काय? परिभाषेची आवश्यकता, विविध शब्दकोशांची ओळख, शास्त्रीय, व्यवहार, साहित्य, कार्यालयीन भाषा.	१	१५
२	कार्यालयीन लेखन : औपचारिक : माहितीपत्रक, परिपत्रक, सूचना पत्रक इ. अनौपचारिक : ट्विटर, व्हाट्सअप, चित्रफिती इत्यादी	१	१५
३	स्वपरिचय, अर्ज लेखन, जाहिरात लेखन	१	१५

दुसरे सत्र  
विषयाचे नाव

व्यावहारिक व उपयोजित मराठी - भाग ४ [CC – 1 D (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. उपयोजित व सर्जनशील लेखनाची क्षमता विकसित करणे.
२. संगणकाची भाषा आणि त्यातील विविध भाषिक आविष्कारांचे स्वरूप समजून घेणे.
३. विविध कोशांसाठी नोंदलेखन क्षमता विकसित करणे.

घटक	तपशील	श्रेयांक	तासिका
१	इतिवृत्त आणि टिप्पणी लेखन	१	१५
२	संगणक आणि मराठी : मुक्तस्रोत साधनांचा वापर, युनिकोड टंक ओळख, वर्ड एक्सेल, पॉवर पॉईंट.	१	१५
३	विश्वकोश, ज्ञानकोश, विकिपीडिया लेखन : नोंद म्हणजे काय? नोंदीची उदाहरणे, नोंदीची भाषांतरे, प्रत्यक्ष नोंदलेखन	१	१५

संदर्भ ग्रंथ :

१. संगणक, अच्युत गोडबोले, मौज प्रकाशन, मुंबई.
२. इंटरनेट, डॉ. प्रबोध चोबे, मनोरमा प्रकाशन, मुंबई.
३. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
४. आधुनिक माहिती तंत्रज्ञानाच्या विश्वात, दीपक शिक्रापूरकर, उज्ज्वल मराठे, उत्कर्ष प्रकाशन, पुणे.
५. भाषांतरमीमांसा, कल्याण काळे, अंजली सोमण.
६. व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन, पुणे.
७. व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रेय पुंडे, निराली प्रकाशन, पुणे.
८. व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन, पुणे.
९. प्रसारमाध्यमांसाठी लेखन कौशल्य, यशवंतराव चव्हाण मुक्त विद्यापीठ नाशिक.
१०. व्यावहारिक मराठी, डॉ. सयाजीराजे मोकशी, डॉ. रंजना नेमाडे
११. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
१२. प्रसार माध्यमे आणि मराठी भाषा, संपादक, डॉ. भास्कर शेळके
१३. व्यावहारिक व उपयोजित मराठी आणि प्रसारमाध्यमांची कार्यशैली, संपादक, डॉ. संदीप सांगळे
१४. व्यावहारिक आणि उपयोजित मराठी, डॉ. मनोहर रोकडे
१५. मराठी भाषा उपयोजन आणि सर्जन, प्रा. सुहासकुमार बोबडे
१६. व्यावहारिक मराठी, संपादक डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
१७. भाषांतरमीमांसा, संपादक डॉ. रमेश वरखेडे, यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक.
१८. सायबर संस्कृती, डॉ. रमेश वरखेडे
१९. उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई
२०. ओळख माहिती तंत्रज्ञानाची, टिमोथी जे. ओ लिअरी
२१. <https://play.google.com/store/apps/details?id=org.mkcl.solar.itmarathi&hl>

**प्रश्नपत्रिकेचे स्वरूप**

- व्यावहारिक व उपयोजित मराठी - भाग ३ [CC – 1 C (3)] (सत्र १)
- व्यावहारिक व उपयोजित मराठी - भाग ४ [CC – 1 D (3)] (सत्र २)

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	६ पैकी ४ प्रश्नांची उत्तरे लिहा. (घटक २ व ३)	२०
प्रश्न २ रा	३ पैकी २ उपप्रश्नांची उत्तरे लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ उपप्रश्नांची उत्तरे लिहा. (घटक २ आणि ३)	२०
प्रश्न ४ था	२ पैकी १ उपप्रश्नाचे उत्तर लिहा. (घटक २ आणि ३)	१०
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
चाचणी (घटक २ आणि ३)		२०
(घटक-१)		१०
१ अभ्यासेतर - अभ्यासपूरक उपक्रम : जिल्हा ते आंतरराष्ट्रीय स्तरावरील यशस्वी सहभाग / साहित्यविषयक विशेष योगदान / अभ्याससहल / क्षेत्रभेट / अहवाल लेखन		
२ प्रकल्प कार्य / सादरीकरण / स्वाध्याय / चर्चासत्र / गटचर्चा / अभिवाचन		
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
विशेष सूचना :		
<ul style="list-style-type: none"><li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li><li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li><li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li></ul>		

द्वितीय वर्ष कला (S. Y. B. A.)

पहिले सत्र

विषयाचे नाव

आधुनिक मराठी साहित्य : प्रकाशवाटा [DSE 1 A (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. आत्मचरित्र या साहित्यप्रकाराचे स्वरूप, संकल्पना समजावून घेणे.
२. आत्मचरित्र या साहित्यप्रकाराच्या प्रेरणा आणि वाटचाल यांची ओळख करून घेणे.
३. ललित गद्यातील अन्य साहित्यप्रकारांच्या तुलनेत आत्मचरित्राचे वेगळेपण समजावून घेणे.
४. नेमलेल्या या आत्मचरित्राचे आकलन, आस्वाद आणि विश्लेषण करणे.

घटक	तपशील	श्रेयांक	तासिका
१	आत्मचरित्र : संकल्पना, स्वरूप; प्रेरणा आणि वाटचाल अन्य साहित्यप्रकारांच्या तुलनेत आत्मचरित्राचे वेगळेपण	१	१५
२	अभ्यासपुस्तक प्रकाशवाटा - डॉ. प्रकाश आमटे समकालीन प्रकाशन, पुणे	२	३०

संदर्भ ग्रंथ:

१. चरित्र - आत्मचरित्र, अ. म. जोशी
२. चरित्र - आत्मचरित्र, सदा कऱ्हाडे
३. आत्मचरित्र मीमांसा, आनंद यादव
४. मराठीतील आत्मचरित्रपर लेखन, ऊषा हस्तक
५. मराठी वाङ्मय कोश, खंड ४, संपादक, विजया राजाध्यक्ष
६. आत्मचरित्र, मराठी विश्वकोश, खंड २
७. २० व्या शतकातील मराठी आत्मचरित्र, उषा हस्तक



दुसरे सत्र  
विषयाचे नाव

मध्ययुगीन मराठी साहित्य: निवडक मध्ययुगीन गद्य, पद्य [DSE 1 B (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. मध्ययुगीन गद्य – पद्य साहित्यप्रकारांची ओळख करून घेणे.
२. नेमलेल्या अभ्यासपुस्तकातील मध्ययुगीन गद्य - पद्याचे आकलन, आस्वाद आणि विश्लेषण करणे.

घटक	तपशील	श्रेयांक	तासिका
१	मध्ययुगीन गद्य : महानुभावीय गद्य, बखर, ऐतिहासिक पत्रे; स्वरूप आणि विशेष मध्ययुगीन पद्य : अभंग, भारूड, गवळण, पोवाडा, लावणी; स्वरूप आणि विशेष	१	१५
२	अभ्यासपुस्तक निवडक मध्ययुगीन गद्य, पद्य संपादक प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. प्रभाकर देसाई, प्रा. डॉ. प्रकाश शेवाळे प्रशांत पब्लिकेशन्स, जळगाव	२	३०

संदर्भ ग्रंथ

१. पाच संतकवी, शं.गो.तुळपुळे
२. महाराष्ट्र सारस्वत, वि.ल.भावे,शं.गो.तुळपुळे
३. संत कवी आणि कवयित्री : एक अनुबंध, सुहासिनी इर्लेकर
४. संत साहित्य दर्शन, उषा देशमुख
५. प्राचीन मराठी वाङ्मयाचा इतिहास, ल. रा. नासिराबादकर
६. संत वचनामृत, रा. द. रानडे
७. ज्ञानेश्वरांची जीवननिष्ठा, गं. बा. सरदार
८. संत नामदेव, हे. वि. इनामदार
९. प्राचीन मराठी वाङ्मयाचा इतिहास, अ. ना. देशपांडे
१०. संत वाङ्मयाची सामाजिक फलश्रुती, गं. बा. सरदार
११. श्री एकनाथ: वाङ्मय आणि कार्य, न. र. फाटक
१२. तुकाराम दर्शन, सदानंद मोरे
१३. संतसाहित्य आकलन आणि अध्यापन, संपादक वसंत आबाजी डहाके आणि इतर, महाराष्ट्र राज्य माध्य. व उच्च माध्य. शिक्षण मंडळ, पुणे.
१४. नामदेव गाथा, ह. श्री. शेणोलीकर, साहित्य अकादेमी
१५. महानुभाव आणि वारकरी साहित्य, सुग्राम पुल्ले
१६. महानुभाव आणि वारकरी साहित्याचे अंतरंग, सुग्राम पुल्ले
१७. साहित्याची सामाजिकता, डॉ.सतीश बडवे,शब्दालय प्रकाशन,श्रीरामपूर,अहमदनगर.
१८. मध्ययुगीन साहित्याविषयी, डॉ.सतीश बडवे, मीरा बुक्स व पब्लिकेशन,औरंगाबाद.
१९. संत साहित्य समीक्षेचे बीजप्रवाह, डॉ.सतीश बडवे, गुरुकुल प्रतिष्ठान,पुणे.

२०. मराठी संत कवयित्रींचा इतिहास, डॉ. विद्यासागर पटांगणकर
२१. वारकरी संप्रदाय : साहित्य व तत्त्वज्ञान, डॉ. विद्यासागर पटांगणकर
२२. मध्ययुगीन मराठी वाङ्मयाचा इतिहास, डॉ. विद्यासागर पटांगणकर
२३. तुका झाला पांडुरंग, दीपक बिचे
२४. संत शिरोमणी बाबा नामदेव, दीपक बिचे

**प्रश्नपत्रिकेचे स्वरूप**

- आधुनिक मराठी साहित्य : प्रकाशवाटा - डॉ. प्रकाश आमटे [DSE 1 A (3)] (सत्र १)
- मध्ययुगीन मराठी साहित्य : निवडक मध्ययुगीन गद्य, पद्य [DSE 1 B (3)] (सत्र २)

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	५ पैकी ३ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. (घटक १ व २)	१५
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ उपप्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	२ पैकी १ प्रश्नाचे उत्तर ३०० शब्दांपर्यंत लिहा. (घटक २)	१५
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
(घटक-१)		१०
१. अभ्यासेतर-अभ्यासपूरक उपक्रम : जिल्हा ते आंतरराष्ट्रीय स्तरावरील यशस्वी सहभाग / साहित्यविषयक विशेष योगदान / अभ्याससहल / क्षेत्रभेट / अहवाल लेखन		
२. प्रकल्प कार्य / सादरीकरण / स्वाध्याय /चर्चासत्र / गटचर्चा /अभिवाचन		
चाचणी (घटक २ आणि ३)		२०
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
विशेष सूचना :		
<ul style="list-style-type: none"><li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li><li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li><li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li></ul>		

द्वितीय वर्ष कला (S. Y. B. A.)

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विषयाचे नाव

साहित्यविचार [DSE 2 A (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. भारतीय आणि पाश्चात्य साहित्यविचाराच्या आधारे साहित्याची संकल्पना, स्वरूप आणि प्रयोजनविचार समजावून घेणे.
२. साहित्याची निर्मितिप्रक्रिया समजावून घेणे.
३. साहित्याची भाषा आणि शैली विषयक विचार समजावून घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	<ul style="list-style-type: none"><li>● साहित्याचे स्वरूप आणि प्रयोजन</li><li>१. साहित्याची संकल्पना (भारतीय, पाश्चात्यांच्या व्याख्या), साहित्यातील अनुभवाचे विशेष : वास्तव आणि कल्पित यांचा संबंध, संवेदनात्मकता, भावनात्मकता, वैचारिकता, सेन्द्रीयत्व, सूचकता, विशिष्ट आणि विश्वात्मकता</li><li>२. प्रयोजन म्हणजे काय? मम्मटाची प्रयोजने; तसेच इच्छापूती, जिज्ञासातृप्ती, विरेचन, आत्माविष्कार, अनुभवविश्वाची समृद्धी, स्वप्नरंजन, उद्धोधन, प्रचार, मनोरंजन, आनंद या प्रयोजनांचा विचार.</li></ul>	१	१५
२	<ul style="list-style-type: none"><li>● साहित्याची निर्मितिप्रक्रिया</li><li>१. प्रतिभा, स्फूर्ती, कल्पना, चमत्कृती यांचे स्वरूप, संकल्पना आणि कार्य; साहित्यिकाचे व्यक्तिमत्त्व : संवेदनक्षमता, शैशववृत्ती, अनुभवसमृद्धी व विद्वत्ता, साहित्यिकाचा जीवनविषयक आणि साहित्य विषयक दृष्टिकोन.</li></ul>	१	१५
३	<ul style="list-style-type: none"><li>● साहित्याची सामाजिकता व भाषा</li><li>१. साहित्य आणि समाज, जीवनमूल्ये आणि साहित्य मूल्ये, साहित्यवाचनाची प्रक्रिया व आवश्यकता</li><li>२. साहित्याची भाषा : शब्दार्थाचा वक्रव्यापार; वक्रोक्ती, अलंकार, प्रतिमा, प्रतीक, प्राक्कथा</li><li>३. शैली विषयक स्थूल चर्चा - लेखक, आशय, साहित्यप्रकार या अनुरोधाने चर्चा</li></ul>	१	१५

## संदर्भ साहित्य :

१. साहित्यविचार, डॉ. अ. वा. कुलकर्णी
२. साहित्यविचार, (संपा.) डॉ. द.दि. पुंडे, डॉ. स्नेहल तावरे
३. साहित्यविचार, भालचंद्र खांडेकर
४. भारतीय साहित्यविचार, डॉ. लीला गोविलकर
५. काव्यशास्त्र प्रदीप, डॉ. स. रा. गाडगीळ
६. वाङ्मयीन शैली आणि तंत्र, म. द. हातकणंगलेकर
७. साहित्य आणि सामाजिक संदर्भ – रा. ग जाधव
८. साहित्य व सामाजिक संदर्भ – डॉ. अंजली सोमण
९. कविता आणि प्रतिमा - सुधीर रसाळ
१०. साहित्यशास्त्र स्वरूप व समस्या, डॉ. वसंत पाटणकर
११. साहित्य स्वरूप आणि समीक्षा, वा. ल. कुलकर्णी
१२. पाश्चात्य साहित्यविचार, बालशंकर देशपांडे

**द्वितीय सत्र**  
**विषयाचे नाव**  
**साहित्य समीक्षा [DSE 2 B(3)]**

**अभ्यासक्रमाची उद्दिष्टे :**

१. साहित्य समीक्षेची संकल्पना, स्वरूप यांचा परिचय करून घेणे.
२. साहित्य आणि समीक्षा यांचे परस्पर संबंध समजावून घेणे व अभ्यासणे .
३. साहित्यप्रकारानुसार समीक्षेचे स्वरूप समजावून घेणे व अभ्यासणे .
४. ग्रंथ परिचय, परीक्षण व समीक्षण यातील फरक समजावून घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	<ul style="list-style-type: none"> <li>● समीक्षा : संकल्पना आणि स्वरूप</li> <li>१. समीक्षा : संकल्पना, स्वरूप आणि प्रयोजन</li> <li>२. समीक्षा : व्याप्ती आणि प्रकार</li> <li>३. साहित्यविचार आणि समीक्षा यातील अनुबंध</li> <li>४. साहित्यव्यवहारातील समीक्षेचे स्थान व कार्य</li> </ul>	१	१५
२	<ul style="list-style-type: none"> <li>● साहित्य आणि समीक्षा यांचे परस्पर संबंध</li> <li>१. साहित्यकृती आणि वाचक</li> <li>२. साहित्यकृती आणि समीक्षक</li> <li>३. समीक्षेतील साहित्याच्या आकलन, आस्वाद, विश्लेषण, अर्थनिर्णयन, मूल्यमापन आणि शब्दांकन यांचे स्थान व कार्य</li> </ul>	१	१५
३	<ul style="list-style-type: none"> <li>● समीक्षकाचे गुण व पाळावयाची पथ्ये</li> <li>१. समीक्षकाचे गुण : रसिकता, प्रज्ञा, तुलनाक्षमता, चिकित्सकता, मूल्यविवेक, विश्लेषकता, व्युत्पन्नता, तुलनाक्षमता इ.</li> <li>२. समीक्षकाने पाळावयाची पथ्ये : समीक्षाविषयाचे अवधान व तारतम्य, निकषाचे तारतम्य, व्यक्तिनिष्ठता व वस्तुनिष्ठता यांचे तारतम्य, मांडणी व शैली यांचे तारतम्य, संगती व सुसूत्रता यांचे भान, नेमकेपणा व तार्किकता या संबंधीचा विवेक, वाङ्मयीन मूल्ये व जीवनमूल्ये यांचा परस्परसंबंध आणि त्यांच्या वापराबाबत करावयाचा विवेक.</li> <li>३. भाषिक, साहित्यिक, सांस्कृतिक संकेत आणि मूल्यव्यवहार</li> <li>४. उपयोजित समीक्षा : ग्रंथ परिचय, ग्रंथ परीक्षण, ग्रंथ समीक्षा</li> </ul>	१	१५

**संदर्भग्रंथ :**

१. साहित्य : स्वरूप आणि समीक्षा, वा. ल. कुलकर्णी
२. समीक्षामीमांसा, गंगाधर पाटील
३. मराठीचे साहित्यशास्त्र, मा. गो. देशमुख
४. टीका आणि टीकाकार, वा. भा. पाठक
५. साहित्यविचार आणि सौंदर्यशास्त्र, रा. भा. पाटणकर

६. मराठी समीक्षेची वाटचाल, गो. म. कुलकर्णी
७. सौंदर्यानुभव, प्रभाकर पाध्ये
८. सौंदर्य आणि साहित्य, बा. सी. मर्ढेकर
९. साहित्यातील अधोरेखिते, म. द. हातकणंगलेकर
१०. अब्राह्मणी साहित्याचे सौंदर्यशास्त्र, शरद पाटील
११. मराठी समीक्षेची सद्यस्थिती, वसंत आबाजी डहाके
१२. मराठी समीक्षेची वाटचाल, नीला पांढरे
१३. साहित्याची भाषा, भालचंद्र नेमाडे
१४. टीकास्वयंवर, भालचंद्र नेमाडे
१५. आधुनिक समीक्षा सिद्धांत, मिलिंद मालशे, अशोक जोशी
१६. समीक्षेतील नव्या संकल्पना, संपा. मनोहर जाधव
१७. साहित्य समाज आणि संस्कृती, दिगंबर पाध्ये
१८. मराठी कादंबरीची उपयोजित समीक्षा, गोमटेश्वर पाटील, दर्या प्रकाशन, पुणे
१९. मराठी कादंबरी समाजशास्त्रीय समीक्षा, रवींद्र ठाकूर, दिलीपराज प्रकाशन, पुणे
२०. साहित्य संशोधन : वाटा आणि वळणे, डॉ. सुधाकर शेलार, अक्षरवाङ्मय प्रकाशन, पुणे.
२१. साहित्य संशोधन व समीक्षा, राजेंद्र सलालकर

**प्रश्नपत्रिकेचे स्वरूप**

- साहित्यविचार [DSE 2 A (3)]
- साहित्य समीक्षा [DSE 2 B (3)]

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. ( घटक १, २, ३)	१०
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	३ पैकी २ प्रश्नांची उत्तरे २०० शब्दांपर्यंत लिहा. (घटक ३ )	२०
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
(घटक-१)		१०
१ अभ्यासेतर - अभ्यासपूरक उपक्रम : जिल्हा ते आंतरराष्ट्रीय स्तरावरील यशस्वी सहभाग / साहित्यविषयक विशेष योगदान / अभ्याससहल-क्षेत्रभेट अहवाल लेखन / प्रकल्प कार्य / सादरीकरण / स्वाध्याय /चर्चासत्र / गटचर्चा /अभिवाचन		
चाचणी (घटक २ आणि ३)		२०
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
विशेष सूचना :		
<ul style="list-style-type: none"> <li>अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		



## द्वितीय वर्ष कला (S. Y. B. A.)

कौशल्याधिष्ठित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

प्रकाशनव्यवहार आणि संपादन [SEC 2 A (2)]

### अभ्यासक्रमाची उद्दिष्टे :

१. प्रकाशनव्यवहार आणि संपादन यासाठी आवश्यक कौशल्ये प्राप्त करणे.
२. प्रकाशनव्यवहार आणि संपादन यासाठी आवश्यक प्रशिक्षण घेणे.
३. प्रकाशनव्यवहार आणि संपादन यासाठी प्रात्यक्षिकासह उपयोजनाची कौशल्ये प्राप्त करणे.
४. प्रकाशन संस्था, जाहिरात संस्था, छापखाने, वृत्तपत्र कार्यालये, वितरण संस्था, ग्रंथ विक्री दुकाने, प्लेक्स निर्मिती केंद्र, वार्ताहर यांना भेटी देऊन प्रशिक्षण घेणे.

घटक		तपशील	श्रेयांक	तासिका
१	१	प्रकाशन संस्था : स्वरूप, कार्यप्रणाली, कॉपीराईट कायद्याची तोंडओळख, ग्रंथविक्री, वितरण, जाहिरात, वाचकसंवाद.	१	१५
	२	ग्रंथनिर्मिती प्रक्रिया, ग्रंथ प्रकार : ललित, माहितीपर, शास्त्रीय, संदर्भग्रंथ इ.; ग्रंथनिर्मिती : संहिता संपादन, संपादकीय संस्कार, लेखक संवाद, मुखपृष्ठ, मुद्रणप्रत, छपाई, ग्रंथ बांधणी.		
२	१	मुद्रितशोधन : लेखनविषयक नियम, मुद्रितशोधन खुणा, विरामचिन्हे, अवतरणे, संक्षेप, मजकुराची मांडणी, चित्र रेखाटन योजना, सूची, संदर्भग्रंथसूची, परिशिष्टे, दर्शनीय स्वरूप, आकार.	१	१५

### संदर्भ ग्रंथ :

- १ पॉप्युलर रीतिपुस्तक, रामदास भटकळ, मृदुला जोशी
- २ सुगम मराठी व्याकरण व लेखन - मो.रा. वाळंबे
- ३ मराठीचे व्याकरण, डॉ. लीला गोविलकर
- ४ मराठी लेखन मार्गदर्शिका, यास्मिन शेख
- ५ मुद्रित-शोधन, य. ए. धायगुडे
- ६ शुद्ध शब्दकोश, डॉ. स्नेहल तावरे
- ७ मराठी शुद्धलेखन नियमावली, डॉ. स्नेहल तावरे
- ८ मराठी लेखन कोश, अरुण फडके
- ९ शुद्धलेखन मार्गप्रदीप, अरुण फडके
- १० उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई

- ११ मराठी व्याकरण स्वरूप आणि चिकित्सा, खंडेराव कुलकर्णी  
१२ लेखनमित्र, संपादक, संकलक, संतोष शिंदे आणि लौकिका रास्ते – गोखले  
१३ प्रकाशनविश्व, संपादक मोहन वैद्य  
१४ ए डिक्शनरी ऑफ मराठी अँड इंग्लिश – मोल्स्वर्थ  
<https://dsal.uchicago.edu/dictionaries/molesworth/>  
१५ भाषा संचालनालयाने प्रकाशित केलेले विषयवार कोश [www.marathibhasha.org](http://www.marathibhasha.org)  
१६ महाराष्ट्र शब्दकोश – संपादक य . रा . दाते आणि चिं. ग. कर्वे  
<https://www.transliterator.org/dictionary/mr.kosh.maharashtra/source>

**दुसरे सत्र**  
**विषयाचे नाव**  
**उपयोजित लेखनकौशल्ये [SEC 2 B (2)]**

**अभ्यासक्रमाची उद्दिष्टे :**

१. जाहिरात, मुलाखतलेखन आणि संपादन यासाठी आवश्यक कौशल्ये प्राप्त करणे.
२. जाहिरात, मुलाखतलेखन आणि संपादन यासाठी आवश्यक प्रशिक्षण घेणे.
३. जाहिरात, मुलाखतलेखन आणि संपादन यासाठी प्रात्यक्षिकासह उपयोजनाची कौशल्ये प्राप्त करणे.

घटक		तपशील	श्रेयांक	तासिका
१	१	जाहिरातलेखन : प्रयोजन, स्वरूप, प्रकार, विविध माध्यमांतील जाहिरातींचे स्थान, जाहिरात कल्पना आणि संहितालेखन, इंटरनेट (माहिती महाजाल) जाहिरात आणि संहितालेखन	१	१५
	२	मुलाखतलेखन : वृत्तपत्रे, नियतकालिके, दृक्श्राव्य माध्यमांसाठी मुलाखतलेखन		
२	१	माहितीपर नोंदी : शास्त्रीय ज्ञानकोश, विविध प्रकारचे ज्ञानकोश (विकिपीडिया, विश्वकोश इ. साठी) नोंदलेखन, विविध माध्यमांसाठी नोंद लेखन, प्रात्यक्षिके इ.	१	१५

**संदर्भ ग्रंथ :**

१. संगणक, अच्युत गोडबोले, मौज प्रकाशन, मुंबई.
२. इंटरनेट, डॉ. प्रबोध चोबे, मनोरमा प्रकाशन, मुंबई.
३. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
४. आधुनिक माहिती तंत्रज्ञानाच्या विश्वात, शिक्रापूरकर दीपक, मराठे उज्ज्वल, उत्कर्ष प्रकाशन, पुणे.
५. भाषांतरमीमांसा, कल्याण काळे, अंजली सोमण.
६. व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन, पुणे.
७. व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रेय पुंडे, निराली प्रकाशन, पुणे.
८. व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन, पुणे.
९. व्यावहारिक मराठी, डॉ. सयाजीराजे मोकाशी, डॉ. रंजना नेमाडे
१०. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
११. प्रसारमाध्यमांसाठी लेखन कौशल्ये, यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक.
१२. प्रसार माध्यमे आणि मराठी भाषा, संपादक, डॉ. भास्कर शेळके
१३. व्यावहारिक व उपयोजित मराठी आणि प्रसारमाध्यमांची कार्यशैली, संपादक, डॉ. संदीप सांगळे
१४. व्यावहारिक आणि उपयोजित मराठी, डॉ. मनोहर रोकडे
१५. मराठी भाषा उपयोजन आणि सर्जन, प्रा. सुहासकुमार बोबडे

१६. व्यावहारिक मराठी, संपादक डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
१७. भाषांतरमीमांसा, संपादक डॉ. रमेश वरखेडे, यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक.
१८. उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई
१९. साहित्य संशोधन : वाटा आणि वळणे, डॉ. सुधाकर शेलार, अक्षरवाङ्मय प्रकाशन, पुणे.
२०. जाहिरातविश्व, संपादक, नंदन दीक्षित, शब्द मल्हार प्रकाशन, प्रथम आवृत्ती, २०१९
२१. अक्षरनिष्ठांची मांदियाळी, (ग्रंथ-शोध आणि वाचन-बोध), अरुण टिकेकर, रोहन प्रकाशन, २०१२.
२२. विक्रत्यांचे अंतरंग, कि. मो. फडके, प्रथमावृत्ती, त्रिदल प्रकाशन, १९९७
२३. मुलाखतीचा मंत्र व नोकरीची हमी, भाऊसाहेब निमगिरीकर, श्रीविद्या प्रकाशन, २०१३.
२४. मुद्रणपर्व, दीपक घारे
२५. शब्दस्पर्श, दीपावली, २०१५
२६. पुस्तकांची मुखपृष्ठे आणि मांडणी, संपादक, अस्मिता मराठ
२७. शब्दस्पर्श, वार्षिक विशेषांक २०१७
२८. पुस्तकविक्रीच्या शटरमागे, संपादक, अस्मिता साठे
२९. मराठी ग्रंथप्रकाशनाची २०० वर्षे, शरद गोगटे, राजहंस प्रकाशन, २००८
३०. लेखनकला आणि लेखनव्यवसाय, वा. गो. आपटे, आनंद कार्यालय, पुणे, १९२६
३१. बखर एका प्रकाशकाची, कुलकर्णी पं. अ. , मेनका प्रकाशन, पुणे १९९२
३२. प्रकाशक रा. ज. देशमुख, प्रकाशक, सदानंद भटकळ, संपा. सदानंद भटकळ, मुकुंदराव किलोस्कर आणि जया दडकर
३३. जाहिरातीचं जग, यशोदा भागवत, मौज प्रकाशन, तिसरी आवृत्ती, २०१७
३४. दशक्रियेची चित्रकथा, संजय कृष्णाजी पाटील, साकेत प्रकाशन, पहिली आवृत्ती, २०१९
३५. अलका तू असं लिही, सौ. मालती दांडेकर, वरदा बुक्स, दुसरी आवृत्ती, १९९५
३६. प्रकाशनातील भावे प्रयोग आणि पतंगाची दोरी, ह. अ. भावे, मंदाकिनी भावे, वरदा बुक्स, पहिली आवृत्ती, २०१४
३७. डॉ. आनंदीबाई जोशी, एका लघुपटाची रोजनिशी, अंजली किर्तने, शब्द प्रकाशन, प्रथमावृत्ती मे २००९
३८. स्वातंत्र्यवीर सावरकर चित्रपटकथा व संवाद, भाग पहिला, विश्राम बेडेकर, पॉप्युलर प्रकाशन, पहिली आवृत्ती, १९९१
३९. पत्रकारितेची मूलतत्त्वे, प्रभाकर पाध्ये, अनु. प्र. ना. परांजपे, वसुधा परांजपे, मेहता पब्लिशिंग हाऊस, पुनर्मुद्रण, २०१४
४०. वृत्तपत्र व्यवसाय काल आणि आज, डॉ. सुधाकर पवार, प्रकाशक, प्रमोद पवार, प्रथमावृत्ती, मार्च १९८६
४१. गाथा कर्नाटक प्रिंटिंग प्रेसची, सदानंद भटकळ, मूळ ग्रंथ: द कर्नाटक प्रेस सागा, अनु. उषा टाकळकर, पद्मगंधा प्रकाशन, पहिली आवृत्ती, २०१०.
४२. ग्रंथालय संघटन, डॉ. रामेश्वर पवार, दिलीपराज प्रकाशन प्रा. लि, प्रथमावृत्ती २०१५.
४३. ग्रंथ महोत्सव, दिनकर पाटील, संस्कृती प्रकाशन, प्रथमावृत्ती २०११.
४४. वाचन कौशल्य, कृती, गती, आणि प्रगती, मेघमाला राजगुरू, उन्मेष प्रकाश, तृतीय आवृत्ती, मार्च २०१०.

४५. वाटा आणि मुक्काम (आशा बगे, भारत सासणे, सानिया, मिलिंद बोकील), मौज प्रकाशन, पहिली आवृत्ती २००९.
४६. वाचनसमृद्धीचे संदर्भ, नीलिमा भावे, परम मित्र पब्लिकेशन्स, आवृत्ती पहिली जून २०१९.
४७. एका ग्रंथपालाची प्रयोगशाळा, नरेंद्र लांजेवार, साकेत प्रकाशन, पहिली आवृत्ती, २०१२.
४८. वाचन का व कसे? प्रा. वा. शि. आपटे, सरिता प्रकाशन, चतुर्थ आवृत्ती जाने. २००९.
४९. साहित्यसूची, स्तंभलेखन विशेषांक, संपा. मोरेश्वर द. नादुरकर, १९९६.
५०. जनसंवाद आणि जनमाध्यम : सैद्धांतिक संकल्पन, श्रीपाद भालचंद्र जोशी, श्रीमंगेश प्रकाशन, २०००.
५१. राजहंस ग्रंथवेध, निमित्त विस्ताराचा रौप्यमहोत्सव, , संपा. विनया खडपेकर, जून २०१८
५२. व्यक्तिमत्त्व विकास आणि भाषा, डॉ. मधुकर मोकाशी
५३. व्यावहारिक आणि व्यावसायिक लेखन प्रणाली, डॉ. मधुकर मोकाशी
५४. <https://play.google.com/store/apps/details?id=org.mkcl.solar.itmarathi&hl>
५५. <http://www.youtube.com/watch?v=oXAWMH5PDxY>

**प्रश्नपत्रिकेचे स्वरूप**

- प्रकाशनव्यवहार आणि संपादन [SEC 2 A (2)]
- उपयोजित लेखनकौशल्ये [SEC 2 B (2)]

विद्यापीठ सत्र परीक्षा		
वेळ : २ तास	घटकनिहाय प्रश्न तपशील	गुण : २५
प्रश्न क्रमांक		गुण
प्रश्न १ ला	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक १.१)	१०
प्रश्न २ रा	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक १.२)	१०
प्रश्न ३ रा	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक २)	५
एकूण गुण		२५
अंतर्गत मूल्यमापन		
लेखी परीक्षा, गृहपाठ, चर्चासत्र सादरीकरण, समूह चर्चा, प्रकल्प कार्य, अभ्यास भेट यापैकी कोणत्याही दोन प्रकारांतून अंतर्गत मूल्यमापन करावे. (१५+१०)		२५
एकूण गुण		५०
<b>विशेष सूचना :</b> <ul style="list-style-type: none"> <li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		

# Savitribai Phule Pune University, Pune

## Under the Faculty of Humanities

Structure of Choice Based Credit System for Undergraduate Programme to be implemented from Academic Year 2020-2021

### Subject- History

Semester	Core Courses (CC)	Ability Enhancement Compulsory Course (AEC)	Skill Enhancement Courses (SEC)	Discipline Specific Elective Courses (DSE)
III	CC-1(3) History of the Marathas: (1630-1707)		Any One Choose SEC -2 A (2) 1.Bhrahmi Script OR 2.Art &Architecture in Early India OR 3.Digital Documentation OR 4.Tourism Management	DSE-1A (3) 1.Medieval India - Sultanate Period
				Any One Choose DSE-2A (3) 2.Glimpses of the Modern World - Part I OR 3. History of East Asia
IV	CC-2(3) History of the Marathas: (1707-1818)		Any One Choose SEC -2 B (2) 5.Modi Script OR 6.Medieval Indian, Art &Architecture OR 7.Popular Indian Culture OR 8.Travel Agency & Tour Business	DSE-1B (3) 4.Medieval India: Mughal Period
				DSE-2B (3) 5. Glimpses of the Modern World - Part II OR 6. History of West Asia

## Exam Pattern

**1.Exam Pattern of Core Courses (CC) and Discipline Specific Elective Courses (DSE)will be as follow**

Mark Distribution	
<b>University Semester Exam</b>	<b>70</b>
<b>Internal Assessment</b>	<b>30</b>
<b>Total</b>	<b>100</b>

**2.Exam Pattern of Skill Enhancement Courses (SEC) will be held as per notification of university**

**3. Guideline for University Semester Exam**

University Semester Exam			
<b>Sr. No.</b>	<b>Question No.</b>	<b>Distribution of Marks</b>	<b>Total</b>
<b>1</b>	<b>Que.1</b>	<b>15</b>	
<b>2</b>	<b>Que.2</b>	<b>15</b>	
<b>3</b>	<b>Que.3</b>	<b>20</b>	
<b>4</b>	<b>Que.4</b>	<b>20</b>	
<b>Total</b>	<b>4</b>	<b>70</b>	<b>70</b>

**3. Pattern of Question paper for End of Semester Examination for Semester**

<b>Duration: 3 Hours</b>	<b>Maximum Marks:70</b>
<b>Number of Questions: Four</b>	
<b>Q.1: Answer the following questions in 300 words any one out of two</b>	<b>15</b>
<b>Q.2: Answer the following questions in 300 words any one out of two</b>	<b>15</b>
<b>Q.3: Answer the following questions in 200 words any two out of Four</b>	<b>20</b>
<b>Q.4: Short note any Four out of Six</b>	<b>20</b>
<b>Total Marks</b>	<b>70</b>

**4. Guideline for Internal Assessment**

<b>1</b>	<b>Written Test</b>	<b>20</b>	<b>30</b>
<b>2</b>	<b>Assignment/ Project/Group Discussion/Study visit</b>	<b>10</b>	



**Savitribai Phule Pune University, Pune**

**Proposed Syllabus in History for S.Y.B.A. (Credit System) from the academic Year 2020-21**

**Under the Faculty of Humanities**

**Core Course-I (CC- 1C)**

**Semester -III-History of the Marathas: (1630-1707)**

**Learning Objectives:**

1. To introduce the students to the regional history of medieval Maharashtra and India.
2. To study political, social and conceptual history of the Marathas in an analytical way with the help of primary sources.
3. To evaluate contribution of Chhatrapati Shivaji Maharaj to the establishment of Swarajya, contribution of successors and later development of the Maratha kingdom.
4. To study administrative Institutions of the Maratha.

**Learning Outcome:**

1. Student will develop the ability to analyse sources for Maratha History.
2. Student will learn significance of regional history and political foundation of the region.
3. It will enhance their perception of 17th century Maharashtra and India in context of Maratha history.
4. Appreciate the skills of leadership and the administrative system of the Marathas.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/e-learning

**Unit-I: Sources and Rise of the Maratha Power**

**12**

- a) Literary Sources: Marathi and Foreign Sources (Portuguese, English, French)
- b) Background of the rise of Maratha Power
- c) Shahaji Raje, Rajmata Jijabai and Early Life of Chhatrapati Shivaji Maharaj

**Unit-II: Foundation of Swarajya to the Coronation, Karnataka Expedition**

**16**

- a) Relations with Adilshahi: Javali and Afzal Khan episode and its importance
- b) Relations with Mughals: Campaign of Shayasta Khan, Sack of Surat, expedition of Jaisingh, Visit to Agra
- c) Coronation and Karnataka Expedition

**Unit-III: Administration under Chhatrapati Shivaji Maharaj**

**08**

- a) Military
- b) Civil

#### **Unit-IV: Chhatrapati Sambhaji Maharaj to the Maratha War of Independence**

**12**

- a) Chhatrapati Sambhaji Maharaj: Consolidation of power, Relations with Mughals.
- b) Chhatrapati Rajaram Maharaj, Maharani Tarabai and Mughals
- c) SantajiGhorpade, Dhanaji Jadhav and RamchandrapantAmatya

#### **Reference Books: English**

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5. ५.गर्गे स. मा., इतिहासाची साधने- एक शोधयात्रा, पॉप्युलर प्रकाशन, मुंबई
6. गायकवाड बी. डी., सरदेसाई, थोरात, हणमने, मराठेकालीन संस्था व विचार, फडके प्रकाशन, कोल्हापूर, १९८७
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11. देशमुख शारदा, शिवकालीन व पेशवेकालीन स्त्रीजीवन, टिळक महाराष्ट्र विद्यापीठ, पुणे, १९७३
12. भावे वा. कृ., शिवराज्य व शिवकाल, पुणे, १९५७
13. भट भास्कर वामन, महाराष्ट्र धर्म अर्थात मराठ्यांच्या इतिहासाचे आत्मिक स्वरूप, महाराष्ट्रधर्म ग्रंथमाला, ग्रंथ चवथा, धुळे, १९२५, (१८४७)
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16. सरदार गं. बा., संतवाङ्माची सामाजिक फलश्रुती, श्री विद्या प्रकाशन, पुणे, १९८२
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**Savitribai Phule Pune University, Pune**  
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**Under the Faculty of Humanities**  
**Discipline Specific Elective Course (DSE-1A)**  
**Semester -III-Medieval India - Sultanate Period**

**Course objectives:**

1. Demonstrate thinking skills by analyzing, synthesizing, and evaluating historical information from multiple sources.
2. Develop the ability to distinguish between fact and fiction while understanding that there is no one historical truth.
3. To Learn foundation of Delhi Sultanate and Sultanate Administration.
4. To understand the socio, economic condition of Delhi Sultanate

**Course outcome:**

1. Provides examples of sources used to study various periods in history.
2. Relates key historical developments during medieval period occurring in one place with another.
3. Analyses socio - political and economic changes during medieval period
4. Estimate the foreign invasion and the achievement of rulers

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/ Tests/Quiz/Maps./Field visit/ Group Discussion/ Seminar /use of e-learning

**Unit I: Foundation of the Delhi Sultanate** **12**

- a) Sources of Historiography of Sultanate Period
- b) Invasions of Muhammad Ghori
- c) Foundation of Delhi Sultanate: Qutbuddin Aibak

**Unit II: The early Sultans of Delhi and their contributions** **10**

- a) Iltutmish
- b) Raziyya
- c) Balban

**Unit III: Expansion of Sultanate** **16**

- a) Alauddin Khalji: Expansion and Administrative Reforms
- b) Experiments of Muhammad-Bin-Tughlaq, Firuz Tughlaq: Administrative Reforms.
- c) The Saiyyids, the Lodis and the decline of the sultanate.

**Unit IV: Kingdoms of Vijayanagar and Bahamani** **10**

- a) Rise of Vijayanagar Empire: Harihar, Bukka, Krishnadevray

- b) The Emergence and expansion of the Bahamani Kingdom: Contribution of MuhmudGawan
- c) Disintegration of Bahamani Kingdom

### **Books for Study: English**

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2. Chitnis K.N., Glimpses of Medieval Indian and Institutions, Poona, 1981.
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11. Rizvi S.A., The Wonder that Was India, South Asia Books, 1996.
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20. Mahajan V.D. History of India, Madras
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22. Percy Brown - Art & Architecture, Islamic Architecture
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2. Chitnis K.N., MadhyayginBharatiyaSankalpanava Sanstha Bhag 1 te 4, Allrich Enterprises, Mumbai
3. Kulkarni V.V., Nevaskar Ashok MadhyayuginBharatachaItihas A.D.1206 te 1658, Vidya Prakashan, Nagpur.
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6. Sardesai G.S., MusalmaniRiyasat, Popular Prakashan, Mumbai.
7. Mate M.S., Chavan Kamal, MadhyayuginKalabharati, Continental Prakashan, Pune.
8. Athaley Vibha, PrachinvaMadhyayugin Bharat.
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10. Dr. Kathare Anil, MadhyayuginBharatachaItihas, Prashant Publications, Jalgaon,2013
11. Acharya Apte, Madhyayugin Bharat.

**Hindi:**

1. Irfan Habib (Sampa.), Madhyakalin Bharat, Ank 1 te 5, RajkamalPrakashan, New Delhi.
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**Savitribai Phule Pune University, Pune**  
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**Under the Faculty of Humanities**  
**Discipline Specific Elective Course (DSE-2A)**  
**Semester -III-Glimpses of the Modern World - Part I**

**Learning Objectives:**

1. This paper is designed to introduce the students to the history of the Modern World with its socio-religious, political and economic developments.
2. It will enable students to study interesting historical developments in the countries other than India, which had a significant impact on almost all over the Modern World.
3. It will enable students to understand the significant impact of the modern concepts such as Renaissance, Nationalism, Communism, Imperialism, etc.
4. It will get students acquainted with the major revolutions, and political developments which led to the World War I and its consequences.

**Learning Outcomes:**

1. It will enable students to develop the overall understanding of the Modern World.
2. The students will get acquainted with the Renaissance, major political, socio-religious and economic developments during the Modern World.
3. It will enhance their perception of the history of the Modern World.
4. It will enable students to understand the significance of the intellectual, economic, political developments in the Modern World.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/  
e-learning

<b>Unit I. The Modern Age</b>	<b>6</b>
a) Renaissance - Background and Nature	
b) Religious Reforms Movement - Martin Luther King	
<b>Unit II. The Age of Revolutions</b>	<b>14</b>
a) The American Revolution - Causes and Consequences	
b) The French Revolution - Causes and Consequences	
c) The Industrial Revolution - Causes and Consequences	
<b>Unit III. Nationalism</b>	<b>14</b>
a) Unification of Italy	
b) Unification of Germany	
c) Japan - The Meiji Revolution	

- a) World War I - Causes and Consequences
- b) Paris Peace Settlement; League of Nations
- c) The Russian Revolution - Causes and Consequences

**Reference Book:****ENGLISH**

- 1.Carr E.H., International Relations between the two World Wars.
- 2.Corwall R.D.: World History in 20th Century, Longman, London, 1976.
- 3.Dev Arjun and Indira Dev, History of the World, Orient BlackSwan, Delhi,2009.
- 4.Gooch V.P., History of Modern Europe.
- 5.Grant and Temperley, Europe in the 19th and 20 centuries.
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**मराठी**

- १ आचार्य धनंजय .,विसाव्या शतकातील जग ,श्री साईनाथ प्रकाशन ,नागपुर .
- २ कुलकर्णी .,देशपांडे ,आधुनिक जगाचा इतिहास ,(भाग १ व २ ,(स्नेहवर्धन प्रकाशन ,पुणे .
- ३ कुलकर्णी .,फडके ,आधुनिक युरोपचा इतिहास .
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- ७ वैद्य सुमन .,आधुनिक जग , साईनाथ प्रकाशन ,नागपुर .
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**Savitribai Phule Pune University, Pune**  
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**Semester -III - History of East Asia**

**Learning Objectives:**

1. The course is designed to enable students to understand the history of Modern East Asia.
2. It will acquaint students with the notable events in contemporary Asia.
3. It will orient students to understand the economic transition in Asia during 20<sup>th</sup> century and the impact of all this on world politics.
4. It will enable students to understand the history of China and Japan.

**Learning Outcomes:**

1. It will enable students to develop the overall understanding of the Asian countries.
2. The students will get acquainted with the Communism in China & Imperialism of Japan.
3. It will enhance their perception of the developmental Policies of the Asian Countries.
4. It will enable students to understand the significance of China and Japan in the Modern World.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/  
e-learning

**Unit I: China: From Nationalism towards Communism. 12**

- a) Rise and Growth of Nationalism
- b) Yuan-ShiKai and Republic
- c) Chiang-Kai-Shek and National Government.
- d) Kuomintang-Communist Relation; Communist Revolution of 1949

**Unit II: Development and Foreign Policy of Communist China. 12**

- a) Agricultural Developments, Five Year Plan.
- b) Development in Science & Technology, Military
- c) Foreign Policy- India, and Taiwan

**Unit III: Japanese Imperialism. 12**

- a) Russia- Japan War (1904-05).
- b) Japan and the World War I.
- c) Washington Conference – Manchurian Crises.
- d) Japan and the World War II.

- a) General Mac Arthur and Reconstruction of Japan.
- b) Economic Development of Japan.
- c) Development in Science & Technology.

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**English**

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2. BernadL, Turkey Today, The Emergence of Modern Turkey.
3. Beasley W.G., The Modern History of Japan.
4. Buchana P.A., History of The Far East.
5. Choneaux, Jean – China – The Peoples Republic.
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**मराठी :**

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2. देव प्रभाकर ,आधुनिक चीनचा इतिहास (१८४०-१९५०)विद्या प्रकाशन, नागपुर.
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7. गाठाळ एस .एस – आधुनिक चीनचा इतिहास (१८४० ते १९५०) तीरूपति प्रकाशन, परभणि.

## **Savitribai Phule Pune University, Pune**

**Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

**Under the Faculty of Humanities**

**Skill Enhancement Courses (SEC 2 A ) – (2 Credits)**

**Notes:**

- 1. The University Grants Commission has made it compulsory for students to earn two credits from a Skill Enhancement Course (SEC) in each semester second year onwards.**
- 2. It is mandatory for the student to complete one Skill Enhancement Course (SEC) in each semester from Semester III to Semester VI.**
- 3. It must be noted that student has to choose any one of the four Skill Enhancement Courses (SEC) for each Semester.**
- 4. Each Skill Enhancement Course (SEC) will have two (2) credits only.**

**Skill Enhancement Course (SEC-1A) – (2 Credits)**

**Semester III- 1) Brahmi Script**

**Course Objectives:**

1. This paper is designed to introduce the students to the Brahmi Script, which is essential to understand the history of Early India.
2. It will enable students to read and understand the Brahmi Script and thus they will be able to
3. unfold Early Indian History.
4. It will get students acquainted with the primary sources such as Ashokan Pillars, some of the Buddhist texts, written in Brahmi script.

**Course Outcome:**

1. Students will learn to understand the Brahmi Script so as to understand important sources of the history of Early India.
2. They will be able to read and understand the Brahmi Script.
3. They will have an overall understanding of the history of Early India.

**Course Content:**

**Unit. IBrahmi Script Introduction**

- a) Difference between Language & Script.
- b) History of Brahmi script.
- c) Importance of Script

## **Unit. II Brahmi Script**

- a) Vowels
- b) Consonant
- c) Numbers

## **Unit.III Types of Brahmi -**

### **Variations of strokes in various period**

- a) Ashokan (Maurya)
- b) Satavahana
- c) Kushana, Shaka
- d) Gupta etc.

## **Unit IV. Types of inscription -Rock cut Inscriptions**

- a) Copperplate
- b) Coins
- c) Manuscripts etc.

## **Unit V. Research Opportunities**

### **References:**

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2. The Paleography of India, Ozha Gaurishankar H. Munshiram Manoharlaal Publi., New Delhi, 1918, 1971
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# **Savitribai Phule Pune University, Pune**

## **Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC 2 A) – (2 Credits)**

#### **Semester III- 2) Art and Architecture of Early India (From 3000 B.C. to 12<sup>th</sup> Century A.D.)**

##### **Course Objectives:**

1. This paper is designed to introduce the students to the emergence and development of art and architecture in early India.
2. It will enable students to understand the process of development of art and architecture in the early Indian history on the socio-religious and economic background.
3. It will get students acquainted with the emergence and changes in the styles of the art and architecture during the early India up to the 6<sup>th</sup> century B.C.E.

##### **Course Outcome:**

1. Students will get an overall understanding of the emergence and development of the art and architecture in Early India.
2. They will understand the emergence of the Pottery, Terracotta figures, Ornaments, Town Planning, preparation of seals and coins.
3. They will have an understanding of the art and architecture in early India.

##### **Course Content:**

#### **Unit I Pre-Mauryan and Mauryan Art and Architecture**

- a) The Indus Valley: Urban Planning, Great Bath, Seals, Dancing Girl
- b) Mauryan Period: Stupa, Ashokan Pillars, Caves, Pottery, Coins

#### **Unit II Post-Mauryan Art and Architecture**

- a) Rock-Cut Architecture
- b) Stupas, Chaityas, Vihars and Temples

#### **Unit III Gupta and Harsha's Times**

- a) Gandhar Style
- b) Mathura Style
- c) Temples

#### Unit IV Chalukyas, Cholas, Pratihars, Pals and Rashtrakuta Times

- a) Rock-Cut Architecture: Ajanta, Ellora
- b) Temple Architecture: Nagar Style, Dravid Style.

#### References:

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2. Bhattacharya, Tarapada, *The Canon of Indian Art or A Study of Vastuvidya*, Calcutta., 1963.
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## **Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC-2 A) – (2 Credits)**

#### **Semester III -3)Digital Documentation**

##### **Course Objectives:**

1. This paper is designed to introduce the students to the Digital Documentation.
2. It will enable students to prepare files in various formats; to scan photos, documents and to edit videos, images.
3. It will get students acquainted with the process of online archiving.

##### **Course Outcome:**

1. Students will get an overall understanding of the process of digital documentation.
2. They will learn to scan photos, documents and to edit videos, images.
3. They will be able to prepare documents in various digital formats.

##### **Course Content:**

##### **Unit I Digital Document Creation**

- a) File Formats and conversion
- b) Scanning any Physical Document
- c) Converting Text Image to Text File

##### **Unit II Image and Video Editing**

- a) Inserting Graphs, Charts, text into image
- b) Creating Flyers, audio books
- c) Trimming Video (at any ends)
- d) Sound editing of video (to mute, add sound, Music)
- e) Visual editing of Video (lights, content, slideshows)

##### **Unit III Online Archiving**

- a) Conceptual Understanding
- b) How Online Clouds work
- c) Data Security and Storage



#### **Unit IV Internal Assessments**

- a) Visiting a Historical Place and to Create a Video documentary
- b) Creating a Slideshow (with video/ audio editing) of any part of the syllabus
- c) Creating audio books of any favorite topic related to History

# **Savitribai Phule Pune University, Pune**

## **Proposed Syllabus in History for SYBA (Credit System) form the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC 2 A) – (2 Credits)**

#### **Semester III-4)Tourism Management**

##### **Course Objectives:**

1. This paper is designed to introduce the students to Tourism Management.
2. It will get students acquainted with all the processes of Tourism Industry to work with great potential.
3. It will enable students to seek self-employment by starting their own tourism related business.

##### **Course Outcome:**

1. Students will get an overall understanding of the process of Tourism Management.
2. They will learn to work in the Tourism Management with great potential.
3. They will be able to seek self-employment by starting their own tourism related business.

##### **Course Content:**

##### **Unit I Tourism**

- a) Definition and Nature of Tourism
- b) Important Components
- c) Topology of Tourism

##### **Unit II Tourism recent trends**

- a) Concept of Domestic and International Tourism
- b) Tourism Recent Trends.

##### **Unit III Tourism as Industry**

- a) Tourism as an Industry
- ii) Visitor, Tourist, Excursionist

##### **Unit IV Tourism in India and Impact**

- a) Growth and development of tourism in India
- b) Economics and Social impact
- c) Physical and environmental impact

##### **Unit V Filed Trip and Report Writing**

## Reference Books:

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**Proposed Syllabus in History for S.Y.B.A. (Credit System) from the academic Year 2020-21**

**Under the Faculty of Humanities**

**Core Course-I (CC- 2C)**

**Semester -IV- History of the Marathas: (1707-1818)**

**Learning Objectives:**

1. To understand changed nature of Maratha Polity during the Peshwa Period.
2. To examine the dynamics of Maratha Confederacy and reciprocity.
3. To examine role of Marathas and regionality in National politics of 18th Century India.
4. To study administrative system, society and economy of the Peshawa period

**Learning Outcome:**

1. Students will be able to analyze the Marathas policy of expansionism and its consequences.
2. They will understand the role played by the Marathas in the 18th century India.
3. They will be acquainted with the art of diplomacy in the Deccan region.
4. It will help to enrich the knowledge of the administrative skills and profundity of diplomacy.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/  
e-learning

**Unit-I: Consolidation and Expansion of the Maratha Power 12**

- a) Conflict between Maharani Tarabai and Chhatrapati Shahu Maharaj
- b) Rise of the Peshwas: Balaji Vishwanath-Chauthai and Sardeshmukhi
- c) Peshwa Bajirao I: South and North Expedition

**Unit-II: Strengthening of the Maratha Power 12**

- a) Peshwa Balaji Bajirao (Nanasaheb)
- b) Third Battle of Panipat: Causes and Consequences
- c) Causes of the defeat of the Marathas

**Unit-III: Post Panipat Revival and Downfall 12**

- a) Peshwa Madhavrao I
- b) Barabhai Council: Role of Mahadji Shinde and Nana Phadanvis
- c) Downfall of Maratha Power

- a) Maratha Confederacy
- b) Economic Condition
- c) Society: Caste System and Position of Women

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1. Alavi, Seema (ed.), The Eighteenth Century in India, OUP, New Delhi, 2002
2. Ballhatchet, Kenneth, Social Policy and Social Change in Western India, 1817 – 1830, Oxford University Press, 1957.
3. Chandra, Satish, The Eighteenth Century in India: Its Economy and the Role of the Marathas, the Jats, the Sikhs and the Afghans, Kolkata, K.P. Bagchi, 1986.
4. Desai S.V., Social Life in Maharashtra under the Peshwas, Popular Prakashan, Bombay, 1962.
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21. Pawar, A. G., ed. Maratha History Seminar Papers. Kolhapur: Shivaji University, 1970.
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27. Srinivasan, C. K., Bajirao I, The Great Peshwa, Asia Publishing House, Bombay, 1961.
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- 13.हेरवाडकर आर. व्ही., मराठी बखर, व्हीनस प्रकाशन, मुंबई, १९८६
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**Savitribai Phule Pune University, Pune**  
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**Under the Faculty of Humanities**  
**Discipline Specific Elective Course (DSE-1B)**  
**Semester -IV-Medieval India: Mughal Period**

**Course objectives:**

1. Produce well researched written work that engages with both primary sources and the secondary literature.
2. To learn the Mughal ruler and incidents regarding Deccan policies.
3. To understand the analytical studies of Medieval South India
4. Maps- important centers in Mughal Empire under Akbar and Aurangzeb

**Course outcome:**

1. Draws comparisons between policies of different rulers.
2. Understanding Role of Akbar in the consolidation of Mughal rule in India.
3. Understand Aurangzeb's conflict with Rajputas, Maratha and weakening Mughals age.
4. Analyses factors which led to the emergence of new religious ideas and movements (bhakti and Sufi)

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/ Tests/Quiz/Maps/Field visit/ Group Discussion/ Seminar /use of e-learning

**Unit I: Foundation of Mughal Empire** **10**

- a) Sources of Historiography of Mughal Period
- b) Babur: The Foundation of Mughals Empire
- c) Humayun Struggle with Sher Shah Suri. Sher Shah: administrative reforms

**Unit II: The Consolidation of the Mughal Empire** **18**

- a) Akbar: Extent of the Mughal Empire, Mansabdari System, Religious Policy
- b) Expansion: Deccan Policy of Jahangir and Shah Jahan
- c) The reign of Aurangzeb: Rajput Policy, Ahom conflicts, Sikh Policy, Deccan expeditions

**Unit III: Administrative systems** **10**

- a) Central and Provincial Administration
- b) Revenue System
- c) Judicial System, Military administration



#### **Unit IV: Economy, Society and Culture**

**10**

- a) Economy: Agriculture, trade and industry
- b) Society: Caste system, position of women, Bhakti and Sufi movement.
- c) Culture: Science and Technology.

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12. Sardesai G.S., MusalmaniRiyasat, Popular Prakashan, Mumbai.
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6. Varma Harishchandra (Sampa.), MadhyakalinBhar, Bhag 1, 750, 1540 Hindi  
MadhyamKaryanvayNideshalaya, Delhi Vishwavidyala, Delhi.

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for S.Y.B.A. (Credit System) from the academic Year 2020-21**  
**Under the Faculty of Humanities**  
**Discipline Specific Elective Course (DSE-2 B)**  
**Semester -IV-Glimpses of the Modern World - Part II**

**Learning Objectives:**

1. This paper is designed to introduce the students to the political history of the Modern World.
2. It will enable students to study remarkable historical developments in the various countries including India, which had a significant impact on almost all over the Modern World.
3. It will enable students to understand the significant impact of the modern concepts such as Dictatorship, Cold War, Nationalism, Communism, Imperialism, Polarization, etc.
4. It will get students acquainted with the major nationalist movements, the World War II and its consequences, the Cold War and its Consequences.

**Learning Outcomes:**

1. It will enable students to develop the overall understanding of the Modern World.
2. The students will get acquainted with the major nationalist movements, the World War II and its consequences, the Cold War and its Consequences.
3. It will enhance their overall perception of the history of the Modern World.
4. It will enable students to understand the significance of the strategic political developments in the Modern World.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/  
e-learning

**Unit I. Nationalist Movements in Asia and Africa** **12**

- a) Dr. Sun-Yet-Sen
- b) Mahatma Gandhi (Non-Cooperation Movement, Civil Disobedience Movement, Quit India Movement)
- c) Dr. Nelson Mandela

**Unit II. Rise of Dictatorship** **12**

- a) Italy - Mussolini
- b) Germany – Hitler
- c) Turkestan - Kemal Pasha
- d) Militarism in Japan

### Unit III. World War II and the Rise of World Power

12

- a) World War II - Causes and Consequences
- b) United Nations Organization - Structure and Functions
- c) The Rise of the World Powers – U.S.A. and U.S.S.R.

### Unit IV. Cold War and Third World

12

- a) Cold War: Causes, Nature and Course
- b) Third World: Non-Alignment Movement
- c) End of the Cold War and Disintegration of U.S.S.R.

### References:

#### English

1. Carr EH, International Relations Between the Two World Wars.
2. Cornwall RD: World History in the 20th Century, Longman, London, 1976.
3. Dev Arjun and Indira Dev, History of the World, Orient BlackSwan, Delhi, 2009.
4. Gooch VP, History of Modern Europe.
5. Grant and Temporally, Europe in the 19th and 20th centuries.
6. Hazen, Modern Europe
7. Jain H. and K. Mathur, A History of the Modern World 1500 - 2000 AD, Jain Prakashan Mandir, Jaipur , 2014.
8. Rao BV: World History (3rd edition) from early time to AD 2000, New Dawn Press INC, VSA UK , India , 2006.

#### मराठी

१. आचार्य धनंजय ,विसाव्या शतकातील जग ,श्री साईनाथ प्रकाशन ,नागपुर.
२. कुलकर्णी ,देशपांडे ,आधुनिक जगाचा इतिहास ,(भाग १ व २ ),स्नेहवर्धन प्रकाशन ,पुणे.
३. कुलकर्णी ,फडके ,आधुनिक युरोपचा इतिहास.
४. कोलारकर शं. गो ,आधुनिक युरोप.
५. गायकवाड ,कदम ,थोरात ,पाटील ,आधुनिक जगाचा इतिहास .
६. जोशी पी .जी ,विसाव्या शतकातील जगाचा इतिहास ,विद्या प्रकाशन ,नागपुर .
७. वैद्य सुमन ,आधुनिक जग , साईनाथ प्रकाशन ,नागपुर .
८. वैद्य सुमन,कोठेकर शांता ,आधुनिक जग , साईनाथ प्रकाशन ,नागपुर.

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for S.Y.B.A. (Credit System) from the academic Year 2020-21**  
**Under the Faculty of Humanities**  
**Discipline Specific Elective Course (DSE-2 B)**  
**Semester -IV- History of West Asia**

**Learning Objectives:**

1. The course is designed to enable students to understand the history of Modern East Asia.
2. It will acquaint students with the notable events in contemporary Asia.
3. It will orient students to understand the economic transition in Asia during 20<sup>th</sup> century and the impact of all this on world politics.
4. It will enable students to understand the history of West Asian countries.

**Learning Outcomes:**

1. It will enable students to develop the overall understanding of the West Asian countries.
2. The students will get acquainted with the modernization of Turkestan, Arab Nationalism and the Arab-Israel Conflict.
3. It will enhance their perception of the developmental policies of the Asian Countries.
4. It will enable students to understand the significance of the West Asian countries in the Modern World.

**Pedagogy:** Lectures/Visual presentation/ Role play/ Critical analysis/Assignments/Tests/Quiz/  
e-learning

**Unit I: Modern Turkestan.**

**12**

- a) Young Turkey Movement.
- b) Turkestan and WorldWarI
- c) Kemal Pasha and Modernization of Turkestan.

**Unit II: Israel**

**12**

- a) Zionist Movement.
- b) Balfour declaration.
- c) Rise of Israel.
- d) Arab Israel conflict.

### **Unit III: Rise of Arab Nationalism.**

**08**

- a) General Nasser and the Suez Crises.
- b) Saudi Arabia: Wahhabi Movement and Achievements of Ibn Saud.

### **Unit IV: Iran and Iraq**

**16**

- a) Iran: Achievement of Rezashah Pahlavi
- b) Iran and World War II
- c) Oil Diplomacy
- d) Iraq: Rise of Rashid Ali
- e) Iraq- Iran Conflict
- f) Gulf War.

### **Reference -**

#### **English books**

1. Bass Claud, Asia in the Modern World.
2. Bernad L, Turkey Today, The Emergence of Modern Turkey.
3. Beasley W.G., The Modern History of Japan.
4. Buchana P.A., History of The Far East.
5. Choneaux, Jean – China – The Peoples Republic.
6. Fisher S.N., The Middle East.
7. North M., The History of Israel.

#### **मराठी :**

1. आंबेकर गो.वा .,आग्नेय आशियातील घडामोडी, साईनाथ प्रकाशन, नागपुर. .
2. देव प्रभाकर ,आधुनिक चीनचा इतिहास (१८४०-१९५०)विद्या प्रकाशन, नागपुर.
3. देव पुजारी ,पूर्व आशियाचा इतिहास – चीन व जपान, मंगेश प्रकाशन, नागपुर. .
4. गद्रे प्रभाकर , जपानचा इतिहासविद्या प्रकाशन, नागपुर..
5. गाठळ साहेबराव ,आग्नेय आशियाचा इतिहासतीरूपति प्रकाशन, परभणि.
6. जोशी पी .जी ,विसाव्या शतकातील जगाचा इतिहास ,विद्या प्रकाशन ,नागपुर .
7. गाठळ एस .एस – आधुनिक चीनचा इतिहास (१८४० ते १९५०) तीरूपति प्रकाशन, परभणि.

**Savitribai Phule Pune University, Pune**

**Proposed Syllabus in History for SYBA (Credit System) form the academic Year 2020-2021**

**Under the Faculty of Humanities**

**Skill Enhancement Course (SEC 2B) – (2 Credits)**

**Semester IV- 5) Modi Script**

**Course Objectives:**

1. This paper is designed to introduce the students to the Modi Script.
2. It will get students acquainted with details of the Modi Script.
3. It will enable students to understand Maratha History in detail.

**Course Outcome:**

1. Students will get an overall understanding of the Modi Script.
2. They will be able to know the history of the Marathas.
3. They will be able to read and write in Modi Script.

**Course Content:**

**Unit.I Modi Script Introduction**

**Modi Script – Writing & Reading**

- i) Vowels
- ii) Consonant
- iii) Numbers

**Unit.IIA. Kalaganana –**

- i) Hindu
- ii) Muslim

**B. Anewari Reghi Hisheb**

**Unit. III Reading practice**

- i) Short Forms
- ii) Farasi words

**Unit. IV Archives&Types of Documents, Research Opportunities**

**Reference books:**

1. Modi Lipi- Prashikshan va Saraavpustika, Maharashtra Purabhilekhagar Sanchalanalaya, Govt. of Maharashtra, 2007,2008, 2012
2. Prachin Bharatiy Lipimala, OzhaGaurishankar H. MunshiramManoharlaal Publi., New Delhi, 1918.
3. The Palaeography of India, OzhaGaurishankar H. MunshiramManoharlaal Publi., New Delhi,1918.
4. Mod VachanAaniLekhan ,Valinbe Ganesh R., DhavalePrakashana, Mumbai, 1951, 1953, 2005,2009
5. Bharatiya Lipinche Maulik Eakarup – Pandit GanapatishastriHebbar published by Maharashtra Rajya Sahitya Ani Sanskruti Mandal.1988
6. Chala Shikuya Modi Aapan..., Mhatre Krushnaji, Modi LipiShikshan Mandal, Mumbai, 1993, 2003,2009
7. Sahaj sopi Modi Lipi, Tilak Shreekrushna L., Vyasa creation, Thane
8. Sopi Modi Patre, Lawate Mandar & Soman Bhasvati, Adijit Pub. Pune, 2013
9. Shivachhatrapatinche Patre, Vol. I & II, Kulkarni Anuradha, Param Mitra, 2011
10. Modi Lipi , Mali Navinkumar,
11. Tumhich Modi Shika, Kulkarni M.R. , Diamond Publi, Pune



# **Savitribai Phule Pune University, Pune**

## **Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC 2B) – (2 Credits)**

#### **Semester IV-6)Medieval Indian Arts and Architecture(1206 To 1857)**

##### **Course Objectives:**

1. This paper is designed to introduce the students to the Art and Architecture during the Medieval India.
2. It will enable students to understand the impact of the Persia on the Mughal Art and Architecture.
3. It will get students acquainted with the development of Indo-Persian style of Painting.

##### **Course Outcome:**

1. Students will get an overall understanding of the development of the Medieval Art and Architecture.
2. They will understand the changing patterns of the Art and Architecture during the Medieval India.
3. They will have an understanding of the impact of Persian Art on Islamic Art and Architecture in Medieval India.

##### **Course Content:**

##### **Unit I Sultanate Art & Architecture**

- a) Arcuate Technique (Arches domes)
- b) Qubbat-ul-Islam Mosque
- c) Tomb of Iltumish
- d) Qutbminar
- e) Alai Darwaza

##### **Unit II Deccan Art & Architecture**

- a) Bahamani
- b) Vijaynagar (Hampi)

### **Unit III Sur Art & Architecture**

- a) Qila-i-Kuhna Mosque
- b) Tombs (Hasan Sur and Sher Shah)

### **Unit IV Mughal Art & Architecture**

- a) Akbar: The Tomb of Humayan, Agra Fort, Fatehpur Sikri, Allahabad and Lahor forts
- b) Jahangir: Sikandara, Tomb of Itmad-ud-Daula
- c) Shahjahan: The Taj Mahal, Red Fort, Jama Masjid
- d) Mughal Paintings
- e) Regional Art & Architecture

### **Reference Books:**

- 1) Percy Brown: Indian Architecture (Islamic period), Mumbai 1997
- 2) Percy Brown: Indian Painting, New Delhi, 1965
- 3) R.Nath : History of Sultanate Architecture, Delhi, 1978
- 4) Catherine B. Asher: The New Cambridge History of India, Mughal Architecture.
- 5) Satish Grover: The Architecture of India (Islamic Period) Delhi, 1981
- 6) Ebba Koch: The Mughal Architecture: An outline of its History and Development, Primus Books, Delhi, 2014
- 7) S.P. Verma : Art and Material Culture in the Paintings of Akbar's Court, Delhi 1978
- 8) K. Khandalwal : Documents on Indian Painting, Bombay 1969
- 9) M.C. Beach : The Cambridge History of India : Mughal and Rajput Paintings, Cambridge University Press 1992
- 10) Surendra Sahai : Indian Architecture, Islamic period
- 11) Z.A. Desai : Indo-Islamic Architecture, Publication Division, Ministry of Information and Broadcasting, Govt. of India, Delhi 1970
- 12) Daljeet : Mughals and Deccan Paintings, From the collection of National Museum, New Delhi 1999
- 13) Ziauddin Desai : Indo-Islamic Architecture, Delhi 1970
- 14) Subhash Parihar : Some aspect of Indo-Islamic Architecture, Delhi 1999
- 15) Abha Narain Lambah & Alka Patel : The Architecture of the Indian Sultanates, Marg publication, 2006

# **Savitribai Phule Pune University, Pune**

## **Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC 2 B) – (2 Credits)**

#### **Semester IV- 7) Popular Indian Culture**

##### **Course Objectives:**

1. This paper is designed to introduce the students to the Popular Culture in India.
2. It will enable students to understand Visual Arts, Performances, Audio-Visual expressions, Fairs, Festivals and Rituals.
3. It will get students acquainted with the development of Popular Indian Culture.

##### **Course Outcome:**

1. Students will get an overall understanding of the the Popular Culture in India.
2. They will understand the Visual Arts, Performances, Audio-Visual expressions, Fairs, Festivals and Rituals.
3. They will have an understanding of the importance of Popular Indian Culture.

##### **Course Content:**

##### **Unit I Introduction:**

- a) Definition Popular Culture
- b) Popular Culture and High Culture

##### **Unit II Visual Expressions and Performance:**

- a) Visual Expressions - Folk Art Calendar Art Photography
- b) Performance – Theatre, Music, Folktales, Songs, Swang and Nautanki

##### **Unit III: Audio-Visual Expression:**

- a) Indian Cinema, Television and Internet
- b) Influence of National Struggle for Independence (1930s & 1940s)
- c) Idealized Nationalism (1950s)
- d) Disillusionment and Anti-Establishment Mood (1970s & 1980s)
- e) Impact on Social Media

#### **Unit IV Fairs, Festivals and Rituals:**

- a) Disentangling Mythological Stories
- b) Patronage
- c) Regional Variations

**A visit to an exhibition/fair/festival is an essential part of this course.**

#### **Reference Books:**

1. Dissanayake, W. and K.M. Gokul Singh. *Indian Popular Cinema*. London: Trentham Books, 2004.
2. Oberoi, P. *Freedom and Destiny: Gender, Family and Popular Culture in India*. Delhi, 2009.
3. Princy, C. *Camera Indica: The Social Life of Indian Photographs*. Chicago, 1998.
4. Storey, J. *Cultural Theory and Popular Culture*. London, 2001.
5. Rag, P. *Dhuno ke Yatri*, New Delhi: Rajkamal, 2006.
6. Ramanujan, A.K. *Folktales from India: A Selection of Oral Tales From Twenty-two Languages*. USA: Random House, 1997. (Introduction)
7. Ramaswamy, V. "Women and the 'Domestic' in Tamil Folk Song." In *From Myths to Markets: Essay on Gender*, edited by Kumkum Sangari and Uma Chakravarti. Shimla: Manohar and Indian Institute of Advanced Study, 1999.
8. Singh, L., ed. *Theatre in Colonial India: Playhouse of Power*. New Delhi: OUP, 2009.

# **Savitribai Phule Pune University, Pune**

## **Proposed Syllabus in History for SYBA (Credit System) from the Academic Year 2020-2021**

### **Under the Faculty of Humanities**

#### **Skill Enhancement Courses (SEC 2 B) – (2 Credits)**

#### **Semester IV- 8) Travel Agency and Tour Business**

##### **Course Objectives:**

1. This course is designed to create awareness about Travel Agency, Education and Job opportunities among the students.
2. It aims in training students on both Theory and Practical aspect and Travel Agency and creating professionals for tourism industry.
3. It will enable student to seek self-employment by starting their own Travel Agency related to business.

##### **Course Outcome:**

1. The students will understand the details of the business of Travel Agency.
2. They will be trained on both Theory and Practical aspect and Travel Agency and creating professionals for Tourism Industry.
3. It will enable student to seek self-employment by starting their own Travel Agency related to business.

##### **Course Content:**

##### **Unit I. Concept of Travel Agency**

- a) Definition of travel agency
- b) Main function of travel agency
- c) Organizational Structure of a travel agency

##### **Unit II. Role of Travel Agent**

- a) Types of Travel Agents
- b) Responsibilities of Travel Agent
- c) Procedure for Travel Agent and Tour Operators in India
- d) Online Travel Agency

### **Unit III. Role of Travel Agency**

- a) Role of Indian Airlines, Indian Railway
- b) Role of different Tour Companies
- c) Tour Packages and Accommodation

### **Unit IV. Field Visit and Report Writing**

#### **Reference Books:**

1. Foster D.L. The Business of travel agency Operation and tour Management
2. Merissen Jome W, Travel Agent and Tourism
3. Howel David H, Principals and Methods of Scheduling Reservations
4. J.M.S. Negi., Travel Agency & Tour Operations
5. Agarwal Surinder, Travel Agency Managements
6. Bhatia A.K, Professional Travel Agency Management
7. Bhatia A.K, Tourism Development
8. Pran Nath Seth (1997), 'Successful Tourism Management', Vikas Publishing House (P) Ltd., New Delhi, pp. 329..
9. Willaim Cordve, Travel in India
10. National Publisher ,The World of Travel
11. Stephen F. Witt and Luiz Moutinho (1995), 'Tourism Marketing and Management Hand Book', Prentice Hall, London, pp 3.
12. Webstar Susan, Group Travel Operating Procedure
13. Roger Carter (1990), 'Tourism – Exercise and Activities', Hodder & Sloughton, London.
14. Sharma K.K. (1991), 'Tourism in India', Classic Publishing House, New Delhi.





**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**T.Y.B.A. Political Science  
& Public Administration Syllabus**  
(CREDIT & SEMESTER SYSTEM)

**Revised Syllabus will be implemented with effect from the  
academic year 2021-2022**



**Savitribai Phule Pune University**

**POLITICAL SCIENCE**

**Syllabus of T.Y.B.A.**

**(CBCS pattern to be implemented from 2021-2022)**

**PAPER NO.**

**PAPER TITLE**

**CORE COURSES (C.C.):**

**Semester V CC-1 E (3)**

**MODERN POLITICAL ANALYSIS**

**And**

**Semester VI CC-2 E (3)**

**MODERN POLITICAL ANALYSIS**

**OR**

**Semester V CC-1 E (3)**

**LOCAL SELF GOVERNMENT IN MAHARASHTRA**

**And**

**Semester VI CC-2 E (3)**

**LOCAL SELF GOVERNMENT IN MAHARASHTRA**

**DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)**

**Semester V DSE 1 C (3)+1**

**PUBLIC ADMINISTRATION**

**And**

**Semester VI DSE 1 D (3)+1**

**PUBLIC ADMINISTRATION**

**Semester V DSE 2 C (3)+1**

**INTERNATIONAL RELATIONS**

**And**

**Semester VI DSE 2 D (3)+1**

**INTERNATIONAL RELATIONS**

**SKILL ENHANCEMENT COURSE (SEC)**  
**(Value / Skill Based Course)**

**Semester V SEC 2C (2)**

**SAMYUKTA MAHARASHTRA MOVEMENT**

**Semester VI SEC 2D (2)**

**SAMYUKTA MAHARASHTRA MOVEMENT**

**Savitribai Phule Pune University**  
**T.Y.B.A. Political Science**  
**(CBCS pattern to be implemented from 2021-2022)**  
**Core Courses (C.C.)**  
**MODERN POLITICAL ANALYSIS**

**Objectives:**

This course will introduce the overall scope of the sub-discipline of Modern Political Analysis. The focus of the course will be on the Modern Political Analysis of power. The emphasis is on the nature of power in modern societies- more in the form of organizations and social formations than as individual power. Students are also expected to understand different forms of justifications of power and the role of ideology in this regard. State will be studied as a repository of power in society while class and patriarchy are two instance of how the nature of power is shaped by social factors.

**SEMESTER-V**

**CC-1 E (3)**

	<b>PERIOD</b>
<b>Unit 1: Introduction to Modern Political Analysis</b>	<b>12</b>
a) Meaning	
b) Nature - Difference between Traditional and Modern Political Approach	
c) Features of Modern Political Analysis	
<b>Unit 2: Political System</b>	<b>12</b>
a) Meaning and Nature	
b) Functions of the Political System	
c) Classification of Political System : Gabriel Almond	
<b>d) Unit 3: Political culture</b>	<b>12</b>
a) Meaning	
b) Basic Elements	
c) Types	

- d) **Unit 4: Political Socialization** **12**
- a) Meaning
  - b) Agencies
  - c) Types

## **SEMESTER-VI**

### **CC-2 E (3)**

**Unit 1: Political Participation** **12**

- a) Meaning & Nature
- b) Levels of Participation
- c) Factors affecting Political Participation

**Unit 2: Political Elite** **12**

- a) Meaning
- b) Nature
- c) Different approaches of Mosca, Michels, Pareto, Burnham and C. Wright Mills

**Unit 3: Political Communication** **12**

- a) Meaning
- b) Nature
- c) Agencies of Political Communication

**Unit 4: Power, Influence, Authority and Legitimacy** **12**

- a) Meaning, Nature of Power and Influence
- b) Different Types of Authority
- c) Different Types of Legitimacy

**Readings:**

1. Almond G. A and Powell G. B, 1996, *Comparative Politics*, New York City, Little Brown & Co.
2. Almond G. A. and Verba S., 1963, *The Civic Culture*, New Jersey, Princeton University Press.
3. Ball Alan R., 1971, *Modern Politics and Government*, London, Macmillan.
4. Blondel Jean, 1973, *Comparing Political Systems*, London, Weidenfeld & Nicolson.

5. Charlesworth James C., 1973, *Contemporary Political Analysis*, New York, The Free Press.
6. Deutsch Karl W., 1963, *The Nerves of Government*, New York, The Free Press.
7. Easton David, 1971, *The Political System*, New York, Scientific Book Agency.
8. इनामदार ना.र आणि वकील आलिम, १९८८, *आधुनिक राजकीय विश्लेषण*, पुणे, शुभदा सारस्वत प्रकाशन.
9. इनामदार ना.र आणि पुराणिक सू. ना. *राजकीय समाजशास्त्र*, पुणे, शुभदा सारस्वत प्रकाशन.
10. गर्दे दि. का. आणि बाचल वि. मा, १९७९, *आधुनिक राजकीय विश्लेषण*, पुणे, कॉनटीनेंटल.
11. Lipset, Seymour M., 1960, *Political Man*, New York, Vakils, Feffer & Simons.
12. नवलगुंदकर शं. ना, १९७९, *आधुनिक राजकीय विश्लेषण*, पुणे, नरेंद्र प्रकाशन.
13. पाटील वा.भा., २००९, *पंचायती राज*, जळगाव, प्रशांत प्रकाशन.
14. Pye Lucian and Verba S(ed), 2016, *Political Culture & Political Development*, New Jersey Princeton University.
15. Rush Michael and Althoff Phillip, 1971, *An Introduction to Political Sociology*, London, Nelson.
16. Rowe Eric, 1970, *Modern Politics: An Introduction to Behaviour and Institutions*, London, Routledge & Kegan Paul.
17. Varma S. P., 1975, *Modern Political Theory*, Delhi, Vikas Publication.

**Savitribai Phule Pune University**  
**T.Y.B.A. Political Science**  
**(CBCS pattern to be implemented from 2021-2022)**  
**Core Courses (C.C.)**

**LOCAL SELF GOVERNMENT IN MAHARASHTRA**

**Objectives:**

1. To introduce the evolution of Local Self Government in Maharashtra
2. To make students aware about 73<sup>rd</sup> and 74<sup>th</sup> Constitutional Amendments
3. To introduce the students the structure of Local Self Government
4. To make students aware about composition, power and functions of local bodies

**SEMESTER-V**

**CC-1 E (3)**

**PERIOD**

**Unit 1:** Evolution of Local Self Government

12

- a. Background of Panchayati Raj in British Era
- b. Community Development Program – 1952
- c. Balavantrai Mehata Committee – 1957

**Unit 2:** Various committees of Local Self Government in Maharashtra

12

- a. Vasant Rao Naik Committee – 1960
- b. L. N. Bongirwar Committee – 1970
- c. P. B. Patil Committee – 1985

**Unit 3:** 73<sup>rd</sup> Amendment and Rural Bodies

12

- a. Background of 73<sup>rd</sup> Constitutional Amendment
- b. Constitutional change in Article 243
- c. Gram Sabha & Gram Panchayat

**Unit 4:** 73<sup>rd</sup> Constitutional Amendment and Rural Bodies

12

- a. Panchayat Samiti
- b. Zilla Parishad
- c. Schedule XI In Constitution

## SEMESTER-VI

### CC-2 E (3)

**Unit 1:** 74<sup>th</sup> Constitutional Amendment and Urban Bodies 12

- a. Urban Bodies before 74<sup>th</sup> Constitutional Amendment
- b. Constitutional change in Article 243
- c. Nagar Panchayat

**Unit 2:** 74<sup>th</sup> Constitutional Amendment and Urban Bodies 12

- a. Municipal Council
- b. Municipal Corporation
- c. Schedule XII In Constitution

**Unit 3:** Commissions about Local Self Government 12

- a. State Election Commission
- b. State Finance Commission
- c. Challenges before Commission

**Unit 4:** Future of Local Self Government 12

- a. Control on Local Self Government
- b. Limitations of Local Self Government
- c. Challenges before Local Self Government

### Readings:

1. Avasti A., (ed), 1972, *Municipal Corporation In India*, Agra, L.N. Agarwal.
2. आवाळे मनोज, २०१२, *पंचायत राज*, पुणे, आदिश्रेय प्रकाशन.
3. बंग के. आर., २००५, *भारतातील स्थानिक स्वराज्य संस्था महाराष्ट्राच्या विशेष संदर्भासह*, नागपूर, मंगेश प्रकाशन.
4. बिराजदार टी. एस. व शरद घोडके, १९९९, *भारतातील स्थानिक स्वराज्य संस्था*, नागपूर, अंशुल प्रकाशन.
5. भणगे रविंद्र, २०१२, *भारतातील स्थानिक स्वराज्य संस्था, विशेष संदर्भ*, महाराष्ट्र, जळगाव, प्रशांत पब्लिकेशन्स.

6. खांदवे एकनाथ, २०१३, महाराष्ट्राचे शासन आणि राजकारण, दिल्ली, पिअरसन प्रकाशन.
7. कारेकर शोभा आणि शरद घोडके, २००४, शासन आणि राजकारण, नागपूर, विद्या प्रकाशन.
8. कुलकर्णी अ. ना., २०००, भारतातील स्थानिक स्वशासन महाराष्ट्राच्या विशेष संदर्भासह, नागपूर, विद्या प्रकाशन.
9. माहेश्वरी एस. आर., २००६, भारत में स्थानीय शासन, आगरा, लक्ष्मी नारायण अग्रवाल.
10. Maheshwari S. R., 1972, *Local self Government in India*, Delhi, Orient Longmen.
11. नलावडे पंडित, २००८, सत्ता विकेंद्रीकरण आणि 73 वी घटनादुरुस्ती, औरंगाबाद, विन्मय प्रकाशन.
12. पाटील बी. बी., २००५, शासन आणि राजकारण, कोल्हापूर, फडके प्रकाशन.
13. पोले कांतराव, २००९, महाराष्ट्रातील पंचायतीराज आणि महिला आरक्षण, लातूर, अरुणा प्रकाशन.
14. Sharma M.P., 1978, *Local Self Government in India*, New Delhi, Manshiram Manoharlal.
15. शिरसाठ श्याम आणि भगवानराव बैनाडे, २०१४, पंचायतराज आणि नागरी प्रशासन, औरंगाबाद, विद्या बुक्स.
16. ठोंबरे सतीश, २००७, जिल्हा प्रशासन आणि स्थानिक स्वशासन, औरंगाबाद, कैलाश प्रकाशन.
17. Venkatesan V., 2002, *Institutionalizing Panchayati Raj in India*, New Delhi, Institute of Social Science.
18. विभूते भालबा, २००१, पंचायती राज्य व्यवस्था, मुंबई, मनोविकास प्रकाशन.

**Savitribai Phule Pune University**  
**T.Y.B.A. Political Science**  
**(CBCS pattern to be implemented from 2021-2022)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**PUBLIC ADMINISTRATION**

**Objectives:**

This paper is an introductory course in Public Administration. The essence of Public Administration lies in its effectiveness in translating the governing philosophy into programmes, policies and activities and making it a part of community living. The paper covers personnel public administration in its historical context thereby proceeding to highlight several of its categories, which have developed administrative salience and capabilities to deal with the process of change. The recent developments and particularly the emergence of New Public Administrations are incorporated within the larger paradigm of democratic legitimacy. The importance of legislative and judicial control over administration is also highlighted

**SEMESTER-V**

**DSE 1 C (3)+1**

	<b>PERIOD</b>
<b>Unit 1: Public Administration</b>	<b>12</b>
a) Meaning	
b) Nature	
c) Scope and Significance	
<b>Unit 2: New Public Administration</b>	<b>12</b>
a) Evolution	
b) Salient Features	
c) Goals	
<b>Unit 3: Approaches to Public Administration</b>	<b>12</b>
a) Traditional Approach	
b) Behavioral Approach	
c) System Approach	



<b>Unit 4: Governance</b>	<b>12</b>
a) Idea of Good Governance	
b) E-Governance	
c) Public Private Partnership	

## SEMESTER-VI

### DSE 1 D (3)+1

<b>Unit 1: Bureaucracy</b>	<b>12</b>
a) Meaning and Definitions	
b) Administrative Reforms	

<b>Unit 2: Personnel Administration</b>	<b>12</b>
a) Recruitment	
b) Training	
c) Promotion	

<b>Unit 3: Budgeting</b>	<b>12</b>
a) Meaning and types and Principles of sound Budget	
b) Budgetary Process in India	
c) Gender Budgeting	

<b>Unit 4: Accountability and Control</b>	<b>12</b>
a) Administrative Accountability	
b) Legislative Control	
c) Judicial Control	

### **Readings:**

1. Avasthi Amreshwar and Maheshwari Shriram, 1982, *Public Administration*, Agra, Lakshmi Narran Aggrawal.
2. बेनके सुवर्णा , २०१५ , *लोकप्रशासन*, जळगाव, प्रशांत पब्लिकेशन्स.
3. Bhagwan Vishnu and Bhushan Vidya, 2007, *Public Administration*, New Delhi, S Chand and Company Ltd.

4. भोगले शांतराम २००६, *लोकप्रशासनाचे सिद्धांत आणि कार्यपद्धती*, औरंगाबाद, कैलास प्रकाशन.
5. D. Waldo (ed), 1953, *Ideas and Issues in Public Administration*, New York, McGraw Hill.
6. D. D. Basu, 1986, *Administrative Law*, New Delhi, Prentice Hall.
7. दर्शनकार अर्जुन, २०००, *पंचायती राज आणि नागरी प्रशासन*, औरंगाबाद, कैलास प्रकाशन.
8. E. N. Gladden, 1958, *The Essentials of Public Administration*, London, Staples Press.
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10. M. E. Dimock and G. O. Dimock, 1975, *Public Administration*, Delhi, Oxford, IBH Publishing Co.
11. M Laxmikanth, 2012, *Public Administration*, New Delhi, McGraw Hill.
12. N. D. White, 1955, *Introduction to the Study of Public Administration* New York, Macmillan.
13. O. Glenn Stahl, 1956, *Public Personnel Administration*, New York, Harper & Brothers.
14. P. H. Appleby, 1957, *Policy and Administration*, Alabama, University of Alabama Press.
15. पाटील बी.बी., २००४, *लोकप्रशासन*, कोल्हापूर, फडके प्रकाशन.
16. S. R. Maheshwari, 1994, *Administrative Theories*, New Delhi, Allied.
17. S. R. Nigam, 1980, *Principles of Public Administration*, Allahabad, Kitab Mahal.

**Savitribai Phule Pune University**  
**T.Y.B.A. Political Science**  
**(CBCS pattern to be implemented from 2021-2022)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**INTERNATIONAL RELATIONS**

**Objectives:**

This paper deals with concepts and dimensions of International Relations and makes an analysis of different theories highlighting the major debates and differences within the different theoretical paradigms. The dominant theories of power and the question of equity and justice, the different aspects of balance of power leading to the present situation of a unipolar world are included. It's highlights various aspects of conflict and conflicts resolution, collective security and in the specificity of the long period of the post second world war phase of the cold war, of Detent and Deterrence leading to theories of rough parity in armaments.

**SEMESTER-V**

**DSE 2 C (3)+1**

**PERIOD**

**Unit 1: Introduction to International Relations**

**12**

- a) Development and Meaning
- b) Nature
- c) Scope

**Unit 2: Approaches to International Relations**

**12**

- a) Idealism
- b) Realism – Neo realism
- c) System approach
- d) Marxism

**Unit 3: World War II and the Cold War**

**12**

- a) Causes and Consequences of the world war II
- b) Emergence of the cold war and its phase
- c) End of cold war and the emerging world order

**Unit 4: International Organizations** **12**

- a) The United Nations - its structure and peacekeeping Functions- Reforms of UN
- b) International Financial institutions : World Bank, IMF, WTO
- c) Regional Organizations : EU, SAARC, ASEAN, BRICS

**SEMESTER-VI**

**DSE 2 D (3)+1**

**Unit 1: The Theory of Non-Alignment** **12**

- a) Meaning and basic principles of Non-Alignment
- b) Emergence of Non-Alignment
- c) Non-Alignment as a Movement
- d) Relevance of NAM In Post cold war period

**Unit 2: Globalization** **12**

- a) Meaning of Globalization
- b) Evolution and Impacts of Globalization
- c) Limits of Globalization
- d) Role of The state

**Unit 3: International Political Economy** **12**

- a) Neo-Colonialism
- b) New International Economic Order
- c) North-South Divide
- d) South-South Co-operation

**Unit 4: Contemporary Global Issues** **12**

- a) International Terrorism
- b) Environmental Issues
- c) Poverty, Development and Hunger
- d) Human Rights

## Readings:

1. Annek Chaterjee, 2012, *International Relations Today: Concepts and Applications*, New Delhi, Pearson.
2. Awari Vilas, 2020, *India's Foreign Policy*, Kanpur, Garima publication.
3. Awari Vilas, 2019, *International relations*, Kanpur, Chandralok Publications.
4. Bhange C. B., Ajay kumar and Arvind Kumar (ed), 2013, *South Asia Peace And Security Challenges*, New Delhi, Bharati publications.
5. Bhange C. B., 2019, *Indian Foreign Policy: Security and Economic Issues*, New Delhi, Bharati publications.
6. Bhange C. B., Ajay kumar and Arvind Kumar (ed), 2007, *Theories Of International Politics*, New Delhi, Bharati publications.
7. भांगे सी.बी., *भारतीय विदेश नीती का बदलता सुरक्षा परिदृश्य*, नई दिल्ली, भारती प्रकाशन.
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9. Burchill, Scott et al, 2009, *Theories of International Relations*, New York, Palgrave.
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12. देवळाणकर शैलेंद्र, २०१६, *आंतरराष्ट्रीय संबंध*, औरंगाबाद, महाराष्ट्र, विद्या पुस्तक प्रकाशन.
13. Jeffrey Haynes, 2014, *An Introduction to International Relation and rligin*, New York, Routledge.
14. Johari J.C, 1997, *International Relations and Politics : Theoretical perspective*, New Delhi, Sterling Publishers.
15. पेंडसे अरुणा आणि सहस्रबुद्धे उत्तरा, २००८, *आंतरराष्ट्रीय संबंध : शीत युद्धानंतरचे आणि जागतिक राजकारण*, मुंबई, ओरीएंट लॉगमन.
16. Perkins Perkins, 1985, *International Relations*, Delhi, CBS Publishers and Distributers.
17. Ray K Ashwini, 2004, *Western Realism and International Relations – A Non Western View*, Delhi Foundation.
18. रायपूरकर वसंत, २०१६, *आंतरराष्ट्रीय संबंध*, पुणे, मंगेश प्रकाशन.
19. तोडकर बी.डी., २०१२, *आंतरराष्ट्रीय संबंध महत्वाच्या संकल्पना*, मुंबई महाराष्ट्र, डायमंड पब्लिकेशनस.
20. Sen Asit Kumar, 1995, *International Relations: Since world war I*, New Delhi, S. Chand &Company Ltd.

## **SKILL ENHANCEMENT COURSE (SEC)**

**( Value/Skill Based Course )**

**Savitribai Phule Pune University  
Political Science  
Syllabus of T.Y.B.A. (Extra Credit)  
Value/Skill Based Course**

### **Samyukta Maharashtra Movement**

#### **Objectives:**

1. This Course is an introduction to the political process in Maharashtra with special reference to regionalism sub-regionalism and Samyukta Maharashtra Movement.
2. The aim of the course is that students are expected to understand both the historical evolution of Maharashtra's politics and different analyses of politics of the state.
3. It tries to acquaint students with the main issues and concerns in the public life of a regional society as it shaped in the concept of colonialism, nationalism and modernity.

#### **SEMESTER – V**

##### **SEC-2C(2)**

#### **UNIT - I**

##### **1. Regional Aspirations in India**

- a. Concept of Regionalism: Its Nature
- b. Genesis of Regionalism in India
- c. Indian National Congress and Regionalism

#### **UNIT - II**

##### **2. Samyukta Maharashtra Movement - I**

- a. Emergence and Development of Regional Consciousness in Maharashtra
- b. Preferential Treatment for the 'Sons of Soil'
- c. Difficulties in the Formation of Samyukta Maharashtra

### **Readings:**

1. बोकील नीता, २०१२, *महाराष्ट्राचा राजकीय इतिहास- १९६० ते १९७२*, मुंबई, मौज प्रकाशन.
2. घारे गोविंद, २०००, *आदिवासी समस्या आणि बदलते संदर्भ*, पुणे, सुगावा प्रकाशन.
3. कांबळे बाळ, २०१७, *भारतातील छोट्या राज्यांची मागणी*, नांदेड, अनुराधा प्रकाशन.
4. Jain V. Ashok, 1999, *Political Process in Maharashtra*, Mumbai, Sheth Publishers Pvt.Ltd.
5. Jayachandran Usha(eds.), 2014, *Human Development Report, Maharashtra 2012: Toward Inclusive Human Development*, New Delhi, Sage.
6. Kamble Bal, 2015, *Performance Of Scheduled Caste MLAs in Maharashtra Vidhan Sabha*, Nanded, Anuradha Publication.
7. Lele Jayant, 1982, *Elite Pluralism and Class Rule, Political Development in Maharashtra*, Mumbai, Popular.
8. पळशीकर सुहास आणि नितीन बिरमल(संपा.), २००२, *महाराष्ट्राचे राजकारण : राजकीय प्रक्रियेचे स्थानिक संदर्भ*, पुणे, प्रतिमा प्रकाशन.
9. Palshikar Suhas and Rajeshwari Deshpande, 1999, *Maharashtra: Electoral Politics and Structures of Domination*, Pune, Dept. of Politics and Public Administration, University of Pune.
10. पळशीकर सुहास आणि कुलकर्णी सुहास(संपा.), २००७, *महाराष्ट्रातील सत्ता संघर्ष : राजकीय पक्षांची वाटचाल*, पुणे, समकालीन प्रकाशन.
11. पवार प्रकाश, २००९, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
12. पवार प्रमोद, कांबळे बाळ आणि इतर(संपा.), २०१९, *महाराष्ट्रातील स्थित्यंतरे*, जळगाव, अथर्व प्रकाशन.
13. पवार वैशाली, २०१२, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
14. Phadk Y. D., 1979, *Politics and Language*, Mumbai, Himalaya Publishing House.
15. Thakkar Usha and Kulkarni Mangesh, 1995, *Politics in Maharashtra*, Mumbai, Himalaya Publishing House.

**Savitribai Phule Pune University**  
**Political Science**  
**Syllabus of T.Y.B.A. (Extra Credit)**  
**Value/Skill Based Course**

**Samyukta Maharashtra Movement**

**Objectives:**

1. This Course is an introduction to the political process in Maharashtra with special reference to regionalism sub-regionalism and Samyukta Maharashtra Movement.
2. The aim of the course is that students are expected to understand both the historical evolution of Maharashtra's politics and different analyses of politics of the state.
3. It tries to acquaint students with the main issues and concerns in the public life of a regional society as it shaped in the concept of colonialism, nationalism and modernity.

**SEMESTER – VI**

**SEC-2D(2)**

**UNIT - I**

**1. Samyukta Maharashtra Movement - II**

- a. Rethinking on the Bilingual Bombay state
- b. Formation of the Samyukta Maharashtra
- c. The aftermath of the formation of Samyukta Maharashtra

**UNIT - II**

**2. Emergence of Sub-Regionalism in Maharashtra**

- a. Regional Imbalance and Regional Development Boards
- b. Seperate Vidarbha State
- c. Marathwada Vikas Andolan

**Readings:**

1. बोकील नीता, २०१२, *महाराष्ट्राचा राजकीय इतिहास- १९६० ते १९७२*, मुंबई, मौज प्रकाशन.
2. घारे गोविंद, २०००, *आदिवासी समस्या आणि बदलते संदर्भ*, पुणे, सुगावा प्रकाशन.
3. कांबळे बाळ, २०१७, *भारतातील छोट्या राज्यांची मागणी*, नांदेड, अनुराधा प्रकाशन.
4. Jain V. Ashok, 1999, *Political Process in Maharashtra*, Mumbai, Sheth Publishers Pvt.Ltd.



5. Jayachandran Usha(eds.), 2014, *Human Development Report, Maharashtra 2012: Toward Inclusive Human Development*, New Delhi, Sage.
6. Kamble Bal, 2015, *Performance Of Scheduled Caste MLAs in Maharashtra Vidhan Sabha*, Nanded, Anuradha Publication.
7. Lele Jayant, 1982, *Elite Pluralism and Class Rule, Political Development in Maharashtra*, Mumbai, Popular.
8. पळशीकर सुहास आणि नितीन बिरमल(संपा.), २००२, *महाराष्ट्राचे राजकारण : राजकीय प्रक्रियेचे स्थानिक संदर्भ*, पुणे, प्रतिमा प्रकाशन.
9. Palshikar Suhas and Rajeshwari Deshpande, 1999, *Maharashtra: Electoral Politics and Structures of Domination*, Pune, Dept. of Politics and Public Administration, University of Pune.
10. पळशीकर सुहास आणि कुलकर्णी सुहास(संपा.), २००७, *महाराष्ट्रातील सत्ता संघर्ष : राजकीय पक्षांची वाटचाल*, पुणे, समकालीन प्रकाशन.
11. पवार प्रकाश, २००९, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
12. पवार प्रमोद, कांबळे बाळ आणि इतर(संपा.), २०१९, *महाराष्ट्रातील स्थित्यंतरे*, जळगाव, अथर्व प्रकाशन.
13. पवार वैशाली, २०१२, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
14. Phadk Y. D., 1979, *Politics and Language*, Mumbai, Himalaya Publishing House.
15. Thakkar Usha and Kulkarni Mangesh, 1995, *Politics in Maharashtra*, Mumbai, Himalaya Publishing House.

# **SAVITRIBAI PHULE PUNE UNIVERSITY**

**(Formerly University of Pune)**

## **T. Y. B. A. Public Administration Syllabus**

**(CREDIT & SEMESTER SYSTEM)**

**Revised syllabus will be implemented with effect from the  
academic year 2021-2022 at College Centers**

**Savitribai Phule Pune University**

**PUBLIC ADMINISTRATION**

**Syllabus of T.Y.B.A.**

**(CBCS pattern to be implemented from 2021-2022)**

**PAPER NO.**

**PAPER TITLE**

**CORE COURSES (C.C.):**

**Semester V CC-1 E (3)**

**PUBLIC ADMINISTRATION**

**And**

**Semester VI CC-2 E (3)**

**PUBLIC ADMINISTRATION**

**OR**

**Semester V CC-1 E (3)**

**LOCAL SELF GOVERNMENT IN INDIA**

**And**

**Semester VI CC-2 E (3)**

**LOCAL SELF GOVERNMENT IN INDIA**

**DISCIPLINE SPECIFIC ELECTIVE COURSE (DSE)**

**Semester V DSE 1 C (3)+1**

**FINANCIAL ADMINISTRATION**

**And**

**Semester VI DSE 1 D (3)+1**

**FINANCIAL ADMINISTRATION**

**Semester V DSE 2 C (3)+1**

**ADMINISTRATIVE THINKERS**

**And**

**Semester VI DSE 2 D (3)+1**

**ADMINISTRATIVE THINKERS**

**SKILL ENHANCEMENT COURSE (SEC)**  
**(Value / Skill Based Course)**

**Semester V SEC 2C (2)**

**SAMYUKTA MAHARASHTRA MOVEMENT**

**Semester VI SEC 2D (2)**

**SAMYUKTA MAHARASHTRA MOVEMENT**

**Savitribai Phule Pune University**  
**T.Y.B.A. Public Administration**  
**((CBCS pattern to be implemented from 2021-2022))**  
**Core Courses (C.C.)**  
**PUBLIC ADMINISTRATION**

**Objectives:**

This paper is an introductory course in Public Administration. The essence of Public Administration lies in its effectiveness in translating the governing philosophy into programmes, policies and activities and making it a part of community living. The paper covers personnel public administration in its historical context thereby proceeding to highlight several of its categories, which have developed administrative salience and capabilities to deal with the process of change. The recent developments and particularly the emergence of New Public Administrations are incorporated within the larger paradigm of democratic legitimacy. The importance of legislative and judicial control over administration is also highlighted

**SEMESTER-V**

**CC-1 E (3)**

	<b>PERIOD</b>
<b>Unit 1: Public Administration</b>	<b>12</b>
a) Meaning	
b) Nature	
c) Scope and Significance	
<b>Unit 2: New Public Administration</b>	<b>12</b>
a) Evolution	
b) Salient Features	
c) Goals	
<b>Unit 3: Approaches to Public Administration</b>	<b>12</b>
a) Traditional Approach	
b) Behavioral Approach	
c) System Approach	

**Unit 4: Governance** **12**

- a) Idea of Good Governance
- b) E-Governance
- c) Public Private Partnership

**SEMESTER-VI**

**CC-2 E (3)**

**Unit 1: Bureaucracy** **15**

- a) Meaning and Definitions
- b) Administrative Reforms

**Unit 2: Personnel Administration** **15**

- a) Recruitment
- b) Training
- c) Promotion

**Unit 3: Budgeting** **15**

- a) Meaning and types and Principles of sound Budget
- b) Budgetary Process in India
- c) Gender Budgeting

**Unit 4: Accountability and Control** **15**

- a) Administrative Accountability
- b) Legislative Control
- c) Judicial Control

**Readings:**

1. Avasthi Amreshwar and Maheshwari Shriram, 1982, *Public Administration*, Agra, Lakshmi Narran Aggrawal.
2. बेनके सुवर्णा , २०१५ , लोकप्रशासन, जळगाव, प्रशांत पब्लिकेशन्स.

3. Bhagwan Vishnu and Bhushan Vidya, 2007, *Public Administration*, New Delhi, S Chand and Company Ltd.
4. भोगले शांताराम २००६, *लोकप्रशासनाचे सिद्धांत आणि कार्यपद्धती*, औरंगाबाद, कैलास प्रकाशन.
5. D. Waldo (ed), 1953, *Ideas and Issues in Public Administration*, New York, McGraw Hill.
6. D. D. Basu, 1986, *Administrative Law*, New Delhi, Prentice Hall.
7. दर्शनकार अर्जुन, २०००, *पंचायती राज आणि नागरी प्रशासन*, औरंगाबाद, कैलास प्रकाशन.
8. E. N. Gladden, 1958, *The Essentials of Public Administration*, London, Staples Press.
9. F. A. Nigro and L.S. Nigro, 1984, *Modern Public Administration*, New York, Harper and Row.
10. M. Bhattacharya, 1991, *Public Administration: Structure, Process and Behavior*, Calcutta, The World Press.
11. M. E. Dimock and G. O. Dimock, 1975, *Public Administration*, Delhi, Oxford, IBH Publishing Co.
12. M Laxmikanth, 2012, *Public Administration*, New Delhi, McGraw Hill.
13. N. D. White, 1955, *Introduction to the Study of Public Administration* New York, Macmillan.
14. O. Glenn Stahl, 1956, *Public Personnel Administration*, New York, Harper & Brothers.
15. P. H. Appleby, 1957, *Policy and Administration*, Alabama, University of Alabama Press.
16. पाटील बी.बी., २००४, *लोकप्रशासन*, कोल्हापूर, फडके प्रकाशन.
17. S. R. Maheshwari, 1994, *Administrative Theories*, New Delhi, Allied.
18. S. R. Nigam, 1980, *Principles of Public Administration*, Allahabad, Kitab Mahal.

**Savitribai Phule Pune University**  
**T.Y.B.A. Public Administration**  
**((CBCS pattern to be implemented from 2021-2022))**  
**Core Courses (C.C.)**

**LOCAL SELF GOVERNMENT IN INDIA**

**Objectives:**

1. To acquaint the students with the Objectives, Structure and Functions of Local Government.
2. To acquaint the students with the working of the urban and rural system of Local Government.
3. To identify the role of Local Government in development.

**SEMESTER-V**

**CC-1 E (3)**

**PERIOD**

**Unit-1: - Local Government: Evolution**

**12**

- a) Meaning, Nature, importance and scope of Local government.
- b) Evolution of Local Government: Urban and Rural.
- c) Changing features of Local Government

**Unit-2: - Urban Local Government**

**12**

- a) Evolution of Urban Local Government till 74th Constitutional Amendment.
- b) Municipal Corporation: Structure, Functions and Finances.

**Unit-3: - Urban Local Government (Continued)**

**12**

- a) Municipal Council: Structure, Functions and Finances.
- b) Cantonment Boards: Structure, Functions and Finances

**Unit-4: - Control and Problems of Urban Government**

**12**

- a) State Government: Divisional Commissioner and District Collector.
- b) Problems of Urbanization.

## SEMESTER-VI

### CC-2 E (3)

#### **Unit-5: - Democratic Decentralization** **12**

- a) Evolution of Panchayat Raj Institution till 73rd and 74th Constitutional Amendment
- b) Zilla Parishad and Panchayat Samiti: Structure, Functions and Finances.

#### **Unit-6: - Democratic Decentralization (Continued)** **12**

- a) Gram Panchayat and Gram Sabha: Structure, Functions and Finances.
- b) Relations between officials and non-officials.

#### **Unit-7: - Role of Panchayat Raj Institutions in Development.** **12**

- a) Role in Democratization.
- b) Role in Social Change: Empowerment of the weaker sections.

#### **Unit-8: - Panchayat Raj Institution: Problems and Control** **12**

- a) State Government: District Collector
- b) Chief Executive Officers of Zilla Parishad, Block Development Officer(BDO)
- c) Problems: Rural-Urban Divide.

#### **Readings:**

1. Avasthi A.(ed), 1972, *Municipal Administration in India*, Agra, Lakshmi Narayan Aggarwal.
2. Battacharya, B., 1979, *Urban Development in India*, Delhi Shree Publishing House.
3. भोगले शांताराम, 1990, *भारतातील स्थानिक प्रशासन*, नागपूर, विद्या प्रकाशन.
4. दर्शनकार अर्जुन, 1992, *पंचायतराज आणि नागरी प्रशासन*, औरंगाबाद, कैलास पब्लिकेशन.
5. Gandhi M.K. 1959, *Panchayati Raj*, Ahmadabad, Navjeevan Publishing House.
6. Jackson R.M., 1967, *The Machinery of Local Government*, London, Macmillan.
7. जैन अशोक, 1998, *महाराष्ट्राचे शासन आणि राजकारण*, मुंबई, सेठ पब्लिकेशन.
8. Jain, S.P. (ed), 1995, *Panchayati Raj Institutions in India: An Appraisal*, Hyderabad, NIRD.
9. कुलकर्णी अ.ना., 2000, *भारतातील स्थानिक स्वशासन*, नागपूर, विद्या प्रकाशन.



10. खांदवे एकनाथ, 2009, *महाराष्ट्राचे शासन आणि राजकारण* , कर्जत, अहमदनगर, आरती प्रकाशन.
11. Maheshwari, S.R., 1970, *Local Government in India*, Agra, Laxmi Narain Aggarwal.
12. Puri K.K., 1985, *Local Government in India*, Jalandhar, Bharat Prakashan.
13. Puri V.K., 2005, *Local Government and Administration*, Jalandhar, Modern Publishers.
14. Sharma Harishchander, 2006, *Local Administration in India* (Hindi), Jaipur, College Book Depot.
15. Sachdeva, Pradeep, 1993, *Urban Local Government and Administration in India*, New Delhi, Kitab Mahal.
16. Singh Sahab and Singh Swinder, 1992, *Public Administration Development and Local Administration*, Jalandhar, New Academic Publishing Company.
17. Singh Viday Karan, 2003, *Panchayati Raj System* (Hindi), Jaipur, RBMA Publishers.

**Savitribai Phule Pune University**  
**T.Y.B.A. Public Administration**  
**(CBCS pattern to be implemented from 2021-2022)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**FINANCIAL ADMINISTRATION**

**Objectives:**

1. To acquaint the students with the Objectives, Structure and Functions of Financial Administration
2. To acquaint the students with the working of the system of Financial Administration.
3. To identify the role of Financial Administration in Development.

**SEMESTER-V**

**DSE 1 C (3)+1**

	<b>PERIOD</b>
<b>Unit 1: Financial Administration</b>	<b>12</b>
a) Meaning ,Nature and Scope	
b) Importance of Financial Administration	
<b>Unit 2: Agencies of Financial Administration</b>	<b>12</b>
a) Legislature	
b) Executive	
c) Parliamentary Committees	
<b>Unit 3: Budget</b>	<b>12</b>
a) Meaning ,Types and Principles of Good Budgeting	
b) Budget as an instrument of Economic Policy	
c) Budget as a tool of Social and Economic Change	
<b>Unit 4: Budgetary Process</b>	<b>12</b>
a) Preparation of the Budget	
b) Enactment of Budget	
c) Execution of Budget	

## SEMESTER-VI

### DSE 1 D (3)+1

#### **Unit 5: Comptroller and Auditor General of India** **12**

Powers and functions

#### **Unit 6: Finance Commission** **12**

Structure and functions

#### **Unit 7 Control over Financial Administration** **12**

- a) Public Accounts Committee
- b) Estimate Committee
- c) Committee on Public Undertaking

#### **Unit 8: New Economic Policy and Financial Administration of India** **12**

- a) Liberalisation
- b) Privatization
- c) Globalisation

#### **Readings:**

1. Basu Rumki, 2012, *Public Administration: Concepts and Theories*, New Delhi, Sterling Publishers.
2. Bhattacharya Mohit, 2008, *New Horizons of Public Administration*, New Delhi, Jawahar Publishers and Distributors.
3. बंग के.आर., 2014, *कर्मचारी व वित्तीय प्रशासन*, औरंगाबाद, विद्या बुक्स पब्लिशर्स.
4. भट्टाचार्य मोहित, वासंती फडके(अनु), २०१३, *न्यू होरायझन्स ऑफ पब्लिक अॅडमिनिस्ट्रेशन*, नवी दिल्ली, जवाहर पब्लिकेशन्स आणि डिस्ट्रिब्यूशन्स .
5. बोरा पारस आणि शिरसाठ शाम, २०१५, *लोकप्रशासन*, औरंगाबाद, विद्या बुक्स पब्लिशर्स.
6. Chakrabarty Bidyut and Mohit Bhattacharya (ed), 2005, *Public Administration: A Reader*, New Delhi, Oxford University Press.
7. Chakrabarty Bidyut and Mohit Bhattacharya (ed), 2008, *The Governance Discourse: a reader*. New Delhi and New York : Oxford University Press.

8. Chakrabarty Bidyut and Prakash Chand, 2012, *Public Administration in a Globalizing World: Theories and Practices*, New Delhi, Sage.
9. Chakrabarty Bidyut, 2007, *Reinventing Public Administration: The India Experience*, New Delhi, Orient Blackswan.
10. Denhardt Robert B. and Janet V. Denhardt, 2010, *Public Administration: Action Orientation*, Belmont, Thomson Higher Education.
11. Goel S.L., 2003, *Public Administration: Theory and Practice*, New Delhi, Deep and Deep Publishers.
12. इनामदार ना.र. आणि काळे सुनिता, १९९७, लोकप्रशासन, पुणे, साधना प्रकाशन.
13. Medury Uma, 2010, *Public Administration in the Globalization Era*, New Delhi, Orient Blackswan.
14. पाटील पी.बी., २००२, लोकप्रशासन, कोल्हापूर, फडके प्रकाशन.

**Savitribai Phule Pune University**  
**T.Y.B.A. Public Administration**  
**(CBCS pattern to be implemented from 2021-2022)**  
**DISCIPLINE SPECIFIC ELECTIVE COURSE**  
**ADMINISTRATIVE THINKERS**

**Objectives:**

1. To acquaint the students with the main administrative ideas of major administrative thinkers;
2. To make the students aware of the contributions made by these thinkers to the administrative thinking.

**SEMESTER-V**

**DSE - 2 C (3)+1**

**PERIOD**

**Unit 1: Kautilya**

**12**

- a. Principles of Administration.
- b. Machinery of Administration
- c. Administrative Corruption.

**Unit 2: F.W. Taylor.**

**12**

- a. Concept and objectives of Scientific Management.
- b. Principles and Impact of Scientific Management.
- c. Critical Evaluation.

**Unit 3: Woodrow Wilson**

**12**

- a. Views on Administration.
- b. Dichotomy between Administration and Politics

**Unit 4: Max Weber**

**12**

- a. Views on Authority, Organisation and Legitimacy
- b. Weberian Model of Bureaucracy

## SEMESTER-VI

### DSE - 2 D (3)+1

#### **Unit 5: Karl Marx** **12**

- a. Views on Bureaucracy –Nature, Characteristics
- b. Class Approach to Bureaucracy

#### **Unit 6: Pandit Jawaharlal Nehru** **12**

- a. Views on Bureaucracy
- b. Decentralization
- c. Socialism and Administration

#### **Unit 7: Abraham Maslow** **12**

- a. Views on Theory of Human Motivation.
- b. Need Hierarchy

#### **Unit 8: Peter Drucker** **12**

- a. Management by Objectives
- b. New Public Management
- c. Knowledge Society and Knowledge Workers

#### **Readings:**

1. Ali Shum Shum Nisa, 1984, *Eminent Administrative Thinkers*, New Delhi, Associated Publishing House.
2. Hooja Rakesh and Ramesh K. Arora (ed), 2007, *Administrative Theories, Approaches, Concepts and Thinkers in Public Administration*, Jaipur, Rawat Publications.
3. Maheshwari S.R., 2003, *Administrative Thinkers*, New Delhi Macmillan India.
4. Prasad Ravindra, V. S. Prasad, P Satyanarayana and Y. Pardhasarathi (ed), 2010, *Administrative Thinkers*, New Delhi, Sterling Publishers Pvt. Ltd.
5. प्रसाद रवींद्र डी. व इतर, वासंती फडके (अनु), 2010, *अॅडमिनिस्ट्रेटिव थिंक्स*, पुणे, के सागर पब्लिकेशन्स.
6. Rathod P.B, 2006, *The Galaxy of Administrative Thinkers*, Jaipur, ABD Publishers.

7. पाटील व्ही. बी., 2017, *समग्र लोकप्रशासन*, पुणे, के सागर पब्लिकेशन्स.
8. Shafritz Jay M. and Alber C. Hyde(ed), 1987, *Classics of Public Administration*, Chicago Illinois, The Dorsey Press.
9. Sharma Deepak, 1993, *Administrative Thought of Herbert A. Simon*, Delhi, Kalinga Publications.
10. Sharma Manoj, 2004, *Administrative Thinkers*, New Delhi, Anmol Publication.
11. Singh R. N., 1977, *Management Thought and Thinkers*, Delhi, Sultan Chand and Sons.

## **SKILL ENHANCEMENT COURSE (SEC)**

**( Value/Skill Based Course )**

**Savitribai Phule Pune University**

**Public Administration**

**Syllabus of T.Y.B.A. (Extra Credit)**

**Value/Skill Based Course**

### **Samyukta Maharashtra Movement**

#### **Objectives:**

1. This Course is an introduction to the political process in Maharashtra with special reference to regionalism sub-regionalism and Samyukta Maharashtra Movement.
2. The aim of the course is that students are expected to understand both the historical evolution of Maharashtra's politics and different analyses of politics of the state.
3. It tries to acquaint students with the main issues and concerns in the public life of a regional society as it shaped in the concept of colonialism, nationalism and modernity.

#### **SEMESTER – V**

##### **SEC-2C(2)**

#### **UNIT - I**

##### **1. Regional Aspirations in India**

- a. Concept of Regionalism: Its Nature
- b. Genesis of Regionalism in India
- c. Indian National Congress and Regionalism

#### **UNIT - II**

##### **2. Samyukta Maharashtra Movement - I**

- a. Emergence and Development of Regional Consciousness in Maharashtra
- b. Preferential Treatment for the 'Sons of Soil'
- c. Difficulties in the Formation of Samyukta Maharashtra



### **Readings:**

1. बोकील नीता, २०१२, *महाराष्ट्राचा राजकीय इतिहास- १९६० ते १९७२*, मुंबई, मौज प्रकाशन.
2. घारे गोविंद, २०००, *आदिवासी समस्या आणि बदलते संदर्भ*, पुणे, सुगावा प्रकाशन.
3. कांबळे बाळ, २०१७, *भारतातील छोट्या राज्यांची मागणी*, नांदेड, अनुराधा प्रकाशन.
4. Jain V. Ashok, 1999, *Political Process in Maharashtra*, Mumbai, Sheth Publishers Pvt.Ltd.
5. Jayachandran Usha(eds.), 2014, *Human Development Report, Maharashtra 2012: Toward Inclusive Human Development*, New Delhi, Sage.
6. Kamble Bal, 2015, *Performance Of Scheduled Caste MLAs in Maharashtra Vidhan Sabha*, Nanded, Anuradha Publication.
7. Lele Jayant, 1982, *Elite Pluralism and Class Rule, Political Development in Maharashtra*, Mumbai, Popular.
8. पळशीकर सुहास आणि नितीन बिरमल(संपा.), २००२, *महाराष्ट्राचे राजकारण : राजकीय प्रक्रियेचे स्थानिक संदर्भ*, पुणे, प्रतिमा प्रकाशन.
9. Palshikar Suhas and Rajeshwari Deshpande, 1999, *Maharashtra: Electoral Politics and Structures of Domination*, Pune, Dept. of Politics and Public Administration, University of Pune.
10. पळशीकर सुहास आणि कुलकर्णी सुहास(संपा.), २००७, *महाराष्ट्रातील सत्ता संघर्ष : राजकीय पक्षांची वाटचाल*, पुणे, समकालीन प्रकाशन.
11. पवार प्रकाश, २००९, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
12. पवार प्रमोद, कांबळे बाळ आणि इतर(संपा.), २०१९, *महाराष्ट्रातील स्थित्यंतरे*, जळगाव, अथर्व प्रकाशन.
13. पवार वैशाली, २०१२, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
14. Phadk Y. D., 1979, *Politics and Language*, Mumbai, Himalaya Publishing House.
15. Thakkar Usha and Kulkarni Mangesh, 1995, *Politics in Maharashtra*, Mumbai, Himalaya Publishing House.

# **Savitribai Phule Pune University**

## **Public Administration**

### **Syllabus of T.Y.B.A. (Extra Credit)**

#### **Value/Skill Based Course**

## **Samyukta Maharashtra Movement**

### **Objectives:**

1. This Course is an introduction to the political process in Maharashtra with special reference to regionalism sub-regionalism and Samyukta Maharashtra Movement.
2. The aim of the course is that students are expected to understand both the historical evolution of Maharashtra's politics and different analyses of politics of the state.
3. It tries to acquaint students with the main issues and concerns in the public life of a regional society as it shaped in the concept of colonialism, nationalism and modernity.

### **SEMESTER – VI**

#### **SEC-2D(2)**

### **UNIT - I**

#### **1. Samyukta Maharashtra Movement - II**

- a. Rethinking on the Bilingual Bombay state
- b. Formation of the Samyukta Maharashtra
- c. The aftermath of the formation of Samyukta Maharashtra

### **UNIT - II**

#### **2. Emergence of Sub-Regionalism in Maharashtra**

- a. Regional Imbalance and Regional Development Boards
- b. Seperate Vidarbha State
- c. Marathwada Vikas Andolan

### **Readings:**

1. बोकील नीता, २०१२, महाराष्ट्राचा राजकीय इतिहास- १९६० ते १९७२, मुंबई, मौज प्रकाशन.
2. घारे गोविंद, २०००, आदिवासी समस्या आणि बदलते संदर्भ, पुणे, सुगावा प्रकाशन.
3. कांबळे बाळ, २०१७, भारतातील छोट्या राज्यांची मागणी, नांदेड, अनुराधा प्रकाशन.

4. Jain V. Ashok, 1999, *Political Process in Maharashtra*, Mumbai, Sheth Publishers Pvt.Ltd.
5. Jayachandran Usha(eds.), 2014, *Human Development Report, Maharashtra 2012: Toward Inclusive Human Development*, New Delhi, Sage.
6. Kamble Bal, 2015, *Performance Of Scheduled Caste MLAs in Maharashtra Vidhan Sabha*, Nanded, Anuradha Publication.
7. Lele Jayant, 1982, *Elite Pluralism and Class Rule, Political Development in Maharashtra*, Mumbai, Popular.
8. पळशीकर सुहास आणि नितीन बिरमल(संपा.), २००२, *महाराष्ट्राचे राजकारण : राजकीय प्रक्रियेचे स्थानिक संदर्भ*, पुणे, प्रतिमा प्रकाशन.
9. Palshikar Suhas and Rajeshwari Deshpande, 1999, *Maharashtra: Electoral Politics and Structures of Domination*, Pune, Dept. of Politics and Public Administration, University of Pune.
10. पळशीकर सुहास आणि कुलकर्णी सुहास(संपा.), २००७, *महाराष्ट्रातील सत्ता संघर्ष : राजकीय पक्षांची वाटचाल*, पुणे, समकालीन प्रकाशन.
11. पवार प्रकाश, २००९, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
12. पवार प्रमोद, कांबळे बाळ आणि इतर(संपा.), २०१९, *महाराष्ट्रातील स्थित्यंतरे*, जळगाव, अथर्व प्रकाशन.
13. पवार वैशाली, २०१२, *महाराष्ट्राच्या सत्ता संघर्षाचा आलेख*, पुणे, डायमंड प्रकाशन.
14. Phadk Y. D., 1979, *Politics and Language*, Mumbai, Himalaya Publishing House.
15. Thakkar Usha and Kulkarni Mangesh, 1995, *Politics in Maharashtra*, Mumbai, Himalaya Publishing House.



# **SAVITRIBAI PHULE PUNE UNIVERSITY**

(Formerly University of Pune)

## **T.Y.B.A. Economics Syllabus**

(Choice Based Credit System and Semester System)

**Revised Syllabus will be implemented with effect from the  
academic year 2021-2022**

# **T.Y.B.A. Economics**

**(Sem V & VI)**

<b>Semester</b>	<b>Paper Name</b>	<b>Subject Code</b>	<b>Title of the Paper</b>
<b>V</b>	Economics General - III		Indian Economic Development- I
	Economics Special - III		International Economics-I
	Economics Special - IV		Public Finance- I
	Skill Enhancement Course (SEC-3A)		Business Management- I
<b>VI</b>	Economics General - III		Indian Economic Development- II
	Economics Special - III		International Economics- II
	Economics Special - IV		Public Finance- II
	Skill Enhancement Course (SEC-3A)		Business Management- II (Project Report)

**T.Y.B.A. Economics**  
**General Paper-III: Indian Economic Development-I**  
**(Course Code:     )**  
**Semester V**

**Preamble:**

The course will be useful for learners aiming towards careers in the government sector, policy analysis and the social sector. This course would take an overview of aspects of economic development with special reference to India.

The course aims to introduce the learner to the main concepts in economic and human development, equip them compare and contrast different economies: recognize various indicators of economic and human development. The course will also provide a broad outline of the Sustainable Development Goals.

**Course Learning Outcomes**

At the end of the course the learner will have ability -

- To relate and recognize the concept and indicators of Economic Development.
- To describe and analyze the concept and indicators of Human Development.
- To explain the characteristics of Developing and Developed Countries.
- To describe the constraints to the process of Economic Development.

Unit No.	Name and Sub Titles of the Topic	No. of Lectures
1	<b>Economic Development and Growth</b>	10
	1.1 Economic Development: Meaning, Definition and Indicators	
	1.2 Economic Growth: Meaning, Definition and Indicators	
	1.3 Need and Importance of Economic Development	
2	<b>Developed and Developing Countries</b>	14
	2.1 Concepts of Developed and Developing Countries	
	2.2 Characteristics of Developed Countries	
	2.3 Characteristics of Developing Countries : Economic, Demographic, Technological, Social and Political	
	2.4 India as an Emerging Economy	
3	<b>Constraints to Development Process</b>	12
	3.1 Vicious Circle of Poverty	
	3.2 Capital Constraints	
	3.3 Technology Constraints	
	3.4 Socio- Cultural Constraints	
	3.5 Political and Administrative Constraints	
	3.6 External Bottlenecks	
4	<b>Human Resources and Economic Development</b>	12
	4.1 Role of Human Resources in Economic Development	
	4.2 Human Development Index and India	
	4.3 Concepts of Physical Quality of Life Index:	
	4.3.1 Gender Development Index	
	4.3.2 Gender Inequality Index	
	4.3.3 Multidimensional Poverty Index	

### **Recommended Books -**

- Ragnar Nurkse, Problem of Capital Formation in Underdeveloped Countries.
- Sen Amartya (1970), Growth Economics, Penguin.
- Zhingan M.L.(1982), The Economics of Development and Planning. Vrinda Publication (P) Ltd.
- Adelman, I. (1961), Theories of Economic Growth and Development, Stanford University Press, Stanford.
- Avhad Suhas (2015), 'Economics of Growth and Development' (Marathi Edition) Success Prakashan, Pune
- Behrman, S. and T.N.Srinivasan,(1995) Handbook of Development Economic, Vol. 1 to 3, Elsevier, Amsterdam,
- Chenery H. and T.N.Srinivasan, (1989) Handbook of Development Economics Vol1&2, Elsevier. Amsterdam.
- Dasgupta p. (1993) An Enquiry into Well Being and Destitution.
- Dhage S.K. (2015), Indian Economy ( Marathi Edition) K.S. Publication, Pune.\
- Wavare A. (2017), Development and Planning Economics (Vikas va Niyojanache Arthshastra - Marathi Edition )
- Datir R.K.(2013), Vikas ani Paryavarniy Arthshastra, Nirali Prakashan, Pune.
- Rasal Rajendra (2020), Indian Economy (Marathi), Success Publication Pune, 7<sup>th</sup> edn.
- Ghatak,S.(1986), An Introduction to Development Economics, Allen and Unwin, London,
- Ghosh. B.N.(1982) Economic Development and Planning National Book House.
- Grillis M., D H. Perkins, M.Romer and D.R.Snodgrass (1992) Economic of Development (3rd Edition) W.W.Norton, New York.
- Patil J.F.(2014), Growth And Development economics (Vruddhi Va Vikasache Airthshastra, Phadke Prakashan - Marathi Edition)
- Higgins, Benjamin. (1959) Economic Development, W.W.Norton , New York
- Jennifer A. Elliott, (2013), An Introduction to Sustainable Development (Fourth Edition), Routledge Publication, London and New York.
- Kindleberger C.P.(1977), Economic Development (3rd Edition ) McGraw Hill, New York.
- Jagdish Bhagwati, The Economics Of Underdeveloped Countries.
- Mahata J.K.(1964) Economic of Growth, Asia.
- Meaer and Baldwin(1970) Economic Development, Asia .
- Mehata J.K.(1971) Economic Development , Chaitanya.
- Kute Santosh and Rithe (2019) ,Demography , Prashant Publication Jalgaon.
- Mishra &Puri, Development and Planning- Theory And Practice, Himalaya.
- Meier, G.M. (1995) Leading Issue in Economic Development, 6ed, Oxford University Press ,New Delhi,
- Todaro M.P. (1996) Economic Development (6th Edition) Longman, London.
- UNDP, Human Development Report [Latest]
- World Development Reports
- India Development Reports

**T.Y.B.A. Economics**  
**General Paper- III: Indian Economic Development-II**  
**(Course Code:     )**

**Semester VI**

**Preamble:**

This course would take an overview of the process of Economic Planning and the Development Goals. The course aims to introduce the learner to the main concepts in Economic Planning, equip them with understanding of the planning process in India and changing in recent times and familiarize them to the Sustainable Development Goals. The Course also reviews the relation between Economic Development and Environment.

**Course Learning Outcomes**

At the end of the course the learner will have ability-

- To describe and explain the process of Economic Planning.
- To describe and examine the changing structure of planning process in India.
- To describe and explain the relation between Economic Development and Environment.

Unit No.	Name and Sub Titles of the Topic	No. of Lectures
1	<b>Economic Planning</b>	12
	1.1 Economic Planning – Meaning, Definition and Features	
	1.2 Need of Economic Planning	
	1.3 Objectives of Economic Planning in India	
2	<b>National Institution for Transforming India Aayog (NITI Aayog)</b>	12
	2.1 NITI Aayog- Objectives and Structure	
	2.2 Role of NITI Aayog	
	2.3 Difference between Planning Commission and NITI Aayog	
3	<b>Sustainable Development</b>	12
	3.1 Sustainable Development : Meaning and Importance	
	3.2 17 SDGs (Sustainable Development Goals)	
	3.3 Measures for Sustainable Development	
	3.4 Current Scenario of SDG in India	
4	<b>Environment and Economic Development</b>	12
	4.1 Relation between Environment and Economic Development	
	4.2 Environment and Sustainable Development	
	4.3 Environmental Policies in India:	
	4.3.1 National Conservation Strategy (1992) - Highlights	
	4.3.2 National Environmental Policy (2006) - Highlights	
	4.4 Global Warming	



### **Recommended Books -**

- Ragnar Nurkse, Problem of Capital Formation in Underdeveloped Countries.
- Sen Amartya (1970) Growth Economics, Penguin.
- Zhingan M.L. (1982) the Economics of Development and Planning. Vrinda Pub.(P) Ltd.
- Adelman, I. (1961) Theories of Economic Growth and Development, Stanford University Press, Stanford.
- Avhad Suhas (2015), 'Economics of Growth and Development' (Marathi Edition) Success Prakashan, Pune
- Behrman, S. and T.N Srinivasan,(1995) Handbook of Development Economic, Vol. 1 to 3, Elsevier, Amsterdam,
- Chenery H. and T.N.Srinivasan, (1989) Handbook of Development Economics Vol1&2, Elsevier. Amsterdam.
- Dasgupta p. (1993) an Enquiry into Well Being and Destitution.
- Datir R.K. (2013) Vikas ani Paryavarniy Arthshastra, Nirali Prakashan, Pune.
- Ghatak,S.(1986) An Introduction to Development Economics,Allen and Unwin, London,
- Ghosh. B.N.(1982) Economic Development and Planning National Book House.
- Grillis M., D H. Perkins, M.Romer and D.R.Snodgrass (1992) Economic of Development (3rdEdition) W.W.Norton, New York.
- Higgins, Benjamin. (1959) Economic Development, W.W.Norton , New York
- Jennifer A. Elliott, (2013), an Introduction to Sustainable Development (Fourth Edition), Routledge Publication, London and New York.
- Kindleberger C.P. (1977) Economic Development (3rd Edition) McGraw Hill, New York.
- Jagdish Bhagwati,The Economics Of Underdeveloped Countries.
- Mahata J.K. (1964) Economic of Growth, Asia.
- Meaer and Baldwin (1970) Economic Development, Asia .
- Mehata J.K.(1971) Economic Development , Chaitanya.
- Mishra &Puri, Development and Planning- Theory And Practice, Himalaya.
- Meier, G.M. (1995) Leading Issue in Economic Development,6ed,Oxford University Press ,New Delhi,
- Todaro M.P. (1996) Economic Development (6th Edition) Longman, London.
- UNDP, Human Development Report [Latest]
- World Development Reports
- India Development Reports

**T.Y.B.A. Economics**  
**Special Paper - III: International Economics-I**  
**(Course Code:     )**

**Semester - V**

**Preamble:**

This course provides the students a thorough understanding and deep knowledge about the concept of international economics and international trade. The contents of the paper spread over various modules, lay stress both on theory and applied nature of the subject. Besides this, the contents prepare the students to know the important theories of international trade. The paper also covers the meaning, types, importance of terms of trade and causes of unfavorable terms of trade to developing countries like India.

**Course Learning Outcomes**

At the end of the course the learner will have Ability

- To relate and recall the concepts of International Economics and International Trade.
- To describe and apply the theories of international trade.
- To explain and comprehend the issues relating to Terms of trade and Balance of Payment.

<b>Unit No.</b>	<b>Name and Sub Titles of the Topic</b>	<b>No. of Lectures</b>
<b>1</b>	<b>Introduction</b>	<b>12</b>
	<b>1.1</b> International Economics- Meaning, Scope and Importance	
	<b>1.2</b> Inter-regional and International Trade	
	<b>1.3</b> Importance of International Trade	
<b>2</b>	<b>Theories of International Trade</b>	<b>12</b>
	<b>2.1</b> Theory of Absolute Cost Advantage and Theory of Comparative Cost Advantage	
	<b>2.2</b> Heckscher-Ohlin Theory	
	<b>2.3</b> Leontief's Paradox	
	<b>2.4</b> Intra-Industry Trade	
<b>3</b>	<b>Terms of Trade</b>	<b>12</b>
	<b>3.1</b> Meaning, Types and Importance of Terms of trade	
	<b>3.2</b> Determinants of Terms of trade	
	<b>3.3</b> Causes of Unfavorable Terms of trade to Developing Countries	
<b>4</b>	<b>Balance of Payments</b>	<b>12</b>
	<b>4.1</b> Balance of trade and Balance of payments- Concepts	
	<b>4.2</b> Balance of payments - Components	
	<b>4.3</b> Disequilibrium of Balance of Payments, Causes and Consequences	
	<b>4.4</b> Measures to correct Disequilibrium in the Balance of Payments	

**Recommended Books -**

1. Kenan, P.B. (1994), the International Economy, Cambridge University Press, London.
2. Kindlberger, C.P. (1973), International Economics, R.D. Irwin, Homewood.
3. Krugman, P.R. and M. Obstfeld (1994), International Economics: Theory and Policy, Glenview, Foresman.
4. Salvatore, D.L. (1997), International Economics, Prentice-Hall, Upper Saddle River, N.J.
5. Sodersten, Bo (1991), International Economics, Macmillan Press Ltd., London.
6. International Economics, M.L. Jhingan
7. Bhagwati, J. (Ed.) (1981), International Trade, Selected Readings, Cambridge University Press, Mass.
8. Greenaway, D. (1983), International Trade Policy, Macmillan Publishers Ltd., London.
9. Joshi V. and I.M.D. Little (1998), India's Economic Reforms, 1999-2001, Oxford University Press, Delhi.
10. Panchmukhi, V.R. (1978), Trade Policies of India: A Quantitative Analysis, Concept Publishing Company, New Delhi.
11. Dhage S.K. (2015), International Economics ( English Edition ) K.S. Publication, Pune.
12. Kulkarni B.D. and Dhamdhare S.V. (2007), International Economics (Antarrashtriya Arthashastra - Marathi Edition ) Dimand Publication, Pune.
13. Wavare A. , International Economics ( Anantarrashtriya Arthashastra - Marathi Edition ) Education Publication, Aurangabad
14. Patel, S.J. (1995), Indian Economy towards the 21st Century, University Press Ltd., India.
15. Rasal, Rajendra, International Economics (Marathi), Success Publication Pune.

**Reports:**

1. Ministry of Commerce and Industry, Government of India, Recent Annual Report
2. Government of India, Economic Survey Latest
3. Reserve Bank of India, Annual Report

**T.Y.B.A. Economics**  
**Special Paper - III: International Economics-II**  
**(Course Code:     )**

**Semester – VI**

**Preamble:**

This course provides the students a thorough understanding and deep knowledge about India's foreign trade and trade policies. The contents of the paper spread over various modules, lay stress both on theory and applied nature of the subject that have registered rapid changes during the last few decade. Besides this, the contents prepare the students to know the foreign exchange market, provisions in FEMA and convertibility of rupee. The paper also covers the Indian government's policy towards foreign capital and role of multinational corporations in India and regional and international co-operation. This paper has become relatively more relevant from the policy point of view under the present waves of globalization and liberalization.

**Course Learning Outcomes:**

At the end of the course, the learner will have-

- Ability to relate and explain the concept of Exchange Rate and Foreign Exchange Market.
- Ability to describe the trends in Growth, Composition and Direction of India's Foreign Trade.
- Ability to comprehend the issues relating to Foreign Capital and Regional and International Co-Operation.

<b>Unit No.</b>	<b>Name and Sub Titles of the Topic</b>	<b>No. of Lectures</b>
<b>1</b>	<b>India's Foreign Trade and Policy</b>	<b>12</b>
	<b>1.1</b> Role of Foreign Trade in Economic Development	
	<b>1.2</b> India's Foreign Trade- Growth, Composition and Direction since 2000	
	<b>1.3</b> Free Trade v/s Protection - Case For and Case Against	
	<b>1.4</b> Highlights of India's Foreign Trade policy Since 2015	
	<b>1.5</b> Evaluation of Policy of Special Economic Zones in Export Promotion	
<b>2</b>	<b>Foreign Capital</b>	<b>12</b>
	<b>2.1</b> Role of Foreign Capital in Economic Development	
	<b>2.2</b> Types of Foreign Investment	
	<b>2.3</b> Foreign Investment Policy in India since 1991	
	<b>2.4</b> Problems of Foreign Capital	
<b>3</b>	<b>Foreign Exchange</b>	<b>12</b>
	<b>3.1</b> Exchange Rate : Concept; Fixed & Flexible Exchange Rate -Merits and Demerits	
	<b>3.2</b> Foreign Exchange Market- Meaning, Structure and Functions	
	<b>3.3</b> Convertibility of the Rupee	
	<b>3.4</b> Foreign Exchange Management Act, 1999, Main Provisions	
<b>4</b>	<b>Regional and International Co-operation: Nature and Functions of-</b>	<b>12</b>
	<b>4.1</b> South Asian Association for Regional Cooperation (SAARC)	
	<b>4.2</b> Brazil, Russia, India, China and South Africa (BRICS)	
	<b>4.3</b> European Economic Community (EEC)	
	<b>4.4</b> World Trade Organization (WTO)	

### **1. Recommended Books -**

2. Kenan, P.B. (1994), the International Economy, Cambridge University Press, London.
3. Kindlberger, C.P. (1973), International Economics, R.D. Irwin, Homewood.
4. Krugman, P.R. and M. Obstfeld (1994), International Economics: Theory and Policy, Glenview, Foresman.
5. Salvatore, D.L. (1997), International Economics, Prentice-Hall, Upper Saddle River, N.J.
6. Sodersten, Bo (1991), International Economics, Macmillan Press Ltd., London.
7. International Economics , M.L. Jhingan
8. Bhagwati, J. (Ed.) (1981), International Trade, Selected Readings, Cambridge University Press, Mass.
9. Greenaway, D. (1983), International Trade Policy, Macmillan Publishers Ltd., London.
10. Joshi V. and I.M.D. Little (1998), India's Economic Reforms, 1999-2001, Oxford University Press, Delhi.
11. Panchmukhi, V.R. (1978), Trade Policies of India: A Quantitative Analysis, Concept Publishing Company, New Delhi.
12. Patel, S.J. (1995), Indian Economy towards the 21st Century, University Press Ltd., India.

### **Reports:**

1. Ministry of Commerce and Industry, Government of India, Recent Annual Report
2. Government of India, Economic Survey Latest
3. Reserve Bank of India, Annual Report

**T.Y.B.A. Economics**  
**Special Paper – IV: Public Finance -I**  
**(Course Code:     )**  
**Semester – V**

**Preamble:**

The role and functions of the Government in an economy has been hanging with the passage of time. The term 'Public Finance' has traditionally been applied to involve the use of revenue and expenditure measures along with the budgetary policy is an important part to understand the basic problems of use of resources, distribution of Income etc. The course will be useful for students aiming towards careers in the government sector, policy analysis, banking and business. This course would take an overview of government finances with special reference to India. The course aims to introduce the learner to the main concepts in public finance, equip them with an analytical grasp of government taxes: direct and indirect taxes and familiarize students with the main issues in government expenditure and debt.

**Objectives:**

1. To make students to analyze the role of Public Finance in Economic Development.
2. To know the sources of Revenue, Expenditure and Debt of Govt. of India.
3. To make students competent to become success in competitive examination.

**Course Learning Outcomes**

At the end of the course the learner will have ability-

- To relate and recognize the Nature and Scope of Public Finance.
- To describe and analyze the concept of Public Revenue and its components.
- To explain types of Public Expenditure and reasons for rising Public Expenditure.
- To explain the types of Public Debt and its effects.

Unit No.	Name and Sub Titles of the Topic	No. of Lectures
1	<b>Introduction to Public Finance</b>	12
	1.1 Meaning, Nature, Scope and Importance of Public Finance	
	1.2 Public Finance versus Private Finance	
	1.3 Role of Public Finance in Economic Development	
	1.4 Principle of Maximum Social Advantage: Musgrave's Approach	
2	<b>Public Revenue</b>	12
	2.1 Sources of Public Revenue	
	2.2 Meaning of Tax, Types of Taxes- Direct Tax and Indirect Tax, Merits and Demerits	
	2.3 Goods and Service Tax: Concept and Characteristics; Need for GST in India	
	2.4 Concepts: Impact of Tax, Incidence of Tax, Shifting of Tax and Taxable Capacity	
3	<b>Public Expenditure</b>	12
	3.1 Meaning and Principles of Public Expenditure	
	3.2 Classification of Public Expenditure	
	3.3 Reason for Increasing Public Expenditure	
	3.4 Wagner's Law of Public Expenditure	

4	<b>Public Debt</b>	12
	<b>4.1</b> Meaning, Sources and Importance of Public Debt	
	<b>4.2</b> Methods of Repayment of Public Debt	
	<b>4.3</b> Burden of Public Debt	
	<b>4.4</b> The Fiscal Responsibility and Budget Management Act 2003-Highlights	

### Recommended Books

1. Andley and Sundaram- Theory and Practice of Public Finance.
2. Bhatia H.L “Public Finance “ Vikas Publishing House, 18<sup>th</sup> edition
3. Jayaram Hiregange, Deepak Rao (2017), India GST for Beginners, White Falcon Pub.
4. Government of India (2017). GST-Concept and Status
5. Singh S.K, Public Finance in Theory and Practice, S. Chand, New Delhi.
6. Ozerkar S.R.,Rajaswa (Marathi), Vidya Prakashan, Ruikar Marg Nagpur
7. Deo and Zamre, Rajaswa (Marathi) Pimpalpure and Co, Publishers, Nagpur.
8. Buchanan J. M., Public Principles of Public debt, Irwin, Homewood, III, USA.
9. Herber, B.P., Modern Public finance, AITBS, New Delhi.
10. Hicks Ursula (1961) “Public Finance” Digswell Place, James Nishbet & Co. Ltd.
11. Musgrave R. A. (1959) “The Theory of Public Finance: A study in Public Economics” McGraw Hill Logakwha Ltd.
12. Musgrave R. A. & Musgrave P. B “Public Finance: In Theory & Practice” McGraw Hill Logakwha Ltd.
13. Prest, A.R. and Barr N.A., Public Finance in Theory and Practice, ELBS, London.
14. Bhadane Jaywant R, (2020) GST Smart Taxation System, International Publication
15. Taylor Philip C (1968) “The Economics of Public Finance” Oxford Univeristy & IBH Publishing Co.
16. Alam, S, (2016) GST and the States, Sharing tax administrations, Economic and Political Weely, 51 (31) (Article)
17. Ministry of Finance, Government of India (Oxford Press), Economic Survey 2020.
18. Dhamdhare S.V. (2019) , Sarvajanic Ayvay ( Marathi Edition ) ,Dimond Publication,Pune.
19. Khandare Vilas (2004) , Money Banking And Finance, Ravi Printers ,Aurangabad .

### Websites:

<https://data.gov.in>  
<https://www.gst.gov.in>  
<https://www.incometaxindia.gov.in>

**T.Y.B.A. Economics**  
**Special Paper – IV: Public Finance -II**  
**(Course Code:     )**  
**Semester – VI**

**Objectives:**

1. To make students able to analyze Budget process of India.
2. To make the students aware about Role and working of Finance Commission.
3. To make students competent to become success in competitive examination.

**Course Learning Outcomes**

At the end of the course the learner will have ability

- To explain and assess the components and instruments of Fiscal Policy.
- To relate to the concepts of Budget and its components.
- To describe and analyze the concept of Deficit Financing and its effects.
- To describe and explain the Centre and State Financial Relationship.

Unit No.	Name and Sub Titles of the Topic	No. of Lectures
<b>1</b>	<b>Fiscal Policy</b>	<b>12</b>
	1.1 Fiscal Policy- Meaning, Instruments and Objectives	
	1.2 Fiscal Policy in Developing Countries	
	1.3 Limitations of Fiscal Policy	
	1.4 Review of Fiscal Policy in India Since 2011	
<b>2</b>	<b>Budget</b>	<b>12</b>
	2.1 Budget- Meaning, Nature and Objectives	
	2.2 Classification of Budget	
	2.3 Preparation of Indian Central Budget	
	2.4 Gender Budget- Meaning and Importance.	
<b>3</b>	<b>Deficit Financing</b>	<b>12</b>
	3.1 Deficit Financing- Meaning and Objectives	
	3.2 Role of Deficit Financing in Developing Countries	
	3.3 Trends in India's Deficit Financing Since 2011	
	3.4 Effects of Deficit Financing	
<b>4</b>	<b>Centre-State Financial Relationship</b>	<b>12</b>
	4.1 Centre-State Financial Relationship: Constitutional Provisions	
	4.2 Conflict in the Centre-State Financial Relationship	
	4.3 Role of the Finance Commission	
	4.4 Recommendations of 15 <sup>th</sup> Finance Commission	

**Recommended Books**

1. Andley and Sundaram- Theory and Practice of Public Finance.
2. Bhatia H.L “Public Finance “ Vikas Publishing House, 18<sup>th</sup> edition
3. Jayaram Hiregange, Deepak Rao (2017), India GST for Beginners, White Falcon Pub.



4. Government of India (2017). GST-Concept and Status
5. Bhadane Jaywant R, (2020) GST Smart Taxation System, International Publication
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8. Deo, and Zamre, Rajaswa (Marathi) Pimpalpure and Co, Publishers, Nagpur.
9. Buchanan J. M., Public Principles of Public debt, Irwin, Homewood, III, USA.
10. Herber, B.P., Modern Public finance, AITBS, New Delhi.
11. Hicks Ursula (1961) “Public Finance” Digswell Place, James Nishbet & Co. Ltd.
12. Musgrave R. A. (1959) “The Theory of Public Finance: A study in Public Economics” McGraw Hill Logakwha Ltd.
13. Musgrave R. A. and Musgrave P. B “Public Finance: In Theory & Practice” McGraw Hill Logakwha Ltd.
14. Prest, A.R. and Barr N.A., Public Finance in Theory and Practice, ELBS, London.
15. Taylor Philip C (1968) “The Economics of Public Finance” Oxford University and IBH Publishing Co.
16. Alam, S, (2016) GST and the States, Sharing tax administrations, Economic and Political Weely, 51 (31) (Article)
17. Ministry of Finance, Government of India (Oxford Press), Economic Survey 2020.
18. Khandare Vilas ,Povale ,Takale,(2012) , Economics Of Agriculture Development ,Omkar Printers, Aurangabad.
19. Dhamdhare S.V. (2019) , Sarvajanic Ayyavay ( Marathi Edition ) ,Dimond Publication,Pune.

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**T.Y.B.A. Economics**  
**Skill Enhancement Course**  
**Business Management**

Sem ester	CC Paper	Paper No.	Name of Paper	Lectures / Week	Total Lect.	CA Marks	ESE Marks	Total	No. of Credits
V	SEC -III SEC-3A		Business Management- I	03	30	15	35	50	2
VI	SEC -IV SEC-3A		Business Management - II Project	03	30	15	35	50	2

SEC -Skill Enhancement Course; CC -Core Course; CA - Continuous Assessment;  
ESE -End of Semester Examination

**T.Y.B.A. Economics**  
**Skill Enhancement Course**  
**SEC 3A: Business Management-I**  
**(Course Code:     )**  
**Semester – V**

**Course Learning Outcomes:**

At the end of the Course, the Learner will have the following skills:

- Management of Business.
- Business planning and decision making
- Leadership Skills- Ability to work in teams at the same time, ability to show leadership qualities

Unit No.	Name and Sub Titles of the Topic	No. of Lectures	Skill Enhancement Exercises
1	<b>Business Management</b>	6	<ul style="list-style-type: none"> <li>• Discussion/ Practical/ Field Study</li> </ul>
	1.1 Nature and Scope of Management		
	1.2 Characteristics of Management		
	1.3 Need & Importance of Study of Management		
	1.4 Process of Management		
2	<b>Business Planning and Decision Making</b>	6	<ul style="list-style-type: none"> <li>• Case Studies / Mini Projects / Individual /Team Presentations.</li> <li>• Practical Exercises in Decision Making Process/ Problem Solving</li> </ul>
	2.1 Nature of Planning		
	2.2 Steps in Planning Process		
	2.3 Types of Business Planning		
	2.4 Study of Planning Process		
	2.5 Steps in Decisions Making Process		
	2.6 Factors affecting decision Making		

3	<b>Schemes of Government :</b> Make in India Start-up India Stand up India Mudra Loans Dairy Management Scheme Fruits Management Development Programme Agriculture Products Sell Management	<b>6</b> <b>2 + 2</b> Guest Lecture	<ul style="list-style-type: none"> <li>• Visit to SSS/ Interview with Mudra Beneficiary.</li> <li>• Study of Street Vendors/ Hawkers/ Mini Enterprises etc.</li> <li>• Exhibitions Business Plan Ideas Competitor</li> </ul>
4	<b>Workshop:</b> Workshop on Entrepreneurship Development Training Programme	<b>8</b>	2 -Half-Day Work - shops -4 hours each <b>OR</b> 1- One Day Workshop - 8 hours

### Recommended Books

1. Stephen R. Covey, The 7 Habits of Highly effective People (1989), Guerilla Marketing.
2. Harvard Business Review, Management Tips, hbr.org/books.
3. Pandey, I.M. Financial Management, Persons 12<sup>th</sup> edn.
4. Saksena, S.C., Principles of Business Management (2019), Sahitya Bhawan Publi.Agra.
5. Kalkar Parag and Ajinath Doke, Vyavsay Vyavsthapan, Nirali Prakashan, Pune.
6. Vasistha, Neeru, Principles of Management, Taxmann.
7. Hannagan, Tim. Management Concepts and Practices, Macmillan India Ltd.
8. Government of India, Official Websites.

**T.Y.B.A. Economics**  
**Skill Enhancement Course**  
**SEC-3A: Business Management-II (Project Report)**  
**(Course Code:     )**  
**Semester – VI**

**Course Learning Outcomes:**

At the end of the Course, the Learner will have the following skills:

- Analytical Skills – Ability to analyze data collected and interpret in the most logical manner
- Project Report Writing Skills- Ability to comprehend and illustrate/demonstrate findings
- Presentation Skills – PPT/Poster- Ability to illustrate findings in the most appealing manner
- Leadership Skills: Ability to show leadership skills with business ideas or work on business ventures as a practical example

Unit No.	Name and Sub Titles of the Topic	No. of Lectures	Skill Enhancement Exercises
1	<b>Case Study</b>	2	Preview to Students for Project Report
	Guest Lecture – Local Entrepreneur – Success Stories / Struggles/ Historical Reviews/ Start-ups, etc		
2	<b>Project Interim Presentation</b>	14	Initial Mid Semester Presentation (15 marks)
	Detailed Study of ANY Business Enterprise under the Guidance of Subject Teacher OR Presentation of a Business Idea		
3	<b>Project Final Presentation</b>	14	Final Presentation Viva (35 Marks) Int. Examiner - 10 Ext. Examiner - 10 Report- 15
	Presentation with PPT or Poster or Exhibition of Business Ideas/ Reports		

**Recommended Books**

1. Stephen R. Covey, The 7 Habits of Highly effective People (1989), Guerilla Marketing.
2. Harvard Business Review, Management Tips, hbr.org/books.
3. Pandey, I.M. Financial Management, Persons 12<sup>th</sup> Edn.
4. Saksena, S.C., Principles of Business Management (2019), Sahitya Bhawan Publi.Agra.
5. Kalkar Parag and Ajinath Doke, Vyavsay Vyavsthapan, Nirali Prakashan, Pune.
6. Vasistha, Neeru, Principles of Management, Taxmann.
7. Hannagan, Tim. Management Concepts and Practices, Macmillan India Ltd.
8. Government of India, Official Websites.



# **Savitribai Phule Pune University**

*(Formerly University of Pune)*

**Three Year B.A. and B.Sc. Degree Program in Geography (Faculty  
of Science & Technology)**

**T.Y.B.A. (Geography)**

## Program Outcome – BA –Geography

Students of all undergraduate general degree programs should have acquired the following abilities/values at the time of graduation:

Programme: B.A. (Bachelor of Arts)	
General	
PO1:	Define and develop the interdisciplinary approach through the study of Geography
PO2:	Enhance employability and entrepreneur skills among the students.
PO3:	Demonstrate and appreciate the importance of diverse cultural, economic, regional, and resources perspective.
PO4:	Realization the importance of relation between Geography and various branches of Humanities, mental moral sciences.
PO5:	Demonstrate and understand the important concept and theories in the field of Geography.
Subject specific	
PO6:	Demonstrate knowledge of physical and cultural features of the earth surface.
PO7:	Define basic disciplines of Geography and its sub branches.
PO8:	Discuss the basic concepts and terminologies used in Geography like interior of the earth, plate tectonic, sea floor spreading, population growth, disasters, composition and structure of atmosphere, hydrosphere, etc.
PO9:	Distinguish between minerals and rocks, weather and climate, interior of the earth, basic industries, farming etc.
PO10:	Describe the causes and effects of local, national and international problems like global warming, acid rain, ozone depletion, soil degradation, deforestation etc.
Institutional	
PO11:	Encourage to develop overall personality with soft skills and vocational competence among the students
PO12:	Enhance and rediscover knowledge skills and holistic approach towards life.

**Choice Based Credit System Syllabus****To be implemented from Academic Year 2021-2022**

T.Y.B.A. (Geography) Choice Based Credit System Syllabus

To be implemented from Academic Year 2021-2022

**Course Structure****F. Y. B. A. GEOGRAPHY**

Sr. No.	Semester	Course No	Name of the Course	Category
1	Semester I	Gg.110 (A)	Physical Geography	CC – 1 A
2	Semester II	Gg.110 (B)	Human Geography	CC – 1 B

**S. Y. B. A. GEOGRAPHY**

Paper Code	Semester	Paper	Subject
Gg: 210(A)	III	G2 CC1C	Environmental Geography I OR Economic Geography -I
Gg: 220(A)	III	S1 DSE 1 A	Geography of Maharashtra - I OR Population Geography – I
Gg: 201(A)	III	S2 DSE 2 A	Practical Geography – I (Scale and Map Projections)
(Value/skill based course)	III	SEC 2 A	Applied Course of Disaster Management
Gg: 210(B)	IV	G2 CC1D	Environmental Geography- II OR Economic Geography -II
Gg: 220(B) DSE 1 B	IV	S1 DSE 1 B	Geography of Maharashtra – II OR Population Geography – II
Gg: 201(B) DSE 2 B	IV	DSE 2 B	Practical Geography – II (Cartographic Techniques, Surveying and Excursion / Village / Project Report)
(Value/skill based course)	IV	SEC 2 B	Applied Course of Travel and Tourism Geography

**T.Y.B.A. Geography**

Paper Code	Semester	Paper	Subject
Gg: 310(A)	V	CC1E	Geography of Disaster Management-I OR Geography of Tourism- I
Gg: 320(A)	V	DSE 1 C	Geography of India –I OR Geography of Rural Development -I
Gg: 301(A)	V	DSE 2 C	Practical Geography – I (Techniques of Spatial Analysis)
(Value/skill based course)		SEC 2C	Research Methodology – I
Gg: 310(B)	VI	CC1F	Geography of Disaster Management-II OR Geography of Tourism -II
Gg: 320(B)	VI	DSE 1D	Geography of India -II OR Geography of Rural Development -II
Gg: 301(B)	VI	DSE 2D	Practical Geography – II (Techniques of Spatial Analysis, Surveying and Excursion / Village / Project Report)
(Value/skill based course)		SEC 2 D	Research Methodology – II

**Equivalence of Previous syllabus along with new syllabus:**

Pager	Old Course	New Course
G3	Gg-310 Regional Geography of India OR Gg-310 Human Geography	Geography of Disaster Management-I OR Geography of Tourism- I
G3		Geography of Disaster Management-II OR Geography of Tourism- II
S3	Gg-320 Agricultural Geography OR Gg-320 Population and Settlement Geography	Geography of India –I OR Geography of Rural Development -I
S3		Geography of India –II OR Geography of Rural development -II
S4	Gg-301 Techniques of Spatial Analysis	Practical Geography – I (Techniques of Spatial Analysis)
S4		Practical Geography – II (Techniques of Spatial Analysis, Surveying and Excursion / Village / Project Report)



## Semester V

## Geography of Disaster Management-I CC1E (No. of Credits: 03)

**Objectives:**

- 1) To introduce students the concept of disaster & its relation with Geography.
- 2) To acquaint the students with the utility & application of hazards in different areas & its management.
- 3) To make the students aware of the need of protection & disaster management.

**Course Outcome:**

1. Describe concepts of Disaster and its relations with Geography.
2. Explain terminology and concepts of Disaster Management.
3. Implement concepts of hazards in different areas and its Management.
4. Explain standard operating procedure on government for disaster management

Sr. No.	Topic	Learning Points	No. of Lectures
1	Introduction to hazards, disasters	a) Meaning and definition of Hazards and Disasters b) Geographical conditions and disasters c) Classification of Disasters	12
2	Concepts in disaster management	a) Concept of management b) Aims and objectives c) Pre-disaster management and Post – disaster management	12
3	Disaster management and measures	a) Structure of disaster management - Preparedness, Response, Recovery, Mitigation, Rehabilitation b) Standard operating procedure of disasters management on government level c) Role of media	12
4	Climatic disasters and their management	a) Hail Storm and Cloud Burst a) Tropical Cyclones and Storms b) Droughts and Floods	12

- Alexander, D. (1993): Natural Disasters. UCL Press Ltd., London
- Bloom, A.L., 1998. Geomorphology. A Systematic Analysis of Late Cenozoic Landforms. Pearson Education (Singapore) Pte. Ltd.
- Chandna, R. C., 2000. A Geography of Population, Concepts, Determinants and Patterns, Kalyani Publishers, New Delhi.
- Copola P Damon, 2007, Introduction to International Disaster Management
- Cuny, F. 1983, Development and Disaster, Oxford University Press.
- Govt. of India, 2005, Disaster Management Act Government of India, New Delhi.
- Hamblin, W.K., 1989. The Earth's Dynamic Systems, Macmillan Publishing Company, New York.

- Huggett, D.A., 2004. Fundamentals of Biogeography, Routledge.
- Kale, V.S. and Gupta, A., 2001. Introduction to Geomorphology, Orient Longman, Calcutta.
- Knox, P. and Agnew J., 1998. The Geography of the World Economy, Arnold, London.
- Lutgens, F.K. and Tarbuck, E.J., 2007. The Atmosphere. Prentice Hall, Englewood Cliffs, New Jersey, USA.
- Ross, D. A., 1988. Introduction to Oceanography. Prentice Hall, New Jersey.
- Saptarshi P. G., More J. C., Ugale V. R. and Arjun Musmade (2009), “Geography and Natural Hazard” Diamond, Pune.
- Savindra Singh, (2000): Environmental Geography. PrayagPustakBhavan, Allahabad
- Singh, S., 1998. Geomorphology, PrayagPustakBhavan, Allahabad.
- Strahler, A.A. and Strahler, A. N., 2002. Physical Geography: Science and Systems of the Human Environment, John Wiley and Sons, INC.
- Musmade Arjun. H., More J. C., 2014, Geography of Disaster Management, Diamond, Pune.
- A.H.Choudhar ,P.N.Salve, S.M.Kadam.R.H.Choudhar,V.C.Ithape (2010), “Contemporary Issues and Geography”,Atharva ,Pune.
- More, Musmade, (2021), Geography of Disaster Management -I, Nirali Publication, Pune.

**Semester V**  
**Geography of Tourism- I CC1E (No. of Credits: 03)**

**Objectives:**

- 1) To understand the importance of Tourism
- 2) To introduce the students to the basic concepts in Tourism Geography.
- 3) To understand the types of Tourism
- 4) To gain knowledge different aspects of Tourism Geography.

**Course Outcome:**

1. Understand the history of Tourism.
2. Introduce the students to the basic concepts in Tourism Geography
3. Understand the types of Tourism.
4. To gain knowledge different aspects of Tourism Geography.

Sr. No.	Topic	Sub Topic & Learning Point	No. of Lectures
1	Introduction	a) Definition and Nature <ol style="list-style-type: none"> <li>i. Definition of Tourists and Tourism</li> <li>ii. Nature of Tourism</li> <li>iii. Importance of Tourism</li> </ol> b) Scope and Extent <ol style="list-style-type: none"> <li>i. Tourism and Travel as basic needs of mankind.</li> <li>ii. Tourism and Development.</li> <li>iii. Tourism as product</li> </ol> c) Role of Geography in Tourism	12
2	Determinants of Tourism Development	a) Physical <ol style="list-style-type: none"> <li>i. Relief</li> <li>ii. Climate</li> <li>iii. Forest</li> </ol> b) Socio-Cultural <ol style="list-style-type: none"> <li>i. Religious</li> <li>ii. Historical</li> <li>iii. Sports</li> </ol> c) Political <ol style="list-style-type: none"> <li>i) Policies, ii) Safety of Tourists, iii) Accessibility</li> </ol>	12
3	Concept and Classification of Tourism	a) Classification of tourism based on: <ol style="list-style-type: none"> <li>i. Nationality</li> <li>ii. Travel Time</li> <li>iii. Purpose</li> </ol> b) Concept of Tourism - I <ol style="list-style-type: none"> <li>i. Agro-Tourism</li> <li>ii. Eco- Tourism</li> <li>iii. Wildlife Tourism</li> <li>iv. Geo-Tourism</li> </ol> c) Concept of Tourism - II <ol style="list-style-type: none"> <li>i. Health/medical Tourism</li> <li>ii Sports Tourism</li> </ol>	12

4	Role of Infrastructure in Tourism Development	a) Mode of Transportation: i) Road, ii) Rail, iii) Water, iv) Air b) Communication: i. Role of Guide in tourism development ii. Internet/Telephone/Mobile/TV iii. Electronic and Printing Media c) Travel and Tourism Agencies:	12
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### **Reference Books**

1. Geography of Tourism: Robinson H. (1996)
2. Tourism Development, Principles and Practices: Bhatia A.K., Sterling Publisher Ltd., New Delhi
3. Geography of Tourism and Recreation: S. N. Singh (1985)
4. Tourism Today: A Geographical Analysis: Douglas Pearce (1987)
5. Tourism: Economic Physical and Social Impact: Mathieson A. and Wall C, Logman, U.K.
6. India: A Tourist Paradise: Manoj Das.
7. Tourism Today: An Indian Perspectives: Maneet Kumar
8. Geography of Travel and Tourism: Hudman L.E.
9. Successful Tourism Management: Seth P.N. (1985) Sterling Publisher Ltd., New Delhi.
10. Tourism Analysis: Smith S.L.J.
11. Tourism in India: Gupta V.K.
12. Dynamics of Tourism: Kaul R. N., Sterline Publisher Ltd.
13. Geography of Tourism: S.B. Shinde, Phadke Prakashan, Kolhapur
14. Muluk, Musmade, Doke, More, (2021), Geography of Tourism-I, Nirali Publication, Pune.

**Semester V**  
**Geography of India -I DSE 1 C(No. of Credits: 03)**

**Objective:**

1. To acquaint the students with geography of our Nation.
2. To make the student aware of the magnitude of problems and Prospects at National level.
3. To help the students to understand the inter relationship between the subject and the society.
4. To help the students to understand the recent trends in regional studied

**Course Outcome:**

1. Explain the importance of geography of our Nation.
2. Make the aware of the magnitude of problems and Prospects at National level.
3. Identify the inter relationship among the subject and the society.
4. Understand the current trends in regional studied
5. Realize about diversity of our nation i.e. Religious, Languages, Tribes etc
6. Acquaint the knowledge about different types of resources and their utility

Sr. No	Unit	Subunit	No. of Lectures
1	Introduction	a) Location and Extent b) Historical Background c) International boundaries of India and related issues d) States and Union territories	12
2	Physiography	a) The Northern Mountains b) The North Indian Plains c) The Peninsular Plateau d) The Coastal lowlands and Islands	12
3	Drainage System	a) Himalayan Rivers: Indus , Ganga, Brahmaputra b) East Flowing Rivers: Mahanadi, Godavari, Krishna,Kaveri c) Major West Flowing Rivers: Narmada, Tapi, Mahi d) Minor West Flowing Rivers: originating in WesternGhat	12
4	Climate, Soils and Natural Vegetation	a) Various Seasons and Weather Associated with them b) Types of Soils and its Distribution c) Types of Natural Vegetation and its Distribution	12

**Reference Books**

1. Aher A.B , Chaodhari A. P & Chaodhari Archana. Regional Geography of India Prashant Publication Jalgaon 2015
2. Deshpande C.D: India-A Regional Interpretation Northern Book Centre, New Delhi.1992.
3. Farmer, B.H.: An Introduction to South Asia. Methuen, London, 1983.
4. Govt. of India: India - Reference Annual, 2001 Pub. Div, New Delhi, 2001.
5. Govt. of India: National Atlas of India, NATMO Publication, Calcutta..
6. Govt. of India: The Gazetteer of India. Vol I & III Publication Division, New Delhi, 1965.
7. Learmonth, A.T.A. et.al(ed.) : Man and Land of South Asia Concept, New Delhi.

8. Mitra, A.: Levels of Regional Development India Census of India, Vol I, Part I-A (i) and (ii) New Delhi, 1967.
9. Routray, J.K.: Geography of Regional Disparity Asian Institute of Technology, Bangkok, 1993.
10. Shafi, M: Geography of South Asia, McMillan & Co., Calcutta, 2000.
11. Singh, R.L.(ed.): India: A Regional Geography. National Geogphical Society. India, Varanasi, 1971.
12. Spate, O.H.K. and Learmonth, A.T.A.; India and Pakistan - Land, People and Economy Methuen & Co., London, 1967.
13. P. G. Saptarshi, J. C. More, V. R. Ugale & A. H. Musmade :A Geographical Region of India : Diamond Publication (2009) (Marathi)
14. Patil S. G., Suryawanshi R. S., Pacharne S., Choudhar A. H. : Economic Geography, Atharav Prakashan, Pune. (2014) (Marathi).
15. Musmade Arjun. H., More J. C., 2015, Geography of India , Diamond, Pune.
16. Musmade, More, (2021), Geography of India-I, Nirali Publication, Pune.

## Semester V

**Geography of Rural Development -I DSE 1 C ( No. of Credits: 03)****Objectives:**

1. To understand the concept, nature and scope of rural development in India.
2. To overview various approaches to rural development.
3. To discuss some important issues related to rural development.
4. To study various schemes and policies for rural health in India.

**Course Outcome:**

1. Understand the concept, nature and scope of rural development
2. An overview several approaches to rural development.
3. Introduce the significant issues associated to rural development.
4. Study various schemes and policies for rural health

Sr. No.	Topic	Sub Topic	Learning Points	No. of Lectures
1	Introduction	Nature and Scope	a) Concept of Rural Development b) Definition and meaning of Rural Development c) Causes of Rural Backwardness d) Nature and Scope of Rural Development in India	12
2	Approaches to Rural Development in India	Approach	a) Gandhian Approach b) Decentralized Planning Approach c) Sectoral Approach d) Participatory Approach	12
3	Issues of Rural Development	Issues	a) Lack of safe drinking water b) Rural Sanitation Problems and Programs c) Green revolution and its benefits to Urban and Rural Sectors d) Urban-Rural Divide	12
4	Rural Health	Health Care and Services	a) Health Care Services in Rural Areas b) Maternal and Child Health c) National Health Policy of India d) National Rural Health Mission	12

**Reference Books**

1. Vasant Desai: Rural Development in India, Himalaya Publishing House, Mumbai, 2012.
2. Singh, R.B. (1985): *Geography of Rural Development*. New Delhi, India: Inter India.
3. Mukherjee, Neela. (1993). *Participatory Rural Appraisal: Methodology and Application*. Delhi, India: Concept Pubs. Co.
4. Rural Development Satya Sundaram, Himalaya publication House Mumbai
5. Indian economy R. D. Sudharam Chand and co. Ramnagar New Delhi.
6. Commercial Geography Dr. B.S.Nagi. Kedarnath Ramnath publications Meerut,
7. Human Resource Development T.Y. Rao SAGE Publication New Delhi.

8. Katar Singh -Rural Development –Principles, Policies and Management.
9. Agricultural Geography (second edition) Jasbir singh and S.S. Dhillon Tata mc crow publication
10. Interntation Technology and Globalization S.K. Bansal APII Publishing Corp. Ansari Rd. Dayraganj Delhi.
11. Economic Geography. Sadha –Khan 8. Ruural Energy criai S. Giriappa Himalaya Publishing House Mumbai
12. Anand, Subhash. (2013). *Dynamics of Rural Development*. Delhi, India: Research India Press.
13. Mukundan,N.-Rural Development and Poverty eradication in India.
14. Krishnamurthy, J. (2000). *Rural Development - Problems and Prospects*. Jaipur, India: Rawat Publs.
15. Ramachandran, H., and Guimaraes, J.P.C. (1991). *Integrated Rural Development in Asia–Leaning fromRecent Experience*. New Delhi, India: Concept Publishing.
16. Palione, M. (1984). *Rural Geography*. London, UK: Harper and Row.
17. Dutt and Sundaram- Indian Economy, S.Chand Publications, New Delhi, 2013-07-02.
18. Mishra,S.K. and Puri V.K. - Economics of Development and Planning, Himalaya Publishing House, Mumbai, 2012.
19. K Vijayakumar Empowerment of weaker section future planning and strategies for Rural Developtment in India.
20. Shankar Chatterjee- Implementation of Rural Development.
21. Gilg A. W., 1985: An Introduction to Rural Geography, Edwin Arnold, London.
22. Misra R. P. and Sundaram, K. V. (eds.), 1979: Rural Area Development: Perspectives
23. Pagar, Thorat, Musmade, More, (2021), Geography of Rural Development-I, Nirali Publication, Pune.



Semester V  
**Practical Geography- I**  
**(Techniques of Spatial Analysis) DSE- 2 C**  
(No. of Credits: 04)

**Workload: Six Periods per week per batch consisting of 12 Students; however the last batch needs to have more than six students.**

**(Examination for the course will be conducted at the end of the semester)**

**Objective:**

1. To introduce the basic concepts and techniques of Geographical Analysis.
2. To introduce the students with SOI Toposheets and acquire the Knowledge of Toposheet interpretation.
3. To introduce the students with Weather Maps and acquire the Knowledge of its interpretation.
4. To introduce the students with Aerial Photographs and Satellite Images and acquire knowledge to interpret it .
5. To acquaint students with the spatial and structural characteristics of Practical Geography.
6. To explain the elementary and essential principles on field of practical work.

**Course Outcome:**

1. Interpret and analysis of survey of India's Toposheet/ map
2. Identify different methods of Relief Representation
3. Describe and analysis of Indian Daily weather maps and their applications.
4. Apply Remote Sensing Techniques in Geography

**Note:**

1. Students must check the practicals regularly and journal should be certified by practical in-charge and Head of the Department before examination.
2. Use of Map stencils, Log tables, Calculator, Computer, Statistical Tables are allowed at the time of examination.
3. Students without a certified journal should not be allowed for the practical examination.
4. Each of the practical batches needs a separate question paper.
5. Internal and External examiner should set jointly the question paper for each batch.

Sr. No.	Topic	Sub Topic & learning Points	No. of Lectures
1.	Introduction of S.O.I. Toposheet and Relief Representation	a. Introduction of Survey of India Toposheets: Marginal Information, Conventional Signs and Symbols and Colours in S.O.I. Toposheets. b. Types of Toposheets / Indexing of Toposheets c. Methods of Relief Representation i) Qualitative: Hachures, Hill Shading, Layer Tint. ii) Quantitative: Contours, Form lines, Bench Marks, Spot Heights, Triangulation Mark, Relative Height (r) iii) Drawing of Cross Section	15
2.	Interpretation of S.O.I. Toposheets and Data generation	a. Reading of SOI Toposheets from plain, plateau and Mountainous region. (Minimum one Toposheet per region) b. One day field Excursion for orientation of toposheets, observation and Identification of Geographical Features and Preparation of a Brief Report	15
3.	Introduction and Interpretation Weather Maps	a. Introduction to Weather Maps b. Symbols in Daily Weather Report used by Indian Meteorological Department (IMD) c. Isobaric Pattern d. Reading of Weather Map from i) Summer ii) Monsoon iii) Winter Season (Minimum one weather map from each season)	15
4.	Introduction and Application of GIS and Remote Sensing Techniques	a. Definition and Components of GIS b. GIS Data Types (spatial and non-spatial), Raster and Vector data c. Introduction of Aerial Photographs & Satellite Images d. Use of Computer open source Software for GIS and RS techniques in Geography	15

**Reference Books:**

1. Ahirrao, D. Y. and Karanjkele, E.K., 2002. Pratyakshik Bhugol, Sudarshan Publication, Nashik.
2. Buoygoot, J. 1964., An Introduction to Map work and Practical Geography, University Tutorial, London.
3. Burrough, P. A., and McDonnell, R. A., 2000. Principles of Geographical Information System, Oxford University Press.
4. Curran, P. 1989., Principles of Remote Sensing, Logman, London.

5. Dickinson, G. C., 1979, Maps and Air Photographs, Arnold Publisher, New Delhi.
6. Dr. P. G. Saptrashi and Dr. S. R. Jog., 1991, Statistical Methods (Marathi)
7. Ebdon, D., 1977. Statistics in Geography: A Practical Approach, Basil Blackwell, Oxford.
8. Kumbhar, A., 2000. Pratyakshik Bhugol, Sumeru Publications, Mumbai.
9. Lillesand, T. M. and Kiefer, R. W., 2002. Remote Sensing and Image Interpretation, John Wiley and Sons, New Delhi.
10. Lutgens, F. K. and Tarbuck, E.J., 2007. The Atmosphere. Prentice hall, Englewood Cliffs, New Jersey, USA.
11. Monkhouse, F. J. and Wilkinson, H. R. 1971. Maps and Diagrams. Methuen and Co. Ltd. London, UK.
12. Ramamurthy, K., 2006. Map Interpretation, Rex Printers, Madras.
13. Siddhartha, K., 2006. Geography Through Maps, Kisalaya Publication, Pvt. Ltd, New Delhi.
14. Singh L. R. and Singh R., 1973. Map Work and Practical Geography, Central Book Depot, Allahabad.
15. Singh R. L. and Dutt, P.K., 1968. Elements of Practical Geography, Students Friends, Allahabad.
16. Singh R. L., 2005. Elements of Practical Geography. Kalyani Publishers, New Delhi.
17. Singh, G., 2005. Map Work and Practical Geography, Vikas Publishing House Pvt. Ltd., New Delhi.
18. Strahler, A. A. and Strahler, A. N., 2002. Physical Geography. Science and Systems of the Human Environment, John Wiley & Sons, INC.
19. Strahler, A. H. and Strahler, A. N., 1992. Modern Physical Geography. John. Wiley & Sons, INC.

**Semester V**  
**SEC 2 C**  
 Value/Skill based Course  
**Research Methodology - I**  
 CREDIT - 2

**Objectives:**

1. To develop the understanding of the basic concept of research
2. To develop the understanding of the basic framework of sampling and data collection
3. To develop the understanding of various sampling methods and techniques

**Course Outcome:**

1. To develop the understanding of the basic concept of research
2. To develop the understanding of the basic framework of sampling and data collection
3. To develop the understanding of various sampling methods and techniques
4. To identify various sources of information about data collection.
5. Understanding of the conducting survey on various issues and develop the Report writing skill

Topic No.	Topic	Sub-Topic	No. of Lectures
1	Introduction to Research Methodology	i. Meaning and Objectives of Research ii. Characteristics of Research iii. Types of Research iv. Various Steps in Research Process	10
2	Research Design	i. Introduction of Research Design ii. Purpose of Research Design iii. Characteristics of Good Research Design	10
3	Research Problem	i. Definitions of Research Problem ii. Identification of a Research Problem iii. Technique Involved in Defining a Research Problem	10

**References**

1. Montello Daniel R. and Sutton Paul C. (2006) – Introduction to scientific research Methods if Geography. By Saga Publication
2. Kothari , C. R. (2004) – Research Methodology -Methods and techniques, New Age.
3. Mishra, H.N. and Sing, V.P. (1998)- research Methodology in Geography, Rawat Publication
4. Clifford, N. Fresh S, Valentine, G. (2010) - Key Methods in Geography , Saga Publication
5. Gregory , K. J. (2000) – The changing Nature of Physical Geography, Arnold,London
6. Gomez basil and Jones, III John Paul (editor) (2010) – Research Methods ingeography : A Critical, Wiley – Blackwell
7. Harvey, David (1971) – Explanation in Geography, Edward Arnold , London
8. Chorley, R. J. and P. Hagg-tt(ed) (1967) – Models in Geography , Methuen

**Semester VI****T.Y.B.A. (Geography) Choice Based Credit System Syllabus**

be implemented from Academic Year 2021-2022

Paper Code	Semester	Paper	Subject
Gg: 310(B)	VI	CC1F	Geography of Disaster Management-II OR Geography of Tourism -II
Gg: 320(B)	VI	DSE 1D	Geography of India -II OR Geography of rural development -II
Gg: 301(B)	VI	DSE 2D	Practical Geography – II (Techniques of Spatial Analysis, Surveying and Excursion / Village / Project Report
(Value/skill based course)		SEC 2 D	Research Methodology – II

**Semester VI****Geography of Disaster Management-II CC1F (No. of Credits: 03)****Course Outcome:**

1. Describe concepts of anthropogenic disaster, its types, causes and management.
2. Explain important global level disasters i.e, acid rain, ozone depletion and global warming.
3. Demonstrate Disaster Management at local level.
4. Suggest methods of protection from disaster and will be able to do disaster management.

Sr. No.	Topic	Learning Points	No. of Lectures
1	Geological and Geomorphic disasters and their management	a) Earthquakes b) Landslides c) Tsunami	12
2	Anthropogenic disasters and their management	a) Deforestation b) Forest fire c) Soil degradation	12
3	Global Environmental issues	a) Global warming b) Ozone depletion c) Marine Pollution	12
4	Case Studies of disaster	a) Tsunami in Indian Ocean -2004 b) Fukushima Nuclear Disaster -2011 c) Kedarnath Cloud Burst -2013	12

**Reference books:**

- Alexander, D. (1993): Natural Disasters. UCL Press Ltd., London
- Bloom, A.L., 1998. Geomorphology. A Systematic Analysis of Late Cenozoic Landforms. Pearson Education (Singapore) Pte. Ltd.
- Chandna, R. C., 2000. A Geography of Population, Concepts, Determinants and Patterns, Kalyani Publishers, New Delhi.
- Copola P Damon, 2007, Introduction to International Disaster Management
- Cuny, F. 1983, Development and Disaster, Oxford University Press.
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- Hamblin, W.K., 1989. The Earth's Dynamic Systems, Macmillan Publishing Company, New York.
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## Geography of Tourism- II CC1F(No. of Credits: 03)

### Objectives:

1. To understand the activities of Tourism
2. To introduce the students to the basic concepts in Tourism Geography.
3. To understand the types of Tourism
4. To gain knowledge different aspects of Tourism Geography.

### Course Outcome:

1. Understand the accommodation types.
2. The students should be able to integrate various factors of economic development and dynamic aspect of tourism geography.
3. Understand the planning and policy of tourism word wide.
4. To make aware the students about some Hill Station, Historical and National Parks

Sr. No.	Topic	Sub Topic & Learning Point	No. of Lectures
1.	Role of Accommodation in Tourism	a) Accommodation Types <ol style="list-style-type: none"> <li>i. Hotels, Motels, Inn, Dharmashalas, Youth Hostel</li> <li>ii. Govt. Accommodation, Tourist Homes</li> <li>iii. Private accommodations and unrecognized accommodations</li> </ol> b) Factors affecting choice of Accommodation c) Role of Accommodation in Tourism Development	12
2.	Impact of Tourism	a) Economic impacts <ol style="list-style-type: none"> <li>i. Effect on foreign exchange</li> <li>ii. Employment generation</li> <li>iii. Infrastructure development</li> </ol> b) Physical and Environmental impacts <ol style="list-style-type: none"> <li>i. Land Degradation</li> <li>ii. Impacts on Bio-diversity</li> <li>iii. Air and water pollution</li> </ol> c) Social cultural impacts <ol style="list-style-type: none"> <li>i. Crime and Gambling activities</li> <li>ii. Languages</li> <li>iii. Traditional arts</li> </ol>	12
3.	Planning and Policies of tourism development	a) World Tourism Organization (WTO) b) India Tourism Development Corporation (ITDC) c) Maharashtra Tourism Development Corporation (MTDC)	12
4.	Case studies of Major Tourist Centers in India	a) Hill Station- Manali and Mahabaleshwar b) Historical- Tajmahal and Raigadh Fort c) National Parks- Kaziranga, Melghat d) Preparation of Tourist Plan on any of above tourist destination	12

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2. Tourism Development, Principles and Practices: Bhatia A.K., Sterling Publisher Ltd., New Delhi
3. Geography of Tourism and Recreation: S. N. Singh (1985)
4. Tourism Today: A Geographical Analysis: Douglas Pearce (1987)
5. Tourism: Economic Physical and Social Impact: Mathieson A. and Wall C, Logman, U.K.
6. India: A Tourist Paradise: Manoj Das.
7. Tourism Today: An Indian Perspectives: Maneet Kumar
8. Geography of Travel and Tourism: Hudman L.E.
9. Successful Tourism Management: Seth P.N. (1985) Sterling Publisher Ltd., New Delhi.
10. Tourism Analysis: Smith S.L.J.
11. Tourism in India: Gupta V.K.
12. Dynamics of Tourism: Kaul R. N., Sterline Publisher Ltd.
13. Muluk, Doke, Musmade, More (2021), Geography of Tourism – II, Nirali Publication, Pune.
14. Geography of Tourism: S.B. Shinde, Phadke Prakashan, Kolhapur



**Semester VI**  
**Geography of India -II DSE1 D (No. of Credits: 03)**

**Objective:**

1. To acquaint the students with geography of our Nation.
2. To make the student aware of the magnitude of problems and Prospects at National level.
3. To help the students to understand the inter relationship between the subject and the society.
4. To help the students to understand the recent trends in regional studied

**Course Outcome:**

1. Explain the importance of geography of our Nation.
2. Make the aware of the magnitude of problems and Prospects at National level.
3. Identify the inter relationship among the subject and the society.
4. Understand the current trends in regional studied
5. Realize about diversity of our nation i.e. Religious, Languages, Tribes etc
6. Acquaint the knowledge about different types of resources and their utility

Sr. No	Unit	Subunit	No. of Lectures
1	Cultural Setting	a) Religions of India b) Languages of India c) Major tribes, tribal areas and their problems : Naga and Gond Tribe	12
2	Transportation and Communication	a) Land ways, Airways and Waterways b) Role of Transportation in regional development of India c) Developments in communication technology	12
3	Resources	a) Iron ore and Manganese b) Coal and Petroleum c) Hydro Power and Thermal Power	12
4	Agriculture	a) Significance of agriculture in Indian Economy. b) Agro Based Industries: Sugar, Cotton and Textile c) Agriculture Revolution in India: Green, White and Blue	12

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5. Govt. of India: National Atlas of India, NATMO Publication, Calcutta..
6. Govt. of India: The Gazetteer of India. Vol I & III Publication Division, New Delhi, 1965.
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9. Routray, J.K.: Geography of Regional Disparity Asian Institute of Technology, Bangkok, 1993.
10. Shafi, M: Geography of South Asia, McMillan & Co., Calcutta, 2000.
11. Singh, R.L.(ed.): India: A Regional Geography. National Geographical Society. India, Varanasi, 1971.
12. Spate, O.H.K. and Learmonth, A.T.A.; India and Pakistan - Land, People and Economy Methuen & Co., London, 1967.
13. P. G. Saptarshi, J. C. More, V. R. Ugale & A. H. Musmade :A Geographical Region of India : Diamond Publication (2009) (Marathi)
14. Patil S. G., Suryawanshi R. S., Pacharne S., Choudhar A. H. : Economic Geography, Atharav Prakashan, Pune. (2014) (Marathi).
15. Musmade Arjun. H., More J. C., 2015, Geography of India , Diamond, Pune.
16. Musmade, More, Munde, Thakare, (2021), Geography of India-II, Nirali Publication, Pune.

**Semester VI****Geography of Rural Development II DSE 1 D (No. of Credits: 03)****Objectives-**

1. To study the problems and policies related to education in rural areas.
2. To create awareness among the students about various area development programmes and Target Group Programmes implemented in India.
3. To create a positive approach for rural development among the students through the examples of successful case studies.

**Course Outcome:**

1. Study various schemes and policies for rural health
2. Recognize the problems and policies related to education in rural areas.
3. Create awareness among the students about various area development programmes and
4. Target Group Programmes implemented in India.
5. Develop a positive approach for rural development through with examples of successful case studies.

Sr. No.	Topic	Sub Topic	Learning Points	No. of Lectures
1	Education in Rural Areas	Problems and Prospects	a) Problems in School Education b) School Dropouts c) Girl Child Education d) Sarva Siksha Abhiyan: National Literacy Mission	12
2	Area Development Programmes:	Programmes	a) Drought Prone Area Programme b) Command Area Development Programme c) Desert Development Programme d) Hill Area Development Programme	12
3	Target Group Programmes	Programmes	a) Suwarnajayanti Gram Swoyam Rojgar Yojana b) National Rural Livelihoods Mission c) Micro Finance d) Self-help Groups for Women Empowerment	12
4	Case Studies:	Case Studies	a) Study of a successful case: Hivare Bazar b) Study of successful case: Mendhalekha c) Study of people's movement: Chipco movement d) Study of your own village to highlight issues and remedial measures of Rural area development	12

**Reference Books**

1. Vasant Desai: Rural Development in India, Himalaya Publishing House, Mumbai, 2012.
2. Singh, R.B. (1985): *Geography of Rural Development*. New Delhi, India: Inter India.
3. Mukherjee, Neela. (1993). *Participatory Rural Appraisal: Methodology and Application*. Delhi, India: Concept Publs. Co.
4. Rural Development Satya Sundaram , Himalaya publication House Mumbai
5. Indian economy R. D. Sudharam Chand and co. Ramnagar New Delhi.
6. Commercial Geography Dr. B.S.Nagi. KedarnathRamnath publications Meerut,
7. Human Resource Development T.Y. Rao SAGE Publication New Delhi.
8. Katar Singh -Rural Development –Principles, Policies and Management.
9. Agricultural Geography (second edition) Jasbir singh and S.S. Dhillon Tata mc crow publication
10. Interntation Technology and Globalization S.K. Bansal APII Publishing Corp. Ansari Rd. Dayraganj Delhi.
11. Economic Geography. Sadha –Khan 8. Ruural Energy criai S. Giriappa Himalaya Publishing House Mumbai
12. Anand, Subhash. (2013). *Dynamics of Rural Development*. Delhi, India: Research India Press.
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19. K Vijayakumar Empowerment of weaker section future planning and strategies for Rural Development in India.
20. Shankar Chatterjee- Implementation of Rural Development.
21. Gilg A. W., 1985: An Introduction to Rural Geography, Edwin Arnold, London.
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23. Pagar, Thorat, More, (2021), *Geography of Rural Development-II*, Nirali Publication, Pune.

**Semester VI****Practical Geography- II (Techniques of Spatial Analysis, Surveying and Excursion /Village/ Project Report) DSE- 2 D****(No. of Credits: 04)****Course Outcome:**

1. Create the awareness about the open source software and techniques of visualization
2. Describe basic of Statistical data and the skill of data representation
3. Calculate Central Tendency, Variance and Standard Deviation, Correlation and Regression, and Testing of Hypothesis
4. Conduct Survey of socio-economic conditions of a village/ field investigation and report writing.

**Workload: Six Periods per week per batch consisting of 12 Students; however the last batch needs to have more than six students.**

**(Examination for the course will be conducted at the end of the semester)**

Sr. No.	Topic	Sub Topic & learning Points	No. of Lectures
1.	Geographical Data and its Basic Analysis	a. Introduction and Types of Geographical Data: i) Spatial and Temporal data ii) Discrete and Continuous series iii) Ungrouped and Grouped data b. Basic Analysis : i) Tally marks and frequency table ii) Frequency distribution (Histogram and Polygon) iii) Cumulative Frequency & Ogive curve	15
2.	Measures of Central Tendency and Dispersion	a. Meaning and description of central tendencies- Mean, Mode and Median b. Measures of Mean, Mode, Median for ungrouped and grouped data (two examples each) c. Measures of Dispersion: Ungrouped and Grouped data, Mean Deviation and Standard Deviation (two exercise each)	15
3.	Testing and Application of Hypothesis	a) Meaning, Definition of Hypothesis and Types of Hypothesis: i) Null and Alternative hypothesis ii) Level of significance, iii) Degrees of freedom in Hypothesis b) Concept of Correlation and Regression i. Concept of bivariate correlation and Regression ii. Meaning of coefficient of correlation iii. Parametric and Non parametric test: Chi-square test (two examples each) iv. Calculation of Spearman Rank order (Min. two examples for each test)	15

4.	Field Excursion / Village Survey	<p>a. One Short tour of two days duration and preparation of tour report <b>OR</b></p> <p>b. One long tour of more than Five days duration anywhere in the country and preparation of tour report <b>OR</b></p> <p>c. Village / City / Area Survey and preparation of report</p>	15
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2. Ahirrao, D. Y. and Karanjikhele, E.K., 2002. Pratyakshik Bhugol, Sudarshan Publication, Nashik.
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4. Dikshit, R. D., 2003. The Art and Science of Geography: Integrated Readings. Prentice-Hall of India, New Delhi.
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11. Pal. S. K., 1998. Statistical Methods for Geoscientists: Techniques and Applications, Concept Pub.co.
12. Robinson, A., 1998. "Thinking Straight and Writing That Way", in Writing Empirical Research Reports: A basic guide for students of the Social & Behavioral Sciences, eds. By F. Pryczak & R. Bruce Pryczak, Publishing, Los Angeles.
13. Rogerson, P. A., 2015. Statistical Methods for Geography: A Student's Guide, 4<sup>th</sup> ed, Sage.
14. Sarkar, A. 2015. Practical Geography: A Systematic Approach, 3<sup>rd</sup> ed, Orient Blackswan.
15. Singh R. L. and Dutt, P.K., 1968. Elements of Practical Geography, Students Friends, Allahabad.
16. Singh R. L., 2005. Elements of Practical Geography. Kalyani Publishers, New Delhi.
17. Stoddard, R. H., 1982. Field Techniques and Research Methods in Geography, Kendall/Hunt.
18. Wokcatt, H. 1995. The Art of Fieldwork, Alta Mira Press, Walnut Creek, CA.

**Semester VI**  
**SEC 2 D**  
**Value/ Skill based Course**  
**Research Methodology – II**  
**CREDIT - 2**

**Objectives:**

1. To identify various sources of information for data collection.
2. Understanding of the conducting survey on various issues and develop the Report writing skill of students

**Course Outcome:**

1. To develop the understanding of the basic concept of research
2. To develop the understanding of the basic framework of sampling and data collection
3. To develop the understanding of various sampling methods and techniques
4. To identify various sources of information about data collection.
5. Understanding of the conducting survey on various issues and develop the Report writing skill

Sr. No.	Topic	Sub-Topic	No. of Lectures
		<b>A) Primary Data</b> Questionnaire Method and Field Visit i.) Questionnaire – definition	
1	Methods of Data	ii.) Characteristics of a good questionnaire	
	Collection	iii.) Merits and demerits Questionnaire method	
		<b>B) Secondary Data</b> i) Government Sources	10
		ii) Syndicated Sources iii) Other types of Sources	
2	Types of Research Report	i. Dissertation and Thesis ii) Research paper, review article iii) Characteristics of good Research Report Writing	10
3	Techniques of Research Report Writing	i) Structure and organization of research reports: Title, abstract, key words ii) Introduction, Methodology, results, discussion, conclusion, references, footnotes iii) Concepts of Case Study	10

**References**

1. Gaum, Carl G., Graves, Harold F., and Hoffman, Lyne, S.S., (1950): Report Writing, 3rd ed., New York: Prentice-Hall.
2. Kothari, C.R. (2004): Research Methodology: Methods and Techniques, New Age International (P) Ltd., New Delhi – 110002.
3. Kothari, C.R., (1984): Quantitative Techniques, 2nd ed., New Delhi: Vikas Publishing House Pvt. Ltd.
4. Mishra Shanti Bhushan and Shashi A. (2011): Handbook of Research Methodology, Education Publishing, New Delhi – 110075.
5. Pandey, P. and Pandey, M.M. (2015): Research Methodology: Tools and Techniques, Bridge Center, Romania, European Union.
6. Tandon, B.C., (1979): Research Methodology in Social Sciences. Allahabad, Chaitanya Publishing House.
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8. Yamane, T., Statistics (1973): An Introductory Analysis, 3rd ed., New York: Harper and Row.





**Savitribai Phule Pune University, Pune**

**Faculty of Humanities**

**T.Y.B.A. in History**

**Choice Based Credit System Syllabus**

**To be implemented from the Academic Year 2021-2022**

# Savitribai Phule Pune University, Pune.

## Faculty of Humanities

Structure of Choice Based Credit System for Undergraduate Program to be Implemented from  
Academic Year 2021-2022

### Subject: - T.Y.B.A. History Structure Academic Year 2021-2022

Semester	Core Courses (CC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Courses (DSE)
V	<b>CC- 3(3)</b> Indian National Movement (1885-1947) <hr/> History of Civilization – World Civilization Part I	<b>SEC 2 C (2)</b> 9.South Indian Art and Architecture 10.Research Paper Writing 11.Museology	<b>DSE-3 C (3) +1</b> 7.Introduction to Historiography
			<b>DSE-4 D (3)+1</b> 8.Maharashtra in the 19 <sup>th</sup> Century
			<b>OR</b> 9.Constitutional Developments in India 1773 to 1853
VI	<b>CC- 4(3)</b> India After Independence- (1947-1991) <hr/> History of Civilization –World Civilization Part II	<b>SEC 2 D (2)</b> 12. Heritage management 13.Archaeology 14.Numismatics	<b>DSE-3 C (3)+1</b> 10 Applied History
			<b>DSE-4 D (3)+1</b> 11 Maharashtra in the 20 <sup>th</sup> Century <b>OR</b> Constitutional Developments in India 1858 to 1950

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for T.Y.B.A. (Credit system)**  
**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Core Course 3 :(3 Credit)**  
**Semester V: Course Title: - Indian National Movement (1885-1947)**

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**Learning Objectives:**

1. The course is designed to make the students aware about the making of Modern India and the struggle for independence.
2. To make the students aware of the multi-dimensionality of Modern India.
3. To highlight the ideas, institutions, forces and movements that contributed to be shaping of Indian Modernity.
4. To acquaint the students with various interpretative perspectives.

**Learning Outcomes:**

1. It will enable students to develop an overall understanding of Modern India.
2. It will increase the spirit of healthy Nationalism, Democratic Values and Secularism among the Students.
3. Students will understand various aspects of the Indian Independence Movement and the creation of Modern India.

**Pedagogy:** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Unit I: Rise and Growth of Indian Nationalism** **12**

- a) Causes for the Rise of Indian Nationalism
- b) Foundation of Indian National Congress.
- c) Moderate Nationalists and Assertive Nationalists
- d) Revolutionary Nationalists.

**Unit II: Mass Movement** **9**

- a) Non Co-Operation Movement.
- b) Civil Disobedience Movement.
- c) Quit India Movement.

**Unit III: Towards Independence and Partition.** **12**

- a) Two Nation Theory: Establishment of Muslim League and Hindu Mahasabha, Growth of Communalism, Genesis of Pakistan.
- b) Indian National Army.
- c) Transfer of Power: The Cripps Mission, The Cabinet Mission, The Mountbatten Plan, Indian Independence Act and Partition.

- a) Peasant Movement.
- b) Workers Movement.
- c) Dalit Movement.
- d) Women's Movement.
- e) Tribal Movement.

**Reference Books:****English**

- 1.Chandra Bipan, Mukherjee Mridula, Mukherjee Aditya, Panikkar K.N. and Mahajan Sucheta- India's struggle for Independence, Penguin Books(India),1990.
- 2.Chandra Bipan, Essays on Contemporary India, Har- Anand publication, New Delhi, 1993.
- 3.Chandra Bipan - The Rise and Growth of Economic Nationalism in India People's Publishing House, New Delhi,1966.
- 4.Desai A.R. - Social Background of Indian Nationalism, Popular Prakashan, Bombay, 1984.
- 5.Dodwell H.H. - Cambridge History of India Vol V, VI
- 6.Dutt R.C. - Economic History of India Vol 1,2, London, 1901 reprint Government of India press, Nashik, 1960.
- 7.Guha Ramchandra (ed.), Makers of Modern India, Penguin group, New Delhi, 2010.
- 8.Gopal S. - British policy in India 1858-1905, Cambridge University Press, 1965.
- 9.Mujumdar R. C., History of the freedom movement in India, Vol. I-III.
- 10.Mujumdar R.C. (ed.) The History and Culture of the Indian People Vol. 1 - IX British paramountcy and Indian Renaissance Vol IX.
- 11.Menon V.P. - The Transfer of power in India Princeton University Press,1957.
- 12.Moon Vasant, Dr Babasaheb Ambedkar writing and speeches Government of Maharashtra, Bombay.
- 13.Sarkar Sumit, - Modern India :1885 - 1947, Macmillan India Ltd., Madras, 1986.
- 14.Sarkar Sumit - Bibliographical survey of social Reform movement in the 18th &19th century (ICHR 1975).
- 15.Tara Chand - History of freedom Movement, Vol. I - IV publication Division, Ministry of Information and Broadcasting, Government of India, New Delhi,1983.

**संदर्भग्रंथ- मराठी:**

- आंबेडकर बाबासाहेब, पाकिस्तान अर्थात भारताची फाळणी, (अनु.दीपक पंचभाई) प्रबुद्धभारत पुस्तकालय, नागपूर, २०१८.
- कदम मनोहर, भारतीय कामगार चळवळीचे जनक: नारायण मेघाजी लोखंडे, अक्षर प्रकाशन, २००२.
- केतकर कुमार, कथा स्वातंत्र्याची (महाराष्ट्र), पुणे, १९८५.
- गर्गे स. मा., भारतीय समाज विज्ञान कोश, खंड १ ते ४, मेहता पब्लिशिंग हाऊस, पुणे, २००७ .
- चपळगावकर नरेन्द्र, तीन न्यायमूर्ती आणि त्यांचा काळ, मौज प्रकाशन, मुंबई , २०१०.
- चंद्र बिपन, मुखर्जी, पण्णीकर, महाजन, इंडियाज स्ट्रगल फॉर इंडिपेंडेंस, (अनु.) काळे एम.व्ही. भारताचा स्वातंत्र्य संघर्ष, के. सागर पब्लिकेशन्स, पुणे, २००३.

चौसाळकर अशोक, महात्मा फुले आणि शेतकरी चळवळ, लोकवाडमयगृह, मुंबई, २००७.

जावडेकर आचार्य श.द., आधुनिक भारत, कॉन्टिनेन्टल प्रकाशन, पुणे, १९९४.

तळवळकर गोविंद, सत्तांतर : १९४७, मौज प्रकाशन, मुंबई, १९९७.

दत्त आर. पी. अनु. आवटे लीला, भारत आजचा आणि उद्याचा, लोकवाडमयगृह, मुंबई, १९८६ .

दत्त आर. पी., इंडिया टुडे, अनु., देवधर य. ना., आजकालचा भारत, डायमंड पब्लिकेशन, पुणे, २००६

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for T.Y.B.A. (Credit system)**  
**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Core Course 3: History of Civilization (3 Credit)**  
**Semester V Course Title: - World Civilization and Heritage (Part I)**

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**Course Objectives:**

- 1.To Introduce students to the various concept and theories of World Civilization.
- 2.To study the types of Stone Culture and its various aspects.
- 3.To acquaint the students with rise and growth of Ancient Civilization in West Asia.
- 4.To understand about Ancient Civilization of China and its various parts.
- 5.To enable the students to understand the Ancient Indian Civilization and its town planning, socio-economic, religious life as well as Vedic Civilization.

**Course Outcomes:**

1. Students will be aquanaut with the knowledge of how the Human Civilization process was start
2. The History of World Civilization course will be developing the curiosity in students the rise and growth of Ancient Civilization in world.
3. This curriculum develops the attitude of contemporary students towards the World Civilization.

**Pedagogy:** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content**

**Unit I: Stone Age Culture** **12**

- a) Evolution of Human
- b) Types of Stone Age – Palaeolithic Age, Mesolithic Age, Neolithic Age
- c) Food Production, Primitive Agriculture and Village Settlement

**Unit II: Ancient Civilization in West Asia** **12**

- a) Egypt – Government, Socio-Economic Life, Art and Architecture
- b) Mesopotamia - Socio-Economic Life, Art and Architecture  
Religion and Literature.
- c) Contribution of Egyptian and Mesopotamian Civilization to World History

### Unit III: Ancient Civilization of China

10

- a) Social Structure and Economy
- b) Religion and Philosophy
- c) Art and Architecture

### Unit IV: Ancient Indian Civilization

11

- a) Harappan Civilization – Town Planning, Socio –Economic and Religious Life, Art and Craft, Decline
- b) Vedic Civilization–Vedic Literature, Socio-Economic life, Cultural and Religious belief
- c) Contribution of Harappan and Vedic Civilization

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**Savitribai Phule Pune University, Pune**  
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**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Discipline Specific Elective Courses (DSE-3C)- (3 + 1 Credit)**  
**Semester –V Course Title: Introduction to Historiography**

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**Objectives:**

1. To orient students about how History is studied, written and understood.
2. To explain methods and tools of data Collection
3. To study the types of Indian Historiography.
4. To describe importance of Inter-Disciplinary Research.
5. To introduce Students to the basics of Research.

**Course Outcomes:**

1. Students will be introduced to the information and importance of Historiography.
2. Students will be introduced to the different Methods and Tools of data collection.
3. Students can study the interdisciplinary approach of History.
4. Students will learn about the usefulness of History in the 21st century, its changing perspectives, the new ideas that have been invented, and the importance of History in a competitive World.
5. This curriculum develops Research ability and process of Research Methodology in History

**Pedagogy:** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content:**

**Unit -I: Meaning and Scope of History**

**11**

- a) Definition, Nature & Scope of History
- b) History and Social sciences  
(Political science, Geography, Economics, Sociology)

**Unit -II: Sources of Historical Research**

**10**



- a) Primary, Secondary and Oral sources.
- b) Written, Unwritten.
- c) Importance of Sources.

### **Unit -III: Preliminary Operations**

**12**

- a) Problem Formulation
- b) Objectives
- c) Hypotheses, Research Methods

### **Unit -IV: Synthetic Operations**

**12**

- a) External Criticism
- b) Internal Criticism
- c) Interpretation, Foot Note
- d) Organizing Research Work, Statistical Data, Outcomes and Bibliography.

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2. Barnes H.E., History of Historical Writing, Dover, New York, 1963.
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**Discipline Specific Elective Courses (DSE-4D)- (3 + 1 Credit)**  
**Semester –V Course Title: Maharashtra in the 19th Century**

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**Course Objectives:**

1. To Introduce the students to the history of 19th century in Maharashtra
2. To study Political, Social, Economic and conceptual History of the 19th Century Maharashtra in an analytical way with the help of primary sources.
3. To evaluate contribution of 19th century in Maharashtra to the establishment of Maharashtra state contribution of successors and later development of the 19th century Maharashtra
4. To study Socio-religious System of the 19th Century in Maharashtra.

**Course Outcomes:**

1. Student will develop the ability to analyse sources for 19th century Maharashtra History.
2. Student will learn significance of Regional History and Socio- religious reformism foundation of the region.
3. It will enhance their perception of 19th Century Maharashtra.
4. Appreciate the skills of leadership and the Socio-religious System of the Maharashtra.

**Pedagogy:**

Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning.

**Course Content:**

**Unit-I. Foundation of British Power in Maharashtra 9**

- a) Background
- b) British Administration.
- c) Impact of British Power in Maharashtra.

**Unit-II. Reformism in Maharashtra 16**

- a) Contribution of Intellectuals –Balshastri Jambhekar, Jagannath Shankarsheth Gopal Hari Deshmukh (Lokhitwadi) ,Mahatma Jyotiba Phule
- b) Institutional Experiments-Paramahansa Mandali, Prarthana Samaj,Satyashodhak Samaj, Sarvajanik Sabha

### Unit-III. Uprising and Political Agitation

12

#### a) Local Uprisings

(Uprising of Ramoshi, Bhill, Koli, Revolt of 1857 and Deccan Riots (1875))

#### b) Rise of Nationalism (Indian National Congress, Moderate, Nationalist)

### Unit-IV. Economic Transformation in Maharashtra

8

#### a) Economic Exploitation

#### b) Revenue (Rayatwari system)

#### c) Commercialization of Agriculture.

#### d) Economic Thought –Brief Survey

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६. गरुड अण्णासाहेब, सावंत बी.बी. महाराष्ट्रातील समाज सुधारणा चळवळीचा इतिहास, कैलास पब्लिकेशन, औरंगाबाद १९८६
७. गर्गे एस. एम. गोपाळ गणेश आगरकर, नॅशनल बुक ट्रस्ट इंडिया, न्यू दिल्ली. १९९६
८. चौसाळकर अशोक, महर्षी विठ्ठल रामजी शिंदे यांचे धर्मविषयक विचार लोकवाडमय गृह प्रकाशन मुंबई.२००९
९. चौसाळकर अशोक, महाराष्ट्रातील महर्षी विठ्ठल रामजी शिंदे, लोकवाडमय गृह प्रकाशन मुंबई २०११

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- २२.बगाडे उमेश, महाराष्ट्रातील प्रबोधन आणि वर्गजाति प्रभुत्व, सुगावा प्रकाशन, पुणे. २००६ ,
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- २५.भोळे भास्कर लक्ष्मण, महात्मा ज्योतिराव फुले वारसा आणि वसा, साकेत प्रकाशन, औरंगाबाद.२००९
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**From the Academic Year 2021-22**  
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**Discipline Specific Elective Courses (DSE-4D)- (3 + 1 Credit)**  
**Semester -V Course Title- Constitutional Development in India (1773-1853)**

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**Course Objectives:**

1. To Introduce the students to evolution of Constitution of India.
2. To study Factors and Situations that shaped the Constitutions.

**Course Outcomes:**

1. Students will understand evolution of Constitution of India.
2. Student will learn factors and conditions that contributed to constitution of India
3. Students will understand the Democratic Processes and thereby strengthen Democracy.

**Pedagogy:**

Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content:**

**Unit-I: Introduction. 10**

- a) Establishment of East India Company and its success in India
- b) Structure of East India Company
- c) Dual Government in Bengal: Background, Nature and Evaluation

**Unit-II: Regulation on East India Company 15**

- a) Causes of Regulation on East India Company
- b) Regulating Act of 1773-Background, Provisions, Evaluation.
- c) Pitt's India Act of 1784 -Background, Provisions, Evaluation

**Unit-III: Constitutional Development from 1784 to 1813 10**

- a) The Charter Act of 1793-Background, Provisions, Evaluation

- b) The Charter Act of 1813- Background, Provisions, Evaluation.

## **Unit-IV: Constitutional Development from 1833 to 1853**

10

- a) The Charter Act of 1833- Background, Provisions, Evaluation  
b) The Charter Act of 1853- Background, Provisions, Evaluation

## **Reference Books**

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1. Keith A.B.; A Constitutional History of India (1600-1935), Pacific Publication o Andesite Press, India
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3. Chhabra G.S.; Advanced study in the Constitutional History of India (1773-1947), New Academic Publishing Company, Jullundur, India
4. Sikri S.L.; A Constitutional History of India, S. Nagin and Company, Jullundur, India
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6. Mishra V.B.; Evolution of the Constitutional History of India (1773-1947), South Asia books, India
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### **मराठी**

१. जोशी पद्माकर लक्ष्मीकांत ; भारताचा संवैधानिक इतिहास, विद्या प्रकाशन, नागपूर, १९९६.
२. भोगले शांताराम; भारतीय राष्ट्रीय आंदोलने आणि घटनात्मक विकास, विद्या प्रकाशन, नागपूर, १९९६ .
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### **हिंदी**

भटनगर महेश , आर. सी. अगरवाल; भारतीय संविधान का विकास तथा राष्ट्रीय आंदोलन, एस. चांद पब्लिकेशन, २००८.

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for TYBA (Credit System)**  
**Form the Academic Year 2021-2022**  
**Under the Faculty of Humanities**  
**Skill Enhancement Courses (SEC 2 C) – (2 Credits)**

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**Notes:**

- 1. The University Grants Commission has made it compulsory for students to earn two credits from a Skill Enhancement Course (SEC) in each semester second year onwards.**
- 2. It is mandatory for the student to complete one Skill Enhancement Course (SEC) in each semester from Semester V to Semester VI.**
- 3. It must be noted that student has to choose any one of the three Skill Enhancement Courses (SEC) for each Semester.**
- 4. Each Skill Enhancement Course (SEC) will have two (2) credits only.**



**Savitribai Phule Pune University, Pune**  
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**Skill Enhancement Courses (SEC 2 C) – (2 Credits)**  
**Semester V: -SEC: 9 Course Title: South Indian Art and Architecture**  
**(From 4<sup>th</sup> Century A.D. to 12<sup>th</sup> Century A.D.)**

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**Objectives:**

1. To acquaint the students, the Arts and Architecture of South India.
2. To acquaint the students, the and development of the Arts and Architecture of South India.
3. To enable the students to understand the Process of development of the Arts and Architecture of South India.
4. To create an interest among the students for the study of Arts and Architecture of South India.

**Course Outcomes:**

1. Students will get an overall understanding of the development of the Art and Architecture in South India.
2. They will understand the changing patterns of the Art and Architecture in South India.
3. They will understand the impact of Persian Art on Islamic Art and Architecture in South India

**Unit. I- Introduction to Panting** **10**

- a) Ajanta Painting.
- b) Lepakshi Painting.

**Unit. II - Introduction to Sculpture** **10**

- a) Mahabalipuram.
- b) Badami

**Unit.III- Introduction to Architecture** **10**

- a) Pattdakal ,Velur
- b) Tanjavur, Vesara style

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### मराठी

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3. दीक्षित, विजय, वास्तुकला: काल, आज आणि उद्या, नासिक, १९७३.
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**Proposed Syllabus in History for TYBA (Credit System)**  
**Form the Academic Year 2021-2022**  
**Under the Faculty of Humanities**  
**Skill Enhancement Courses (SEC 2 C) – (2 Credits)**  
**Semester V -SEC -:10 Research Paper Writing**

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## **Objectives**

1. To describe importance of Inter-Disciplinary Research.
2. To introduce students to the Basics of Research.
3. To Describe the Research Outline

## **Course Outcomes:**

1. Students will be introduced to the information and importance of Historiography.
2. Students can study the interdisciplinary approach History.
3. This curriculum Will help to develop Research ability and Process of Research Paper

Writing in History

### **Unit-I: Formulation of Problem 10**

- a) Survey of Literature.
- b) Gaps in Existing Research
- c) Research Question to bridge the gaps

### **Unit-II: Research Procedures 10**

- a) Research Design and its Implementation
- b) Source Collection, Close Reading, Criticism
- c) Grouping and Classification of Sources

### **Unit-III: Findings and Reporting 10**

- a) Drawing Conclusions based on available data
- b) Writing a Research Report
- c) Footnotes and Bibliography for acknowledging the credit of others

## Reference Books

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**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for TYBA (Credit System)**  
**Form the Academic Year 2021-2022**  
**Under the Faculty of Humanities**  
**Skill Enhancement Courses (SEC 2 C) – (2 Credits)**  
**Semester V -SEC: 11 Course Title: - Museology**

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**Objectives:**

1. To acquaint the students with the rise and development of Museum.
2. To impart to the students an understanding of the importance of material history through Museum.
3. To encourage the students to collect the material or sources of History for local, regional and National History through Museum.
4. To enable the students to collect Various Articles as a tool of History.

**Course Outcomes:**

1. The Students will understand the Concepts of Museum and learn the basic Principles of Museology
2. The Students will gain Comprehensive Knowledge of the Process of Curating and Conserving Museum of objects

**Unit-I: Introduction**

**10**

- a) Definition
- b) History of Museum
- c) Importance of Museum

**Unit-II: Main Museums in Maharashtra.**

**10**

- a) Museums before Independence
- b) Museums after Independence
- c) Role of Curator

**Unit-III: Types of Museums**

**10**

- a) Arts Museums
- b) Historical Museums.

## Reference Books

### English

1. Agarwal, O. P. *Conservation of Manuscripts and Paintings of South-East Asia*, London, 1984.
2. Agarwal, Usha, *Directory of Museums in India*, New Delhi, 2000.
3. Bartz, Bettina Optiz, Helmut Richter, Elizabeth, Eds., *Museums of the World*, 1992.
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8. Hudson, Kenneth Nicholls, Ann, Eds., *World Directory of Museums*, New York, 1975.
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12. Woodhead, Peter Stansfield, Geoffrey, *Key Guide to Information Sources in Museum Studies*, 1994.

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१. केतकर, श. म. *संग्रहालयपरिचय*, पुणे, १९६२.

**Savitribai Phule Pune University, Pune**  
**Proposed syllabus in History for TYBA (Credit system)**  
**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Core Course 4 (3 Credit)**  
**Semester VI: Course Title: - India After Independence- (1947-1991)**

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**Objectives:**

1. To make the students aware about the making of Contemporary India and events that panned out in the Post-Independence Era.
2. To make the students aware of the Multi-Dimensionality of Modern India.
3. To highlight the ideas, institutions, forces and movements that contributed to the shaping of Indian Modernity.
4. To acquaint the students with various Interpretative and Analytical perspectives.

**Course Outcomes:**

1. It will enable students to develop an overall understanding of the Contemporary India.
2. To increase the spirit of healthy Nationalism, Democratic Values and Secularism among the students.
3. Students will understand various aspects of India's domestic and foreign policies that shaped Post-Independence India.

**Pedagogy:** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Unit I: Challenges after Independence**

**13**

- a) Consequences of Partition
- b) Integration of Princely states- Kashmir, Junagadh, Hyderabad
- c) Liberation of Portuguese and French Colonies- Goa, Pondicherry, Chandranagore
- d) Indian Constitution – Salient Features
- e) Linguistic Reorganization of States

**Unit II: India's Foreign Policy**

**10**

- a) Non Aligned Movement
- b) Indo-Pak Relations, Conflicts and the birth of Bangladesh
- c) Indo-Sino Relations, Conflicts and Panchsheel
- d) Indo-Sri Lanka Relations

### Unit III: Domestic Policy

10

- a) Hindu Code Bill: Nature and Impact
- b) Emergency: Background, Nature and Impact
- c) Space Research

### Unit IV: Economic Policy

12

- a) Mixed Economy and Five Year Plans
- b) Industrial Development
- c) Nationalization of Banks - First Demonetization
- d) Privatization, Liberalization and Globalization: Brief Introduction

### Reference Books:

#### English

1. Chandra Bipan: Mukherjee Mridula: Mukherjee Aditya; India After Independence; Penguin: India 1999
2. Lapierre Dominique and Collins Larry; Freedom at Mid night; William Collins and Simon & Schuster; UK & USA;1975
3. Guha Ramchandra; India After Gandhi: The History of the World's Largest Democracy; Harper Collins; India; 2007
4. Metcalf Barbara D., Metcalf Thomas R; [A Concise History of Modern India](#); [Cambridge University Press](#); 2012
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20. Maheshwari Neerja; [Economic Policy of Jawaharlal Nehru](#). Deep & Deep; 1997
21. Jayakar Pupul; [Indira Gandhi: A Biography](#); Penguin Books India; 1992.
22. Chandra, Bipan; [In the name of democracy : JP movement and the emergency, Chapter 4, Emergency imposed](#); Penguin Books; New Delhi; 2003.
23. Agrawal Narayan; [Lal Bahadur Shastri, Churn of Conscience](#). Eternal Gandhi; 2006.
24. Nehru, S., ed.; [Economic Reforms in India: Achievements and Challenges](#); MJP Publisher; Chennai; 2019
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## मराठी

- कोठेकर शांता ,[आधुनिक भारताचा इतिहास १९४७ ते २०००](#)श्रीसाईनाथ प्रकाशन नागपूर २००८.
- कोठेकर शांता, वैद्य सुमन, [स्वतंत्र भारताचा इतिहास \(१९४७ ते १९८६\)](#), श्रीसाईनाथ प्रकाशन नागपूर २००८
- चंद्र बिपन(अनु.) पारधी मा.कृ. व इतर, [स्वतंत्र्यतोतर भारत, के सागर पब्लिकेशन, पुणे.](#)
- तळवलकर गोविंद , नवरोजी ते नेहरू , माजेस्टिक प्रकाशन, मुंबई, १९८९
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**Savitribai Phule Pune University, Pune**  
**Proposed syllabus in History for TYBA (Credit system)**  
**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Core Course 4 History of Civilization (3 Credit)**  
**Semester VI Course Title: -World Civilization and Heritage (Part II)**

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**Course Objectives:**

1. To Orient students about Western Classical Civilization of Greece and Roman.
2. To introduce students to the Arab Civilization and its various aspects.
3. To study various Concept and theory's in Medieval Europe.
4. To understand the Renaissance- Reformation Movement and impact of various Past Civilizations.
5. To create motivation and curiosity among the students through the age of discoveries in Ancient and Medieval times.

**Course Outcomes:**

1. Students will be oriented about Western Classical Civilization of Greece and Rome.
2. Students will be introduced to Arab Civilization and its impact on world Civilization.

**Pedagogy** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content:**

**Unit I: Western Classical Civilization** **12**

- a) Greece Civilization- Social Life, Economy, Cultural Life, Religious belief
- b) Roman Civilization – Philosophy, Socio-Economic Life, Religion, Art and Architecture,
- c) Contribution of Greece and Roman Civilization in World History

**Unit II: Arab Civilization** **11**

- a) Economic and Cultural Life, Literature, Art and Architecture
- b) Contribution in History Writing
- c) Impact of Arab culture on World Civilization

**Unit III: Life in Medieval Europe** **12**

- a) Meaning and Nature of Feudalism, Church and State
- b) Economy, Social Life, Rise of Nation States
- c) Impact of Renaissance Period

a) Introduction

b) Famous Historical World Heritage Sites- Great Wall of China: China, Great Pyramid of Giza: Egypt, Petra: Jordan, Colosseum: Rome, Chichen Itza: Mexico, Machu Pichu: Peru, Taj Mahal: India, Christ the Redeemer: Brazil

c) Importance of World Heritage Sites

## **Reference Books:**

### **English**

1. B. Kumar, Encyclopedic study of World History, Kunal Books, New Delhi, 2012
2. Gerrit P. Judd, A History of Civilization, Collier-Macmillan, New York, 1966, reprinted 1967.
3. Nanda S.P, History of the World, Dominant Publishers and distributors. Pvt. Ltd. New Delhi, 2007, (Reprint 2011)
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5. Graham, W.A., Kagan, D., Ozment, S., and Turner, F.M., The Heritage of World Civilization, 2 vols., Macmillan, 1986
6. Cambridge Medieval History. (Macmillan, 1911) 8 Vols.
7. Hause, S. and Maltby, W., The Essentials of Western Civilization, Wadsworth, USA, 2001. Lucars, H.S., A Short History of Civilization
8. Miller, David, The Black Well Encyclopedia of Political Thought, Blackwell Reference, New York, 1987.
9. Modell, S., A History of the Western World, 2 vols., Prentice-Hall Inc., New Jersey, 1974
10. Pirenne, Jacques, and The Tides of History: From the beginnings to Islam, George Allen and Union, Ltd., London, 1962 Vol. I.
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13. Weech, W.N., History of the World
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ओतूरकर रा. वि, आर. पोतनीस व जी. एच. महाजन, जगाचा संक्षिप्त इतिहास भाग १, अनाथ वसतिगृह प्रकाशन, पुणे १९५६.

कोलारकर शं. गो. पाश्चिमात्य जग, मंगेश प्रकाशन, नागपूर २००५.

मराठे डी. एस. जगाचा इतिहास, देशमुख आणि कं. प्रा. लि, पुणे १९५६.

**Savitribai Phule Pune University, Pune**  
**Proposed Syllabus in History for TYBA (Credit system)**  
**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Discipline Specific Elective Courses (DSE-3C) -(3 + 1 Credit)**  
**Semester –VI, Course Title: Applied History**

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**Course objectives:**

- 1) To Introduce students to information and importance of Applied History.
- 2) To help students understand the usefulness of history in the 21st century, its changing perspectives, the new ideas that have been invented, and the importance of History in a Competitive World.
- 3) To inform the students about the historical significance of Archaeology and Archives and the opportunities in the field of Archaeology and Archives through this course.
- 4) To inform the students about the opportunities in the field of Media, Museums through this Course.

**Course Outcomes:**

1. Students will be introduced to the information and importance of applied history.
2. Student will learn about the Historical significance of Archaeology and Archives and opportunities in the field of Archaeology and Archives.
3. Through this course, students will be informed about the opportunities in the field of Media, Museums.
4. Students will learn about the usefulness of history in the 21st Century, its changing Perspectives, the new ideas that have been invented, and the importance of History in a Competitive World.

**Pedagogy:** Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content**

**Unit-I. Applied History**

**14**

- a. Applied History: Concept and Application
- b. Application of History in Various Subjects
- c. Co-relationship between Past and Present
- d. Contemporary History: Meaning and Nature

## **Unit-II. Archaeology and Archives**

**15**

- a) Archaeology and Archives: Definition and Development in India
- b) Archival Sources: Ancient, Medieval and Modern- A brief survey
- c) Heritage Sites: Types, Preservation and Conservation
- d) Historical Importance of Heritage Sites and Museums

## **Unit-III. Mass Media and Applied History**

**16**

- a) Mass Media: Meaning and Types
- b) Print media:
  - i). Establishment and growth of printing press in India
  - ii). Newspaper: Definition, Rise, Newspaper in India - A brief survey
- c) Electronic media: Radio, Television, E-media.

## **Unit-IV: Project Work /Study Tour Report/Historical Places Visit Rreport**

### **Project work and Evaluation scheme**

1. Candidate shall submit Project report of minimum 2000 words i.e.10 to12 pages  
(Should be DTP) to the department by end of the Semester.
2. A viva-voce should be conducted before theory examination and the results should be sent to the University as immediately
3. The Distribution of Marks – For Report Writing 20 Marks and for Vice-Voce 10 Marks

### **Reference Books**

#### **English**

- 1) Bajaj Satish K, Research Methodology in History, Amol Pub Pvt.Ltd, New Delhi.
- 2) Bobade Bhajang R., Manuscriptology from Indian Sources, Pacific Publication, Delhi.
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कटारे , साखरे, पाटील , पुरातत्वविद्या , वस्तुसंग्रहालय आणि पर्यटन, जेनरिक पब्लिशर, २०१५.  
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कोल्हटकर संजय, कुलकर्णी प्रसाद, महाराष्ट्रातील प्रसारमाध्यमे काल आणि आज, डायमंड पब्लिकेशन, पुणे.  
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गर्गे स.मा ., इतिहासाची साधने: एक शोध यात्रा , पॉप्युलर प्रकाशन , मुंबई , १९९४.  
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जोशी लक्ष्मणशास्त्री तर्कतीर्थ , पुरातत्वविद्या , मराठी विश्वकोश खंड ९ , महाराष्ट्र राज्य मराठी विश्वकोश निर्मिती मंडळ ,  
मुंबई .  
जोशी लक्ष्मणशास्त्री तर्कतीर्थ, मुद्रण , मराठी विश्वकोश खंड १३ , महाराष्ट्र राज्य मराठी विश्वकोश निर्मिती मंडळ , मुंबई .  
ढवळीकर मधुकर , पुरातत्वविद्या , म.रा.सा.सं.मं.मुंबई , १९८० .  
थोरात भास्कर वस्तुसंग्रहालयशास्त्र - पुरातत्वविद्या , पुराभिलेख व ग्रंथालयशास्त्र , प्राची प्रकाशन , मुंबई , २००१  
दळवी जयमती , भारतातील प्रसारमाध्यमे काल आणि आज, डायमंड पब्लिकेशन , पुणे.  
देव प्रभाकर , इतिहास एक शास्त्र , कल्पना प्रकाशन , नांदेड , मार्च १९९७.  
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दूरवमुक्त: अध्ययनसंस्था , मुंबई विद्यापीठ, मुंबई .  
लेले.रा.क ., मराठी वृत्तपत्रांचा इतिहास , कॉन्टीनेन्टल प्रकाशन , पुणे , १९८४.  
वळसंगकर रकृ.ना ., इतिहास विचारतरंग , कॉन्टीनेन्टल प्रकाशन , पुणे , १९७४.  
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सांकलीया हसमुख , पुरातत्वपरिचय , डेक्कन कॉलेज , पोस्टग्राएज्युट अँड रीसर्च सेंटर , पुणे , १९९६

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**Discipline Specific Elective Courses (DSE-4D)- (3 + 1 Credit)**  
**Semester -VI, Course Title: History of Maharashtra in the 20<sup>th</sup> Century**

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**Course Objectives:**

1. To Introduce the students to the history of 20th Century in Maharashtra
2. To study Political, Social, Economic and Conceptual History of the 20th Century Maharashtra in an Analytical way with the help of Primary Sources.
3. To evaluate contribution of 20th Century in Maharashtra to the establishment of Maharashtra state contribution of successors and later development of the 19th century Maharashtra
4. To study Socio-Religious System of the 20th Century in Maharashtra.

**Course Outcomes:**

1. Student will develop the ability to analyses sources for 20th Century Maharashtra History.
2. Student will learn significance of regional history and Socio- Religious Reformism foundation of the region.
3. It will enhance their Perception of 20th Century Maharashtra.
4. Appreciate the skills of leadership and the Socio-Religious System of the Maharashtra.

**Pedagogy:**

Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course content**

**Unit I. Thoughts and work of Intellectuals 15**

- a) Pandita Ramabai
- b) Rajarshri Chhatrapati Shahu Maharaj
- c) Maharshi Vitthal Ramji Shinde
- d) Maharshi Dhondo Keshav Karve
- e) Maharaja Sayajirao Gaikwad.
- f) Dr. Babasaheb Ambedkar
- g) Karmaveer Bhaurao Patil



## **Unit II. Industrial and Economic Development of Maharashtra** **10**

- a) Industrialization and Urbanization
- b) Cotton and Sugar Industry
- c) Co-operative Movement -Brief survey

## **Unit III. Movements in 20th Century Maharashtra** **10**

- a) Workers Movement
- b) Peasants Movement
- c) Dalit Movement
- d) Non-Brahmin Movement

## **Unit IV. Integration and Reorganization of Maharashtra** **10**

- a) Marathawada Mukti Sangram
- b) Sanyukta Maharashtra Movement
- c) Maharashtra-Karnataka Border Dispute

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2. Nurullah Syed and Naik J.P. A History of Education in India (During the British Period) Macmillan ana Co.Ltd. Bombay,1951.
3. Paranjpe Shrikant, Dixit Raja and Das C.R. Western India: History Society and Culture, Itihas Shikshak Mahamandal, Maharashtra, Pune-1997.
4. Ravindra Kumar, Western India in the Nineteenth Century: A Study in the Social History of Maharashtra Routledge and Kegan Paul, Toronto, 1968.

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१. अत्रे शुभांगी, महाराष्ट्र संस्कृती, डायमंड प्रकाशन, पुणे.१८१८
२. कीर धनंजय, महात्मा ज्योतिराव फुले आमच्या समाज क्रांतीचे जनक, पॉपुलर प्रकाशन, मुंबई.२०१२
३. कुलकर्णी शिल्पा, महाराष्ट्राचे समाज सुधारक, डायमंड प्रकाशन, पुणे.२०१२
४. कुलकर्णी, पु. बा. ना. नाना शंकरशेट यांचे चरित्र, मुंबई,१९५९
५. केतकर कुमार, कथा स्वातंत्र्याची, ग्रंथाली प्रकाशन, पुणे.१९८५
६. गरुड अण्णासाहेब, सावंत बी.बी. महाराष्ट्रातील समाज सुधारणा चळवळीचा इतिहास, कैलास पब्लिकेशन, औरंगाबाद १९८६

७. गर्गे एस. एम. गोपाळ गणेश आगरकर, नॅशनल बुक ट्रस्ट इंडिया, न्यू दिल्ली. १९९६

८. चौसाळकर अशोक, महर्षी विठ्ठल रामजी शिंदे यांचे धर्मविषयक विचार लोकवाडमय गृह प्रकाशन मुंबई. २००९

९. चौसाळकर अशोक, महाराष्ट्रातील महर्षी विठ्ठल रामजी शिंदे, लोकवाडमय गृह प्रकाशन मुंबई २०११

१०. जावडेकर आचार्य, आधुनिक भारत, कॉन्टिनेन्टल प्रकाशन, पुणे. २०१०

१३. दीक्षित राजा. एकोणिसाव्या शतकातील महाराष्ट्रातील मध्यम वर्गाचा उदय, डायमंड प्रकाशन, पुणे. २००९

१४. धर्माधिकारी ए. बी. महाराष्ट्रातील समाज सुधारक, चाणक्य मंडळ परिवार प्रकाशन, पुणे. २००७

१६. नंदा बलराम (अनु.), वसंत पळशीकर, गोपाळ कृष्ण गोखले, ब्रिटीश राजवट व भारतीय नेमस्त युग, पुणे १८६६

१७. नरके हरी , फडके य.दि. महात्मा फुले गौरव ग्रंथ, महाराष्ट्र राज्य शिक्षण विभाग, मुंबई. १९९३

१८. पवार जयसिंगराव, राजश्री शाहू स्मारक ग्रंथ, महाराष्ट्र इतिहास प्रबोधनी, कोल्हापूर. १९९९

१९. पाटील व्ही.बी. महाराष्ट्रातील समाजसुधारणेचा इतिहास, मेहता पब्लिशिंग हाऊस, पुणे. १९७८

२०. फाटक एन.आर. न्यामूर्ती महादेव गोविंद रानडे यांचे चरित्र, नीलकंठ प्रकाशन, पुणे. १९६६

२१. फडकुले निर्मलकुमार, लोकहीतवादी कार्य आणि कर्तृत्व, कॉन्टिनेन्टल प्रकाशन, पुणे. १९७३

२२. बगाडे उमेश, महाराष्ट्रातील प्रबोधन आणि वर्गजाति प्रभुत्व, सुगावा प्रकाशन, पुणे. २००६ ,

२३. भालेराव आनंद. मराठवाड्याचा स्वातंत्र्यसंग्राम. स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ संशोधन संस्था, औरंगाबाद. १९९९

२४. भोळे भा. ल. भारतीय राजकीय विचारवंत, पिंपलापुरे अंड कं. पब्लिशर्स, नागपूर. २०१८

२५. भोळे भास्कर लक्ष्मण, महात्मा ज्योतिराव फुले वारसा आणि वसा, साकेत प्रकाशन, औरंगाबाद. २००९

२६. पंडित नलिनी , महाराष्ट्रातील राष्ट्रवादाचा विकास, मॉडर्न बुक डेपो, पुणे. १९७४

२७. मंगुडकर एम.पी. महाराष्ट्रातील समाज प्रबोधन आणि छत्रपती शाहू महाराजांचे कार्य, पुणे विद्यापीठ प्रकाशन, पुणे.

२८. मोरे सदानंद. लोकमान्य ते महात्मा. राजहंस प्रकाशन. मुंबई. २००७

२९. रानडे महादेव गो. महाराष्ट्रातील समाज विचार १८१८ ते १८८४, सुविचार प्रकाशन मंडळ, नागपूर .

३०. सरदार ग. बा. अर्वाचीन मराठी गद्याची पूर्वपीठिका, मॉडर्न बुक डेपो , पुणे १९३७.

३१ सरदार ग. बा. आधुनिक महाराष्ट्राचे उपेक्षित मानकरी. सुनंदा प्रकाशन, पुणे १९४१.

३२ सरदार जी. बी. महात्मा फुले व्यक्ति आणि विचार, ग्रंथाली प्रकाशन. पुणे .

३३. सरदेसाई बी. एन. आधुनिक महाराष्ट्र, फडके प्रकाशन, कोल्हापूर. २०००.

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**From the Academic Year 2021-22**  
**Under the Faculty of Humanities**  
**Discipline Specific Elective Courses (DSE-4D)- (3 + 1 Credit)**  
**Semester -VI, Course Title- Constitutional Development in India (1858-1950)**

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**Course Objectives:**

1. To Introduce the Students to evolution of Constitution of India.
2. To Study factors and Situations that shaped the Constitutions.

**Course Outcomes:**

1. Student will understand evolution of Constitution of India.
2. Student will learn factors and conditions that contributed to Constitution of India
3. Students will understand democratic processes and thereby strengthen Democracy.

**Pedagogy:**

Lectures / Visual Presentation / Critical Analysis / Assignments / Test/ e-learning

**Course Content**

**Unit-I: Constitutional Development 1858-1891** **10**

- a) Government of India Act 1858 and Queen's Proclamation – Background, Provisions, Significance.
- b) Indian Councils Act of 1861- Causes, Provisions, Evaluation.
- c) Indian Councils Act 1891 – Causes, Provisions, Evaluation.

**Unit II: Indian Councils Acts** **15**

- a) Morley-Minto Reforms Act 1909 -Background, Provisions, Significance, Effects
- b) Montagu-Chelmsford Reforms Act 1919- Background, Provisions, Significance, Effect.

**Unit-III: The Government of India Act 1935** **10**

- a) Background - Simon Commission, Nehru Report, Round table Conferences
- b) The Salient Features of Government of India Act 1935
- c) Provincial Autonomy

- a) Cripps Mission
- b) Wavell Plan, Cabinet Mission Plan
- c) Mountbatten Plan and Indian Independence Act 1947
- d) Indian Constitution - Salient Features

**Reference Books:****English**

1. Keith A.B.; A constitutional history of India (1600-1935), Pacific Publication o Andesite Press, India
2. Sethi R.R. and Mahajan V.D.; Constitutional history of India, S. Chand Publication, New Delhi
3. Chhabra G.S.; Advanced study in the constitutional history of India (1773-1947), New Academic Publishing Company, Jullundur, India
4. Sikri S.L.; A Constitutional history of India, S. Nagin and Company, Jullundur, India
5. Jayapalan N.; Constitutional History of India, Atlantic publication, India
6. Mishra V.B.; Evolution of the Constitutional history of India (1773-1947), South Asia books, India
7. Khan M.M.; Constitutional history of India, Wisdom Press, Darya Ganj, New Delhi
8. Pylee Dr. M.V.; Constitutional history of India, S. Chand Publication, Darya Ganj, New Delhi
9. Aggarwala R.N.(Dr.); National Movement and constitutional Development of India, Metropolitan Book Co. (P) Ltd. Delhi

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- जोशी पद्माकर लक्ष्मीकांत ; भारताचा संवैधानिक इतिहास, विद्या प्रकाशन, नागपूर, १९९६.
- भोगले शांताराम; भारतीय राष्ट्रीय आंदोलने आणि घटनात्मक विकास, विद्या प्रकाशन, नागपूर, १९९६ .
- एस. गोपाल आणि सरोज देशपांडे; ब्रिटीशांची भारतातील राजनीती, डायमंड पब्लिकेशन, पुणे, २००६ .
- गायकवाड रा. ज्ञा., प्रा. दि. ज्ञा. थोरात; भारताचा राजकीय आणि घटनात्मक इतिहास, रविल प्रकाशन, सातारा, १९९९

**हिंदी**

- भटनागर महेश , आर. सी. अगरवाल; भारतीय संविधान का विकास तथा राष्ट्रीय आंदोलन, एस. चांद पब्लिकेशन, २००८.

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**Skill Enhancement Courses (SEC 2 D) – (2 Credits)**  
**Semester VI SEC: 12 Course Title: -Heritage Management**

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**Course Objectives:**

1. To understand the introduction of Heritage Management to the Students
2. To get an Opportunity to seek self-employment to the students

**Course Outcomes:**

1. Student will understand over all process of Heritage Management
2. Student will get the knowledge about scope and the fact of Heritage Management.
3. The students will enable to understand about legal and commercial framework of Heritage

**Unit-I: Heritage** **10**

- a) Define the concept of Heritage
  - i) Local
  - ii) National
  - iii) International
- b) Nature and Scope
- c) Importance of Heritage

**Unit-II: Heritage Tourism** **10**

- a) Define the Concept of Heritage Tourism
- b) UNESCO World Heritage Site in India
- c) UNESCO World Heritage Site in Maharashtra

**Unit- III: Heritage Site Management** **10**

- a) Roll of Government
- b) Roll of Common People
- c) Field Visit and Report

## Reference Books

1. Kernal Balsar, The concept of the Common heritage of Mankind, Vol.30 Martinus Nijhoff
2. Richard Harrison (ed), Manual of Heritage Management, Butterworth Heineman.
3. Devide T Herbert (ed), Heritage Tourism and Society, Mausell.
4. Nagar S.L, Protection, Conservation and preservation of India's monuments. Aryan books
5. Chainani, S., Heritage conservation legislative and organizational policies for India. New Delhi: INTACH. 2007
6. UNESCO and its Programmes , protection of mankind's cultural heritage sites and monuments, UNESCO 1970. International, New Delhi 1998

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**Skill Enhancement Courses (SEC 2 D) – (2 Credits)**  
**Semester VI: 13 Course Title: - Archaeology**

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**Course Objectives:**

1. This paper is designed to introduce the students to the Key Concepts and practical approaches in Archaeology, highlighting their applications in interpreting the Human past.
2. It will enable students to understand the definition, aims and scope of Archaeology and its development as a discipline will be introduced to the Students.
3. The nature of the Archaeological record and the unique role of science in Archaeology is explained to the students.
4. Legislation related to Archaeology and the role of Archaeology in Heritage Management is also discussed in this course.

**Course Outcomes:**

1. Students will learn to understand the definition, aims and scope of Archaeology so as to understand its applications in interpreting the human past.
2. They will be able to understand the nature of the archaeological record and the unique role of science in archaeology.
3. They will have an overall understanding of the Archaeology.

**Course Content:**

**Unit- I: Definition, Aims and Scope of Archaeology** **10**

- a) Archaeology as the Study of the Past: Definition, Aims, and Scope
- b) Significance of Archaeology
- c) Archaeology and History: Differences and Similarities

**Unit- II: Development of Archaeology in India** **10**

- a) Archaeological Survey of India
- b) Tata Fundamental Research Institute Mumbai
- c) Deccan College Pune

**Unit-III: Value of Archaeology** **10**

- a) Cultural Heritage
- b) Monuments

## Reference Books-

1. Binford, L.R. 1972 Introduction. *An Archaeological Perspective*, pp. 1–14. Seminar Press, New York.
2. Chakrabarti, D.K. 1988. *A History of Indian Archaeology: From the Beginning to 1947*. New Delhi: Munsiram Manoharlal.
3. Daniel, Glyn, E. 1975. *A Hundred and Fifty Years of Archaeology*. London: Duckworth.
4. Dhavalikar, M K. 1984. Towards an Ecological Model for Chalcolithic Cultures of Central and Western India. *Journal of Anthropological Archaeology* 3. Pp- 133-158
5. Fagan, B. 1988. *In the beginning: An Introduction to Archaeology*. Glenview: Scott, Foresman and company.
6. Flannery, K.V., and J. Marcus 1998 *Cognitive Archaeology*. In *Reader in Archaeological Theory: Post-Processual and Cognitive Approaches*, edited by D. Whitley, pp. 35–48. Routledge, London.
7. Gardner, A. 2009 Agency. In *Handbook of Archaeological Theories*, edited by R.A. Bentley, H.G. Maschner, and C. Chippindale, pp. 95–108. AltaMira Press, Lanham, MD.
8. Gifford-Gonzalez, Diane. 2011. Just Methodology? A Review of Archaeology's Debts to Michael Schiffer. *Journal of Archaeological Method & Theory* (2011) 18: 299–308.
9. Hodder, I. 1995. *Interpreting Archaeology: Finding Meaning in the Past*. New York: Routledge.
10. Hurcombe Linda 2007. *Archaeological artefacts as material culture*. New York: Routledge
11. Kelly, R.L. 1995. Chapter 3, Foraging and Subsistence. In *The Foraging Spectrum: Diversity in Hunter- Gatherer Lifeways*. Smithsonian Institution Press, Washington, D.C. (pp. 65–110)
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13. McHenry, Henry M. 2009. *Human Evolution in Evolution: The First Four Billion Years*, edited by M. Ruse and J. Travis. Cambridge, Massachusetts: Harvard University Press. Pp. 256-280
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16. Schiffer, M.B. 1995. *Behavioral Archaeology: First Principles*. Salt Lake City: University of Utah Press



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**Skill Enhancement Courses (SEC 2 D) – (2 Credits)**  
**Semester VI -SEC:14 Course Title: Numismatics**

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**Course Objectives:**

1. This paper is designed to introduce the students to the Currency system of Ancient India.
2. It aims at acquainting the students about the development in the Coinage System.

**Course Outcomes:**

1. Students will be able to identify and decipher the Coins.
2. They will also be able to understand the Socio-Political background that accure through the coinage of that time; thus getting holistic picture of that economic system prevalent in Ancient India.

**Course Content:**

<b>Unit-I: Introduction to Numismatics</b>	<b>7</b>
a) Numismatic Studies: Terminology and Scope	
b) Importance in the Reconstruction of Socio-Cultural and Economic History	
<b>Unit-II: Study of Ancient Indian Coinage: Polity-Economic Dimensions</b>	<b>8</b>
a) The Mauryan Age - Karshapanas Coins	
b) Coins of the Post Mauryan Age	
c) Coins of the Guptas	
<b>Unit-III: Study of Medieval Coins</b>	<b>7</b>
a) Coinage of the Delhi Sultanate and Mughal Period	
b) Coins of Vijaynagar	
c) Coins of the Marathas	
<b>Unit –IV: Study of Modern Coins</b>	<b>8</b>
a) Coins of the British East India Company	
b) Coins of Independent India	
c) Indian Institute of Research in Numismatic Studies (IIRNS), Anjineri.	

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1. Allan, J. 1935. Catalogue of Coins of Ancient India. London: British Museum.
2. Altekar, A.S., 1937. Catalogue of Coins of the Gupta Empire. Varanasi: Numismatic Society of India.
3. Bhandarkar, D.R., 1921. Carmichael Lectures on Ancient Indian Numismatics. Calcutta: Calcutta University.. Bharadwaj, H.C. 1979. Aspects of Ancient Indian Technology. Delhi: Motilal Banarasidas. Chattopadhyaya, Bhaskar 1967. The Age of the Kushanas – A Numismatic Study. Calcutta: Punthi Pustak.
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## सावित्रीबाई फुले पुणे विद्यापीठ, पुणे

मराठी विषयाचा पुनर्रचित अभ्यासक्रम - जून २०२१ पासून

तृतीय वर्ष कला (T.Y.B.A.) मराठी

निवड आधारित श्रेयांक पद्धत

Choice Based Credit System [CBCS]

सत्र	विषयाचे नाव	संकेतांक	पूर्वीचे नाव
पहिले	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : प्रवासवर्णन	[CC – 1 E (3)]	नियमित अभ्यासक्रम G3
दुसरे	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कविता	[CC – 1 F (3)]	
पहिले	व्यावहारिक व उपयोजित मराठी : भाग ५	[CC – 1 E (3)]	पर्यायी अभ्यासक्रम G3
दुसरे	व्यावहारिक व उपयोजित मराठी : भाग ६	[CC – 1 F (3)]	
पहिले	मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास : प्रारंभ ते इ.स. १६००	[DSE 1 C (3+1)]	S3
दुसरे	मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास : इ.स. १६०१ ते इ.स. १८१७	[DSE 1 D (3+1)]	
पहिले	वर्णनात्मक भाषाविज्ञान : भाग १	[DSE 2 C (3)+1]	S4
दुसरे	वर्णनात्मक भाषाविज्ञान : भाग २	[DSE 2 D (3)+1]	
पहिले	कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग १	[SEC 2 C (2)]	DSE विषयांशी निगडीत अनिवार्य
दुसरे	कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग २	[SEC 2 D (2)]	

## तृतीय वर्ष कला (T. Y. B. A.)

नियमित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : प्रवासवर्णन [CC – 1 E (3)]

### अभ्यासक्रमाची उद्दिष्टे :

१. मुद्रित माध्यमांसाठी लेखन कौशल्ये आत्मसात करणे.
२. प्रवासवर्णन या साहित्यप्रकाराचे स्वरूप, प्रेरणा, प्रयोजने, वैशिष्ट्ये आणि वाटचाल समजून घेणे.
३. नेमलेल्या प्रवासवर्णनाचे आकलन, आस्वाद आणि विश्लेषण करणे.

घटक		तपशील	श्रेयांक	तासिका
१	अ	मुद्रित माध्यमांसाठी लेखन कौशल्ये : १ वृत्तलेख : स्वरूप व वैशिष्ट्ये २ अग्रलेख : स्वरूप व वैशिष्ट्ये ३ सदर लेखन : स्वरूप व वैशिष्ट्ये ४ परीक्षण : स्वरूप व वैशिष्ट्ये	१	१५
	ब	प्रवासवर्णन साहित्यप्रकार : स्वरूप, प्रेरणा, प्रयोजने, वाटचाल आणि वैशिष्ट्ये		
२		अभ्यासपुस्तक तीन मुलांचे चार दिवस आदर्श पाटील, विकास वाळके, श्रीकृष्ण शेळके साधना प्रकाशन, पुणे	२	३०

### संदर्भ ग्रंथ :

१. साहित्य अध्यापन आणि प्रकार, संपादक श्री. पु. भागवत आणि इतर
२. मराठी प्रवासवर्णनांची वाटचाल, डॉ. नीला पांढरे
३. मराठी वाङ्मय इतिहास, खंड ४, महाराष्ट्र साहित्य परिषद, पुणे
४. मराठी वाङ्मय इतिहास, खंड ७, भाग १, महाराष्ट्र साहित्य परिषद, पुणे
५. आधुनिक मराठी वाङ्मयाचा इतिहास, खंड १ आणि २, अ. ना. देशपांडे
६. प्रवासवर्णन एक वाङ्मयप्रकार, वसंत सावंत
७. प्रदक्षिणा खंड २, वि. ह. कुलकर्णी
८. अग्रलेख, गोविंद तळवलकर, प्रेस्टीज प्रकाशन, पुणे.
९. मुद्रित माध्यमांसाठी लेखन कौशल्ये : पुस्तक पहिले व दुसरे, य. च. म. मु. वि. नाशिक
१०. आधुनिक मराठी वाङ्मय : स्वरूप, आकलन आणि आस्वाद, सांगळे संदीप
११. <https://shabdakosh.marathi.gov.in/ananya-glossary>
१२. <https://shabdakosh.marathi.gov.in/>

दुसरे सत्र  
विषयाचे नाव

भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कविता [CC – 1 F (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. मराठी साहित्य, भाषिक कौशल्यविकास आणि शासनव्यवहार यांची माहिती घेणे.
२. कविता या साहित्यप्रकाराचे स्वरूप, वाटचाल, प्रेरणा, प्रवृत्ती आणि वैशिष्ट्ये, समजून घेणे.
३. नेमलेल्या अभ्यासपुस्तकातील निवडक कवितांचे आकलन, आस्वाद आणि विश्लेषण करणे.
४. कविता या साहित्यप्रकारातील विविध आविष्कार व भाषा रूपांची अभ्यासपुस्तकातील कवितांच्या आधारे ओळख करून घेणे.

घटक		तपशील	श्रेयांक	तासिका
१	अ	मराठी साहित्य, भाषिक कौशल्यविकास आणि शासनव्यवहार १ राज्यघटनेतील भाषाविषयक तरतुदी २ मराठी राजभाषा अधिनियम ३ मराठीविषयक कार्य करणाऱ्या शासकीय संस्थांचा परिचय	१	१५
	ब	कविता : स्वरूप, वाटचाल, प्रेरणा आणि वैशिष्ट्ये		
२		संपादित अभ्यासपुस्तक रूप : कवितेचे संस्कृती प्रकाशन, पुणे	२	३०

संदर्भ ग्रंथ :

१. साहित्य अध्यापन आणि प्रकार, संपादक श्री. पु. भागवत आणि इतर
२. कवितेचा रूपशोध, म.सु. पाटील, शब्दालय प्रकाशन, पुणे.
३. कविता आणि प्रतिमा, सुधीर रसाळ, मौज प्रकाशन, मुंबई.
४. परंपरा आणि नवता, गो.वि.करंदीकर, पॉप्युलर प्रकाशन, मुंबई.
५. सुहृदगाथा, प्रस्तावना, गंगाधर पाटील
६. विद्रोही कविता, संपादक, केशव मेश्राम, कॉन्टिनेन्टल प्रकाशन, पुणे.
७. निळी पहाट, रा.ग.जाधव
८. साहित्य आणि अस्तित्वभान, दि.पु.चित्रे, शब्दालय प्रकाशन, श्रीरामपूर.
९. टीकास्वयंवर, भालचंद्र नेमाडे, साकेत प्रकाशन, औरंगाबाद.
१०. दलित कविता व दलित साहित्याचे सौंदर्यशास्त्र, म.सु.पाटील, पद्मगंधा प्रकाशन, पुणे
११. काव्यार्थ चिंतन, जी.एस.शिवरुद्रप्पा, साहित्य अकादमी
१२. कवितेचा शोध, वसंत पाटणकर, मौज प्रकाशन, मुंबई
१३. सौंदर्य आणि साहित्य, बा.सी.मर्ढेकर
१४. वाङ्मयप्रकार संकल्पना व स्वरूप, संपादक, आनंद वास्कर

१५. कविता संदर्भ आणि दृष्टिकोन, आशुतोष पाटील, अक्षर वाङ्मय प्रकाशन, पुणे
१६. कामगार कवितेतील सामाजिक जाणिवा, डॉ.दिलीप पवार,सुगावा प्रकाशन, पुणे
१७. मराठी वाङ्मयाची वाटचाल: स्वरूप व संकल्पना, शब्दालय प्रकाशन, श्रीरामपूर.
१८. कवितेचं अंतःस्वर, देवानंद सोनटक्के
१९. नव जग, नवी कविता, विश्राम गुप्ते ,संस्कृती प्रकाशन, पुणे
२०. <https://shabdakosh.marathi.gov.in/ananya-glossary>
२१. <https://shabdakosh.marathi.gov.in/>
२२. <https://director.marathi.gov.in/>
२३. <https://sahitya.marathi.gov.in/>
२४. <https://rmvs.marathi.gov.in/>
२५. <https://vishwakosh.marathi.gov.in/>
२६. <http://sahitya-akademi.gov.in/>

### प्रश्नपत्रिकेचे स्वरूप

- भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : प्रवासवर्णन [CC – 1 E (3)] (सत्र १)
- भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कविता [CC – 1 F (3)] (सत्र २)

विद्यापीठ सत्र परीक्षा		
वेळ : ३ तास	घटकनिहाय प्रश्न तपशील	गुण : ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	५ पैकी ३ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. (घटक १ व २)	१५
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	२ पैकी १ प्रश्नाचे उत्तर ३०० शब्दांपर्यंत लिहा. (घटक २)	१५
सत्र परीक्षा एकूण गुण		७०
अंतर्गत मूल्यमापन		
(घटक १)		१०
अभ्यासेतर-अभ्यासपूरक उपक्रम : महाविद्यालयातील विविध उपक्रमातील सहभाग / साहित्यविषयक विशेष योगदान / अभ्याससहल / क्षेत्रभेट / अहवाल लेखन / प्रकल्प कार्य / सादरीकरण / स्वाध्याय / चर्चासत्र / गटचर्चा / अभिवाचन (यापैकी कोणतेही एक)		
चाचणी (घटक २)		२०
सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण		१००
विशेष सूचना :		
<ul style="list-style-type: none"><li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li><li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li><li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li></ul>		

4

तृतीय वर्ष कला (T. Y. B. A.)

नियमित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

व्यावहारिक व उपयोजित मराठी - भाग ५ [CC – 1 E (3)]

अभ्यासक्रमाची उद्दिष्टे :

- १ संभाषणविषयक भाषिक कौशल्ये आत्मसात करणे.
- २ वृत्तपत्रविषयक भाषिक कौशल्ये आत्मसात करणे.
- ३ मराठी साहित्य, भाषिक कौशल्यविकास आणि शासनव्यवहार यांची माहिती घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	विविध कार्यक्रम, स्पर्धाविषयक भाषा कौशल्ये : १ गटचर्चा २ वादविवाद ३ वक्तृत्व ४ चर्चासत्र ५ परिसंवाद	१	१५
२	वृत्तपत्रासाठी लेखन : १ सदरलेखन २ अग्रलेख ३ समीक्षणात्मक लेखन ४ सांस्कृतिक वार्ताकन ५ वृत्तपत्रविषयक पारिभाषिक संज्ञा	१	१५
३	मराठी साहित्य, भाषिक कौशल्यविकास आणि शासनव्यवहार १ राज्यघटनेतील भाषाविषयक तरतुदी २ मराठी राजभाषा अधिनियम ३ मराठीविषयक कार्य करणाऱ्या शासकीय संस्थांचा परिचय	१	१५



दुसरे सत्र  
विषयाचे नाव

व्यावहारिक व उपयोजित मराठी - भाग ६ [CC – 1 F (3)]

अभ्यासक्रमाची उद्दिष्टे :

१. भाषाविषयक उपयोजित लेखन क्षमता विकसित करणे.
२. विविध माध्यमे आणि नवसमाजमाध्यमांतील विविध भाषिक आविष्कारांचे स्वरूप समजून घेणे.
३. विविध माध्यमे आणि नवसमाजमाध्यमांसाठी लेखन क्षमता विकसित करणे.

घटक	तपशील	श्रेयांक	तासिका
१	<b>निवडक लेखन प्रकारांसाठी परीक्षण :</b> परीक्षण : स्वरूप १ एकांकिका २ मालिका ३ लघुपट ४ चित्रपट	१	१५
२	<b>विविध माध्यमे आणि नवसमाजमाध्यमांतील माध्यमांसाठी लेखन कौशल्ये:</b> विविध माध्यमे आणि नवसमाजमाध्यमांतील स्वरूप आणि लेखनप्रकार १ संकेतस्थळावरील लेखन २ फेसबुकवरील लेखन ३ अनुदानी लेखन ४ ई – वृत्तपत्रासाठी लेखन ५ न्यूज पोर्टलसाठी लेखन	१	१५
३	<b>जाहिरातीसाठी लेखन</b> १ जाहिरात : स्वरूप, प्रकार २ जाहिरातीची भाषा आणि माध्यमे ३ जाहिरात मसुदा लेखन : जाहिरात हेतू आणि उद्देश, मथळा, उपमथळा, तपशील लेखन, घोषवाक्य इत्यादी.	१	१५

संदर्भ ग्रंथ :

१. संगणक, अच्युत गोडबोले, मौज प्रकाशन, मुंबई.
२. व्यावहारिक मराठी, डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर.
३. आधुनिक माहिती तंत्रज्ञानाच्या विश्वात, दीपक शिक्रापूरकर, उज्ज्वल मराठे, उत्कर्ष प्रकाशन, पुणे.
४. भाषांतरमीमांसा, कल्याण काळे, अंजली सोमण.

५. व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन, पुणे.
६. व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रेय पुंडे, निराली प्रकाशन, पुणे.
७. व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन, पुणे.
८. प्रसारमाध्यमांसाठी लेखन कौशल्य, यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक.
९. व्यावहारिक मराठी, डॉ. सयाजीराजे मोकाशी, डॉ. रंजना नेमाडे
१०. कहाणी वर्तमानपत्राची, चंचल सरकार अनुवाद, दिनकर गांगल, नॅशनल बुक ट्रस्ट
११. द्विभाषी व्यावहारिक शब्दकोश ( इंग्लिश - मराठी ) गणेश ओतुरकर
१२. व्यावहारिक मराठी भाषा, शरदिनी मोहिते
१३. भाषांतरमीमांसा, संपादक डॉ. रमेश वरखेडे, यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक.
१४. सायबर संस्कृती, डॉ. रमेश वरखेडे
१५. प्रसार माध्यमे आणि मराठी भाषा, संपादक, डॉ. भास्कर शेळके
१६. व्यावहारिक आणि उपयोजित मराठी, डॉ. मनोहर रोकडे
१७. मराठी भाषा उपयोजन आणि सर्जन, प्रा. सुहासकुमार बोबडे
१८. व्यावहारिक मराठी, संपादक डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
१९. उपयोजित मराठी, संपादक डॉ. केतकी मोडक, संतोष शेणई, सुजाता शेणई
२०. व्यावहारिक व उपयोजित मराठी आणि प्रसारमाध्यमांची कार्यशैली, संपादक, डॉ. संदीप सांगळे
२१. ओळख माहिती तंत्रज्ञानाची, टिमोथी जे. ओ लिअरी
२२. <https://shabdakosh.marathi.gov.in/ananya-glossary>
२३. <https://shabdakosh.marathi.gov.in/>
२४. <https://director.marathi.gov.in/>
२५. <https://sahitya.marathi.gov.in/>
२६. <https://rmvs.marathi.gov.in/>
२७. <https://vishwakosh.marathi.gov.in/>
२८. <http://sahitya-akademi.gov.in/>

**प्रश्नपत्रिकेचे स्वरूप**

- व्यावहारिक व उपयोजित मराठी - भाग ५ [CC – 1 E (3)]
- व्यावहारिक व उपयोजित मराठी - भाग ६ [CC – 1 F (3)]

विद्यापीठ सत्र परीक्षा		
वेळ: ३ तास	घटकनिहाय प्रश्नतपशील	गुण: ७०
प्रश्न क्रमांक		गुण
प्रश्न १ ला	६ पैकी ४ प्रश्नांची उत्तरे लिहा ( घटक २ व ३ )	२०
प्रश्न २ रा	३ पैकी २ उपप्रश्नांची उत्तरे लिहा. ( घटक १ )	२०
प्रश्न ३ रा	३ पैकी २ उपप्रश्नांची उत्तरे लिहा. ( घटक २ आणि ३ )	२०
प्रश्न ४ था	२ पैकी १ उपप्रश्नाचे उत्तरे लिहा. ( घटक २ आणि ३ )	१०
	<b>सत्र परीक्षा एकूण गुण</b>	<b>७०</b>
	<b>अंतर्गत मूल्यमापन</b>	
	लेखी परीक्षा (घटक १ आणि २)	२०
	<b>घटक ३</b>	<b>१०</b>
	अभ्यासेतर - अभ्यासपूरक उपक्रम : अभ्याससहल / क्षेत्र भेट / अहवाल लेखन / प्रकल्प कार्य / सादरीकरण / गृहपाठ / चर्चासत्र (यापैकी कोणतेही एक)	
	<b>अंतर्गत मूल्यमापन एकूण गुण</b>	<b>३०</b>
	<b>सत्र परीक्षा व अंतर्गत मूल्यमापन एकूण गुण</b>	<b>१००</b>
<p style="text-align: center;"><b>विशेष सूचना :</b></p> <ul style="list-style-type: none"> <li>■ अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>■ विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार , विहित कालावधीत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>■ विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		

**तृतीय वर्ष कला (T. Y. B. A.)**

नियमित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

**मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास : प्रारंभ ते इ.स. १६०० [DSE 1 C (3+1)]**

**अभ्यासक्रमाची उद्दिष्टे :**

- १ वाङ्मयेतिहास संकल्पना, स्वरूप, प्रेरणा, प्रवृत्ती समजून घेणे.
- २ मध्ययुगीन कालखंडाची सामाजिक, सांस्कृतिक पार्श्वभूमी समजून घेणे.
- ३ मराठी भाषा, साहित्याची कालखंडानुरूप इतिहास समजून घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	<b>वाङ्मयेतिहास संकल्पना आणि मराठी भाषा, वाङ्मयाचा उगम</b> १. वाङ्मयेतिहास : संकल्पना आणि स्वरूप २. मराठी वाङ्मयेतिहासाचे कालखंड : स्वरूपचर्चा मराठी भाषा व वाङ्मयाचा उगम (कोरीव लेख आणि ग्रंथ या साधनांच्या आधारे ) <b>यादव काळ आणि बहामनी काळातील वाङ्मयनिर्मिती</b> १ या कालखंडांची सामाजिक आणि सांस्कृतिक पार्श्वभूमी २ महानुभाव वाङ्मय : प्रेरणा, प्रवृत्ती व स्वरूप	१	१५
२	३ महानुभाव वाङ्मय : गद्य ग्रंथ - लीळाचरित्र, स्मृतिस्थळ, दृष्टान्तपाठ. पद्य ग्रंथ - महदंबेचे धवळे, साती ग्रंथ. १. वारकरी वाङ्मय : प्रेरणा, प्रवृत्ती व स्वरूप ( संत ज्ञानेश्वर, संत नामदेव, संत मेळा, संत एकनाथ, शेख महंमद )	१	१५
३	१. मुकुंदराज, नृसिंहसरस्वती, दासोपंत, फादर स्टीफन्स, ब्रह्मगुणदास : वाङ्मयनिर्मितीचे स्वरूप	१	१५
४	संशोधनपर प्रकल्प / क्षेत्र कार्य (घटक १, २ आणि ३)	१	१५

दुसरे सत्र  
विषयाचे नाव

मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास - इ.स. १६०० ते इ.स. १८१७ [DSE1 D (3+1)]

घटक	तपशील	श्रेयांक	तासिका
१	<b>शिवकाल आणि पेशवेकाळातील वाङ्मयनिर्मिती</b> १. या कालखंडांची सामाजिक आणि सांस्कृतिक पार्श्वभूमी २. संत तुकाराम : वाङ्मयनिर्मितीचे स्वरूप ३. संत रामदास : वाङ्मयनिर्मितीचे स्वरूप	१	१५
२	<b>पंडित आणि शाहिरींची वाङ्मयनिर्मिती</b> १. पंडिती वाङ्मय : स्वरूप, प्रेरणा, प्रवृत्ती, आणि वैशिष्ट्ये मुक्तेश्वर, वामनपंडित, रघुनाथपंडित, मोरोपंत २. शाहिरी वाङ्मय : स्वरूप, प्रेरणा, प्रवृत्ती आणि वैशिष्ट्ये अनंत फंदी, परशुराम, राम जोशी, प्रभाकर, होनाजी बाळा	१	१५
३	<b>बखर आणि गद्य वाङ्मयनिर्मिती</b> १. बखर वाङ्मय : स्वरूप, प्रेरणा, प्रवृत्ती आणि वैशिष्ट्ये सभासदाची बखर, शिवछत्रपतींचे सप्तप्रकरणात्मक चरित्र, शिवदिग्विजय, पानिपतची बखर, भाऊसाहेबांची बखर. २. आज्ञापत्र	१	१५
४	संशोधनपर प्रकल्प / क्षेत्र कार्य (घटक १, २ आणि ३)	१	१५

**संदर्भ ग्रंथ :**

१. महाराष्ट्र सारस्वत, वि. ल. भावे
२. मराठी भाषेचा व वाङ्मयाचा इतिहास, बा. अ. भिडे
३. मराठी वाङ्मयाचा इतिहास, खंड पहिला, ल. रा. पांगारकर
४. प्राचीन मराठी वाङ्मयाचा इतिहास, भाग १, पूर्वार्ध आणि उत्तरार्ध, अ. ना. देशपांडे
५. महाराष्ट्रीयनांचे काव्यपरीक्षण, श्री. व्यं. केतकर
६. मराठी वाङ्मयाभिरुचीचे विहंगमावलोकन, जोग रा. श्री.
७. पाच भक्तीसंप्रदाय, र. रा. गोसावी
८. महाराष्ट्रातील पाच संप्रदाय, पं. रा. मोकाशी
९. नाथ संप्रदाय : उदय व विकास, प्र. न. जोशी
१०. मराठी साहित्याचे आदिबंध, उषा मा. देशमुख
११. यादवकालीन महाराष्ट्र, मु. गो. पानसे
१२. यादवकालीन मराठी, शं. गो. तुळपुळे
१३. महानुभवीय मराठी वाङ्मय, य. खु. देशपांडे
१४. महानुभाव पंथ आणि त्यांचे वाङ्मय, शं. गो. तुळपुळे
१५. श्रीचक्रधर : चरित्र, वि. भि. कोलते

१६. चक्रपाणि : आद्य मराठी वाङ्मयाची सांस्कृतिक पार्श्वभूमी, रा. चिं. ढेरे
१७. श्रीविठ्ठल : एक महासमन्वय, रा. चिं. ढेरे
१८. वारकरी पंथाचा इतिहास, शं. वा. दांडेकर
१९. वारकरी पंथ : उदय व विकास, भा. पं. बहिरट
२०. संतवाङ्मयाची सांस्कृतिक फलश्रुती, गं. बा. सरदार
२१. पाच संतकवी, शं. गो. तुळपुळे
२२. ज्ञानदेव आणि नामदेव, शं. दा. पेंडसे
२३. प्राचीन मराठी गद्य : प्रेरणा आणि प्रवृत्ती, श्री. रं. कुलकर्णी
२४. संत साहित्य : काही अनुबंध, अशोक कामत
२५. ओवी ते लावणी, श्री. रं. कुलकर्णी
२६. मध्ययुगीन मराठी वाङ्मय : एक पुनर्विचार, श्री. रं. कुलकर्णी
२७. मराठी भाषेचे मूळ, विश्वनाथ खैरे
२८. श्रीसमर्थ विरचित स्तोत्रवाङ्मय, र. रा. गोसावी
२९. रामदासांची काव्यदृष्टी : एक अभ्यास, रा. वि. चिटणीस
३०. पुन्हा तुकाराम, दिलीप चित्रे
३१. आनंदाचा डोह, रा. ग. जाधव
३२. दासबोध : वाङ्मयीन समीक्षा, रमेश तेंडुलकर
३३. टीकास्वयंवर, भालचंद्र नेमाडे
३४. तुकाराम : अंतर्बाह्य संघर्षाची अनुभवरूपे, म. सु. पाटील
३५. धर्मसंप्रदाय आणि मध्ययुगीन मराठी वाङ्मय, र. बा. मंचरकर
३६. प्राचीन मराठी वाङ्मयाचे स्वरूप, ह. श्री. शेणोलीकर
३७. मराठी संतवाणीचे मंत्राक्षरत्व, ह. श्री. शेणोलीकर
३८. मध्ययुगीन मराठी नाथसंप्रदायिक साहित्य संशोधनाच्या काही दिशा, र. रा. गोसावी
३९. तुकारामविषयक अभ्यासाचा मागोवा, मा. ना. आचार्य
४०. संत एकनाथांचा वारसा, रा. ग. जाधव
४१. संतसाहित्य : अभ्यासाच्या काही दिशा, कल्याण काळे व रा. शं. नगरकर
४२. मध्ययुगीन मराठी साहित्य : एक पुनर्विचार, श्री. रं. कुलकर्णी
४३. वाङ्मयेतिहासाची संकल्पना, द. दि. पुंडे
४४. शिवकालीन राजनीती आणि रणनीती, श्री. रं. कुलकर्णी
४५. संतसाहित्याचे समाजशास्त्रीय दृष्टिक्षेप, सदानंद मोरे
४६. तुकारामदर्शन, सदानंद मोरे
४७. महानुभाव साहित्य : शोध संचार, अविनाश आवलगावकर
४८. श्रीगोविंदप्रभुविषयक साहित्य : शोध आणि समीक्षा, अविनाश आवलगावकर
४९. लीळाचरित्र : संशोधन आणि समीक्षा, अविनाश आवलगावकर
५०. महानुभाव साहित्य : शोध आणि चिकित्सा, अविनाश आवलगावकर.
५१. प्राचीन मराठी भक्तीवाङ्मयाची स्वातंत्र्योत्तर समीक्षा, सतीश बडवे
५२. संतसाहित्याचा वाङ्मयीन अभ्यास, सुहासिनी इर्लेकर
५३. शुद्ध ऐसे ब्रह्मज्ञान, उल्हास कृष्णराव पाटील

**प्रश्नपत्रिकेचे स्वरूप**

- मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास : प्रारंभ ते इ.स. १६०० [DSE 1 C (3+1)]
- मध्ययुगीन मराठी वाङ्मयाचा स्थूल इतिहास - इ.स. १६०१ ते इ.स. १८१७ [DSE1 D (3+1)]

<b>विद्यापीठ सत्र परीक्षा</b>		
<b>वेळ : ३ तास</b>	<b>घटकनिहाय प्रश्न तपशील</b>	<b>गुण : ७०</b>
<b>प्रश्न क्रमांक</b>		<b>गुण</b>
प्रश्न १ ला	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. ( घटक १, २, ३)	१०
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	३ पैकी २ प्रश्नांची उत्तरे २०० शब्दांपर्यंत लिहा. (घटक ३ )	२०
<b>सत्र परीक्षा एकूण गुण</b>		<b>७०</b>
<b>अंतर्गत मूल्यमापन</b>		
<b>लेखी परीक्षा (घटक १, २ आणि ३)</b>		<b>२०</b>
<b>संशोधनपर प्रकल्प / क्षेत्रकार्य (घटक १, २ आणि ३)</b>		<b>१०</b>
<b>सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण</b>		<b>१००</b>
<b>विशेष सूचना :</b>		
<ul style="list-style-type: none"> <li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		

**तृतीय वर्ष कला (T. Y. B. A.)**

नियमित अभ्यासक्रम

**पहिले सत्र**

विषयाचे नाव

**वर्णनात्मक भाषाविज्ञान : भाग १ [DSE 2 C (3)+1]**

**अभ्यासक्रमाची उद्दिष्टे :**

- १ भाषा स्वरूप, वैशिष्ट्ये व कार्ये समजावून घेणे.
- २ भाषा अभ्यासाची आवश्यकता स्पष्ट करणे.
- ३ भाषा अभ्यासाच्या शाखा आणि विविध पद्धतींचा थोडक्यात परिचय करून घेणे.
- ४ वागिन्द्रियाची रचना, कार्य आणि स्वननिर्मितीची प्रक्रिया समजावून घेणे.
- ५ स्वनविज्ञान, स्वनिमविचार आणि मराठीची स्वनिमव्यवस्था समजावून घेणे.

घटक	तपशील	श्रेयांक	तासिका
१	<b>भाषा : स्वरूप व संकल्पना</b> १ भाषा : स्वरूप, वैशिष्ट्ये व कार्ये २ संदेशन : मानव व मानवेतर संदेशन ३ भाषाभ्यासाच्या शाखा (ध्वनिविचार – व्याकरणविचार – अर्थविचार – शब्दसंग्रह - स्थूल परिचय) ४ भाषेच्या अभ्यासाचे महत्त्व व भाषाभ्यासाच्या पद्धती (ऐतिहासिक, वर्णनात्मक, सामाजिक, तुलनात्मक – स्थूल परिचय)	१	१५
२	<b>स्वनविचार</b> १ स्वनविज्ञान : स्वरूप व संकल्पना ( उच्चारणकेंद्री - संचारणकेंद्री – श्रवणकेंद्री) २ वागिन्द्रिय : रचना व कार्य स्वनांची निर्मितिप्रक्रिया ३ स्वनांचे वर्गीकरण व वर्गीकरणाची तत्त्वे ( उच्चारण स्थान, उच्चारण अवयव, प्रयत्न )	१	१५
३	<b>स्वनिमविचार</b> १ स्वन -स्वनिम-स्वनांतर (परस्पर संबंध व प्रकार) २ स्वनिमनिश्चितीची तत्त्वे ३ विनियोग संकल्पना (व्यवच्छेदक विनियोग- पूरक विनियोग - मुक्त परिवर्तन ) मराठीची स्वनिमव्यवस्था ( स्वरस्वनिम - अर्धस्वरस्वनिम - व्यंजन स्वनिम – खंडित व खंडाधिष्ठीत स्वनिम -बलाघात, सुरावली – नासिक्यरंजन - सीमासंधी)	१	१५
४	संशोधनपर प्रकल्प / क्षेत्रकार्य (घटक १, २ आणि ३)	१	१५



दुसरे सत्र  
विषयाचे नाव

वर्णनात्मक भाषाविज्ञान : भाग २ - ४ [DSE 2 D (3)+1]

अभ्यासक्रमाची उद्दिष्टे :

१. रूपविन्यास आणि मराठीची रूपव्यवस्था समजावून घेणे
२. वाक्यविन्यास आणि वाक्यव्यवस्थेचा मराठी भाषेच्यासंदर्भात परिचय करून देणे
३. अर्थविन्यास या संकल्पनेचा भाषावैज्ञानिक अंगाने परिचय करून देणे

घटक	तपशील	श्रेयांक	तासिका
१	<b>रूपिमविचार</b> १ रूपविन्यास (संकल्पना) २ रूपिका - रूपिम - रूपिकांतर : स्वरूप व प्रकार ३ रूपिम निश्चितीची तत्त्वे ४ विनियोग संकल्पना ५ प्रकृती आणि प्रत्यय यांचे वर्गीकरण	१	१५
२	<b>वाक्यविचार</b> १ वाक्यविन्यास (संकल्पना परिचय) २ घटक आणि रचना : परस्पर संबंध ३ वाक्याचे घटक (उद्देश्य, विधेय) ४ प्रथमोपस्थित संघटक संकल्पना व वाक्यविश्लेषण ( शब्द - शब्दबंध - उपवाक्य - वाक्य ) ५ वाक्यांचे प्रकार	१	१५
३	<b>अर्थविचार</b> १ अर्थ : स्वरूप व संकल्पना २ अर्थविन्यास (संकल्पना परिचय) ३ अर्थाचे वर्गीकरण (प्रकार: सांकल्पनिक अर्थ - साहचर्यपर अर्थ- शैलीगत अर्थ- भावपर अर्थ- परावर्तीत अर्थ - विषय अर्थ ) ४ अर्थविन्यासाची व्यापकता ( समानार्थी शब्द, अनेकार्थी शब्द - सरूपता - अर्थसमावेश - अर्थविरोध)	१	१५
४	संशोधनपर प्रकल्प / क्षेत्रकार्य (घटक १, २ आणि ३)	१	१५

### संदर्भ ग्रंथ :

१. वैखरी, अशोक केळकर
२. भाषाविज्ञान : वर्णनात्मक आणि ऐतिहासिक, मिलिंद मालशे, लोकवाड.मय प्रकाशन,मुंबई.
३. मराठीचा भाषिक अभ्यास, मु.श्री.कानडे
४. वर्णनात्मक भाषाविज्ञान :स्वरूप आणि पद्धती, संपा.कल्याण काळे,डॉ.सोमण
५. आधुनिक भाषाविज्ञान, संपा. कल्याण काळे
६. अभिनव भाषाविज्ञान, डॉ.गं.ना.जोगळेकर
७. वर्णनात्मक भाषाविज्ञान, डॉ.लीला गोविलकर
८. भाषाशास्त्रविचार, डॉ. र. बा.मंचरकर
९. ध्वनिविचार, ना.गो.कालेलकर, डॉ.प्रभाकर जोशी
१०. सुलभ भाषाविज्ञान, दत्तात्रय पुंडे
११. भाषाविज्ञान परिचय, स.गं.मालशे
१२. सुबोध भाषाविज्ञान, प्र.न. जोशी
१३. आधुनिक भाषाविज्ञान : सिद्धांत,उपयोजन, मिलिंद मालशे
१४. आधुनिक भाषाविज्ञान, डॉ.मिलिंद सं. मालशे
१५. भाषाशास्त्र प्रदीप, संपा. स. गं. मालशे, द. दि. पुंडे, अंजली सोमण
१६. भाषा आणि भाषाविज्ञान, रमेश धोंगडे
१७. मराठीचे वर्णनात्मक भाषाविज्ञान, डॉ. महेंद्र कदम, स्नेहवर्धन प्रकाशन,पुणे
१८. भाषाविज्ञान परिचय, संपा. डॉ. वसंत शेकडे, संजय नगरकर व इतर, नवनरेन्द्र प्रकाशन .
१९. भाषाविज्ञान : संकल्पना व स्वरूप, डॉ.आरती कुलकर्णी

**प्रश्नपत्रिकेचे स्वरूप**

- वर्णनात्मक भाषाविज्ञान : भाग १ [DSE 2 C (3)+1]
- वर्णनात्मक भाषाविज्ञान : भाग २ [DSE 2 D (3)+1]

<b>विद्यापीठ सत्र परीक्षा</b>		
<b>वेळ : ३ तास</b>	<b>घटकनिहाय प्रश्न तपशील</b>	<b>गुण : ७०</b>
<b>प्रश्न क्रमांक</b>		<b>गुण</b>
प्रश्न १ ला	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत लिहा. ( घटक १, २, ३)	१०
प्रश्न २ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक १)	२०
प्रश्न ३ रा	३ पैकी २ प्रश्नांची उत्तरे प्रत्येकी २०० शब्दांपर्यंत लिहा. (घटक २)	२०
प्रश्न ४ था	३ पैकी २ प्रश्नांची उत्तरे २०० शब्दांपर्यंत लिहा. (घटक ३ )	२०
सत्र परीक्षा एकूण गुण		<b>७०</b>
<b>अंतर्गत मूल्यमापन</b>		
लेखी परीक्षा (घटक १, २ आणि ३)		२०
संशोधनपर प्रकल्प / क्षेत्र कार्य (घटक १, २ आणि ३)		१०
<b>सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण</b>		<b>१००</b>
<b>विशेष सूचना :</b> <ul style="list-style-type: none"> <li>● अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>● विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>● विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		

तृतीय वर्ष कला (T. Y. B. A.)

नियमित अभ्यासक्रम

पहिले सत्र

विषयाचे नाव

कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग -१ [ SEC 2 C (2) ]

अभ्यासक्रमाची उद्दिष्टे :

१. कार्यक्रमांचे स्वरूप आणि प्रकार समजून घेणे.
२. कार्यक्रम संयोजनातील भाषिक कौशल्ये प्राप्त करणे.

घटक	तपशील	श्रेयांक	तासिका
१	<b>कार्यक्रमांचे स्वरूप आणि प्रकार</b> १. कार्यक्रमांचे स्वरूप आणि प्रकार : भाषणे, चर्चासत्रे, परिषदा, गटचर्चा, बैठक, मेळावे, कला – सांस्कृतिक कार्यक्रम, जाहिरात, विपणनविषयक, आभासी २. कार्यक्रम संयोजनातील विविध घटक ( आयोजक, प्रायोजक, जाहिरात, निवेदक) आणि त्यांचे कार्य	१	१५
२	<b>कार्यक्रम संयोजनातील भाषिक कौशल्ये</b> १. पूर्वतयारी २. कार्यक्रम संयोजनातील भाषेचे महत्त्व ३. कार्यक्रमाची योजना, आखणी आणि रूपरेखा १. कार्यक्रमपूर्व नियोजन २. कार्यक्रमातील विविध घटक ३. भाषेचा वापर : निवेदन, प्रास्ताविक, परिचय, स्वागत, मनोगत, आभार, सूत्रसंचालन. ४. कार्यक्रमपश्चात कामे	१	१५

दुसरे सत्र  
विषयाचे नाव

कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग २ [ SEC 2 D (2) ]

अभ्यासक्रमाची उद्दिष्टे :

- १ कार्यक्रम संयोजनातील लेखन कौशल्ये संपादन करणे.
- २ कार्यक्रम संयोजनातील भाषिक कौशल्ये प्राप्त करणे.
- ३ आभासी कार्यक्रमांचे भाषिक कौशल्ये संयोजन करणे.

घटक	तपशील	श्रेयांक	तासिका
१	<b>कार्यक्रम संयोजनातील लेखन कौशल्ये</b> १ निमंत्रणपत्र व निमंत्रणपत्रिका लेखन २ कार्यक्रमपत्रिका लेखन ३ मानपत्र लेखन ४ बातमी लेखन ५ कार्यक्रम अहवाल लेखन	१	१५
२	<b>कार्यक्रम संयोजन</b> १ कविसंमेलन २ वाचन प्रेरणा दिन ३ मराठी भाषा पंधरवाडा ४ मराठी भाषा दिन ५ व्याख्यानमाला ६ पुस्तक प्रदर्शन <b>आभासी कार्यक्रम संयोजन</b> १ झूम / गुगल मिट वरील व्याख्यान २ फेसबुक व यूट्यूब वरील कार्यक्रम live करणे वा अपलोड करणे.	१	१५

संदर्भग्रंथ :

- १ व्यावहारिक मराठी, पुणे विद्यापीठ प्रकाशन.
- २ मराठी भाषेची संवाद कौशल्ये, य. च. म. मुक्त विद्यापीठ, नाशिक.
- ३ व्यक्तिमत्त्व विकासासाठी संभाषण व लेखन कौशल्ये, संपा. डॉ. पृथ्वीराज तौर, डॉ. शैलेन्द्र लेंडे, डॉ. वंदना महाजन.
- ४ व्यावहारिक व उपयोजित मराठी, संपादक संदीप सांगळे, डायमंड प्रकाशन.
- ५ अभ्यासक्रमाचे प्रभावी संयोजन आणि सूत्रसंचालन, जयप्रकाश बगदे, साकेत प्रकाशन
- ६ व्यावहारिक मराठी, ल रा. नासिराबादकर, फडके प्रकाशन

- ७ प्रसारमाध्यमे आणि मराठी भाषा, संपादक डॉ. भास्कर शेळके, कर्मवीर प्रकाशन पुणे
- ८ व्यावहारिक मराठी, डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर
- ९ व्यावहारिक मराठी, डॉ. कल्याण काळे, डॉ. दत्तात्रय पुंडे, निराली प्रकाशन

### प्रश्नपत्रिकेचे स्वरूप

- कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग १ [ SEC 2 C (2) ]
- कार्यक्रम संयोजनातील भाषिक कौशल्ये : भाग २ [ SEC 2 D (2) ]

विद्यापीठ सत्र परीक्षा		
वेळ : २ तास	घटकनिहाय प्रश्न तपशील	गुण : २५
प्रश्न क्रमांक		गुण
प्रश्न १ ला	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक १)	१०
प्रश्न २ रा	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक २)	१०
प्रश्न ३ रा	दोन पैकी एका प्रश्नाचे उत्तर लिहा. (घटक १ आणि २)	५
एकूण गुण		२५
अंतर्गत मूल्यमापन		
लेखी परीक्षा, गृहपाठ, चर्चासत्र, सादरीकरण, समूह चर्चा, प्रकल्प कार्य, अभ्यास भेट यापैकी कोणत्याही दोन प्रकारांतून अंतर्गत मूल्यमापन करावे. (१५+१०)		२५
एकूण गुण		५०
विशेष सूचना :		
<ul style="list-style-type: none"> <li>अंतर्गत मूल्यमापनाचे नियोजन महाविद्यालयाने करावे.</li> <li>विद्यार्थ्यांचे अंतर्गत मूल्यमापनविषयक लेखन / तपशील विद्यापीठाच्या निर्देशानुसार, विहित कालावधीपर्यंत महाविद्यालयाकडे जमा असणे आवश्यक आहे.</li> <li>विद्यापीठाच्या निर्देशानुसार विहित मुदतीत गुण विद्यापीठाकडे पाठवावे.</li> </ul>		

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**Structure for Three - Year**  
**B.Com. Degree course (Choice Based Credit System)**  
**(2019 Pattern)**  
**With effect from June 2019**

**Preamble:-**

Commerce education is that area of education, which develops the required knowledge, skills and attitudes for the handling of Trade, Commerce and Industry. Commerce education is entirely different from other disciplines. Hence, it must charter Course routes to service the aspirations of the nation. To meet the growing needs of the business society, there is greater demand for sound development of commerce education. The relevance of commerce education has become more imperative, this means a marked change in the way commerce and management education is perceived in India. The Commerce education is dedicated to developing tomorrow's leaders, managers, and professionals.

The existing education system of imparting commerce education needs to be more dynamic to incorporate all local and global changes in the field of trade and commerce. The curriculum needs to be restructured accordingly. The learning inputs are required to be more update, skill based and with appropriate applications. This will be achieved through the introduction of Choice based Credit System at undergraduate level.

The choice based credit system offers a cafeteria approach where the students have the liberty to choose courses of their own choice. The credit system allows students to opt for additional courses where he /she can score more than the required credits. The system will focus on student centric learning methods, which include use of Information and Communication Technology, innovative methods of teaching and learning and emphasis on industry interaction to enable the learners to take up professional challenges more effectively.

**1. INTRODUCTION**

The B.Com Degree Course (2019 pattern) will be introduced in the following order:-

- |                       |           |
|-----------------------|-----------|
| a. First Year B.Com.  | 2019-2020 |
| b. Second Year B.Com. | 2020-2021 |
| c. Third Year B.Com.  | 2021-2022 |

The B.Com. Degree Course will consist of six semesters divided into three Years.

The first year (Semester I and II) choice based credit system examination will be held at the end of the each semester.

The Second Year (Semester III and IV) and Third Year (Semester V and VI) choice based credit system examination will be held at the end of each semester.

## 2. ELIGIBILITY

- a) No Candidates shall be admitted to the First Year of the B.Com. Degree Course (**2019 pattern**) unless he/she has passed the Higher Secondary School Certificate Examination of the Maharashtra State Board of Higher Secondary Education Board or equivalent or University with English as a passing Course.
- b) No candidate shall be admitted to the Third Semester examination of the second year unless he/ she has cleared first two semesters satisfactorily for the course at the college affiliated to this University.
- c) No candidate shall be admitted to the Third Year B.Com. (Fifth semester) Degree Course (**2019 pattern**) unless he/she has cleared all the papers of first and second semester Examination of F.Y. B.Com. and has satisfactorily kept terms for the second year (Third and Fourth Semester) and also fifth semester for the third year of B.Com) satisfactorily in a college affiliated to this University.

## 3. A.T.K.T. Rules :

- If a candidate fails in all the courses (subject heads) of passing of semester I shall be allowed to proceed semester II. However, a student who fails in four theory courses and two practical courses at semester I and II taken together may be admitted to semester III & IV.
- If a candidate fails in all the courses (subject heads) of passing of semester III shall be allowed to proceed to semester IV.
- If a candidate fails in all the courses (subject heads) of passing of semester V shall be allowed to proceed to semester VI. However, a student who fails in four theory courses and two practical courses at semester III and IV taken together may be admitted to semester V & VI.
- No candidate shall be allowed to proceed to semester V unless the candidate has cleared semester I & II in all courses (Subjects).
- ATKT rules are applicable for 2<sup>nd</sup> and 4<sup>th</sup> semester.



#### 4. COURSES CARRYING PRACTICALS

- a) Each practical course will be of one credit.
- b) There will be practical and practical examination for semester I and II of the F.Y.B.Com. For the Course Financial Accounting.
- c) There will be practical and practical examinations for the special Courses (Discipline Special Elective) of S.Y.B.Com. (Semester III and IV) and of T.Y.B.Com. (Semester V & VI)
- d) There will be Practical for the S.Y.B.Com level Compulsory Course Business Communication (Semester III and IV) & for T.Y.B.Com Auditing and Taxation (Semester V) & (Semester VI)
- e) A Student must offer the same Special Course at T.Y.B.Com. (Semester V & VI) which he / she has offered at S.Y.B.Com. (Semester III and IV)
- f) In an exceptional case, a student may change the Course chosen by him at third and fourth semester of second year during the first semester of the third year provided he keeps the additional terms of the Course at S.Y.B.Com.

##### Course having practical examination:-

Semester	Type of Course	Name of Practical Course	Course Code
I	Core Course	Financial Accounting – I	PR - 112
II	Core Course	Financial Accounting – II	PR – 122
III	Core Course	Business Communication – I	PR - 231
III	Discipline Specific Elective	<b>Special Course Paper (I)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	PR- 236
IV	Core Course	Business Communication – II	PR- 241
IV	Discipline Specific Elective	<b>Special Course Paper (I)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics	PR- 246

		g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	
V	Core Course	Auditing & Taxation – I	PR- 354
V	Discipline Specific Elective	<b>Special Course Paper (II)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	PR- 355
V	Discipline Specific Elective	<b>Special Course Paper (III)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	PR- 356
VI	Core Course	Auditing & Taxation – II	PR- 364
VI	Discipline Specific Elective	<b>Special Course Paper (II)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development	PR- 365

		e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	
VI	Discipline Specific Elective	<b>Special Course Paper (III)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	PR- 366

## 5. MEDIUM OF INSTRUCTION

The medium of instruction for B.Com. Degree course shall be either Marathi or English except languages. The Medium of instructions for Business Communication (S.Y.B.Com) shall be English only.

## 6. UNIVERSITY TERMS

The dates for the commencement and conclusion of the first and the second terms shall be as determined by the University Authorities. Only duly admitted students can keep the terms. The present relevant ordinances pertaining to grant of terms will be applicable.

## 7. VERIFICATION AND REVALUATION

The candidate may apply for verification and revaluation or result through Principal of the College which will be done by the University as per ordinance framed in that behalf.

## **8. RESTRUCTURING OF COURSES**

This revised course structure shall be made applicable to the colleges implementing 'Restructured Programme at the undergraduate level from June, 2019. The Colleges under the Restructured Programme which has revised their structure in the light of the "2019 Pattern" shall be introduced with effect from academic year 2019-20.

## **9. STANDARD OF PASSING.**

A candidate is required to obtain 40% marks in Internal Assessment, Practical Examination and Semester End University Examination.

It means that passing separately at internal assessment, practical examination and semester end university examination is compulsory.

## **10. METHODS OF EVALUATION, PASSING, AND EVALUATION CRITERIA:-**

The evaluation of students will be done on three parameters:-

- a. Internal assessment
- b. Practical Examination (list of Courses having practical is given in note No. 4 )
- c. University examination

For university examination, question papers will be set for seventy marks (three hours duration)

Evaluation will be done on a continuous basis, three times during each semester. Internal assessment will be of 30 marks. The colleges need to adopt any three out of the following methods for internal assessment:-

- a. Written examination
- b. Quiz
- c. Presentations
- d. Projects
- e. Assignments
- f. Tutorials
- g. Oral examination

## 11. STRUCTURE OF TRANSCRIPT:

**Conversion of percentage into credit(s) and grade(s):** The following illustrations could be taken as an example for computing SGPA and CGPA from percentage to credits for Honours courses in all disciplines, degree Program courses in Science subjects and degree Program courses in Humanities, Social Sciences and Commerce subjects:

### 1. Percentage to Grades and Grade Points

The following formula may be used to convert marks (%) into letter grades.

Let  $\bar{X}$  = mean of % age marks of all student appeared in the paper.

$\sigma$  = Standard deviation

m = % of marks obtained

Letter grade	Numerical grade	Formula
O (outstanding)	10	$m \geq \bar{X} + 2.5 \sigma$
A+ (Excellent)	9	$\bar{X} + 2.0 \sigma \leq m < \bar{X} + 2.5 \sigma$
A (Very Good)	8	$\bar{X} + 1.5 \sigma \leq m < \bar{X} + 2.0 \sigma$
B+ (Good)	7	$\bar{X} + 1.0 \sigma \leq m < \bar{X} + 1.5 \sigma$
B (Above average)	6	$\bar{X} \leq m < \bar{X} + \sigma$
C (Average)	5	$\bar{X} - 0.5 \sigma \leq m < \bar{X}$
D (Pass)	4	$\bar{X} - \sigma \leq m < \bar{X} - 0.5 \sigma$
F (Fail)	0	$m < \bar{X} - \sigma$
Ab (Absent)	0	

\* Minor variations may be adjusted by the individual institution.

- 1 A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
- 2 For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- 3 The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.,
- 4 The statutory requirement for eligibility to enter as assistant professor in colleges and universities in the disciplines of arts, science, commerce etc., is a minimum average mark of 50% and 55% in relevant postgraduate degree respectively for reserved and general category. Hence, it is recommended that the cut-off marks for grade B shall not be less than 50% and

## 12. RESTRUCTURING OF COURSES – EQUIVALENCE AND TRANSITORY PROVISION:

The University will conduct examination of old course (2013 Pattern) for next three academic years from the date of implementation of course.

The candidate of old course will be given three chances to clear his/her Courses as per the old course (2013 Pattern) and thereafter he/she will have to appear for the Courses as per the equivalence given to old course (2013 Pattern).

## 13. SCHEMES OF CREDITS –

Total credits for three year integrated B.Com. Course is as follows:-

Sr. No.	Semester No	No. of courses	Lecture Hours	Credit per course	Credit for practical courses	Add on course credit (*)	Lectures + Practical + add on courses= Total Credits
1	I	7	48	3	1	1	21 +2 =23
2	II	7	48	3	1	1	21 +2 =23
3	III	6	48	3	2	0	18+2 =20
4	IV	6	48	3	2	2	18+2+2 =22
5	V	6	48	3	3	0	18+3=21
6	VI	6	48	3	3	2	18+3+2 =23
Total No. of credits							132

### Suggested Add On courses (\*)

Sr. No.	Add on course	Class	Semester	Credit
1.	Value added course - I	F.Y.B.Com.	I	1
2.	Value added course – II	F.Y.B.Com.	II	1
3.	Environment Awareness	S.Y.B.Com.	IV	2
4.	Specific Add - on Course related to specialized Course/ Internship	T.Y.B.Com.	VI	2
Total				6

\*\*\*\*

**Revised structure of Choice Based Credit System Course**  
**First Year B. Com. Semester – I w.e.f. 2019- 20**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam		
111	Compulsory English- I	Ability Enhancement Compulsory Course	4	3	30	70	--	100	3 Hours
112	Financial Accounting - I	Core Course	4	4	30	50	20	100	3 Hours
113	Business Economics- I	Core Course	4	3	30	70	--	100	3 Hours
114 (A)	Business Mathematics and Statistics - I	Core Course	4	3	30	70	--	100	3 Hours
114 (B)	OR Computer Concepts and Application- I								
115	<b>Optional Group. (A) (Any one of the Following)</b> a) Organization Skill Development b) Banking and finance c) Commercial Geography d) Defence Organization and Management in India e) Cooperation f) Managerial Economics	Generic Elective Course	4	3	30	70	--	100	3 Hours

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam		
116	<b>Optional Group. (B) (Any one of the Following)</b> a) Essentials of E-Commerce b) Insurance & Transport c) Marketing & Salesmanship d) Consumer Protection and Business Ethics e) Business Environment & Entrepreneurship f) Foundation Course in Commerce	Generic Elective Course	4	3 -	30	70	--	100	3 Hours
117	<b>Any one of the following Language</b> Additional English/ Marathi/ Hindi/ Gujarati/ Sindhi/ Persian/ Urdu/ French/ German / Sanskrit / Arabic	Ability Enhancement Course	4	3	30	70	--	100	3 Hours



**First Year B. Com. Structure of the Syllabus w.e.f. 2019- 20**

**Semester – II**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam		
121	Compulsory English- II	Ability Enhancement Compulsory Course	4	3	30	70	--	100	3 Hours
122	Financial Accounting - II	Core Course	4	4	30	50	20	100	3 Hours
123	Business Economics- II	Core Course	4	3	30	70	--	100	3 Hours
124(A)	Business Mathematics and Statistics - II	Core Course	4	3	30	70	--	100	3 Hours
124(B)	OR Computer Concepts and Application- II								
125	<b>Optional Group. – (A)</b> <b>(Any one of the Following)</b> a) Organization Skill Development b) Banking and finance c) Commercial Geography d) Defence Organization and Management in India e) Cooperation f) Managerial Economics	Generic Elective Course	4	3	30	70	--	100	3 Hours

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam.	Practical Exam.		
126	<b>Optional Group. (B) (Any one of the Following)</b> a) Essentials of E- Commerce b) Insurance & Transport c) Marketing & Salesmanship d) Consumer Protection and Business Ethics e) Business Environment & Entrepreneurship f) Foundation Course in Commerce	Generic Elective Course	4	3	30	70	--	100	3 Hours
127	<b>Any one of the following Language- II</b> Additional English/ Marathi/ Hindi/ Gujarati/ Sindhi/ Persian/ Urdu/ French/ German / Sanskrit / Arabic	Ability Enhancement Course	4	3	30	70	--	100	3 Hours

**Second Year B. Com. w.e.f. 2020- 21.**

**Semester – III**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	Total No. of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam		
231	Business Communication- I	Core Course	4	4	30	50	20	100	3 Hours
232	Corporate Accounting- I	Core Course	4	3	30	70	--	100	3 Hours
233	Business Economics - I (Macro)	Core Course	4	3	30	70	--	100	3 Hours
234	Business Management - I	Core Course	4	3	30	70	--	100	3 Hours
235	Elements of Company Law- I	Core Course	4	3	30	70	--	100	3 Hours
236	<b>Special Course Paper- I (Any One)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	Discipline Special Elective	4	4	30	50	20	100	3 Hours

**Second Year B. Com. w.e.f. 2020- 21**

**Semester – IV**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	Total No. of Credits	Internal Assessment	University Assessment		Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam		
241	Business Communication- II	Core Course	4	4	30	50	20	100	3 Hours
242	Corporate Accounting- II	Core Course	4	3	30	70	--	100	3 Hours
243	Business Economics – II (Macro)	Core Course	4	3	30	70	--	100	3 Hours
244	Business Management - II	Core Course	4	3	30	70	--	100	3 Hours
245	Elements of Company Law- II	Core Course	4	3	30	70	--	100	3 Hours
246	Special Course Paper- I (Any One) a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	Discipline Special Elective	4	4	30	50	20	100	3 Hours

**Third Year B. Com. w.e.f. 2021- 22**

**Semester – V**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment			Total Marks	Duration of Theory Examination
						Univ. Exam	Pract. Exam	Inter nship		
351	Business Regulatory Framework - I	Core Course	4	3	30	70	--	--	100	3 Hours
352	Advanced Accounting - I	Core Course	4	3	30	70	--	--	100	3 Hours
353	Indian and Global Economic Development - I Or International Economics - I	Core Course	4	3	30	70	--	--	100	3 Hours
354	Auditing & Taxation - I	Core Course	4	4	30	50	20	--	100	3 Hours
355	<b>Special Course Paper – II (Same Special Course Offered at S.Y.B.Com)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	Discipline Specific Elective	4	4	30	50	--	20	100	3 Hours

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment			Total Marks	Duration of Theory Examination
						Univ. Exam	Pract. Exam	Inter nship		
356	<b>Special Course Paper – III (Same Special Course Offered at S.Y.B.Com)</b>	Discipline Specific Elective	4	4	30	50	--	20	100	3 Hours
	a) Business Administration									
	b) Banking and Finance									
	c) Business Law and practices									
	d) Cooperation and Rural Development									
	e) Cost and Works Accounting									
	f) Business Statistics									
	g) Business Entrepreneurship									
	h) Marketing Management									
	i) Agricultural and Industrial Economics									
	j) Defence Budgeting, Finance and Management									
	k) Insurance, Transport and Tourism									
	l) Computer Programming and Application									

**Third Year B. Com. w.e.f. 2021- 22**

**Semester – VI**

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment			Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam	Internship		
361	Business Regulatory Framework - II	Core Course	4	3	30	70	- -	- -	100	3 Hours
362	Advanced Accounting - II	Core Course	4	3	30	70	- -	- -	100	3 Hours
363	Indian and Global Economic Development - II Or International Economics - II	Core Course	4	3	30	70	- -	- -	100	3 Hours
364	Auditing & Taxation - II	Core Course	4	4	30	50	20	- -	100	3 Hours
365	<b>Special Course Paper – II (Same Special Course Offered at S.Y.B.Com)</b> a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	Discipline Specific Elective	4	4	30	50	--	20	100	3 Hours

Course No.	Course / Title of Paper	Course	No. of lectures (Per Week)	No. of Credits	Internal Assessment	University Assessment			Total Marks	Duration of Theory Examination
						Univ. Exam	Practical Exam	Internship		
366	<b>Special Course Paper – III (Same Special Course Offered at S.Y.B.Com)</b>  a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Development e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Economics j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	Discipline Specific Elective	4	4	30	50	--	20	100	3 Hours

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**Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)**

**Semester: I  
Financial Accounting- I**

**Course Code - 112**

**No. of Credits :- 03 and for practical – 01**

**Objective of the Course:-**

1. To impart knowledge of basic accounting concepts
2. To create awareness about application of these concepts in business world
3. To impart skills regarding Computerised Accounting
4. To impart knowledge regarding finalization of accounts of various establishments.

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purposed Skills to be developed</b>
1	Accounting Concepts, Conventions and Principles and an overview of Emerging Trends in Accounting	<p><b>(A) Accounting Concepts, Conventions and Principles</b></p> <ol style="list-style-type: none"><li>1. Money Measurement</li><li>2. Business Entity</li><li>3. Dual Aspect</li><li>4. Periodicity Concept</li><li>5. Realization Concept</li><li>6. Matching Concept</li><li>7. Accrual / Cash Concept</li><li>8. Consistency Concept</li><li>9. Conservatism Principle</li><li>10. Materiality Concept</li><li>11. Going Concern Concept</li><li>12. Historical Cost Concept</li></ol> <p><b>(B) Emerging Trends in Accounting</b></p> <ol style="list-style-type: none"><li>1. Inflation Accounting</li><li>2. Creative Accounting</li></ol>	<ul style="list-style-type: none"><li>• Knowledge about various accounting Concepts, Conventions and Principles.</li><li>• Understanding emerging trends in accounting and its effect on accounting Practices.</li></ul>

		3. Environmental Accounting 4. Human Resource Accounting 5. Forensic Accounting	
2	Piecemeal Distribution of Cash	1. Surplus Capital Method only, Asset taken over by a partner, 2. Treatment of past profits or past losses in the Balance sheet, 3. Contingent liabilities 4. Realization expenses/amount kept aside for expenses 5. adjustment of actual, Treatment of secured liabilities, 6. Treatment of preferential liabilities like Govt. dues/labour dues etc., Excluding: Insolvency of partner and Maximum Loss Method.	<ul style="list-style-type: none"> <li>Knowledge about process of dissolution of partnership firm.</li> </ul>
3	Accounts from Incomplete Records (Single Entry System)	1. Meaning of single entry system 2. Features of Single Entry System 3. Conversion of Single Entry into Double Entry	<ul style="list-style-type: none"> <li>Knowledge about single entry systems.</li> <li>Purpose and advantages of double entry system</li> <li>Process of conversion of single entry into double entry system.</li> </ul>
4	Introduction to Goods and Services Tax laws and Accounting	1. Constitutional Background of GST, Concepts and definition of GST. 2. IGST, CGST and SGST 3. Input and Output Tax credit 4. Procedure for registration under GST	<ul style="list-style-type: none"> <li>Knowledge about conceptual framework of the GST</li> <li>Knowledge about various components of GST.</li> <li>Types of taxes under GST</li> <li>Registration process under GST for business establishments.</li> </ul>

### Practical for Semester– I

Topic	Mode of Practical
Constitutional Background of GST, Concepts and Implications of GST.	Library Assignment
IGST, CGST and SGST	Guest Lecture
Procedure for registration under GST	Visit to a business establishment
Input and Output Tax credit	PowerPoint Presentation

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	PowerPoint Presentations	Videos available on YouTube	Library assignment on Types of accounting principles and conventions with its usage and emerging trends in accounting	Students will be able to acquire in-depth knowledge
2	12	Group Activity	Videos available on YouTube	--	Students will be able to acquire in-depth knowledge
3	12	PowerPoint Presentations	Videos available on YouTube	Group activity of conversion of single entry into double entry system	Students will be able to understand the process and importance of conversion of single entry into double entry system
4	12	Visit and interview	Videos available on YouTube	Compilation of information about the contents in the syllabus in a journal	Students will gain knowledge about GST and its implications.

## References

Sr. No.	Title of the Book	Author/s	Publication	Place
1.	Advanced Accounts	M.C. Shukla, T.S. Grewal, S.C. Gupta	S. Chand Publication	New Delhi.
2.	Financial Accounting for B.Com	CA (Dr.) P.C. Tulsian S.C. Gupta	S. Chand Publication	New Delhi.
3.	Introduction to Accountancy	S.R.N Pillai & Bhagavathi	S.Chand & CompanyLtd	New Delhi
4.	Corporate Accounting	Raj Kumar Sah	Cengage Publications	Noida, Uttar Pradesh
5.	<b>Advanced Accounting</b>	<b>S. N. Maheshwari</b>		
6.	<b>GST Law and Analysis with Conceptual Procedures</b>	<b>Bimal Jain and Isha Bansal (Set of 4 Volumes)</b>	Pooja Law Publishing Company	New Delhi
7.	<b>Guidance Note on GST by ICAI</b>	--	The Institute of Chartered Accountants of India	New Delhi

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**Semester-I  
Business Economics (Micro) - I**

**Course Code - 113**

**No. of Credits :- 03**

**Objectives of the course:-**

1. To impart knowledge of business economics
2. To clarify micro economic concepts
3. To analyze and interpret charts and graphs
4. To understand basic theories, concepts of micro economics and their application

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose &amp; skills to be developed</b>
1	<b>Introduction and Basic Concepts</b>	1.1 Meaning, Nature, Scope and Importance of Business Economics 1.2 Concept of Micro and Macro Economics 1.3 Tools for Economic Analysis- Functional Relationship, Schedules, Graphs and Equations 1.4 Basic Concepts: Household, Consumer, Firm, Plant and Industry 1.5 Goals of Firms- Economic and Non-Economic	<ul style="list-style-type: none"> <li>• To make the students aware of concepts in micro economics</li> <li>• To help the students understand the difference between micro and macro economics</li> <li>• To make the students understand economic and non-economic goals of firms.</li> </ul> <p><b>Skills :</b> Analyze and think critically, develop writing skills</p>
2	<b>Consumer Behavior</b>	Utility: Concept and Types 2.2 Cardinal Approach: Law of Diminishing Marginal Utility and Law of Equi Marginal Utility 2.3 Consumer Surplus: Concept and Measurement 2.4 Ordinal Approach: Indifference curve Analysis- Concept, Characteristics, Consumer Equilibrium	<ul style="list-style-type: none"> <li>• To help the students understand the concept of utility</li> <li>• To impart knowledge of cardinal and ordinal approach</li> <li>• To make them understand the concept of consumer surplus</li> </ul> <p><b>Skills:</b> Understanding complex theories and concepts Geometrical skills, mathematical aptitude, writing skills</p>

3.	<b>Demand and Supply Analysis</b>	3.1 Concept of Demand 3.2 Determinants of Demand 3.3 Law of Demand 3.4 Elasticity of Demand 3.4.1 Price Elasticity of Demand - Meaning, Types, Measurement, Uses and Significance 3.4.2 Income Elasticity of Demand-Meaning and Types 3.4.3 Cross Elasticity of Demand-Meaning and Types 3.5 Supply : Concept, Determinants and Law of Supply 3.6 Equilibrium of Demand and Supply for Price Determination	<ul style="list-style-type: none"> <li>To understand the concept of demand and elasticity of demand</li> <li>To impart knowledge of law of supply and the determinants of law of supply</li> <li>To help the students understand price determination in varied demand and supply condition</li> </ul> <p><b>Skills imparted:</b> Applying mathematical and statistical analysis methods extracting information, drawing conclusions</p>
4.	<b>Production Analysis</b>	4.1 Concept of Production Function 4.2 Total, Average and Marginal Production 4.3 Law of Variable Proportions 4.4 Law of Returns to Scale 4.5 Economies and Diseconomies of Scale- Internal and External	<ul style="list-style-type: none"> <li>To help the students understand the relation between revenue concepts</li> <li>To understand theories of production function</li> <li>To make students know about economies and diseconomies of scale</li> </ul> <p><b>Skills:</b> Interpret economic theories, writing skills, understand charts and graphs.</p>

## Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	<ul style="list-style-type: none"> <li>• Open book discussion</li> <li>• Case studies</li> <li>• Problem solving based learning</li> </ul>	You tube lectures on micro and macro economics	<ul style="list-style-type: none"> <li>• Functional relations</li> <li>• Goals of firms</li> </ul>	<ul style="list-style-type: none"> <li>• Students will understand basic concepts of micro economics,</li> <li>• Will be able to analyze and interpret</li> </ul>
1.	12	<ul style="list-style-type: none"> <li>• Digital lectures</li> <li>• Jigsaw reading</li> </ul>	You tube lectures	Types of utility	<ul style="list-style-type: none"> <li>• Will know cardinal and ordinal approach</li> <li>• Will understand the concept of consumer surplus</li> </ul>
2.	12	<ul style="list-style-type: none"> <li>• Game oriented classes</li> <li>• Pair learning</li> <li>• Group discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Films</li> <li>• You tube lectures</li> </ul>	Type of goods and elasticity of demand	<ul style="list-style-type: none"> <li>• Will understand the concept of demand and elasticity of demand</li> <li>• Will understand the concept of supply</li> <li>• Able to interpret equilibrium in the market</li> </ul>
3.	12.	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven power point presentation</li> <li>• Games and simulation</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	Effect of economies of scale on industries (with example of an industry)	<ul style="list-style-type: none"> <li>• Will understand revenue concept</li> <li>• Will know economies and diseconomies of scale</li> </ul>

## References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Microeconomics	B. Douglas Bernheim and Michael D. Whinston	Tata McGraw Hill	New York
2	Microeconomics	Pindyck, R.S. and D.L. Rubinfeld	Pearson Education	London

3	Principles of Economics	Stiglitz, J.E. and C.E. Walsh	Oxford Univ. Press	United Kingdom
4	Microeconomics: Theory and Applications	Salvatore, D.L	Oxford Univ. Press	United Kingdom
5	Intermediate Microeconomics: A Modern Approach	Varian, H.R.,	W.W. Norton	United Kingdom, United states
6	Microeconomic Theory,	Sen, Anindya	Oxford Univ. Press	United Kingdom
7	Modern Microeconomics	Koutsoyiannis, A	MacMillan Press	India
8	Principles of Microeconomics	H.L. Ahuja	S. Chand	New Delhi

### Suggested references

#### Web reference

Sr. no	Lectures	Films	Animation	PPTs	Articles
1.	<a href="https://mitpress.mit.edu/books/lectures-microeconomics">https://mitpress.mit.edu/books/lectures-microeconomics</a>	<a href="https://www.economicsnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Principles%20of%20Microeconomics">https://www.economicsnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Principles%20of%20Microeconomics</a>	<a href="https://www.youtube.com/redirect?q=http%3A%2F%2Fwww.thateconstutor.com&amp;v=Zre4tp90Aog&amp;redir_token=6U11cd7zsOZt8fGKACK3B5JHJNh8MTU1NzkyNzkzMUAxNTU3ODQxNTMx&amp;event=video_description">https://www.youtube.com/redirect?q=http%3A%2F%2Fwww.thateconstutor.com&amp;v=Zre4tp90Aog&amp;redir_token=6U11cd7zsOZt8fGKACK3B5JHJNh8MTU1NzkyNzkzMUAxNTU3ODQxNTMx&amp;event=video_description</a>	<a href="https://ctaar.rutgers.edu/gag/ppc2_files/ppc2.ppt">https://ctaar.rutgers.edu/gag/ppc2_files/ppc2.ppt</a>	<a href="http://scholar.google.co.in/scholar?q=articles+on+mroeconomics&amp;hl=en&amp;as_sdt=0&amp;as_vis=1&amp;oi=scholar">http://scholar.google.co.in/scholar?q=articles+on+mroeconomics&amp;hl=en&amp;as_sdt=0&amp;as_vis=1&amp;oi=scholar</a>
2.	<a href="https://www.amazon.com/Lectures-Microeconomics-Questions-Approach-Press/dp/0262038188">https://www.amazon.com/Lectures-Microeconomics-Questions-Approach-Press/dp/0262038188</a>	<a href="https://nptel.ac.in/courses/109104125/">https://nptel.ac.in/courses/109104125/</a>	<a href="https://www.youtube.com/watch?v=ewPNugIqCUM">https://www.youtube.com/watch?v=ewPNugIqCUM</a>	<a href="https://www.slideshare.net/tribhuvan64/presentation-on-importance-of-mroeconomics">https://www.slideshare.net/tribhuvan64/presentation-on-importance-of-mroeconomics</a>	<a href="http://theconversation.com/global/topics/mroeconomics-3328">http://theconversation.com/global/topics/mroeconomics-3328</a>

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**Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)**

**Semester: I**

**Business Mathematics & Statistics- I**

**Course Code – 114 (A)**

**No. of Credits :- 03**

**Objective of the Program**

1. To introduce the basic concepts in Finance and Business Mathematics and Statistics
2. To familiar the students with applications of Statistics and Mathematics in Business
3. To acquaint students with some basic concepts in Statistics.
4. To learn some elementary statistical methods for analysis of data.
5. The main outcome of this course is that the students are able to analyze the data by using some elementary statistical methods

Unit No.	Unit Title	Contents	Purpose/Skills to be developed
1	<b>Interest and Annuity</b>	<b>Interest:</b> Concept of Present value and Future value, Simple interest, Compound interest, Nominal and Effective rate of interest, Examples and Problems <b>Annuity:</b> Ordinary Annuity, Sinking Fund, Annuity due, Present Value and Future Value of Annuity, Equated Monthly Installments (EMI) by Interest of Reducing Balance and Flat Interest methods, Examples and Problems.	<ol style="list-style-type: none"><li>1. To understand the concept of Simple interest, compound interest, effect of compounding.</li><li>2. To understand the concept of Annuity and its applications for EMIs and Amortization Schedule.</li></ol>
2	<b>Shares and Mutual Funds</b>	<b>Shares:</b> Concept of share, face value, market value, dividend, brokerage, equity shares, preferential shares, bonus shares. Examples and Problems <b>Mutual Funds:</b> Concept of Mutual Funds, Problems on calculation of Net Income after considering entry load, Dividend, Change in Net Asset Value (NAV) and exit load. Averaging of price under the Systematic Investment Plan (S.I.P.). Examples and Problems	<ol style="list-style-type: none"><li>1. To understand the concept of shares and mutual funds.</li><li>2. To understand contribution of shares and mutual funds in systematic investment plans</li><li>3. To solve problems related to shares and mutual funds</li></ol>
3	<b>Population and Sample</b>	Definition of Statistics, Scope of Statistics in Economics, Management Science and Industry. Concept of population and sample, methods of data collection: Census and sampling with illustration. Methods of random sampling – SRSWR, SRSWOR, Stratified, Systematic (Description of sampling procedures only).	<ol style="list-style-type: none"><li>1. Collection of data</li><li>2. Analyzing and interpreting data.</li><li>3. Knowing different method of sampling</li></ol>

4	<b>Measures of Central Tendency and Measures of Dispersion</b>	<p>Frequency distribution: Raw data, attributes and variables, Classification of data, frequency distribution, cumulative frequency distribution, Histogram and ogive curves.</p> <p>Requisites of ideal measures of central tendency, Arithmetic Mean, Median and Mode for ungrouped and grouped data. Combined mean, Merits and demerits of measures of central tendency, Geometric mean: definition, merits and demerits, Harmonic mean: definition, merits and demerits, Choice of A.M., G.M. and H.M.</p> <p>Concept of dispersion, Measures of dispersion: Range, Variance, Standard deviation (SD) for grouped and ungrouped data, combined SD, Measures of relative dispersion: Coefficient of range, coefficient of variation. Examples and problems.</p>	<ol style="list-style-type: none"> <li>1. To classify and represent data in tabular and graphical form.</li> <li>2. To compute various measures of central tendency and measures of dispersion.</li> </ol>
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### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Expected Outcome
1	16	ICT	Students will be able to apply concepts of interests and annuities to calculate EMI, prepare amortization schedule, calculate insurance premiums etc
2	8	ICT	Students will be able calculate dividend, brokerage on shares and mutual funds. Also students will be able to identify the contribution of shares and mutual funds in systematic investment plans and to select best investment options
3	8	ICT	Students will be able to recognize and classify different types of data. Students will be able to take a sample of appropriate size using suitable method of sampling.
4	16	ICT	Students will be able to calculate measures of central tendency and measures of dispersion. Students will be able to use appropriate measure of central tendency or measure of dispersion for given data to given problems from business or economics.

**References:**

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Practical Business Mathematics	S. A. Bari	New Literature Publishing Company	New Delhi
2	Mathematics for Commerce	K. Selvakumar	Notion Press	Chennai
3	Business Mathematics with Applications	Dinesh Khattar & S. R. Arora	S. Chand Publishing	New Delhi
4	Business Mathematics and Statistics	N.G. Das & Dr. J.K. Das	McFraw Hill	New Delhi
5	Fundamentals of Business Mathematics	M. K. Bhowal	Asian Books Pvt. Ltd	New Delhi
6	Operations Research	P. K. Gupta & D. S. Hira	S. Chand Publishing	New Delhi
7	Mathematics for Economics and Finance: Methods and Modeling	Martin Anthony and Norman Biggs	Cambridge University Press	Cambridge
8	Financial Mathematics and Its Applications	Ahmad Nazri Wahidudin	Ventus Publishing ApS	Denmark
9	Fundamentals of Mathematical Statistics	Gupta S. C. and Kapoor V. K.;	Sultan Chand and Sons	23, Daryaganj, New Delhi 110002
10	Statistical Methods	Gupta S. P.:	Sultan Chand and Sons	23, Daryaganj, New Delhi 110002
11	Applied Statistics	Mukhopadhyaya Parimal	New Central Book Agency Pvt. Ltd.	Calcutta.
12	Fundamentals of Statistics	Goon A. M., Gupta, M. K. and Dasgupta, B.	World Press	Calcutta.
13	Fundamentals of Applied Statistics	Gupta S. C. and Kapoor V. K.;	Sultan Chand and Sons	23, Daryaganj, New Delhi 110002

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**Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)**

**Semester: I**  
**Computer Concepts and Application - I**

**Course Code – 114 (B)**

**No. of Credits :- 03**

**Objective:**

1. To make the students familiar with Computer environment.
2. To make the students familiar with the basics of Operating System and business communication tools.
3. To make the students familiar with basics of Network, Internet and related concepts.
4. To make awareness among students about applications of Internet in Commerce.
5. To enable make awareness among students about e-commerce and M commerce.

**Unit 1 Introduction to Computer and Operating system**

**[12]**

**Introduction to Computer**

Definition, Block Diagram, Computer Hierarchy, (Classification),  
Characteristics of Computer

**Computer System Hardware**

Computer Memory  
Input and Output Devices

**Definition – Software**

Software Types - System Software, Application Software

**Definition of Operating System**

Types of Operating Systems,  
Functions of Operating Systems

**Working with Windows Operating System:**

Introduction, The Desktop, Structure of Windows, Windows Explorer, File and Folder Operations, The Search, The Recycle Bin, Adding or Removing New Programs using, Control Panel, Applications in windows (Paint, Notepad, WordPad, and Calculator)

### **Introduction to Free and Open Source Software**

**Definition of Computer Virus**, Types of Viruses, Use of Antivirus software.

## **Unit 2 Office automation tools**

**[12]**

Definition of Information Technology (IT)  
Benefits of Information Technology (IT)  
Applications of Information Technology (IT)

### **Office automation tools**

**MS-Word:** Introduction, Starting MS-Word, MS-Word Screen and its Components, Elementary Working with MS-Word

**MS-Excel:** Introduction, Starting MS-Excel, Basics of Spread sheet, MS-Excel Screen and Its Components, Elementary Working with MS-Excel

**MS-PowerPoint:** Introduction, Starting MS-PowerPoint, Basics of PowerPoint, MS-PowerPoint Screen and Its Components, Elementary Working with MS PowerPoint

**Data Processing:** Files and Records, File Organization (Sequential, Direct/Random, Index )

## **Unit 3 Introduction to Computer Network**

**[12]**

Introduction  
Importance of Networking  
Computer Network (LAN, WAN, MAN)

Network Components (Hub, Switch, Bridge, Gateway, Router, Modem)

Network Topology, Wireless Network  
Internet and Internet application  
Introduction, Internet evolution, Working of Internet, Use of Internet

Overview of World Wide Web (Web Server and Client)  
Introduction to Search engine and Searching the Web, Downloading files, Introduction to Web Browsers, Working with E-mail (creation and use of the same)

Introduction to Internet Security  
Security, Privacy, Ethical Issues & Cyber Law

## **Unit 4 Computer applications in Commerce**

**[12]**

### **Computer Applications in Business – Need and Scope**

Computer Applications in various fields of Commerce:  
Personnel Administration, Accounting, Cost and Budgetary Management, Purchasing, Banking, Insurance and Stock-broking, e-governance

### **E-Commerce**

Defining e-Commerce, Main Activities of Electronic Commerce, Benefits of E-Commerce; Broad Goals of Electronic Commerce; Main Components of E-Commerce; Functions of Electronic Commerce – Communication, Process Management, Service Management, Transaction Capabilities;

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**Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)**

**Semester: I**

**Organizational Skills Development- I**

**Course Code – 115 - A**

**No. of Credits :- 03**

**Objectives of the course**

1. To introduce the students to the emerging changes in the modern office environment
2. To develop the conceptual , analytical , technical and managerial skills of students efficient office organization and records management
3. To develop the organizational skills of students
4. To develop Technical skills among the students for designing and developing effective means to manage records , consistency and efficiency of work flow in the administrative section of an organisation
5. To develop employability skills among the students

**Depth of the program – Fundamental Knowledge**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose Skills to be developed</b>
<b>1</b>	Concept of Modern Office	<ol style="list-style-type: none"><li>a. Modern Office :- Definition, Characteristics, importance and functions</li><li>b. Office environment:- Meaning and Importance</li><li>c. Office Location :-Meaning, Principles and factors affecting Office location</li><li>d. Office Layout :- Meaning, Principles and factors affecting Office Layout</li></ol>	<ol style="list-style-type: none"><li>1. Conceptual Clarity on the meaning of a modern office</li><li>2. Developing understanding on the internal and external factors of an office environment</li><li>3. Developing analytical and technical skills to contribute towards planning office location and layout</li></ol>
<b>2</b>	Office Organisation and Management	<ol style="list-style-type: none"><li>a. Office Organisation : Definition, Importance, Principles and Types of Organisation</li><li>b. Office Management:- Definition, Functions</li><li>c. Scientific Office Management :- Meaning, Aims, Techniques of Scientific Office Management and Steps for installation of Scientific Office Management</li></ol>	<ol style="list-style-type: none"><li>1. Conceptual clarity on the meaning of Scientific office management</li><li>2. Development of understanding in various techniques for scientific management</li></ol>

<b>3</b>	Office Records Management	a. Office Records Management -Definition, Objectives, Scope of Records Management, Significance, Principles of Records management. b. Digitalization of records:- Advantages and Problems of Digitalization c. Form Design:- Objectives, types of forms, Significance, Principles of form designing d. Office Manual – Definition, Contents Types , benefits and limitations	1. Introduction to concept of digitalization of records 2. Technical skills and critical analysis skills for designing of various office documents for effective records creation and maintenance
<b>4</b>	Office work	Office work :-Meaning and Characteristics, Flow of work :- Significance, Features of Ideal flow of work ,benefits of flow of work ,problems in smooth flow of work , suggestions for even flow of work	1. Analytical skills for process improvement in office work.

### Teaching Methodology

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative methods to be used</b>	<b>Film shows and AV Applications</b>	<b>Project</b>	<b>Expected Outcome</b>
1	12	Power Point Presentation	Online Videos	Making a model of office layout in groups	Conceptual Clarity on meaning of Modern Office, internal and external factors of an office environment
2	12	Power Point Presentation			Conceptual clarity on the meaning of Scientific office management and understanding various techniques for scientific management



3	12	Guest Lectures by Experts	Visit to any organization , college, bank etc ( group assignment)	Report on the records management system based on the visit	Technical skills and Critical analysis skills
4	12	PPT , Educational Videos	Visit to any organization , college, bank etc ( group assignment)	Report on the visit and suggestions for improvement in work flow of the organization visited	Development of Technical and Analytical abilities

### **References :**

#### List of Books Recommended :-

1. Modern Office Management – By Mills, Geoffrey
2. Office Management – By Dr. R.K. Chopra , Priyanka Gauri
3. Office Management – By R.S.N. Pillai
4. Office Management – By K.L.Maheshwari , R.K . Maheshwari
5. Modern Office Management : Principles and Techniques – By J.N.Jian , P.P.Singh

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# Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)

## Semester: I BANKING & FINANCE- I (Fundamentals of Banking I)

Course Code – 115 - B

No. of Credits :- 03

### Objectives -

- To provide knowledge of fundamentals of Banking
- To create awareness about various banking concepts
- To conceptualize banking operations.

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1.	Evolution of Banking	<ul style="list-style-type: none"><li>• Meaning, Definition and Origin of 'Bank'</li><li>• Evolution of Banking in Europe and Asia</li><li>• Evolution of Banking in India</li><li>• Structure of Indian Banking System</li></ul>	<ul style="list-style-type: none"><li>• Knowledge of evolution of banking.</li><li>• Understanding structure of Indian Banking</li></ul>
2.	Functions of Bank	<p><b>Primary Functions:</b></p> <ul style="list-style-type: none"><li>○ <b>Accepting Deposits:</b><ul style="list-style-type: none"><li>i. Demand Deposits - Current Deposit and Savings Deposits;</li><li>ii. Time Deposits - Fixed Deposit and Recurring Flexi Deposits (Auto Sweep)</li></ul></li><li>○ <b>Granting Loans and Advances-</b><ul style="list-style-type: none"><li>i. Short Term Loan- Overdraft Facility, Cash Credit Facility, Purchasing and Discounting of Bills,</li><li>ii. Term Loan</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Understanding primary and secondary functions of a bank.</li><li>• Understanding the concepts related to lending and ratios.</li></ul>

		<p><b>Secondary Functions:</b></p> <p>A. Agency Functions- Payment and Collection of a Cheque, Bill and Promissory Note, Execution of standing instructions, Acting as a Trustee and Executor</p> <p>B. General Utility Functions- Safe Custody, Safe Deposit Vaults, Remittance of funds, Pension payments, Acting as a Dealer in Foreign Exchange (FOREX) Market.</p> <p>C. Distribution of Third Party Products, Bancassurance, Mutual Funds, Issuance of Credit Card and Debit Card</p> <p>D. Non Fund Based Credit Facilities- Letter of Credit, Bank Guarantee and Deferred Payment.</p> <p>E. Government Business – Collecting GST, Stamp Duty, Excise Payment, etc.</p> <ul style="list-style-type: none"> <li>• Concepts of Priority and non- priority sector lending Security Based and Purpose Oriented Lending, Bridge Loans, Reserve Ratios- CRR and SLR. Credit Appraisal and Credit Monitoring</li> </ul>	
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3.	<b>Procedure for Opening and Operating of Deposit Account</b>	<p>Procedure for Opening of Deposit Account: Know Your Customer Norms, (KYC Norms), Application Form, Introduction, Proof of Residence, Specimen Signature, and Nomination Facility: Their Importance. No Frill Account</p> <p>Procedure for Operating Deposit Account: Pay-in-slip, Withdrawal slip, Issue of Pass Book, (Current, Savings or Recurring Deposit), Issue of Cheque Book, Issue of Fixed Deposit Receipt, Premature encashment of a Fixed Deposit and Loan against Fixed Deposit. Recurring Deposit: Premature encashment and loan against Recurring Deposit.</p> <p>a) Closure of Account</p> <p>b) Transfer of Account</p> <p>c) Death Claim Procedure</p> <p><b>Types of Account Holders</b></p> <p>a) Individual Account Holders- Individual Account, Joint Account, Illiterate, Minor, Married Woman, Pardahnashin Woman, Non-Resident Account</p> <p>b) Institutional Account Holders- Sole Proprietorship, Partnership Firm, Joint Stock Company, Hindu Undivided Family, Clubs, Associations, Societies and Trusts.</p>	<ul style="list-style-type: none"> <li>• Understanding the process of opening and operating procedure of bank accounts.</li> <li>• Understanding various types of bank accounts holders</li> </ul>
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4	<b>Methods of Remittance</b>	<p>Demand Draft, Bankers' Cheque</p> <p>Electronic Funds Transfer (EFT) – Real Time Gross Settlement (RTGS), National Electronic Funds Transfer (NEFT), Procedure of fund transfer through NEFT/ RTGS,</p> <p>Society for Worldwide</p> <p>Interbank Financial Telecommunication (SWIFT)</p> <p>Immediate Payment Service (IMPS) - Interbank (Bank to Bank) and Intra Bank (Branch to Branch) Fund Transfer</p>	<ul style="list-style-type: none"> <li>Understanding various methods of remittance.</li> </ul>
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### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1.	10	Lecture, PPT/ Poster Presentation, Group Discussion, Library / Home Assignment	Relevant YouTube videos	NA	<ul style="list-style-type: none"> <li>Knowledge of evolution of banking.</li> <li>Understanding structure of Indian Banking</li> </ul>
2.	14	Lecture, PPT/ Poster Presentation, Group Discussion, Library / Home Assignment	Relevant YouTube videos	Report writing of expert lecture	<ul style="list-style-type: none"> <li>Understanding primary and secondary functions of a bank.</li> <li>Understanding the concepts related to lending and ratios.</li> </ul>

3.	14	Lecture, Expert Lecture, PPT/ Poster Presentation, Group Discussion, Library / Home Assignment,	Relevant YouTube videos	Visit to a bank	<ul style="list-style-type: none"> <li>• Understanding the process of opening and operating procedure of bank accounts.</li> <li>• Understanding various types of bank accounts holders</li> </ul>
4.	10	Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library / Home Assignment,	Relevant YouTube videos	Visit to a bank	<ul style="list-style-type: none"> <li>• Understanding various methods of remittance.</li> </ul>

#### References:

1. Majumdar N. C., 'Fundamentals of Modern Banking', New Central Book Agency (P) Ltd., New Delhi.
2. Arondekar A.M. & Others, 'Principles of Banking', Macmillan India Pvt. Ltd.
3. Srinivasan D. & Others, 'Principles & Practices of Banking', Macmillan India Pvt. Ltd.
4. Agarwal O.P., (4<sup>th</sup> Edition, 2017), 'Banking and Insurance', Himalaya Publishing House.
5. Gopinath M. N., (1<sup>st</sup> Edition, 2008), 'Banking Principles and Operations', Snow White Publications Pvt. Ltd, Mumbai
6. Gordon E. & Natarajan K., 'Banking - Theory, Law and Practice', (21<sup>st</sup> Revised Edition), Himalaya Publishing House.
7. Joshi Vasant & Joshi Vinay, (3<sup>rd</sup> Edition), 'Managing Indian Banks', Sage Publication, New Delhi.
8. Varshney P.N. (12<sup>th</sup> Edition, 2003), 'Banking - Law and Practice', Sultan Chand & Co. New Delhi
9. Kothari V., (26<sup>th</sup> Edition) 'Tanna's Banking Law & Practice in India,' Lexis Nexis Publication.

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**Revised syllabi (2019Pattern) for three years F.Y. B. Com. Degree course (CBCS)**

**Semester- I**

**Defense Organization and Management in India**

**DEFENSE ORGANISATION AND MANAGEMENT IN INDIA-I**

**Course Code – 115 - D**

**No. of Credits :- 03**

**Objectives:**

- 1) To understand the role of Armed Forces and Defense structure of Indian Armed Forces.
- 2) To know the vital elements of Indian Defense Organization in India.
- 3) To know the second line of Defense in India

<b>Unit No.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Skills to be developed</b>
<b>1.</b>	<b>Development of Defense Organization after Independence</b> 1.1 Reconstruction of Indian Armed Forces since 1947.  1.2 Development of the Army after Independence. 1.3 Development of the Navy after Independence. 1.4 Development of the Air Force after Independence.  1.5 Principles of Defense Organisation.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment	<ul style="list-style-type: none"><li>• Understanding defence organization after independence.</li><li>• Understanding the principles of Defense organization</li></ul>
<b>2.</b>	<b>Elements of Defense Organization in India.</b> 2.1 Powers of the President in relation to the Armed Forces. 2.2 Defense Committee of the Cabinet. 2.3 Ministry of Defense – its organizational & function.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Study Visit	<ul style="list-style-type: none"><li>• Understanding the elements of defense organization in India.</li></ul>

	2.4 National Security Council.			
<b>3.</b>	<b>Defense Structure of Indian Armed Forces</b> 3.1 Chief of Staff Committee. 3.2 Organization of Army, Naval & Air Headquarters. 3.3 Organization of Army, Naval & Air Commands.	<b>12</b>	Lecture,PPT, Group Discussion, Library Work,	<ul style="list-style-type: none"> <li>Understanding the defense structure of Indian Armed Forces</li> </ul>
<b>4.</b>	<b>Para Military Forces of Defense</b> 4.1 Border Security Force. 4.2 Coast Guard. 4.3 Territorial Army. 4.4 Home Guard. 4.5 Civil Defense. 4.6 National Cadet Corps (N.C.C.) 4.7 Central Reserve Police Force. 4.8 State Reserve Police Force.	<b>12</b>	Lecture,PPT, Group Discussion, Library Work, Assignment	<ul style="list-style-type: none"> <li>Understanding the paramilitary force of defense.</li> </ul>
	<b>Total</b>	<b>48</b>		

#### References:

- 1) Ron Mathews, "Defense Production in India" ABC, New Delhi.
- 2) Raju G. C. Thomas (1978), "The Defense of India a Budgetary Perspective of Strategy and Politics", Mac Millan Publication, New Delhi.
- 3) Sam C.Sarhesian – The Military Industrial Complex a Reassessment', Sage Publication, New Delhi.
- 4) Maj. Gen. Pratap Narain [ Retd] (1998), India's Arms Bazar," Shilpa Publication, New Delhi.
- 5) L t. Gen. R. K. Jasbir Singh(1999),Indias Defense Year Books', Nataraj Publication, Dehradun.
- 6) Chaudhari A.P., 'संरक्षणशास्त्र' Nilkantha Publication, Pune
- 7) Jadhav V.Y, 'भारताची राष्ट्रीय सुरक्षा', Snehvardhan Publication , Pune.
- 8) Venkateshwaram A. L. 'Defense Organisation in India'
- 9) C. Lakshmi (1998) 'Trends in India's Defense Expenditure,' ABC, New Delhi.

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# Revised Syllabi (2019 Pattern) for three years B.Com Degree Course (CBCS)

## Semester- I

### Theory and Practice of Co-operation- I

Course Code – 115 - E

No. of Credits :- 03

#### Objectives of the course:

1. To acquaint the students with the concept of co-operative movement.
2. To introduce the scope of Co-operation.
3. To make students build their career in the field of Co-operation and Rural Development.

#### Depth of Programme: - Fundamental Knowledge

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	Co-operation-	Meaning & Definitions, Objectives, Nature and Scope of Co-operation, Strength and Weakness of Co-operative Movement ,Principles of Co-operative <b>International Co-operative Alliance (ICA)</b> Meaning ,objectives, ICA Board Code of Governance, International Co-operative Alliance (I.C.A) Committee-1937,1966,1995 Problems & Challenges faced by the Co-operative sector	i. To understand the objectives, Nature and scope of co-operation ii. To understand the Co-operative Movement iii. To understand International Co-operative Alliance and ICA Committee 1937,1966,1995

<b>2</b>	<b>History of Co-operative Movement in India</b>	Introduction and Development of Co-operative Movement in Pre Independence period. Strength and weakness of Co-operative Movement , Sir Fedrick Nicholson Report 1904 , Maclagen Committee Report 1912 , Study of eminent supporters and their contribution	i. To understand the development of Co-operative Movement in India ii. To understand Sir Fedrick Nicholson Report and Maclagen Committee Report To understand eminent supporters and their contribution in Co-operative Movement of India
<b>3</b>	<b>Development of Co-operative Movement in India in post Independent Era</b>	Contribution of Co-operative Leaders in post Independent Era up to the present Stage, Gorewala Committee Report 1954 , Vaidyanathan Committee Report 2005 , Development of Co-operative Movement in Maharashtra , Current scenario of Co-operative Movement in India	i. To understand the Contribution of Co-operative Leaders in India ii. To understand the Gorewala Committee Report, Vaidyanathan Commiittee Report iii. To understand Current scenario of Co-operative Movement in India
<b>4</b>	<b>Government and Co-operative Movement</b>	Role of Central Government , Role of State Government Co-operative Vs Capitalism & Communism	i. To understand the role of Government in Co-operative Movement ii. To understand Co-operative Vs Capitalism & Communism

### Teaching Methodology

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative Methods to be used</b>	<b>Film Shows and AV Application</b>	<b>Project</b>	<b>Expected Outcome</b>
<b>1</b>	12	Pre reading, Class discussion, examples from real life through newspapers and internet resources. Debate on The Strength and Weakness of co-operative movement in Maharashtra, Poster presentation	Short Film Show on Co-operative Movement, AV Application (Audio and Visual Application)	Project on Current scenario of Co-operative Movement in Maharashtra	Understanding of basic knowledge of co-operative movement Understanding Scope, Strength and Weakness of co-operative movement. Understanding International Co-operative Alliance

<b>2</b>	12	Organise Semesterinar/workshop for students, Pre reading, Class discussion, Internet resources. case studies, Field visit to Co-operative Sugar Factory, visit to Agriculture Co-operative and Non Agriculture Co-operative society, Survey report	You Tube Video on History of Co-operative Movement in India	Project Report on Co-operative Sugar Factory, Rural Co-operative and Urban Co-operative credit Society	Understanding History and current scenario of Co-operative Movement in India
<b>3</b>	12	Guest Lectures of eminent personalities in co-operative movement and Rural Development , experience sharing, Pre reading, Class discussion, examples from real life through newspapers and internet resources, case studies, PPT, Interview of co-operative leader	Presentation on Contribution of Co-operative Leaders in post Independent Era up to the present Stage	Project Report on Development of Co-operative Movement in Maharashtra	Understanding Contribution of Co-operative Leaders in post Independent Era up to the present Stage , Development of Co-operative Movement in Maharashtra
<b>4</b>	12	Pre reading, Class discussion, examples of various co-operative institution through Newspapers and internet resources, Guest Lectures of eminent personalities ,PPT	Group discussion on Co-operative Vs Capitalism & Communism	Project Report on Role of Government in Co-operative Movement	Understanding Role of Government in Co-operative Movement

## References

Sr. No	Title of Book	Author/s	Publication	Place
1	Co-operation and Rural Development	Principal Dr.Nitin Ghorpade	Success	Pune
2	Co-operation- Principles and Practice-	Dr. D.G. Karve		
3	Theory, History and Practice of Co-operation	Dr. R.D. Beddy		
4	Bhartiya Sahkari Chalval- Tatve va Vyavhar ( Marathi )	Prof. Jagdish Killol; Prof. Arvind Bondre; Prof. A. C. Bhavsar		
5	Sahkari Chalval 1904-2004 (Marathi)	Prof. K. L. F ale		
06	Rural Development in India-Policies and Programme	Abdul Azees NP and S.M. Javed Aktar	Kalpaz Publication	
07	Human Resource Management Practices in Co-operative sector	Principal Dr.Shaikh Aftab Anwar	Idea Publication	New Delhi
08	Report of the High Power Committee on Co-operative May 2009 Ministry of Agriculture Government of India			
09	Journal of Commerce and Management Thought(JCMT)			
10	Journal Co-operative Organization and Management , Journal of Co-operative studies			

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# Revised Syllabi (2019 Pattern) for three years B.Com Degree Course (CBCS)

## Defense Organization and Management in India

### Semester - I

#### Managerial Economics- I

Course Code – 115 - F

No. of Credits :- 03

#### Objectives:

1. To acquaint the students with the concepts and techniques used in micro and macroeconomics.
2. To give the introduction to basic principles of microeconomics and to demonstrate how application of economic theory can improve decision making.
3. To build a perspective necessary for the application of modern economic concepts, precepts, tools and techniques in evaluating business decision taken by a firm.

Unit No.	Unit Title.	Content	Purpose Skills to be developed
1	Introduction	1.1 Nature, Scope and significance of managerial economics. 1.2 Managerial economics and microeconomics. 1.3 Managerial economics and macroeconomics. 1.4 Main characteristics of managerial economics. 1.5 Fundamental economic concepts- opportunity cost, Discounting Principle, Time perspective, incremental reasoning, equi-marginal concept. 1.6 Application of economics in managerial decision making. 1.7 Role and responsibilities of managerial economist in business.	i) To know the meaning, nature of managerial economics ii) To understand fundamental principles of economics. iii) To know the application of principles of managerial economics in business decision making.
2	Demand Analysis	2.1 Basis for demand - concept of utility 2.2 Cardinal Utility approach- Law of marginal utility, maximization of utility, consumer surplus. 2.3 Ordinal Utility approach- Indifference Curve, maximization of utility. 2.4 Law of demand- determinants of demand. 2.5 Elasticity of demand- Price, Income and Cross elasticity of demand. 2.6 Managerial application and importance of elasticity of demand.	i. To understand the concept of utility. ii. To understand the law of diminishing marginal utility in law of demand. iii. To understand the concept of elasticity and its importance in managerial decision making process.

3	Demand forecasting	3.1 Demand forecasting-Meaning, Methods of demand forecasting- Expert opinion, surveys and market experiments, Time series analysis, Trend Projection, Barometric forecasting. 3.2 Demand forecasting for a new product.(Developing, Testing and launching of new products)	i. To understand the concept of demand forecasting and its utility in demand forecasting of new product. ii. To make the students understand different methods of demand forecasting
4	Production and Cost Analysis	4.1 Law of supply- Determinants of supply. 4.2 Theory of production- Meaning and concept of production, 4.3 Law of Variable Proportions and Returns to a Scale. 4.4 Cost Analysis- Types of Cost - Economic cost and accounting cost, Private cost and social cost, Actual cost and opportunity cost, Past cost and future cost, Explicit cost and implicit cost, Incremental cost and Sunk cost. 4.5 Cost and cost curves under short-run and long run- Fix cost and variable cost, Average cost and marginal cost, Relation between average cost and marginal cost. 4.7 Revenue Curves- Concept of average, marginal and total revenue under different market conditions, relation between average and marginal revenue.	i. To understand the law of supply. ii. To know the various concept of costs and revenues.

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	i. Open book discussion ii. Interactive lectures	i. Online PPTs ii. You tube lectures	i. Study costs in a local project. ii. Application of cost principles	The students will be able to decipher, analyze and apply the theory and practice of Managerial Economics
2	12	i. Open book discussion. ii. Group discussion with examples.	i. Online PPTs ii. You tube lectures	i. Study of types of elasticity of demand. ii. Study of elasticity of demand in managerial decision.	Students will develop an understanding of the need of businessman to locate the various factors affecting demand of the product and plans of marketing and business strategies accordingly.
3	08	i.) Interactive lectures	i. Online PPTs ii. You tube lectures	i. Study of methods of demand forecasting in a local firm.	Students will understand the demand forecasting of existing and new

		ii.) Case studies. iii.) Teacher driven power point presentation.		ii. Comparative study of advantages of methods of demand forecasting.	product and its importance in managerial decision making.
4	14	i. Case studies. ii. Interactive lectures.	i. Online PPTs ii. You tube lectures	i. Study of law of variable proportions in a firm. ii. Study of concept of costs in short run and long run.	Students will understand the analytics of supply and its various uses. Students will follow the relationship between costs, revenue, profit and losses.

### References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Managerial Economics	Domnik Salvatore-	Oxford University Press	Oxford University Press
2	"Managerial Economics-	Mark Hirschey, .	2. Mark Hirschey, Log "managerial Economics-An Integrative Approach", Cengage Learning.	2. Mark Hirschey, Log "managerial Economics-An Integrative Approach", Cengage Learning.
3	Managerial Economics-	D.M.Mithani,	Himalaya Publishing House	Mumbai
4	Managerial Economics,	P.L.Mehatha,	S.Chand Publishing	Mumbai
5	Managerial Economics, Pearson Education	Craig Peterson, Lewis and Jain,	Pearson Education	Pearson Education
6	Modern Economic Theory	K.K.Dewett,		
7	Managerial Economics, Margham Publications, Madras	Shankaran S.	Margham Publications, Madras	Madras
8	Managerial Economics,	Thomas Christopher R. and Charles, Maurice S.	McGraw Hill Irwin, Boston.	McGraw Hill Irwin, Boston.

## **Suggested references**

### **Web reference**

1. <https://nptel.ac.in/courses/110101005/2>
2. <https://nptel.ac.in/downloads/110101005/>
3. <http://cec.nic.in/Pages/Home.aspx>
4. <http://en.wikipedia.org/wiki/Economics>
5. <http://www.investopedia.com/university/economics/#axzz1XwhFTmtm>
6. <http://www.tutor2u.net/blog/index.php/economics/>
7. <http://www.economicshelp.org/>
8. <https://www.intelligenteconomist.com/economics-blogs/>
9. <https://www.coursera.org/courses?query=managerial%20economics>
10. <https://www.edx.org/course/introduction-to-managerial-economics-0>
11. <https://www.mooc-list.com/tags/managerial-economics>
12. <https://online.stmary.edu/mba/courses/managerial-economics>
13. <https://www.tru.ca/distance/courses/econ3041.html>
14. <https://www.euomba.org/managerial-economic>

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# Revised syllabi ( 2019 Pattern ) for three years B.Com. Degree course (CBCS)

## Semester - I

### Essentials of E- Commerce

Course Code – 116 A

No. of Credits :- 03

#### Objectives of the course

1. To acquaint the learner with knowledge on the basics of E-commerce.
2. To develop knowledge on various types of E-commerce business.
3. To develop practical knowledge on effective design of Website and Domain Registration.
4. To Develop knowledge on various modes of online transaction for crating convenience in day to day financial transactions and promoting cashless economy.
5. To introduce the learner to the concept of Electronic Data Inter exchange and its significance.

Depth of the program – Fundamental Knowledge

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	Overview of Electronic Commerce(EC)	Concept, Features and Functions of e-commerce practices v/s traditional practices ,scope and limitations of e-commerce , Recent trends in e-commerce , Risks in e- commerce and preventive measures	1. Conceptual understanding of basics of e-commerce
2	Types of e-Commerce Business	Definition and types of e-commerce business : B2B, B2C, C2B, C2C,B2G, C2G, B2A, C2A and P2P, B2B service provider.	1. Awareness on the various forms of e-commerce
3	Infrastructure	Internet and its role in e-commerce, Mobile and its role in e-commerce , procedure of registering an Internet domain , establishing connectivity to Internet ,tools and services of Internet , Requisites of selecting an appropriate domain name ,Website – Essential factors in designing and importance of an effective website	1. Technical knowledge on registration of a domain 2. Practical Knowledge on role of Internet in e-commerce 3. Analytical skills and Creative skills for web page designing

4	<b>E- Payment and Electronic Data Inter exchange</b>	<p>A. <b><u>E- Payment</u></b> : Transactions through Internet , requirements of e-payments systems, functioning of Debit and credit cards, pre and post payment services</p> <p>Overview on Online Payment Portals and apps in India, CC Avenue, Paytm, BHIM, UPI, Phone Pe etc.</p> <p>Concept of Payment Gateway and Payment Processor</p> <p>B. <b><u>Electronic Data Inter exchange</u></b>: Evolution, uses, benefits, Working of EDI, EDI standards (includes variable length EDI standards), Cost Benefit Analysis of EDI, Electronic Trading Networks, EDI Components, File types, EDI Services , EDI Software.</p>	<ol style="list-style-type: none"> <li>1. Practical Oriented Skills on E-commerce</li> <li>2. Conceptual Clarity on Online Payment Process</li> <li>3. Conceptual Clarity on EDI and Electronic</li> </ol>
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### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	Lecture Methods / Guest Lectures	Online Educational Videos		Developing understanding on E-commerce
2	12	Guest Lectures by subject Experts / Case Study	Online Educational Videos and Success stories	Case study on any one success story	Awareness on various e-commerce platforms
3	12	PPT / Lectures / Guest Lectures	Demonstration by Industry Expert		Technical , Practical , Analytical and Creative Skills
4	14	Live Demonstrations/PPT/Lectures	Online Educational Videos	Actual online transactions of Money transfer and online purchase via online payment for small value orders (can be	Technical and Practical Skills

				undertaken as a group) Payments to vendors via various payment apps apps	
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### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ /Written Test /PPT	As per University norms	Certificate Web Page Designing
Unit – II	MCQ/Written test /Report Writing	As per University norms	Certificate course on Digital Marketing
Unit – III	Written Test/ Report and /or PPT on any 5 well designed websites	As per University norms	
Unit – IV	Written Test / MCQ	As per University norms	

### References :

#### List of Books Recommended :-

1. The Complete E-Commerce Book - By Janice Reynolds
2. E-Commerce Website optimization – By Dan Corxen- John and Johaan van Tonder
3. E- Commerce – An Indian Perspective – By P.T.Joseph S.J.
4. E- Commerce – Business, Technology, Society – By Kenneth c. Laudomn and Carol Guercio Traver
5. Essentials of E-Commerce Technology – By. V.Rajaraman
6. E Business R(Evolution)- By Daniel Amor
7. E-Commerce Management - By Krishnamurthy
8. E-Commerce: Strategy, Technologies and Applications By David Whiteley

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# Revised Syllabi (2019 Pattern) for three years B.Com Degree Course (CBCS)

## Semester - I Insurance and Transport- I (Insurance)

Course Code – 116 - B

No. of Credits :- 03

### Objectives:

1. To acquaint students with the concepts of Insurance.
2. To create awareness regarding basic knowledge about Life Insurance, Fire Insurance and Marine Insurance.
3. To make the students aware of career opportunities in the field of Insurance

Unit No.	Topic	No. of Lectures	Teaching Method	Proposed skills to be developed
1.	<b>Introduction to Insurance</b> 1.1 Meaning and Nature of Insurance 1.2 Importance of Insurance 1.3 Scope of Insurance 1.4 Principles of Insurance 1.5 Risk and Insurance 1.6 Types – Life and General Insurance 1.7 Difference between Life and General Insurance 1.8 Career opportunities in Insurance Sector	16	Lecture, PPT, Group Discussion, Library Work, Assignment Companies	<ul style="list-style-type: none"><li>• Understanding the concept of insurance</li></ul>
2.	<b>Life Insurance</b> 2.1 Meaning and Features of Life Insurance 2.2 Nature of Life Insurance 2.3 Origin of Life Insurance 2.4 Importance of Life Insurance 2.5 Principles of Life Insurance 2.6 Types of Life Insurance Policies 2.7 Procedure of Life Insurance Contract	16	Lecture, PPT, Group Discussion, Library Work, Study Visit to Office of the Insurance	<ul style="list-style-type: none"><li>• Understanding the concept of life insurance.</li></ul>

<b>3.</b>	<b>Fire Insurance</b> 3.1 Meaning and Features 3.2 Nature of Fire Insurance Contract 3.3 Types of Fire Insurance Policies	<b>08</b>	Lecture,PPT, Group Discussion, Library Work,	<ul style="list-style-type: none"> <li>Understanding the concept of fire insurance</li> </ul>
<b>4.</b>	<b>Marine Insurance</b> 4.1 Meaning and Features 4.2 Marine Insurance Contract 4.3 Types of Marine Insurance Policies	<b>08</b>	Lecture,PPT, Group Discussion, Library Work, Assignment	<ul style="list-style-type: none"> <li>Understanding the concept of marine insurance</li> </ul>
	<b>Total</b>	<b>48</b>		

### References:

1. Khan M.Y. (1997), Financial Services, Tata McGraw-Hill Publishing Company Limited New Delhi .
2. Mishra M.N. (2004) Insurance - Principles and Practice, S. Chand and Company Ltd. New Delhi.
3. Gulati Neelam C., Principles of Insurance Management, Excel Books.
4. Haridas R., Life Insurance in India, New Century Publication New Delhi.
5. Godwin Frank, The Principles and Practice of Fire Insurance, Isaac Pitman and Sons Ltd. London.
6. Panda G.S., Principles and Practice of Insurance, Kalyani Publishers Ludhiyana.
7. Kanwal L.S., Text Book of Insurance, Kalyani Publishers Ludhiyana.
8. Mathew M.J., Insurance, RBSA Publisher Jaipur.
9. सराफमोहन, त्वमाशास्त्री

.जमनादासआणिकं पनी

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## Revised syllabi (2019 Pattern) for three years B.com Degree course (CBCS)

### Semester - I

#### Marketing and Salesmanship- I

#### (Fundamentals of Marketing)

Course Code – 116 - C

No. of Credits :- 03

#### Objectives of the Course

1. To introduce the basic concepts in Marketing.
2. To give the insight of the basic knowledge of Market Segmentation and Marketing Mix
3. To impart knowledge on Product and Price Mix.
4. To establish link between commerce, business and marketing.
5. To understand the segmentation of markets and Marketing Mix.
6. To enable students to apply this knowledge in practicality by enhancing their skills in the field of Marketing.

Unit No.	Unit Title	Contents	Purposed Skills To Be Developed
1	Introduction to Market and Marketing	1.1 Meaning and Definition of Market 1.2 Classification of Markets 1.3 Marketing Concept: Traditional and Modern 1.4 Importance of Marketing 1.5 Functions of Marketing: Buying, Selling, Assembling, Storage, Transportation, Standardization, Grading, Branding, Advertising, Packaging, Risk Bearing, Insurance, Marketing Finance, Market Research and Marketing Information. 1.6 Selling vs. Marketing	The basic knowledge of Market and Marketing will be developed amongst students.

2	Market Segmentation and Marketing Mix	<p>2.1 Market Segmentation: -</p> <p>2.1.1 Introduction</p> <p>2.1.2 Meaning and Definition</p> <p>2.1.3 Importance</p> <p>2.1.4 Limitations</p> <p>2.1.5 Bases for Segmentation</p> <p>2.2 Marketing Mix</p> <p>2.2.1 Introduction</p> <p>2.2.2 Meaning &amp; Definition</p> <p>2.2.3 Elements of Marketing Mix- Product, Price, Place and Promotion</p> <p>2.2.4 Importance of Marketing Mix</p>	Students will develop the Marketing Segmentation knowledge along with the basic concept of Marketing Mix.
3	Product Mix and Price Mix	<p>3.2 Product Mix</p> <p>3.2.1 Meaning and Definition</p> <p>3.2.2 Product Line and Product Mix</p> <p>3.2.3 Product Classification</p> <p>3.2.4 Product Life Cycle</p> <p>3.2.5 Factors Considered for Product Management</p> <p>3.3 Price Mix</p> <p>3.3.1 Meaning and Definition</p> <p>3.3.2 Pricing Objectives</p> <p>3.3.3 Factors Affecting Pricing Decision</p> <p>3.3.4 Pricing Methods</p>	Students will get proper insight of Product and Price Mix.

4	Place Mix and Promotion Mix	<p>a. Place Mix</p> <p>i. Meaning and Definition of Place Mix</p> <p>ii. Importance</p> <p>iii. Types of Distribution Channels – consumer goods and Industrial Goods</p> <p>iv. Factors Influencing selection of Channels</p> <p>4.2 Promotion Mix</p> <p>4.2.1 Meaning of Promotion Mix</p> <p>4.2.2 Elements of Promotion Mix- Personal Selling, Public Relation and Sales Promotion</p> <p>4.2.3 Factors Affecting Market Promotion Mix</p> <p>4.2.4 Promotion Techniques or Methods</p>	Students will develop the skills of promoting a product along with gaining knowledge about the distribution channels.
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## Teaching Methodology

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative Methods to be used</b>	<b>Film shows and AV Applications</b>	<b>Expected Outcome</b>
<b>1</b>	<b>14</b>	Power Point Presentation, Survey Analysis	Short Film AV Application	Student will get acquainted with the basics of marketing field.
<b>2</b>	<b>07</b>	Power Point Presentation, Survey Analysis, Group Discussion	Short Film AV Application	It will highlight on the core marketing concepts namely 'Marketing Mix'. It will help students to implement this knowledge in practicality by enhancing their skills in the field of market segmentation.
<b>3</b>	<b>14</b>	Conceptual Learning Group Discussion	AV Application	Students will develop the skills of Pricing the product along with gaining knowledge on Product Mix
<b>4</b>	<b>13</b>	Conceptual Learning, Power Point Presentation, Group Discussion	Short Film, AV Application Use of You Tube	It will help the students to apply the various techniques of Promotion and understand the various channels of distribution

## References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Marketing Management	Philip Kotler	Pearson Publication	
2	Marketing Management	Rajan Saxena	McGraw Hill Education	
3	Principles of Marketing	Philip Kotler	Pearson Publication	
4	Sales & Distribution Management	Tapan K Panda	Oxford Publication	
5	Advertising Management	Rajiv Batra	Pearson Publication	
6	Retail Management	Swapna Pradhan	McGraw Hill Publication	
7	Retail Management	Gibson Vedamani	Jayco Publication	
8	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication	
9	Supply Chain Management	Sunil Chopra, Peter Meindl & D. V. Karla	Pearson Publication	

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# Revised syllabi (2019 Pattern) for three years B.com Degree course (CBCS)

## Semester - I

### Consumer Protection and Business Ethics - I

Course Code – 116 - D

No. of Credits :- 03

### Objectives of the Program

1. To develop general awareness of consumerism among the students.
2. To understand the consumers rights, responsibility and role of United Nations.
3. To have a comprehensive understanding about the existing law on consumer protection in India.
4. To create awareness among the students about dispute redresses machinery and basic procedures for handling consumer dispute.
5. To understand the issues relating to e-commerce, e-Banking emerging issues and internet regulations.

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	<b>Consumer Protection - An Overview</b>	Consumerism- Meaning, Evolution, Rational, Need and Importance of Consumerism, Consumer protection- objectives, scope and importance, Consumer rights and Standardization United Nations guideline on consumer protection- Objectives, scope of application , general principles and framework for consumer protection	understand the concept of consumerism Equip the students with knowledge the evolution, need and importance, of consumerism Understand the role of United Nations to protect consumer's interest.
2	<b>Consumer Education and Awareness</b>	Consumer education-Need and importance, Consumer Responsibility Role of consumer Association and Councils in consumer education and Awareness- Voluntary organization, Consumer protection councils, Media, Educational Institute and Government Skills required for career in Consumer studies field	Handling the emerging issues about consumer protection  Acquaint knowledge and skills for career opportunity.

5.	<b>Consumer Protection Law in India *</b>	Consumer Protection Movement in India <b>Consumer Protection Act 1986-</b> Overview features, important definitions-consumers, Goods, services, Defect , Deficiency, unfair trade practices, Dispute, Complaint - Objectives, Consumer Disputes Redressal Agencies. (Composition, Jurisdiction, Powers and Functions.) Procedure of filling complaint and Procedure to deal with complain.	Compressive understanding about the existing consumer protection Act 1986. Apply the Law for consumer protection
6.	<b>E -Commerce and consumer Protection</b>	E Commerce- scope and limitations, Need and importance of E commerce , Prospects and challenges of Ecommerce and its effect on consumer Need and importance of E-Education consumer Protection in E-Banking Recent Emerging Issues in E-Commerce	Understand the concept of E commerce and Consumer Protection Acquaint students about various issues of E commerce. Able to appreciate the emerging questions and policy issues

**[Note: Recent amendments in the Acts and relevant Landmark cases decided by courts are expected to be studied]**

#### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Documentary , PPT, Narration, Quiz, Survey Analysis Article review	Short film about consumer movement, Role of UN	Report Review	Acquaint knowledge and maturity to understand the consumers interest
2	12	Project making, Street play, jingles, slogan Competition,	Use of You tube, Review of Movie	New Emerging Issues in consumer protection	To get training to face emerging issues. To seek career opportunity in this field.

3	12	Case study, Poster making, Interview of lawyer , Mute court	Case Analysis, Mute court ,E filing of the case	Recent Laws and silent feature	To Acquaint knowledge and application of laws
4	12	Virtual Learning, Group Discussion,	Film on cyber security, Internet precautions	Project on E COMMERCE and Consumer protection	To defend and safety in e commerce. To learn e skills

## References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Grahak Darshan	Mr. Bindu Madhav Joshi	Akhil Bhartiya Grahak Panchayat	Pune
2	Grahak Sanrakshan Adhiniyam	Ad Ghare S S	Mukund Publication	Pune
3	E- Commerce : An Indian Perspective	Dr.P. T. Joshep	PHI Publication	New Delhi
4	E Banking in India	Dr R K Uppal	New Century Publication	New Delhi
5	Consumer education and empowerment	Dr. S. S. Singh, Dr.Sapna Chadah	Abhijit Publication	New Delhi
6	GrahakRaja Jaga Ho	Prof. G. V. Kayandepatil	Chaitanya Publication	Nashik
7	United Nations Guidelines on Consumer Protection	unctad.org	UNCTAD	UNCTAD Geneva Switzerland
8	The Consumer Protection Act, 1986	Act	Govt of India	Delhi
9	The law of E Commerce	Dr A Alghamdi	Auther House	Mumbai

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## Revised syllabi (2019 Pattern) for three years B.com Degree course (CBCS)

### Semester - I

#### Business Environment & Entrepreneurship - I

Course Code – 116 - E

No. of Credits :- 03

#### Objectives of the course:

- 1) To understand the concept of Business Environment and its aspects
- 2) To make students aware about the Business Environment issues and problems of Growth
- 3) To examine personality competencies most common to majority of successful entrepreneurs and to show how these competencies can be developed or acquired
- 4) To understand the difference between Entrepreneurial and non-Entrepreneurial behaviour
- 5) To provide knowledge of the significance of Entrepreneurship in economy
- 6) To familiarize the students with the contribution of selected institutes working to promote Entrepreneurship
- 7) To generate entrepreneurial inspiration through the study of successful Entrepreneurs

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	<b>Business Environment</b>	Concept- Importance - Inter relationship, between environment and entrepreneur, Aspects of Environment- Natural- Economic - Political - Social - Technical - Cultural - Educational - Legal & Cross-cultural – Geographical etc.	Understanding the concept of Business Environment and its aspects Skill-correlating aspects of business environment and entrepreneur
2	<b>Environment Issues</b>	Pollution-Concept and types –Causes of pollution-Remedies of Pollution, Remedies of pollution-protecting the natural environment-Conservation of natural resources - Opportunities in Environment	Making students aware about business environment issues and problems of growth Skills-capable of understanding and analysing environment issues and finding out solutions to resolve these issues

<b>3</b>	<b>Problems of growth</b>	Unemployment- Concept-Types-Causes- Remedies, Poverty- Concept- Causes- Remedies , Regional Imbalance- Concept-Effects –Solutions , Social injustice- Concept, Effects, Solutions ,Black Money –Meaning – Sources –Effects- Measures, Lack of technical knowledge and information- Problems-Remedies	Understanding the problem of growth Skill-Application of mind to resolve the problem of growth
<b>4</b>	<b>The Entrepreneur</b>	Evolution of the term entrepreneur –Definition - Competencies of an Entrepreneur – Distinction between a) entrepreneur and manager- b)Entrepreneur and Enterprise, Intrapreneur- Concept and importance –Distinction between Entrepreneur and Intraprenuer	Understanding the concept of entrepreneur, competencies of a successful entrepreneur, realising the difference between various concepts Skill-knowing the entrepreneurial competencies and imbibing the same by students

### Teaching Methodology- F.Y.B.Com Semester-I, Paper-I

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative Methods to be used</b>	<b>Film Shows and A.V. Application</b>	<b>Project</b>	<b>Expected Outcome</b>
<b>1</b>	12	Case Study-Role play	Related videos and PPT	Distribute aspects of business environment in group and ask them to prepare in brief report on it- Field Assignment	Understanding of various aspects business environment useful for would be entrepreneurs
<b>2</b>	12	Conducting survey and collecting information about various types of pollution	Film shows with the help of environment related organizations	Undertake survey of pollution level, its ill effects and remedies	Understanding of various aspects of pollution and its ill effects
<b>3</b>	12	Collecting necessary information through various resources	Related videos and PPT	Compilation of facts, figures and remedies	Understanding of Problems and their causes and remedies
<b>4</b>	12	Case Study	Biographical CDs of successful entrepreneurs	Interview of various types of entrepreneurs e.g. First Generation entrepreneur, Women entrepreneur, Social entrepreneur and collect entrepreneurial competencies, Collection of success stories	Understanding the concept of entrepreneur, competencies of a successful entrepreneur

				of persons organisation in the area, arranging guest lecture by eminent entrepreneurs on various aspects of entrepreneur and entrepreneurship	
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## References

Sr. No	Title of Book	Author/s	Publication	Place
1	Business Environment	Francis Cherunilam	Himalaya Publishing House	New Delhi
3	Dynamics of Entrepreneurship Development and Management	Desai Vasant	Himalaya Publishing House	New Delhi
4	Entrepreneurial Development	Khanka S.S.	S. Chand	New Delhi
5	Entrepreneurial Development	Gupta, Shrinivasan	S. Chand	New Delhi
6	Udyog	--	Udyog Sanchalaya	Mumbai
7	Indian Economy	Ruddar Datt, K.P.M. Sundharam	S. Chand	New Delhi

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# Revised syllabi (2019 Pattern) for three years B.com Degree course (CBCS)

## Semester – I

### Foundation Course in Commerce

Course Code – 116 – F

No. of Credits :- 03

#### Objectives of the course

1. To acquaint the student with knowledge of forms of business organizations and new business models.
2. To understand the latest government regulations and policies with relation to business in India .
3. To introduce the students to the various entrepreneurial development programmes in India .
4. To update the students with the latest developments in Service sector in India.

Depth of the program – Fundamental Knowledge

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	Forms of Business Organization	A. Organization – Meaning , Importance B. Sole Proprietorship , Partnership , LLP , Joint Stock Companies, Joint Ventures , Cooperative, Government form of Business Organization( Departmental, Corporation , Government company), Non Government Organizations – Meaning , Definition , Structure , Advantages and Disadvantages	▪ Conceptual Understanding on the various forms of Business Organization,
2	Types of Business Models	Franchise, Brick and Mortar, e- Commerce, Bricks and Clicks ,Nickel and Dime, Freemium , Subscription ,Aggregator, Online Market Place , Data Licensing/ Data Selling , Digital Advertising ,Affiliate Marketing, Drop Shipping , Agency Based, Peer to Peer Catalyst/Platform, Block Chain	1. Overview of the emerging types of business models

3	<b>Industrial Policies and Recent Programmes for Start ups in India</b>	<ol style="list-style-type: none"> <li>1. Overview of recent Industrial Policies in India –New Industrial Policy 1991, EXIM Policy , India New Foreign Trade Policy 2015 – 2020 , FDI Policy</li> <li>2. Overview of : <ol style="list-style-type: none"> <li>a. Start up India</li> <li>b. Atal Innovation Mission (AIM)</li> <li>c. Make in India</li> <li>d. Digital India</li> <li>e. Support To Training And Employment Programme For Women (STEP)</li> <li>f. <b>Trade-Related Entrepreneurship Assistance And Development (TREAD)</b></li> <li>g. <b>Pradhan Mantri Kaushal Vikas Yojana (PMKVY)</b></li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>4. Overview of the various policies supporting business in India</li> <li>5. Awareness on the recent programmes to promote and support for business</li> </ol>
4	<b>Emerging Trends in Service Sector</b>	<p>Overview of Recent trends –</p> <ol style="list-style-type: none"> <li>1. Banking Sector - Internet and Mobile Banking</li> <li>2. Indian Post Payments Bank</li> <li>3. Insurance Sector –Malhotra Committee Report</li> <li>4. Logistics</li> <li>5. BPO, KPO , TPO , and LPO</li> <li>6. New trends in Tourism- Religious, Rural, &amp; Medical tourism</li> </ol>	4. Awareness of Recent Trends in the Service Sector

## Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	PPT , Project Charts	Educational Videos	Individual assignment report	Developing understanding on various forms of business organizations
2	08	Guest Lectures by subject Experts / Industry Expert , Internet Assignments , Case Study Discussion on Real Life success stories	Educational Videos, Videos on Real Life success stories	Case analysis and Discussions, Business Games	Conceptual Clarity and Awareness on Latest Changes
3	14	PPT and Internet Research	<a href="https://www.india.gov.in/my-government/schemes">https://www.india.gov.in/my-government/schemes</a>	Report Writing , Presentation	Understanding on various Government Policies and Promotion of Entrepreneurial spirit among learners
4	14	Demonstration Method of Online Banking and Mobile Banking , Guest Lectures from experts of respective areas	Educational Videos	Field Visit Internet Research Report	Hands on Training to understand online Banking Awareness on emerging trends and knowledge enhancement

## Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ / PPT / Written Test	As per University norms	
Unit – II	Chart Presentation / MCQ/ Written Test	As per University norms	Undertaking a small course under <b>Pradhan Mantri Kaushal Vikas Yojana (PMKVY)</b>
Unit – III	Written Test / Open Book Examination	As per University norms	Certificate Course on Soft Skills for Business
Unit – IV	PPT/ MCQ/Written Test/ Field Visit and Report	As per University norms	

### References :

#### List of Books Recommended :-

1. Financial Management – I. M. Pandey.
2. Financial Management – Theory & practical – Prasanna Chandra
3. Financial Management – S. C. Kuchhal
4. Public Sector in India – Laxmi Nariyan
5. Indian Economy – Rudder Datt
6. Indian Economy – KPM Sundaram
7. Law & practice of banking – S. R. Davar
8. The Business Model Book – Adam J Bock , Gerard George
9. Business Model Innovation – Alexander Osterwalder , Yves Pigneur
10. <https://www.india.gov.in/my-government/schemes>

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## सावित्रीबाई फुले पुणे विद्यापीठ, पुणे

प्रथम वर्ष वाणिज्य (मराठी)

F. Y. B. Com. (मराठी)

मराठी विषयाचा पुनर्रचित अभ्यासक्रम- जून २०१९ पासून

निवड आधारित श्रेयांक पद्धत

Choice Based Credit System [CBCS]

सत्र	विषयाचे नाव
पहिले	भाषा, साहित्य आणि कौशल्यविकास [११७] (Ability Enhancement Course)
दुसरे	भाषा आणि कौशल्यविकास [११७] (Ability Enhancement Course)

## पहिले सत्र

### विषयाचे नाव – भाषा, साहित्य आणि कौशल्यविकास [११७] (Ability Enhancement Course)

#### अभ्यासक्रमाची उद्दिष्टे -

१. विविध क्षेत्रातील भाषा व्यवहाराचे स्वरूप व गरज समजावून देणे.
२. या व्यवहार क्षेत्रातील मराठी भाषेचे स्थान स्पष्ट करणे व त्यातील मराठीच्या प्रत्यक्ष वापराचा अभ्यास करणे.
३. विविध क्षेत्रीय मराठी भाषेच्या वापराची कौशल्ये विकसित करणे.
४. विविध लेखनप्रकारांचा अभ्यास व प्रत्यक्ष लेखनाची कौशल्ये वापरण्यास सक्षम करणे.
५. विविध क्षेत्रातील कर्तृत्ववान व्यक्तींच्या कार्याची व विचारांची ओळख करून देणे.
६. विद्यार्थ्यांमध्ये नैतिक, व्यावसायिक व वैचारिक मूल्यांची जोपासना करणे.

घटक	तपशील	श्रेयांक	तासिका
१	निबंध लेखन- वैचारिक, ललित आणि वाणिज्य विषयक	१	१५
२	अभ्यासपुस्तक : उत्कर्षवाटा शब्दालय प्रकाशन, श्रीरामपूर संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. तुकाराम रोंगटे, प्रा. डॉ. राजेंद्र सांगळे	२	३०

दुसरे सत्र

**विषयाचे नाव – भाषा आणि कौशल्यविकास [११७]**  
(Ability Enhancement Course)

घटक	तपशील	श्रेयांक	तासिका
१	<b>अर्जलेखन व पत्रलेखन :</b> १. अर्जलेखन : अर्जाचे विविध नमुने - विनंती अर्ज, नोकरीसाठी अर्ज, माहितीच्या अधिकारातील अर्ज, संगणकीय अर्जलेखन-युनिकोडमधून मायक्रोसॉफ्ट वर्डमध्ये अर्ज. २. पत्रलेखन : खासगी पत्रव्यवहार, प्रशासनिक पत्रव्यवहार, व्यावसायिक पत्रव्यवहार, इ-मेल.	१	१५
२	<b>प्रशासनिक मराठी :</b> १. इतिवृत्त लेखन २. माहितीपत्रक ३. जाहीर निवेदन ४. वाणिज्य व माहिती तंत्रज्ञानविषयक पारिभाषिक संज्ञा	१	१५
३	<b>प्रगत भाषिक कौशल्ये :</b> १. सारांशलेखन २. भाषांतर- (इंग्लिश - मराठी ) <b>जाहिरातलेखन :</b> १. आकाशवाणी २. वृत्तपत्र ३. दूरचित्रवाणी	१	१५

### संदर्भ ग्रंथ -

१. व्यावहारिक मराठी - पुणे विद्यापीठ प्रकाशन.
२. व्यावहारिक मराठी - डॉ. कल्याण काळे, डॉ. दत्तात्रय पुंडे, निराली प्रकाशन, पुणे.
३. व्यावहारिक मराठी - संपा. डॉ. स्नेहल तावरे, स्नेहवर्धन प्रकाशन, पुणे.
४. व्यावहारिक मराठी - डॉ. लीला गोविलकर, डॉ. जयश्री पाटणकर, स्नेहवर्धन प्रकाशन
५. व्यावहारिक मराठी - डॉ. सयाजीराजे मोकाशी, प्रा. रंजना नेमाडे
६. व्यावहारिक मराठी - डॉ. ल. रा. नसिराबादकर, फडके प्रकाशन, कोल्हापूर
७. प्रसारमाध्यमांसाठी लेखन कौशल्ये - य.च.म.मुक्त विद्यापीठ, नाशिक.
८. कहाणी वर्तमानपत्राची-चंचल सरकार, अनुवाद - दिनकर गांगल, नॅशनल बुक ट्रस्ट.
९. द्विभाषी व्यावहारिक शब्दकोश (इंग्लिश - मराठी ) - गणेश ओतुरकर
१०. प्रसारमाध्यमे आणि मराठी भाषा - संपादक डॉ. भास्कर शेळके.
११. व्यावहारिक मराठी भाषा - शरदिनी मोहिते
१२. भाषांतर मीमांसा - डॉ. कल्याण काळे
१३. भाषांतर चिकित्सा - डॉ. मधुकर मोकाशी
१४. व्यावहारिक , उपयोजित मराठी आणि प्रसारमाध्यमे - संपा. डॉ. संदीप सांगळे
१५. व्यावहारिक आणि उपयोजित मराठी - डॉ. मनोहर रोकडे
१६. मराठी भाषा उपयोजन आणि सर्जन - प्रा. सुहासकुमार बोबडे
१७. पारिभाषिक संज्ञा कोश (इंग्लिश -मराठी )- डॉ. स्नेहल तावरे.
१८. उपयोजित मराठी- डॉ. केतकी मोडक, प्रा. सुजाता शेणई ,संतोष शेणई
१९. व्यावहारिक मराठी - प्रकाश परब
२०. जाहिरातशास्त्र - डॉ. वंदना खेडीकर
२१. निबंध : शास्त्र व कला - डॉ. प्र. न. जोशी
२२. निबंध व लेखन - निर्मला किराणे.



**प्रश्नपत्रिकेचे स्वरूप : पहिले आणि दुसरे सत्र**

<b>पहिले सत्र</b>		
<b>विद्यापीठ सत्र परीक्षा</b>		
<b>वेळ : ३ तास</b>		<b>गुण : ७०</b>
<b>प्रश्न क्रमांक</b>	<b>घटकनिहाय प्रश्न तपशील</b>	<b>गुण</b>
प्रश्न १ ला	निबंध लेखन- वैचारिक, ललित आणि वाणिज्य विषयक (३०० शब्दांपर्यंत) (घटक १)	१५
प्रश्न २ रा	४ पैकी २ प्रश्नांची उत्तरे प्रत्येकी ५० शब्दांपर्यंत (घटक २)	१५
प्रश्न ३ रा	४ पैकी २ प्रश्नांची उत्तरे प्रत्येकी १५० शब्दांपर्यंत (घटक २)	२०
प्रश्न ४ था	२ पैकी १ प्रश्नाचे उत्तर प्रत्येकी ३०० शब्दांपर्यंत (घटक २)	२०
सत्र परीक्षा एकूण गुण		<b>७०</b>
<b>अंतर्गत मूल्यमापन</b>		
लेखी परीक्षा (घटक २)		१५
प्रश्नमंजुषा / सादरीकरण / प्रकल्प / गृहपाठ (घटक २)		१५
<b>सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण</b>		<b>१००</b>
<b>दुसरे सत्र</b>		
<b>विद्यापीठ सत्र परीक्षा</b>		
<b>वेळ : ३ तास</b>		<b>गुण : ७०</b>
<b>प्रश्न क्रमांक</b>	<b>घटकनिहाय प्रश्न तपशील</b>	<b>गुण</b>
प्रश्न १ ला	अ. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक १)	२०
	ब. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक १)	
प्रश्न २ रा	अ. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक २)	२०
	ब. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक २)	
प्रश्न ३ रा	अ. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक ३)	३०
	ब. २ पैकी १ प्रश्नाचे उत्तर लिहिणे. (घटक ३)	
सत्र परीक्षा एकूण गुण		<b>७०</b>
<b>अंतर्गत मूल्यमापन</b>		
प्रश्नमंजुषा / सादरीकरण / प्रकल्प / गृहपाठ (घटक १)		१५
लेखी परीक्षा (घटक २ आणि ३)		१५
<b>सत्र परीक्षा आणि अंतर्गत मूल्यमापन एकूण गुण</b>		<b>१००</b>

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**S Y B Com (Semester IV)**  
**(Choice Based Credit System)**  
**Revised Syllabus (2019 Pattern)**

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**CORE COURSE – I**

**Subject: BUSINESS COMMUNICATION-II**

**Course Code: 241**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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**1. Objectives of the Course:**

- a. To understand the concept, process and importance of communication.
- b. To acquire and develop good communication skills requisite for business correspondence.
- c. To develop awareness regarding new trends in business communication.
- d. To provide knowledge of various media of communication.
- e. To develop business communication skills through the application and exercises.

**Medium of Instruction: English**

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Report Writing and Internal Correspondence</b>	Meaning and Significance; Structure of Reports; Negative, Persuasive and Special Reporting- 1. Informal Report – Proposals; 2. Formal Reports; 3. Project Report 4. Introduction and Essential elements of Report writing.( Reporting for a meeting) 5. Organization of Press Report. 6. Office Memo (Memorandums) 7. Office Orders 8. Office Circulars 9. Form Memos or Letters 10. Press Releases 11. Import Export Trade	i. To understand the Report Writing and Internal Correspondence. ii. To understand office Correspondence. iii. To study Import Export Trade Correspondence

		Correspondence	
2	<b>Recent Trends in Business Communication</b>	Internet: Email, Websites, <b>Social Media Network</b> (Twitter, Face book, LinkedIn, You tube, WhatsApp) , Google Doc, Google Form, Google Sheet, Google Slide, Google Class Room, Online Conference, Video conferencing, Meeting through Zoom App, Google meet App ,Cisco Webex meetings App.	To understand the Recent Trends in Business Communication
3	<b>Types and Drafting of Business Letters</b>	1) Enquiry Letters 2) Replies to Enquiry Letters 3) Order Letters 4) Credit and Status Enquiries 5) Sales Letters 6) Complaint Letters 7) Collection Letters 8) Circular Letters	i. To acquire the fundamental knowledge about types of Business Letters ii. To create ability among the students for Drafting of Business Letters
4	<b>Writing Formal Mails and Blog writing.</b>	4.1: Essential elements of mail, Format of mail. 4.2: Introduction and meaning of Blog, Writing a blog.	To understand the Writing Formal Mails and Blog writing.

### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Project	Expected Outcome
1	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources, case study	Relevant You Tub Videos ,Relevant slide show, online Video Short Film Show	Report writing of students meeting	Understanding of basic knowledge of Report Writing and Internal Correspondence and Import Export Correspondence
2	12	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion,	Relevant You Tub Videos , Short Film Show, A.V Application	Project Report on types of Social Media	Learning the Recent Trends in Business Communication

		Library /Home Assignment ,Internal Assignment, students Seminar/Workshop	, online Video		
3	<b>16</b>	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources ,case study	Relevant You Tub Videos, PPT , AV Application , Short Film Show , Online Videos	Writing of any one Business letter	To create ability among the students for Drafting of Business Letters
4	<b>08</b>	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment, case study	Online Videos, Relevant slide show	Blog writing	To create ability among the students about Writing Formal Mails and Blog writing.
<b>Total</b>	<b>48</b>	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources	Relevant You Tub Videos ,Relevant slide show,	-	To create ability among the students about Writing and Internal Correspondence. Also understanding the knowledge of Recent Trends in Business Communication.

#### References:

Sr. No	Title of Book	Author/s	Publication	Place
1	Business Communication	K. K.Sinha	Galgotia Publishing Company	New Delhi.
2	Business Correspondence & Report Writing	R. C. Sharma & Krishan Mohan	Tata McGraw Hill Publishing Co. Ltd.	New Delhi.
3	Communication	C.S. Rayudu	Himalaya publication	Mumbai
4	Business Communication	Asha Kaul	Prentice Hall of India	New Delhi.
5	Business Communication	Vasishth Neeru& Rajput Namita	Kitab Mahal	Allahabad
6	Soft Skills	Dr. Alex	S.Chand Publication	Delhi

7	Essentials of Business Communication	Rajendra Pal & Korlahalli	Sultan Chand & Sons	New Delhi.
8	Managerial Communication	P. D. Chaturvedi & Mukesh Chaturvedi	Pearson	Delhi

### **Guidelines for completion of Practical's:**

- 1) At least three Practical's should be completed during each semester by students in consultation with subject teacher.
- 2) Practical should be based on visit as well as library assignments, Project based, Activity based.
- 3) A subject teacher has special privileges to make the allotment of practical topics.
- 4) Students should discuss with the subject teacher at the time of selection of practical topics.
- 5) If a student fails to complete minimum number of practical's, then the student shall not be eligible for appearing at the practical examination.

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## CORE COURSE – II

**Subject: CORPORATE ACCOUNTING-II**

**Course Code: 242**

**Total Credits: 03**

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### Preamble

In the modern economic environment the corporate sector is one of the major contributors towards GDP of any country and is also one of the largest and fastest growing sectors for providing employment opportunities. In the last decade the corporate sector has seen a massive growth in economic terms i.e. the volume of turnover, income and expenses etc. and also in terms of expansion of business across the globe. Accounting plays a vital role in this growth and to ensure safeguard of the interest of the stake holders and the society at large. It is therefore important to educate the students of commerce in the accounting practices adopted by the corporate organizations.

### Objectives of the course

1. To acquaint the student with knowledge of corporate policies of investment for expansion and growth through purchase of stake in or absorption of smaller units.
2. To develop the knowledge among the student about consolidation of financial statement with the process of holding.
3. To update the students with knowledge of the process of liquidation of a company
4. To introduce the students with the recent trends in the field of accountancy

### Depth of the program – Fundamental Knowledge

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1.	<b>Holding Company Accounts</b>	Calculation of Capital Profit, Revenue profit, Cost of Control. Preparation of consolidated Balance sheet of Holding Company with one subsidiary only. Adjustment of intercompany transactions, unrealized profit of stock.	<ul style="list-style-type: none"><li>• Conceptual Understanding of Holding Company Accounts</li><li>• Practical Application skills</li><li>• Analytical skills</li></ul>
2.	<b>Absorption of Companies</b>	Introduction , Meaning - Vendor and Purchasing Companies- Purchase Consideration, Accounting entries in the books of vendor Company and Journal entries and Preparation of Balance Sheet after Absorption in the books of	<ul style="list-style-type: none"><li>• Conceptual understanding on the concept of Absorption of companies</li><li>• Practical application skills in the process of</li></ul>

		Purchasing Company	accounting for Absorption
3.	<b>Accounting for Liquidation of Companies</b>	Meaning of Liquidation- Modes of winding up – (a) Preparation of Liquidator final statement of Account (b) Preparation of Statement of Affairs and Deficiency Account.	<ul style="list-style-type: none"> <li>• Conceptual understanding on Liquidation of Companies</li> <li>• Practical application skills</li> </ul>
4.	<b>Forensic Accounting</b>	Introduction , Meaning , Objectives , Types of Forensic Accounting , Nature and key principles of forensic accounting Ethical principles and responsibilities	<ul style="list-style-type: none"> <li>• Conceptual skills</li> <li>• Acquisition of knowledge about forensic accounting and its implication.</li> </ul>

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	Case Study	-----	-----	Developing understanding on accounting procedure for Holding companies
2	14	Case Study	You Tube and other online platforms for videos	Case study analysis	Conceptual understanding ,Practical application skills in the process of accounting for Absorption
3	12	Case Study , Simulative approach for mock liquidation of an Indian Company based on financial statements	Online Videos for cases	Individual assignment Preparation of Charts , PPT for the format of Statement of Affairs and Deficiency Account.	Practical understanding on Process of Liquidation on companies

4	08	Case Study	Online Videos on recent cases of Forensic Accounting	Case study Analysis	Updation of Knowledge on recent advances in the field of Accountancy
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### References :

#### List of Books Recommended :-

1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
2. Advanced Accountancy: By S.P. Jain & K.N. Narang ( Kalyani Publishers)
3. Advanced Accountancy: By R.L.Gupta & M. Radhaswamy (Sultan Chand & Sons)
4. Company Accounts: By S.P. Jain & K.L. Narang
5. Advanced Accounts: By Paul Sr.
6. Corporate Accounting: By Dr. S. N. Maheshwari & S.K. Maheshwari
7. Corporate Accounting: By Mukharji & Hanif

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## CORE COURSE – III

**Subject: BUSINESS ECONOMICS (MACRO)-II Course Code: 243**

**Total Credits: 03**

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### Preamble –

An approach to Macro Economics is to examine the economy as a whole. This paper aims to provide knowledge about macroeconomics that includes macro-economic variables and theories. It also aims to make students familiar about the various concepts of macroeconomics like functions of money, trade cycle and macroeconomic policies and also about the concepts used in public finance.

### Scope of the programme –

Basic Knowledge of Macro Economics

### Objectives –

- To familiarize the students to the basic theories and concepts of Macro Economics and their application.
- To understand the theories of money.
- To understand the phases of trade cycle and policy measures to elongate the trade cycle.
- To understand various concepts related to public finance.
- To understand credit creation of banks and money measures of RBI.

Unit	Name and Content of the Chapter	Purpose & Skills to be Developed
<b>Unit 1</b>	<b>Money:</b>	<b>Purpose:</b> To understand the concept of money. To make the students know about Demand, Supply and Value of Money. <b>Skills:</b> Interpretation, comparative analysis, critical thinking, writing skills
	1.1 Meaning and Functions of Money.	
	1.2 Demand for Money: 1.2.1 Classical Approach. 1.2.2 Keynesian Approach.	
	1.3 Supply of Money: 1.3.1 Credit Creation of Commercial Banks 1.3.2 Money Measure of RBI (M1, M2, M3, M4). 1.3.3 Credit Control Methods.	
	1.4 Value of Money: 1.4.1. Quantity Theory of Money. 1.4.2 Cash Balance Approach : Marshall, Pigou, Robertson and Keynes	
<b>Unit</b>	<b>Inflation:</b>	<b>Purpose:</b>

<b>2</b>	2.1 Meaning and Definition	To understand the concept Inflation. To understand the stagflation and Phillips curve. <b>Skills:</b> Understanding, writing skills, critical thinking
	2.2 Causes of inflation	
	2.3 Consequences of Inflation	
	2.4 Demand Pull and Cost Push Inflation	
	2.5 Stagflation: Meaning and Causes	
<b>Unit 3</b>	<b>Trade cycle:</b>	<b>Purpose:</b> To understand the concept and phases of trade cycle. To understand the policy measures <b>Skills:</b> Understanding, writing skills, critical thinking
	3.1 Meaning and Definition of Trade Cycle	
	3.2 Characteristics of Trade Cycle	
	3.3 Phases of Trade Cycle	
	3.4 Control of Trade Cycle: Monetary Measures and Fiscal Measures	
<b>Unit 4</b>	<b>Public Finance:</b>	<b>Purpose:</b> To understand Public Finance. To understand the Procedure of Budget. <b>Skills:</b> Understanding, Critical thinking and writing skills.
	4.1 Meaning and Definitions.	
	4.2 Scope of Public Finance.	
	4.3 Importance of Public Finance.	
	4.4 Meaning and Types of Tax.	
	4.5 Public Expenditure: Meaning and Causes of Increasing Public Expenditure.	
	4.6 Public Debt: Meaning and Importance.	
	4.7 Budget: Meaning and Types.	

### Teaching methodology:

Unit No	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	<ul style="list-style-type: none"> <li>Open discussion</li> <li>Casestudies</li> <li>Problem solving based learning</li> </ul>	<ul style="list-style-type: none"> <li>You tube lectures</li> <li>Films</li> </ul>	<ul style="list-style-type: none"> <li>Implication of liquidity trap.</li> <li>Credit control methods used by India.</li> </ul>	<ul style="list-style-type: none"> <li>Students will understand concept and theories of money.</li> <li>Will be able to critically evaluate supply of money in the economies.</li> </ul>

2	10	<ul style="list-style-type: none"> <li>• Digital lectures</li> <li>• Jigsaw reading</li> <li>• Project based learning</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Inflation trends in developed and developing countries</li> <li>• Trends of agricultural prices in India</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand the causes and consequences of inflation</li> <li>• Will understand the concept of stagflation</li> </ul>
3	10	<ul style="list-style-type: none"> <li>• Game oriented classes</li> <li>• Pair learning</li> <li>• Group discussion</li> <li>• Games and simulation</li> </ul>	<ul style="list-style-type: none"> <li>• Films</li> <li>• You tube lectures</li> </ul>	<ul style="list-style-type: none"> <li>• Anti-cyclical policy measures used by various countries</li> <li>• Effect of US recession on the world economy</li> <li>• Implication of these measures</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand phases of trade cycle</li> <li>• Will understand the types of policies</li> <li>• Able to interpret effect of anti-cyclical policies on the economy</li> </ul>
4	14	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Trend of developed and non-developed expenditure in Indian economy</li> <li>• Types of taxes in India</li> <li>• Study of Indian budget</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand public revenue and public expenditure concept</li> <li>• Will be able to analyze, interpret and criticize public policies with theoretical base</li> </ul>

### References:

1. Economics: Paul A Samuelson and William D Nordhaus. McGRAW – HILL international Edition.
2. Macroeconomics: N. Gregory Makiw, Worth Publishers, New York.
3. Macro- Economic Theory: M L Zingan, Vrinda Publications (P) Limited.
4. Samashti Arthshstriy Vishleshan : Shridhar Deshpande, Vinayak Deshpande, Himalaya Publication House.
5. Theories of value: Output and Employment - John Eatwell, Thames Polytechnic, 1979

6. Business Economics, Dr.J.P.Mishra, Sahitya Bhavan Publications, Agra.
7. Macroeconomics: A Global Text, Sampat Mukherjee, New Central Book Agency Private Limited (Latest Edition), New Delhi
8. Macroeconomics: A Rough Guide, in Macroeconomics: A Reader, (Ed.) Brian Snowdon and Howard Vane, Routledge
9. Paisa, Mahagaie Aani Rajasva: Dr. Rasal, Shelar and Bhadane, Idol Publications, Pune.
10. Macroeconomics: Theory and Policy, S. Chand & Company Limited. (Latest Edition)
11. Ben Fine & Ourania Dimakou, Macroeconomics: A Critical Companion, Pluto Press (Latest Edition)
12. Michel De Vroey, A History of Macroeconomics: From Keynes to Lucas and Beyond, Cambridge University Press (Latest Edition)
13. Sampat Mukherjee, Analytical Macroeconomics: From Keynes to Mankiw, New Central Book Agency Private Limited
14. Macroeconomics- K R Gupta, R.K.Mandal, Amita Gupta, Atlantic Publishers and distributor's pvt.ltd.
15. Money, Inflation, and Business Cycles The Cantillon Effect and the Economy, Arkadiusz Sieroń. Abingdon, Routledge, 2019. New York
16. Macroeconomics: N. Gregory Maki Worth Publishersw, New York
17. Macro Economics: Rudiger Dornbusch, Stanley Fisher & Richard Startz Tata McGraw Hill Education Private Limited (Latest Edition),US
18. The General Theory of Employment, Interest, and Money- John Maynard Keynes, General Press
19. An Analysis of John Maynard Keynes's The General Theory of Employment, Interest and Money- John Collins, CRC Press,2017

### Suggested Web

### References:

Sr. No.	Lectures	Films	Animation	PPTs	Articles
1.	<a href="https://www.economicsnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Public-sector%20Economics%20and%20Public%20Choice%20Theory">https://www.economicsnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Public-sector%20Economics%20and%20Public%20Choice%20Theory</a>	<a href="http://www.studyinternational.com/the-little-bits-we-like/films/">http://www.studyinternational.com/the-little-bits-we-like/films/</a>	<a href="https://ed.ted.com/lessons?category=macroeconomics">https://ed.ted.com/lessons?category=macroeconomics</a>	<a href="https://www.slideshare.net/NayanVaghela/trade-cycle-chapter-4">https://www.slideshare.net/NayanVaghela/trade-cycle-chapter-4</a>	<a href="https://theconversation.com/global-topics/inflation-645">https://theconversation.com/global-topics/inflation-645</a>

2.	<a href="https://www.youtube.com/watch?v=Ac i3GEhMF54">https://www.youtube.com/watch?v=Ac i3GEhMF54</a>	<a href="https://economic s.stackexchange. com/questions/97 81/what-are- some- exceptional- movies- documentaries- on- macroeconomics">https://economic s.stackexchange. com/questions/97 81/what-are- some- exceptional- movies- documentaries- on- macroeconomics</a>	<a href="https://www.u fs.ac.za/e con/unlis ted- pages/mi croecono mics- animatio ns">https://www.u fs.ac.za/e con/unlis ted- pages/mi croecono mics- animatio ns</a>	<a href="https://ww w.slideshar e.net/Naya nVaghela/p ublic- finance- chapter-7">https://ww w.slideshar e.net/Naya nVaghela/p ublic- finance- chapter-7</a>	<a href="https://jour nals.sagepu b.com/toc/p fr/current">https://jour nals.sagepu b.com/toc/p fr/current</a>
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## CORE COURSE – IV

**Subject: BUSINESS MANAGEMENT-II**

**Course Code: 244**

**Total Credits: 03**

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Unit No.	Unit Title	Contents	Skills to be developed
1.	Improving peoples' performance : Motivating the staff	<ul style="list-style-type: none"><li>• Meaning, Importance and Theories of motivation</li><li>• Maslow's Need Hierarchy Theory</li><li>• Herzberg's Two Factor Theory</li><li>• Douglas MC Gregor's Theory of X and Y</li><li>• Ouchi's Theory Z</li><li>• McClelland's Theory</li></ul>	<ol style="list-style-type: none"><li>1. Skills regarding how to motivate staff and other members of the team.</li><li>2. Skills regarding retaining motivational level</li><li>3. Understanding needs and expectations of group members and meeting them effectively.</li></ol>
2.	Organizing from front-Leadership Skills	<ul style="list-style-type: none"><li>• Meaning, Importance, Qualities and Functions of a leader</li><li>• Leadership styles for effective management</li><li>• Contribution of Mahatma Gandhi, Dr. Babasaheb Ambedkar and Pt. Jawaharlal Nehru in leadership.</li></ul>	<ol style="list-style-type: none"><li>1. How to lead group</li><li>2. Understanding followers and their views on various organizational matters.</li><li>3. Conflict Management</li></ol>
3.	Achieving success at work : Coordination and Control	<ul style="list-style-type: none"><li>• Meaning and need of coordination and control</li><li>• Techniques and difficulties in establishing coordination and control</li><li>• Steps in the process of control and it's techniques</li></ul>	<ol style="list-style-type: none"><li>1. How to coordinate group efforts</li><li>2. Minimizing resource waste</li><li>3. Skills to establish coordination between departments.</li></ol>
4.	Emerging trends in Business management	<ul style="list-style-type: none"><li>• Corporate Social Responsibility,</li><li>• Corporate Governance And Corporate Citizenship,</li><li>• Disaster Management And</li><li>• Management of Change</li></ul>	<ol style="list-style-type: none"><li>1. How to introduce change</li><li>2. Significance of Disaster Management</li><li>3. Importance and implementation of CSR</li><li>4. Importance of Corporate Citizenship</li></ol>

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be Used	Film shows and AV Applications	Project	Expected Outcome
1	12	PowerPoint Presentations, YouTube Videos	Films how to motivate staff and various theories of motivation available on various digital platforms.	Poster Presentation on motivation theories.	Students will get an idea about the basic motivational tools used in the field of management.
2	12	PowerPoint Presentations, YouTube Videos	Documentaries and movies on leadership. Videos of great leaders in the field of trade and commerce available on various digital platforms.	Student group activities which involve leadership skills and qualities.	Students will get an idea about how leadership influences organizational success.
3	12	PowerPoint Presentations, YouTube Videos	Documentaries and movies on coordination and control available on various digital platforms.	Poster Presentation on coordination and control	Students will understand the significance of coordination and control in modern business management.
4	12	PowerPoint Presentations, YouTube Videos	documentaries and movies emerging trends in management available on various	Projects on various emerging trends in management	Students will come across various emerging trends in management.

### References :-

- Management Theory & Practice - J.N.Chandan
- Essential of Business Administration - K.Aswathapa Himalaya Publishing House
- Principles & practice of management - Dr. L.M.Parasad, Sultan Chand & Sons - New Delhi
- Business Organization & Management - Dr. Y.K. Bhushan

- Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- Business organization and Management by Talloo by Tata McGraw Hill Business Environment and Policy – A book on Strategic Management By Francis Cherunilam Himalaya Publishing House
- Essentials of Management - Horold Koontz and Itenz Weibrich - McGrawhills International
- Management Theory & Practice - J.N.Chandan
- Essential of Business Administration - K.Aswathapa Himalaya Publishing House
- Principles & practice of management - Dr. L.M.Parasad, Sultan Chand & Sons - New Delhi
- Business Organization & Management - Dr. Y.K. Bhushan
- Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- Business organization and Management by Talloo by Tata McGraw Hill
- Business Environment and Policy – A book on Strategic Management By Francis Cherunilam Himalaya Publishing House

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## **CORE COURSE – V**

**Subject: ELEMENTS OF COMPANY LAW-II    Course Code: 245**

**Total Credits: 03**

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Depth of the program – Fundamental Knowledge

### **Objectives of the Program**

1. To develop general awareness among the students about management of company
2. To have a comprehensive understanding about Key managerial Personnel of company and their role in Company administration.
3. To acquaint the students about E Governance and E Filling under the Companies Act, 2013.
4. To equip the students about the various meetings of Companies and their importance.
5. To make students capable of becoming good human resource of the corporate sector.

<b>Unit No</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose Skills to be developed</b>
1	<b>Management of Company</b>	<b>Management of Company:</b> 1. Board of Directors: Definition, Powers, Restrictions, Prohibition on Board. 2. Director: Meaning and Legal position of Directors,. Types of Directors, Related Party Transactions(Sec.188) 3. Appointment of Directors, Qualifications and Disqualifications, Powers, Duties, Liabilities of Directors, Loans to Directors, Remuneration of Directors	To Equip the students with procedure and practices

2	<b>Key Managerial Personnel (KMP)</b>	<b>Key Managerial Personnel (KMP) (U/S 203)</b> 1. Meaning, Definition and Appointments of Managing Director, Whole Time Director, Manager, <del>CS</del> 2. Company Secretary (CS)- Term of office/ Tenure of appointment, Role of Company secretary 3. Distinction between Managing Director, Manager and Whole Time Director - Role (Powers, Functions of above KMP) 4. Corporate Social Responsibility (CSR) [U/S 135] – Concept who is Accountable, CSR Committee, Activities under CSR,	To have Comprehensive understanding about the Key Managerial Persons and CSR
3.	<b>Company Meetings</b>	<b>Company Meetings:</b> 1. Board Meeting – Meaning and Kinds 2. Conduct of Meetings - Formalities of valid meeting [Provisions regarding agenda, notice, quorum, proxies, voting, resolutions (procedure and kinds) minutes, filing of resolutions, Virtual Meeting] 3. Meeting of Share Holders General Body Meetings, Types of Meetings A. Annual General Meeting (AGM), (Ss.96 to 99) B. Extraordinary General Meeting (EOGM).(Sec.100) 4. Provisions regarding convening, constitution, conducting of General Meetings contained in Ss.101 to 114	To acquaint students about
4.	<b>E Governance and Winding up Company</b>	<b>E Governance and Winding up of a Company</b> 1. E Governance –meaning, Importance of E Governance 2. E Filing – Basic concept of MCA, E Filing 3. Winding –up: Meaning of winding-up, Dissolution of company, Conceptual understanding of winding-up by the Tribunal, 4. Compulsory winding-up, Members' voluntary winding-up, Creditors' voluntary winding-up	To be able to appreciate the emerging E Governance and E- filing under the Companies Act, 2013. Learn the winding up of company.

[Note: Recent amendments in the Acts and relevant Landmark cases decided by courts are expected to be studied]

#### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome

1	12	Document , PPT, Narration, , Survey Analysis, Article review	You Tube about Company Management	Report, Review on management of company	To Acquaint knowledge and maturity to understand Company management.
2	12	Project making, , jingles, slogan , Quiz Competition, , Interview with Company secretary	Use of You tube, Review of Movie	Article review on new Emerging issues in CSR of company	To Acquaint with knowledge and role of key managerial person of the Companies and Rules about CSR.
3	12	Street play, Case study, Poster making, Mock AGM.	Case Analysis, valid meetings	Recent Laws and salient features of meetings of company.	To get training in to various types of meeting and procedure.
4	12	Group Discussion, Assignments on e-governance and e-filing, Interview of lawyer	Film on E-governance procedure and case study of winding up	Project on winding – up of company and E-governance	To enhance skills and knowledge about the E- governance of the company and winding-up of the company

#### Methods of Evaluations

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	Continuous Evaluation,	Written Exam	Seminar on legal aspects on starting Business

Unit – II	Continuous Evaluation	Written Exam	Awareness program
Unit – III	Continuous Evaluation,	Written Exam	Visit to IPR Websites
Unit – IV	Continuous Evaluation,	Written Exam	Awareness program

1	12	PowerPoint Presentations, YouTube Videos	Films how to motivate staff and various theories of motivation available on various digital platforms.	Poster Presentation on motivation theories.	Students will get an idea about the basic motivational tools used in the field of management.
2	12	PowerPoint Presentations, YouTube Videos	Documentaries and movies on leadership. Videos of great leaders in the field of trade and commerce available on various digital platforms.	Student group activities which involve leadership skills and qualities.	Students will get an idea about how leadership influences organizational success.
3	12	PowerPoint Presentations, YouTube Videos	Documentaries and movies on coordination and control available on various digital platforms.	Poster Presentation on coordination and control	Students will understand the significance of coordination and control in modern business management.
4	12	PowerPoint Presentations, YouTube Videos	documentaries and movies emerging trends in management available on various	Projects on various emerging trends in management	Students will come across various emerging trends in management.

**References :-**

<b>Sr. No.</b>	<b>Title of the Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
1.	The Companies Act with Rules	Taxmann	Tan Prints (India) Pvt. Ltd. Jhajjar	Chandigarh
2.	The Companies Act, 2013	Bharat	Bharat Law House Pvt. Ltd.	Delhi
3.	Company Law-A Comprehensive Text Book on Companies Act 2013	Dr. G.K. Kapoor & Dr. Sanjay Dhamija	Taxmann Publications Pvt. Ltd	Delhi
4.	Company Law	Dr S R Meyani	Asia Law House	Mumbai
5.	Company Kaydyachi Olakha	K Shriram	Aarti & Co.	Mumbai
6.	Guide to Memorandum, Articles & Incorporation of Companies	Bhandari	Lexis Nexis	Mumbai
7.	Elements of Company Law	Arun Gaikawad Devendra Bhawari	Bibha	Pune
8.	Elements of Company Law	Prakash N. Chaudhary	Nirali Prakashan	Pune
9.	E-Commerce : Legal Compliance	Pratima Narayan	Eastern Book Company	Mumbai

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: BUSINESS ADMINISTRATION-II**

**Course Code: 246(A)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose/Skills to be developed</b>
1	<b>Legal Aspects (Recent Trends)</b>	Compliance of legal requirements in promoting business unit, Licensing, Registration, Filing returns and other documents	To develop a better understanding of the legal compliances in business
2	<b>Productivity</b>	Meaning, Importance & measurements of productivity, Factors affecting productivity, Role of National Productivity Council-Product Quality Control	To understand the term productivity and its importance in business administration
3	<b>Business liasoning</b>	Interface between business and government, society ,and natural environment; etc Business strategy -- meaning and importance and steps in developing strategies.	To develop an understanding of the various forms of liasoning required in business administration
4	<b>Business Alliances (growth strategies)</b>	Mergers & Acquisition, Franchising, Outsourcing-concept and characteristics, Public Private Partnership, Business Engineering	Getting acquainted with the growth strategies of business

### **Teaching Methodology**

<b>Unit No.</b>	<b>No. of lectures</b>	<b>Innovative method to be used</b>	<b>Project</b>	<b>Expected Outcome</b>
1.	12	PowerPoint Presentations, YouTube Videos	Assignments, poster presentations	Students will get an idea about the legal environment of business

2.	12	PowerPoint Presentations, YouTube Videos	Assignments, group presentations	Provide first - hand account of how productivity can be improved
3.	12	Lectures of industry experts entrepreneurs and documentaries.	Interviews /interaction with Business leaders to get a deeper insight on the environment and its impact on business	Help students understand the importance of various stake holders of business and the efficient way of establishing a rapport with them for business development
4.	12	Videos and lectures by experts	Interactions by experts with the students on various cases . Assignments/ presentations by student teams based on such interaction.	Greater insight on mergers , acquisitions and other strategies.

#### **Recommended Books:**

- i. Modern Business Organisation & Management-N.Mishra, Allied Publishers-Mumbai
- ii. Essentials of Business Administration- K. Ashwathappa-Himalaya Publication
- iii. Business Administration-S.C.Saxena-Sahitya Bhavan, Agra
- iv. The Administrative Process-Stephen Robbins
- v. Industrial Administration & Management- J.Batty
- vi Basu, C. (2017). Business Organisation and Management. McGraw Hill Education.

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## SPECIAL ELECTIVE COURSE – VI

**Subject: BANKING & FINANCE-II      Course Code: 246(B)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### Objectives:

1. To provide the knowledge of Cooperative Banking in India
2. To analyze the functioning of Development Banking
3. To create the awareness about Banking Sector Reforms
4. To understand the role of various committees on Banking Sector Reforms.

UnitNo.	Topic	No. of Lectures	Teaching Method	Proposed skills to be developed
1.	Co-operative Banking in India: Meaning, significance and 1.1 principles of Cooperation  1.2 Evolution of Cooperative Banking in India. 1.3 Structure of Co-operative Banking in India  Role of Co-operative Banking in Economic 1.4 Development 1.5 Challenges before Co-operative Banking in India	12	Lecture, PPT, the  Group and  Panel Discussion,  Library Work, Assignment	Understanding  Co-operative Banking Structure in India
2.	Development Banking in India: 2.1 Meaning and Features of Development Banking 2.2 Functions of Development Banks in India  Role of Development Banks in Economic 2.3 Development  Challenges before the Development Banking in 2.4 India	12	Lecture,PPT, the Group and Panel  Discussion,  Library Work, Visit to Banks	Understanding the Functions and analyze the Role  of Development  Banking in India
3.	Selective Important Concepts of Banking 3.1 Central Banking , 3.2 Commercial Banking 3.3 Branch Banking , 3.4 Unit Banking	10	Lecture, PPT, the Group Discussion,	Understanding various concepts of Banking



3.5 Wholesale Banking, 3.6 Retail banking 3.7 Social Banking , 3.8 Islamic Banking 3.9 Merchant Banking, 3.10 Digital Banking		Library Work, Projects
<p>4. Banking Sector Reforms</p> <p>Historical approach, Meaning and Goals of</p> <p>4.1 Banking Sector Reforms in India</p> <p>4.2 Banking Reform Measures</p> <p>i) Cash Reserve Ratio (C.R.R.) and Statutory Liquidity Ratio (S.L.R.)</p> <p>ii) Prudential Norms (NPA)</p> <p>iii) Capital Adequacy Norms</p> <p>iv) Credit Deposit Ratio (C.D.Ratio)</p> <p>Framework of Basel Committees on Banking</p> <p>4.3 Supervision</p> <p>i) Basel – I</p> <p>ii) Basel – II</p> <p>iii) Basel – III</p> <p>iv) Basel – IV</p> <p>M. Narsimhan Committee</p> <p>4.4 Recommendations of – I (1991)</p> <p>4.5 Recommendations of M. Narsimhan Committee- II (1998)</p>	14	<p>Lecture, Understanding</p> <p>PPT, the Goals and</p> <p>Group and Panel Measures of Banking Reforms</p> <p>Discussion, in India</p> <p>Library Work, Analyze the role of various committees on Banking Sector</p> <p>Reforms</p>
Total	48	

### References:

1. Debaprosanna Nandy (2010), 'Banking Sector Reforms in India and Performance Evaluation of Commercial Banks, Universal Publishers
2. Deb Joyeeta (2019), 'Indian Banking System', Evince Publishing.
3. Desai Vasant (2007), 'Indian Banking-Nature and Problems', Himalaya Publishing House.
4. Gopinath M.N. (2017), 'Banking Principles and Operations', Snow White Publisher.

5. Joshi, Vasant and other (2002), Managing Indian Banks – The Challenges Ahead, Response Books, New Delhi.
6. Mallik, Chaudhury and Sarkar (2018), 'Indian Banking System- Growth, Challenges and
7. Nararajan and Parameswaran (2007), 'Indian Banking', S. Chand Company Ltd. New Delhi.
8. ShahiUjjwala (2013), 'Banking in India: Past, Present and Future', New Century Publications
9. Singh Sultan (2008), 'Banking Sector Reforms in India', Kanishka Publishing House
10. Thirunarayanan R., 'Co-operative Banking in India', Mittal Publication
11. Trivedi, Chaudhary and other (2015), 'Indian Banking System', RBD Publication, Jaipur.
12. Trivedi I.V. and Jatana Renu (2010), 'Indian Banking System', RBSA Publisher.
13. 'Report on Trend and Progress of Banking in India' 2017-18, 2018-19, 2019-20-  
Reserve Bank of India

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: BUSINESS LAW & PRACTICE-II      Course Code: 246(C)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Objectives of the course:**

To develop an understanding of the significant provision of Industrial and Labour Laws.

To gain the ability of students to address a basic business legal application- oriented issues.

### **Depth of the program:**

Basic & Fundamental

### **Objectives of the Subject:**

- To impart the students with the fundamental understanding of important Industrial and Labour laws.
- To study & acquaint students an application & overview based knowledge of Industrial and Labour Laws.
- To familiar the students with legal Business Environment of India.
- To develop & strengthen students through the legal practical knowledge and their implications on Indian Business organizations.
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<b>Unit. No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose skills to be developments</b>
1	Maharashtra Cooperative Societies Act, 1960	Definition and Features of a Co-operative Society. Types of Co-operative Societies. Restriction on the society - Registration, Cancellation of Registration and De- registration of a Society. Bye Laws and Amendments of bye-laws.	Understanding the order and laws for development of co-operative societies in the state of Maharashtra.

2	Life Insurance	Meaning, Definition of Life Insurance, Features of Life Insurance, Importance of life Insurance. Basic Principles of Life Insurance. Advantages of Life Insurance, Type of Life Insurance Policy, Procedure of Life Insurance Policy. Settlement of Claims of Life Insurance of Policy, Nomination of Policy. LIC Object, Constitution & Functions, Challenges before LIC, Social Responsibility of LIC.	It will help the students to gain insights of Life Insurance
3	Competition Act 2002	Introductions, definitions, scope, objectives, Prohibition of Certain Agreements, Abuse of Dominant Position and Regulation of Combinations, Competition Commission of India, Duties, Powers And Functions of Commission. (Sec 1 to 39)	To create more awareness about prevented practices that adversely affect competition, and to maintain competition in markets and protect the interests of consumers.
4	Industrial Disputes Act, 1947	Introductions, definitions, scope, objectives , Industrial Disputes, Strikes, Lock-out, lay-off, Standing orders, Rules, Causes of Industrial Disputes. Consequences of Industrial Disputes. Works committee.	Understanding the concepts of dispute, Disputes that relate to the terms and conditions of employment or non-employment or employment of a person.

## Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	<ul style="list-style-type: none"> <li>➤ Cases to be discussed in Group.</li> <li>➤ Internet Sources.</li> </ul>	<ul style="list-style-type: none"> <li>➤ You tube videos on Success stories of cooperative movement in India.</li> <li>➤ E-Content on Cooperative societies provided by UGC/University/MOOC / You tube etc. to be studied.</li> </ul>	Project report should be prepared on Various successful cooperative ventures in .India & Outside the India	Understanding the legal requirements of Cooperative Business Model in India. Understanding the cooperative law & its applications.
2	12	<ul style="list-style-type: none"> <li>➤ Benefits of Insurance to be discussed in Group.</li> <li>➤ Internet Sources.</li> <li>➤ Discussion on Claim Settlement.</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Life Insurance provided by UGC/University/MOOC etc. to be studied &amp; analyzed.</li> </ul>	Project report can be prepared on benefits of Life insurance to the people.	Legal framework of Life insurance. Insights & benefits to be understood to minimize life risk.
3	12	<ul style="list-style-type: none"> <li>➤ Internet Sources.</li> <li>➤ Presentation can be taken.</li> <li>➤ Applications of this law to be understood.</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Competition Act 2002 provided by UGC/University/MOOC/ You Tube etc. to be Watched &amp; analyzed.</li> </ul>	Project report can be prepared on Applications of Competition Act 2002.	Understanding the fair & healthy business competition in India.

4	12	<ul style="list-style-type: none"> <li>➤ Observation or Survey about Industrial disputes can be conducted and discussed in detail.</li> <li>➤ PPT Method can be used.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Various cases on Industrial Disputes can be studied.</li> <li>➤ E-Content on Industrial Disputes act 1947 provided by UGC/University/MOOC/ You Tube etc. to be Studied &amp; analyzed.</li> </ul>	Project report can be prepared on various dispute cases happened in India & solved under Industrial Disputes Act 1947.	Application & benefits of Industrial Disputes Act 1947. Insights & benefits of the same to the business organizations in India.
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### References

Sr. No.	Title of the Book	Author/s	Publication
1	Labour Laws	Taxmann	Taxmann
2	Labour & Industrial Laws	S N Misra	Central Law Publication
3	Maharashtra Cooperative Societies Act, 1960	Current Publications	Current Publications
4	Competition Act 2002	Agarwal V. K.	Bharat Law House Pvt Ltd
5	Industrial Disputes Act, 1947	Lawmann's	Kamal Publishers
6	Labour and Industrial Laws	M.N. Mishra	Central Publications

### Practical for Semester – IV

Topic	Mode of Practical
Types of Cooperative Society	Case Study Method.
Settlement of Claims of Life Insurance of Policy	Real life examples, Applications with library sources.
Competition Commission of India	Library Assignment.
Strikes, Lock-out, lay-off, Standing orders, Rules, Causes of Industrial Disputes	Review of Research Papers/Articles, News Paper Articles etc.

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## **SPECIAL ELECTIVE COURSE – VI**

### **Subject: CO-OPERATION AND RURAL DEVELOPMENT -II**

**Course Code: 246(D)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	<b>Co-operative Laws in India</b>	1.1 History of Co-operative Legislation 1.2 Co-operative Societies Act 1904, Objectives and Features 1.3 Co-operative Societies Act 1912 ,Objectives and Features 1.4 Bombay Provisional Co-operative Societies Act 1925, Main Provisions, 1.5 Benefits of Co-operative Legislations	1. To understand progress of co-operative legislation 2. To be acquainted with various co-operative enactments 3. 3. To know the benefits of co-operative legislations
2	<b>Multi-state Co-operative Societies Act</b>	2.1 Need and objectives 2.2 Procedure for Registration of Societies 2.3 Documents required for registration 2.4 Central Registrar – Appointment, Functions, Duties	1. To know the process of registration. 2. To know the various documents essential for registration of societies 3. To understand the rights and functions of Registrar.
3	<b>Maharashtra State Co-operative societies Act, 1960</b>	3.1 Need and objectives of the Act 3.2 Registration of Co-operative Societies 3.3 Privileges of Co-operative Societies 3.4 Membership of Co-operative Societies 3.5 Provisions Regarding Management of Co-operative Societies 3.6 Registrar Appointment, Functions, Duties and Jurisdiction 3.7 Provisions Regarding Audit of Co-operative Societies 3.8 Amendments made in Maharashtra Co-operative Societies, Act in 2013	1. To understand provisions of co-operative societies Act-1960. 2. To know and understand provisions of amendment act 2013. 3. To know the provisions pertaining the audit of co-operative societies.

4	<b>Co-operative Entities – Functions, Problems and Progress</b>	4.1 Present Situation of Agricultural Credit Co-operatives- Primary District and State Co-operative Banks 4.2 Co-operative Sugar Factories 4.3 Contemporary conditions of Non Agricultural Credit Co-operatives 4.4 Dairy Co-operatives 4.5 Co-operative Housing Societies 4.6 Consumer Co-operative Societies 4.7 Urban Co-operative Banks	1. To create understanding about agricultural credit banks. 2. To know the problems of co-operative societies. 3. To know the functions of various co-operative societies.
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### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Theory lectures, group discussion.	----	-----	Concept of co-operation & how co-operative societies act progressed.
2	12	Theory lecture, class room discussion	----	-----	Student should become aware about registration, its benefits & importance.
3	12	Theory lecture, Visit to co-operative registrar's office	AV available on 'You tube'	Collection of Memorandum of Association, Article of Association, Form 'A' & Form 'B'.	Understanding pertaining to registration process, documents & audit of co-operative societies
4	12	Theory lecture, visit to co-operative credit Bank	-----	Preparing Detailed report of the visit.	Understanding about functioning of credit co-operative banks/ Societies

### References:

- 1) G.S.Kamat –Cases in Co-operative management
- 2) N.L.Ghorpade- Co-operation and Rural Development
- 3) K.K.Taimani- Co-operative Organization and Management
- 4) G.S.Kamat – New Dimensions of Co-operative Management
- 5) Vasant Desai – Fundamentals of Rural Development



- 6) Dr. Dhiraj Zalte & Others – Theory & Practice of Co-operation, Prashant Publication
- 7) V.M. Dandekar and Rath – Poverty in India
- 8) Dr. P.R. Dubhashi – Rural Development and Administration in India
- 9) V. Reddy – Rural Development in India
- 10) S.K. Gopal – Co-operative Farming in India
- 11) B. Mukharji – Community Development
- 12) I.C.A. State and Co-operative Movement
- 13) <https://www.bhagirathgram.org/>

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## **SPECIAL ELECTIVE COURSE – VI**

### **Subject: COST & WORKS ACCOUNTING-II**

**Course Code: 246(E)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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#### **Objectives:**

- 1. To know the documents that are used in stores and how to calculate the issuing price of material.**
- 2. To provide knowledge to students on classification and codification.**
- 3. To equip students with knowledge regarding the ascertainment of labour cost.**
- 4. To understand the concept of payroll.**
- 5. To know the concepts of labour turnover and merit rating.**
- 6. To understand recent trends in cost accounting.**

Unit No.	Unit Title	Contents	Skills to be developed
1	Material Accounting	Store Location and Layout. Classification and Codification of Material. Stores and Material Records. Bin Card & Store Ledger etc. Issue of Material and Pricing Methods for Issue of Material: FIFO. LIFO. Simple Average Methods. Weighted Average Methods. Use of computer in store Accounting.	1. To understand different pricing methods used for issuing the material. 2.To gain knowledge about the documents used in store departments.
2	Labour cost and Payroll	Meaning and definition of wages. Difference Between Wages and Salary Records and methods - time keeping and time booking. Methods of Wage Payment Time rate system. Piece rate system. Taylor's differential piece rate system. Incentive Plan. Halsey Plan. Rowan Plan. Group Bonus scheme. Performance based incentive plan. Payroll meaning and components	To Understand the difference between salary and wages. To know the methods of time keeping and time booking. To enable the student to calculate wages and incentives. To understand meaning and components of payroll
3	Other Aspects of Labour	a. Labour Turnover. b. Job Analysis & Job Evaluation. c. Merit Rating.	To understand the labour turnover, job analysis and evaluation
4	Direct Cost and	Direct Cost Concept and its accounting	To understand the concept of

	Introduction to JIT, CAM and ERP.	treatment Introduction to- Just In Time(JIT) CAM( Computer Aided Manufacturing) Enterprise Resource Planning (ERP)	direct cost and recent trends in cost and management accounting
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### Teaching Methodology

Unit No.	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Project	Expected Outcome
1	16	Invite a storekeeper in the classroom to provide practical knowledge about which records are to be maintained in the store department and pricing methods for issue of material	Youtube Lectures and relevant multimedia compact discs(CD)	Visit small industries for understanding which records are to be maintained in store department	Understanding various methods used in the pricing of the issue of materials
2.	16	Powerpoint presentation and guest lecture	You Tube clippings of methods of remuneration, time keeping and time booking and their methods	1)Calculation of wage payment and incentives. 2)Preparation of a specimen of pay slip.	Enabling to calculate wage payment and incentives.
3	10	Powerpoint presentation and group discussion.	You Tube clippings of Labour turnover, Job Analysis & Job Evaluation Merit Rating.	Analysis and evaluation of jobs in any organisation.	Understanding the process of job analysis, job evaluation and merit rating.
4	6	Guest lecture, powerpoint presentation and group discussion.	You Tube clippings of Labour turnover, Job Analysis & Job Evaluation Merit Rating.	Read articles on the recent trends in cost accounting from Journals, e-journals and web resources.	Insight into recent processes used for cost reduction.

### Methods of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination, Powerpoint Presentations, Orals, Assignments, Tutorials etc.	SPPU	Two industrial visits and subsequently reports on these visits.
Unit II			
Unit III			
Unit IV			

### References

Sr. No	Titles of the Book	Names of Author	Name of Publisher	Place
01	Cost Accounting-Principles & Practices	Jawahar Lal & Seema Shrivastava	Tata Mcgraw Hill	New Delhi
02	Advanced Cost Accounting And Cost Systems	Ravi M Kishor:	Taxmann	New Delhi
03	Cost Accounting Theory And Problems	S. N. Maheshwari	Mittal Shree Mahavir Book Depot.	New Delhi
04	Advanced Cost Accounting	Jain and Narang	Kalyani Publication	New Delhi
05.	Horngren's Cost Accounting-A Managerial Emphasis	Srikant M Datar & Madhav V Rajan	Pearson	Noida Up
06	Cost Accounting-Principles & Practices	Dr. M.N. Arora	Vikas Publishing House,	New Delhi
07	Advanced Cost Accounting	Dr. D. M. Gujarathi	Idol Publication	Pune
08	Advanced Cost Accounting	Dr. Kishor. M. Jagtap	Tech-Max Publication	Pune
09	Cost Accounting Principles And Practice	Jain and Narang	Kalyani Publication	New Delhi
10	Principles and Practice of Cost Accounting	N.K Prasad	Booksyndicate Private Ltd	Kolkata
11	Cost Accounting: Methods and Problems	B.K.Bhar	Academic Publications	Kolkata

### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For all the units.	Guest Lectures by Field Personnel such as working executives from industries and of practising Cost and Management Accountants.	YouTube films showing the working of different industries.	Relevant powerpoint presentations are available on all these topics.	Articles from the Professional Journals such as The Management Accountant, The Chartered Accountant, The Chartered Secretary, The Institute of Chartered Financial Analyst of India	<a href="https://icmai.in">https://icmai.in</a> <a href="http://www.globalcma.in">www.globalcma.in</a> <a href="http://eclm.unipune.ac.in">eclm.unipune.ac.in</a>

### Notes: The breakup of marks in the Examination will be as follows:

1. 50 % of the marks are assigned for Theory whereas rest 50 % of the total marks are allotted for Numerical Problems.
2. The Numerical Problems will be of simple nature only.
3. Areas of numerical problems:
  - Pricing Methods Of Issue Of Material.
  - Methods Of Wage Payment and Incentive Plan.
  - Measurement Of Labour Turnover.

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: BUSINESS STATISTICS**

**Course Code: 246(F)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Preamble to the syllabus:**

Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

### **Depth of the Course – Basic Knowledge of Elementary Statistics**

#### **Objective of the Course**

1. To understand and Master the concepts, techniques & applications of Statistical Methods Operations Research.
2. To develop the skills of solving real life problems using Statistical Methods and Operations Research.
3. To make students to understand the art of applying statistical techniques to solve some real life problems.
4. To gain knowledge of Statistical Computations

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose Skills to be developed</b>
1	<b>Time Series</b>	Introduction, Definition, Components of Time Series, : The Trend, Seasonal variation, Cyclical variation, Irregular variation, Additive Model, Multiplicative Model, Methods of estimating Trends, Moving averages (with periods 3,4,5), Fitting of trend line and second degree curve, Exponential smoothing, Example and problems.	<ol style="list-style-type: none"><li>1. To understand the concept time series and its components.</li><li>2. To understand the interpretation of time series.</li><li>3. To understand the various data fitting methods for time series.</li></ol>
2	<b>Simplex Method</b>	Definition of Linear programming problem, Canonical and standard form duality relation between primal and dual, example and problems on simplex	<ol style="list-style-type: none"><li>1. To understand the simplex method algorithm.</li><li>2. To understand and</li></ol>

		method, meaning of unbounded solution, basic feasible solution, alternate solution, degenerate solution	analyze simplex tables.
3	<b>Transportation Problem</b>	Transportation Problem of minimization type objective function, Introduction, balanced and unbalanced TP, Initial Basic Feasible Solution (IBFS) using NWCR, MMM, VAM, Optimal solution using MODI method. Example and problems.	1. To understand the concept of transportation problems. 2. To understand the methods to obtain IBFS and optimal solution of TP.
4	<b>Assignment Problem</b>	Introduction, concept minimization and maximization, Hungarian method example and problems	1. To understand the concept of assignment problem. 2. To understand the method to obtain optimal solution of AP.

#### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	ICT	NA	NA	Students will be able to apply time series techniques to problems from finance and economics.
2	13	ICT	NA	NA	Students will be able to apply simplex algorithm and analysis the solution of LPP.
3	14	ICT	NA	NA	Students will be able to solve transportation problems and obtain optimal solutions. Students will be able to apply TP techniques to real world problems.
4	07	ICT	NA	NA	Students will be able to solve assignment problems. Students will be able to apply AP techniques to real world problems.

#### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30%	70%
Unit – II	30%	70%
Unit – III	30%	70%
Unit – IV	30%	70%
Total		

**Notes: -**

1. Internal evaluation is continuous assessment.
2. Internal evaluation shall have following components: -
  - a. At least one test of 20 marks involving objective questions of following type: - multiple choice, true or false, state definitions/concepts, one line answer etc.
  - b. At least one assignment of 05 marks.
  - c. If time and resources permit then there can be power point presentation of group or individual (this component is not compulsory).
  - d. Final score will be average score of all components.

**Text Books:**

1. Unit I – Time Series - Bhowal M. K. and Pronob Barua, Statistics Vol. 1, Asian Books Pvt. Ltd., New Delhi and Cheng-Few Lee, John C. Lee and Alice C. Lee, Statistics for Business and Financial Economics, Springer, New York
2. Unit II – Simplex Method - Hamdy A. Taha, Operations Research: An Introduction, Pearson, New Delhi
3. Unit III – Transportation Problems - Hamdy A. Taha, Operations Research: An Introduction, Pearson, New Delhi
4. Unit IV – Assignment Problems - Hamdy A. Taha, Operations Research: An Introduction, Pearson, New Delhi

**References:**

Sr. No.	Title of the Book	Author/s	Publication	Place
1.	Business Mathematics and Statistics	N.G. Das & Dr. J.K. Das	McFraw Hill	New Delhi
2.	Fundamentals of Business Mathematics	M. K. Bhowal	Asian Books Pvt. Ltd	New Delhi
3.	Operations Research	P. K. Gupta & D. S. Hira	S. Chand Publishing	New Delhi
4.	Mathematics for Economics and Finance: Methods and Modeling	Martin Anthony and Norman Biggs	Cambridge University Press	Cambridge
5.	Fundamentals of Mathematical Statistics	Gupta S. C. and Kapoor V. K.:	Sultan Chand and Sons	23, Daryaganj, New Delhi 110002
6.	Statistical Methods	Gupta S. P.:	Sultan Chand and Sons	23, Daryaganj, New Delhi 110002
7.	Applied Statistics	Mukhopadhyaya Parimal	New Central Book Agency Pvt. Ltd.	Calcutta.
8.	Fundamentals of Statistics	Goon A. M., Gupta, M. K. and Dasgupta, B.	World Press	Calcutta.
9.	Fundamentals of	Gupta S. C. and Kapoor V. K.:	Sultan Chand and Sons	23, Daryaganj, New Delhi

	Applied Statistics			110002
10.	Statistics for Business and Financial Economics	Cheng-Few Lee, John C. Lee and Alice C. Lee	Springer	New York
11.	<i>Operations Research</i>	<i>Kanti Swarup, P. K. Gupta, Man Mohan</i>	Sultan Chand & Sons,	New Delhi

### Suggested references

#### Web reference for Semester I & II

1. [www.freestatistics.tk](http://www.freestatistics.tk)(National Statistical Agencies)
2. [www.psychstat.smsu.edu/sbk00.htm](http://www.psychstat.smsu.edu/sbk00.htm)(Onlinebook)
3. [www.bmj.bmjournals.com/collections/statsbk/index.shtml](http://www.bmj.bmjournals.com/collections/statsbk/index.shtml)
4. [www.statweb.calpoly.edu/bchance/stat-stuff.html](http://www.statweb.calpoly.edu/bchance/stat-stuff.html)
5. [www.amstat.org/publications/jse/jse-data-archive.html](http://www.amstat.org/publications/jse/jse-data-archive.html)(International journal on teaching and learning of statistics)
6. [www.amstat.org/publications/chance](http://www.amstat.org/publications/chance)(Chancemagazine)
7. [www.statsci.org/datasets.html](http://www.statsci.org/datasets.html)(Datasets)
8. [www.math.uah.edu/stat](http://www.math.uah.edu/stat)(Virtual laboratories in Statistics)
9. [www.amstat.org/publications/stats](http://www.amstat.org/publications/stats)(STATS : the magazine for students of Statistics)
10. [www.stat.ucla.edu/cases](http://www.stat.ucla.edu/cases)(Case studies in Statistics).
11. [www.statsoft.com](http://www.statsoft.com)
12. [www.statistics.com](http://www.statistics.com)
13. [www.indiastat.com](http://www.indiastat.com)
14. [www.unstat.un.org](http://www.unstat.un.org)
15. [www.stat.stanford.edu](http://www.stat.stanford.edu)
16. [www.statpages.net](http://www.statpages.net)
17. [www.wto.org](http://www.wto.org)
18. [www.censusindia.gov.in](http://www.censusindia.gov.in)
19. [www.mospi.nic.in](http://www.mospi.nic.in)
20. [www.statisticsofindia.in](http://www.statisticsofindia.in)
21. <https://swayam.gov.in/>

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: BUSINESS ENTREPRENEURSHIP (SPECIAL PAPER-I)**

**Course Code: 246(G)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	Group Entrepreneurship	<b>Concept-</b> Meaning and Significance- Individual Entrepreneurship V/s Group Entrepreneurship. Advantages and Disadvantages of Group Entrepreneurship. <b>Self Help Group-</b> Definition, Meaning and Evolution- Nature- Scope of SHG, Administration Functions and Operation of SHG's , Do's and Don'ts with suitable illustration of Self Help Group	1. To understand the concept Individual Entrepreneurship and Group Entrepreneurship along with their significance. 2. Students should be able to understand its advantages and disadvantages. 3. To make aware of the concept Self Help Group with its functions to enhance the knowledge in entrepreneurship. 4. To equip the students with various aspects of entrepreneurship, their competencies like initiative, how to grab the opportunities etc. and qualities with examples.
2	Various Entrepreneurial Opportunities	<b>Role of Service Sector in National Economy-</b> Types of Service Ventures, Service-Industry Management, Success Factors in Service Ventures- Opportunities to Service Industry in Rural and Urban Areas, Distinction Between Service Industry and Manufacturing Industries.	1. Students should know to service sector and its role in National Economy also have to detail knowledge of benefits of industries in rural and urban areas. 2. Students should be able to differentiate in service industry and manufacturing conventional industry. 3. Information on role of each industry will help the students to develop their interest in entrepreneurship.

3.	Study of Entrepreneurs or Enterprises	1. Mr. Radhakishan Damani (D Mart) 2. Mr. Ritesh Agarwal (OYO Hotels) 3. Mr. Sanjeev Bhikchandani (Naukri.com) 4. Mumbaiche Dabewale 5. Mr. Ratan Tata.	1. To study the real life well known examples of entrepreneurs and enterprises in India, to motivate the students to enhance their competencies and create interest in, to become an enterprisers or to be an entrepreneurs.
4.	Challenges in Entrepreneurship Development	<b>Challenges-</b> Social, Cultural, Educational, Political, Economical, International Situation, Cross Cultural Aspects. Measures and Challenges of Globalization and Entrepreneurship Development in India. Effect of Corona Virus on Entrepreneurship.	1. Students should be able to understand the challenges in entrepreneurship development and how these environmental factors affect the business so the students should be known how to overcome on these factors or challenges.

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Collecting information through available literature.	Related Videos and PPTs	Asked students to prepare detailed report.	Understanding the basics difference in Individual Entrepreneur and Group Entrepreneurship and details in SHG.
2	12	Small research on field market survey.	Related Videos and PPTs	Assign small projects (Product Specific) to students in individual or group research to find the requirement of the society. (Product	Students will identify the opportunities of entrepreneurship in the present market, in terms of production, trading or by providing services

				Specific)	to the society.
3	12	Collecting detail information of entrepreneurs and enterprise through available literature, news, reports, etc.	Biographical videos or CDs of entrepreneurs and enterprises	Prepare a small project on at least one entrepreneur to study its 360 degree.	Students will be able to study and investigate the entrepreneur or enterprise on micro level.
4	12	Conducting survey and collecting information of the challenges (internal and external) in the entrepreneurship development.	Interviews of entrepreneurs videos, PPTs	Assign small projects in individual or in group.	Students will practically study the Challenges in entrepreneurship development.

#### References:-

- 1..Business Environment, Francis Cherunilam, Himalaya Publishing House, New Delhi.
- 2..Entrepreneurship Development, Khanna S.S, S. Chand, New Delhi.
- 3.Entrepreneurship Development, Gupta, Shrinivasan, S. Chand, New Delhi
- 4..Dynamics of Entrepreneurship, Desai Vasant, Himalaya Publishing House, New Delhi
- 5..Indian Economy,, Ruddar Datt, K.P.M. Sundharam, S. Chand, New Delhi
- 6 .Udyog,Udyog Sanchalaya, Mumbai
- 7.Vyawasaya Udyojagata, Dr. S. L. Shiragave, Success Publication, Pune

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: -MARKETING MANAGEMENT -II      Course Code: 246(H)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **1. Preamble**

As the commercial scenario has totally changed, the need for advanced concepts has increased. Education system also has to change with the rapidly transforming times. Education system is trying to familiarize the students of commerce with advanced concepts in the field so that they are aware of the changing picture.

Marketing Management is an important subject and has been structured to create awareness of the Marketing Management by giving proper insight to the basics of Marketing, so that the foundation of this subject is strengthened for further studies in Marketing.

From this point of view Savitribai Phule Pune University has introduced Choice Based Credit System of course structure. This system will develop the logical independent thinking for accepting the challenges of the changing Business world.

### **2. Objective of the Course**

1. To create awareness and impart knowledge about the basics of Marketing Management which is the basic foundation of Marketing subject.
2. To orient the students in recent trends in marketing management.
3. To understand the concept of Green Marketing.
4. To enable students to apply this knowledge in practical by enhancing their skills in the field of Marketing.

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose Skills To Be Developed</b>
<b>1</b>	<b>Green Marketing</b>	<b>1.1</b> Introduction <b>1.2</b> Meaning of Green Marketing <b>1.3</b> Definition of Green Marketing <b>1.4</b> Objectives of Green Marketing <b>1.5</b> Importance of Green Marketing <b>1.6</b> Strategies of Green Marketing <b>1.7</b> Role of Marketing Manager in Green Marketing	To understand the core principles required to create competitive advantage in the marketplace by implementing innovative green

		<b>1.8</b> Marketing mix of green marketing <b>1.9</b> Principles of success of green products <b>1.10</b> Case studies	marketing strategies.
<b>2</b>	<b>E-Marketing</b>	<b>2.1</b> Introduction <b>2.2</b> Meaning of E-Marketing <b>2.3</b> Definition of E-Marketing <b>2.4</b> Utility of E-Marketing <b>2.5</b> Advantages of E-Marketing <b>2.6</b> Limitations of E-Marketing <b>2.7</b> Challenges before E-Marketing <b>2.8</b> Online and Offline Marketing <b>2.9</b> Present status of E-Marketing in India <b>2.10</b> Scope for E-Marketing in Indian scenario Online Marketing Strategies	To understand Professionals working in E-Marketing to design and implement Internet marketing plans.
<b>3</b>	<b>Digital Marketing</b>	<b>3.1</b> Introduction <b>3.2</b> Meaning of Digital Marketing <b>3.3</b> Definition of Digital Marketing <b>3.4</b> Difference between Traditional Marketing & Digital Marketing <b>3.5</b> Digital Marketing Channels 3.5.1 Search Engine Optimisation (SEO) Off-page Optimisation On-Page Optimization 3.5.2 Social Media Marketing Facebook Marketing Twitter Marketing Google Marketing Video Promotion YouTube Marketing Pinterest Marketing Instagram Marketing 3.5.3 Online Paid	To understand how and why to use digital marketing for multiple goals within a larger

		<p>advertisement Google AdWords Facebook Ads Twitter Ads</p> <p>3.5.4 Email Marketing 3.5.5 Mobile App Marketing 3.5.6 Web Analytics 3.5.7. Content Marketing 3.5.8 Affiliate Marketing</p>	
<b>4</b>	<b>Introduction to International Marketing</b>	<p><b>4.1</b> Introduction <b>4.2</b> Meaning of International Marketing <b>4.3</b> Definition of International Marketing <b>4.4</b> Scope of International Marketing <b>4.5</b> Objectives of International Marketing <b>4.6</b> Facets of International Marketing <b>4.7</b> Benefits of International Marketing <b>4.8</b> Limitation of International Marketing <b>4.9</b> Forces influencing International Marketing <b>4.10</b> Forces restraining International Marketing</p>	To expand student's knowledge of significant strategic marketing techniques which will give them great advantage to develop their career in marketing.

#### Teaching Methodology

Topic No.	Total Lectures	Innovative Methods to be used	Film shows and AV Applications	Project	Expected Outcome
<b>1</b>	<b>14</b>	Power Point Presentation, Article Review, Survey Analysis	AV Application	Market Survey	Students will understand how Green Marketing is necessary for marketers to use resources efficiently, so that organizational objectives are achieved without waste of resources.

2	07	Group Discussion, Quiz, Poster Making	Short Film about Buyer Behaviour, AV Application	Interviews of the Buyer	It will help the student to apply the various techniques and methods of E- Marketing practically.
3	14	Power Point Presentation, Group Discussion, Survey Analysis	AV Application	Market Survey, Interviews of Seller	It will help them to implement the knowledge of Digital Marketing in practical by enhancing their skills in the field of Marketing.
4	13	Power Point Presentation, Group Discussion, Field Visit	Short Film, AV Application	Market Survey, Interviews of Marketing Manager or Head	It will help them to gain a solid understanding of the theoretical and conceptual knowledge of International marketing.

#### Methods of Evaluation

	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit - I	Quiz, Group Discussion	Examination	Environmental Marketing
Unit - II	Practical, Presentation	Examination	Advanced Digital Marketing
Unit - III	Presentation, Group Discussion	Examination	E-Learning Training Course
Unit - IV	Project, Presentation	Examination	Workshop on International Marketing

#### References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Marketing Management	Philip Kotler	Pearson Publication	
2	Marketing Management	Rajan Saxena	McGraw Hill Education	
3	Principles of Marketing	Philip Kotler	Pearson Publication	
4	Sales & Distribution Management	Tapan K Panda	Oxford Publication	

<b>5</b>	Advertising Management	Rajiv Batra	Pearson Publication	
<b>6</b>	Retail Management	Swapna Pradhan	McGraw Hill Publication	
<b>7</b>	Retail Management	Gibson Vedamani	Jayco Publication	
<b>8</b>	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication	
<b>9</b>	Supply Chain Management	Sunil Chopra, Peter Meindl & D. V. Karla	Pearson Publication	

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## **SPECIAL ELECTIVE COURSE – VI**

### **Subject: AGRICULTURAL AND INDUSTRIAL ECONOMICS -II**

**Course Code: 246(I)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>	<b>Purpose skills to be developed</b>
<b>1</b>	<b>Economics of Farm Management</b>	3.1 Farm Management, Meaning, Scope, Objectives 3.2 Management of Farm input and Output, Types of Farming 3.3 Economies and Diseconomies of Scale 3.4 Recent Changes in Farm Management- (Farmer Collectives/ Producer Organisation)	<ul style="list-style-type: none"><li>▪ To understand the Concept of Farm Management</li><li>▪ Ability to compare Plant, Firm and Industry</li></ul> To make the students know about the concept of various sector in Industrial Economics.
<b>2</b>	<b>Risk and Uncertainty in Agriculture</b>	2.1 Nature of Risk and Uncertainty in Agriculture 2.2 Types of Risk and Uncertainty (Climatic Variability & Change, Production Risks, Technological) 2.3 Risk and Uncertainty Management Strategies in Agricultural 2.4 Risk Management Through Agricultural Insurance Price	<ul style="list-style-type: none"><li>▪ To get acquainted with Nature and Type of uncertainty in agricultural</li><li>▪ To Equip the students with a measure to control risk and uncertainty in Agriculture</li></ul>
<b>3</b>	<b>Industrial Finance</b>	3.1 Meaning, Scope, Importance of Industrial Finance 3.2 Sources of Industrial Finance: Shares, Debentures, Bonds, Deposits, Loan Role of IDBI, SIDBI, ICICI, State Finance Corporations 3.3 Foreign Capital: Need for Foreign Capital, Foreign Direct Investment, Foreign Institutional Investment, GDR, ADR, External Commercial Borrowings.	<ul style="list-style-type: none"><li>▪ To get acquainted with meaning scope and Importance on Industrial Finance.</li><li>▪ To gain knowledge of various industrial financing institution</li></ul>
<b>4</b>	<b>Industrial Productivity &amp; Efficiency</b>	4.1 Productivity - Norms and Measurement 4.2 Factors Affecting Productivity and Capacity Utilization 4.3 Importance of Productivity in the Competitive Environment. 4.4 Measures Required for Improving	<ul style="list-style-type: none"><li>▪ To understand the Concept productivity</li><li>▪ To make the students know about the Factors affecting Productivity and Measures required for Improving Productivity and efficiency</li></ul>

		Productivity and Efficiency	
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project/Practical	Expected Outcome
1	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E- Content	<ul style="list-style-type: none"> <li>Visit farmer Producer Company and analyse the opportunities and threats of FPO.</li> </ul>	<p><b>After completing this topic , the student will be able to understand</b></p> <ul style="list-style-type: none"> <li>Assess and evaluate the New methods of Collective Farming</li> <li>Identify and choose the newer methods</li> </ul>
2	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E- Content	<ul style="list-style-type: none"> <li>List of out the Indian Government measure to Control risk and uncertainty in Agriculture.</li> </ul>	<ul style="list-style-type: none"> <li>Evaluate the effects of Risk and uncertainty in agricultural</li> <li>Different measures to overcome risk and uncertainty in the Agricultural Sector</li> </ul>
3	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E- Content	<ul style="list-style-type: none"> <li>Information of various Industrial Financial Institution</li> </ul>	<ul style="list-style-type: none"> <li>Analyse the importance and roll of Industrial Financial Institution</li> </ul>
4	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E- Content	<ul style="list-style-type: none"> <li>Analyse the factor affecting on Industrial Productivity and Efficiency</li> </ul>	<ul style="list-style-type: none"> <li>Describe the Industrial Productivity and Efficiency.</li> <li>Analyse the factor affecting industrial Productivity and Efficiency</li> </ul>

### References:

1. Raju, V. T, RaoVS. (2017) Economic of Farm Production and Management, Oxford & Ibh, New Delhi.
2. Misra S.K. &V.K.Puri, (2017) Indian Economy, Himalaya Publication house Mumbai.
3. Kavimandan Vijay, (2009) Krushi Arthshastra, Shri Mangesh Prakshan, Nagpur.
4. Barthwal R.R. (1985), Industrial Economics, Wiley Eastern Ltd., New Delhi.
5. Barthwal R.R.(2204) Industrial Economics Introductory Text Book, New Age International Limited, Kanpur.
6. W. Stewart Howe, Industrial Economics An Applied Approach, Springar Link, Switzerland.
7. Singh, A and A.N. Sandhu (1988), Industrial Economics, Himalaya Publishing House, Bombay.
- 8.Jain S.C. Industrial Economics, (Edition: First, 2019), Publisher: Kailash Pustak Sadan, 30 Shah Building, Hamidia Road, Bhopal (M.P.)

**Suggested Web references:**

<https://www.youtube.com/user/cecedusat>

<https://www.swayamprabha.gov.in/>

[http://14.139.13.96:8080/lectures.aspx?pno=Paper05\(O\)  
Economics](http://14.139.13.96:8080/lectures.aspx?pno=Paper05(O)Economics)

-UGC CEC E Contain on Agricultural

[http://14.139.13.96:8080/lectures.aspx?pno=Paper06\(O\)  
Economics](http://14.139.13.96:8080/lectures.aspx?pno=Paper06(O)Economics)

-UGC CEC E Contain on Industrial

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## **SPECIAL ELECTIVE COURSE – VI**

### **Subject: DEFENSE BUDGETING, FINANCE AND MANAGEMENT-II**

**Course Code: 246(J)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

#### **Objectives:**

1. To understand the relationship between economy and defence expenditure
2. To create awareness about recent trends in India's Defence Expenditure
3. To understand the importance of War Finance and defence management
4. To create awareness about different challenges to India's defence management.

<b>Unit No.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed Skill to be Developed</b>
<b>I</b>	<b>Defence Expenditure</b> 1.1 Salient features of Indian Economy 1.2 Analysis of India's Defence Spending from 1947 to till date. 1.3 Determinants of Defence Expenditure 1.4 Recent Trends in India's Defence Expenditure	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	The learners will be able to analyse the methodology of defence spending in India.
<b>II</b>	<b>War Potential</b> 2.1 Concept of War Potential 2.2 Industrial Power 2.3 Elements of War Potential 2.4 Cost of War 2.5 Importance of DRDO in War	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	The learners will be able to understand the role of Industrial Power and their relationship to national security.
<b>III</b>	<b>War Finance</b> 3.1 Sources of Finance (Domestic and Foreign) 3.2 Peace Time Economy (Merits and Demerits) 3.3 War Time Economy (Merits and Demerits) 3.4 Rationing 3.5 Inflation	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	The learners will be able to know the importance and methodology of War Finance

<b>VI</b>	<b>Rationale of Arms Production in the Third World Countries</b> 4.1 Third World Countries : Meaning & Concept 4.2 Relevance of the Arms Production to the Third World Countries 4.3 Military Industrialization	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	The learners will be able to understand the rationale of armament production in third world countries
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### Reference:

1. Laxmi Y, Trends in Defence Expenditure, New Delhi, ADS 1988
2. Ron Mathew, Defence Production in India, New Delhi, ABC-1989
3. Alok Ghosh, Indian Economy; Its Nature & Problem, New Book Hall-Kolkata-1994
4. S. K. Mishra & V.K. Puri, Indian Economy, Himalaya Publishing House-1998, New Delhi.
5. K.Subramanyam. Perspectives in Defence Planning, Abhinav Publishing Company, New Delhi-1972
6. Raju G. C.Thomas, The Defence of India –A budgetary perspective of strategy and politics, The Macmillan Company of India, New Delhi
7. A. N. Agarwal Economic Mobilization of National Defence, Asia Publishing House, London 1968 V. N. Shrinivas, Budgeting for Indian Defence, New Delhi, K W Publishers, 2008
8. Amiya Kumar Ghosh, Defence Budgeting & Planning in India: The Way Forward, New Delhi, 2006
9. Alain C. Einthoven & K. Wayne Smith, How much is Enough ?, Shaping the Defence Budget 1961-1969s, New Delhi, RAND Corporation
10. H.C. Bhatia, Public Finance (Ed), Vikas Publishing House, New Delhi -2006
11. S. P. Ganguly, Fundamentals of Government Budgetary in India, 3rd Ed, New Delhi, Concept Publishing Co.-2007
12. Jaswant Sing, Defending India, Chennai, MacMillan India Ltd, 1999
13. H. B. Mishra, Defence Programmes of India, Delhi, Author press, 2000
14. Laxmi Y, Trends in Defence Expenditure, New Delhi, ADS 1988
15. Ron Mathew, Defence Production in India, New Delhi, ABC-1989
16. Alok Ghosh, Indian Economy; Its Nature & Problem, New Book Hall-Kolkata-1994
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18. K.Subramanyam. Perspectives in Defence Planning, Abhinav Publishing Company, New Delhi-1972
19. Raju G. C.Thomas, The Defence of India –A budgetary perspective of strategy and politics, The Macmillan Company of India, New Delhi
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21. Amiya Kumar Ghosh, Defence Budgeting & Planning in India: The Way Forward, New Delhi, 2006
22. Alain C. Einthoven & K. Wayne Smith, How much is Enough ?,Shaping the Defence Budget 1961-1969s ,New Delhi, RAND Corporation
23. Jaswant Sing, Defending India, Chennai, MacMillan India Ltd, 1999
24. V. N. Shrinivas, Budgeting for Indian Defence, New Delhi, K W Publishers, 2008
25. H.C. Bhatia, Public Finance (Ed), Vikas Publishing House, New Delhi -2006
26. S. P. Ganguly, Fundamentals of Government Budgetary in India,3rd Ed ,New Delhi, Concept Publishing Co.-2007
27. K. Subramanyam , Perspective in Defence Planning, New Delhi, Abhinav Publishing , 1972
28. Jaswant Sing, Defending India, Chennai, MacMillan India Ltd, 1999
29. H. B. Mishra, Defence Programmes of India,Delhi, Author press, 2000

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: INSURANCE, TRANSPORT AND TOURISM - II (TOURISM)**

**Course Code: 246(K)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Objectives:**

1. To acquaint students with the concepts of tourism.
2. To create awareness about different forms of tourism.
3. To make the students aware of career opportunities in the field of tourism.
4. To aware the students about the growth, scope and challenges of tourism in India.

<b>Unit No.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed skills to be developed</b>
<b>1.</b>	<b>Introduction</b> 1.1 Concept of Tourism 1.2 Types of Tourism 1.3 Factors affecting Demand for Tourism 1.4 Nature of Tourism 1.5 Significance of Tourism 1.6 Inter-regional and Intra-regional Tourism 1.7 Role of Government in Tourism Development	12	Lecture, PPT, Group Discussion, Library Work, Assignment	Understandi ng the concept of tourism
<b>2.</b>	<b>Forms of Tourism</b> 2.1 Agritourism 2.3 Health Tourism 2.4 Heritage Tourism 2.5 Eco Tourism 2.6 Cultural Tourism 2.7 Religious Tourism 2.8 Educational Tourism 2.9 Business Tourism 2.10 Sports Tourism 2.11 Family Tourism 2.12 Sea Tourism	12	Lecture, PPT, Group Discussion, Library Work, Study Visit to Tourism centre	Understandi ng the forms of tourism
<b>3.</b>	<b>Impact of Tourism</b> 3.1 Globalization and Tourism 3.2 The Economic Impact of Tourism 3.3 The Socio-cultural Impact of Tourism 3.4 Environmental Impact of Tourism 3.5 Career Opportunities in Tourism	10	Lecture, PPT, Group Discussion, Library Work,	Understandi ng the impacts of tourism

<b>4.</b>	<b>Tourism in India</b> 4.1 Growth of Tourism in India 4.1.1 Contribution to Gross Domestic Product 4.1.2 Employment Generation 4.1.3 Foreign Tourist Arrivals (FTAs) 4.1.4 Share of India in International Tourist Arrivals (ITAs) in World 4.1.5. Foreign Exchange Earnings (FEEs) from Tourism in India 4.2 Tourism Infrastructure Development in India 4.3 Scope of Tourism in India 4.4 Challenges before Indian Tourism Sector 4.5 Measures adopted by Government for Development of Tourism in India	14	Lecture, PPT, Group Discussion, Panel Discussion, Library Work, Assignment	Understanding the Tourism growth and career opportunities in tourism sector in India
	<b>Total</b>	<b>48</b>		

### References:

#### Books:

1. Arora S. (2007), *Adventure Tourism and Sports Issues and Perspectives*, Cyber Tech Publications, New Delhi.
2. A Satish Babu (2008), *Tourism Development in India*, APH Publishing, New Delhi.
3. Badan B. S. and Bhatt H. (2007), *Eco-Tourism*, Common Wealth Publishers, New Delhi
4. Batra G.S. and Agarwal R.C. (2002), *Tourism Promotion and Development*, Deep & Deep Publications Pvt. Ltd. Delhi
5. Jaypalan N. (2001), *An Introduction to Tourism*, Atlantaic Publishers and Distributers, New Delhi.
6. Leonard J. Lickorish & Carson L. Jenkins (2011), *An Introduction- Tourism*, Routledge, New York.
7. Nickerson N. (1996), *Foundations of Tourism*, Prentice Hall, New Delhi.
8. Peter Mason (2003), *Tourism Impacts, Planning and Management*, Butterworth-Heinemann, Burlington.
9. Selvam M. (1989), *Tourism Industry in India*, Himalaya Publishing House, Mumbai.
10. Shelly L. (1991), *Tourism Development in India*, Arihant Publishers, Jaipur.

#### Reports and Other:

1. Annual Report 2017-18, 2018-19 and 2019-20, Ministry of Tourism Government of India.
2. Government of India, Economic Survey 2019-20.
3. India Tourism Statistics at a Glance, 2019, Ministry of Tourism, Government of India.
4. Working Paper, Services Sector: Challenges, Issues and Policy Suggestions with special focus on (IT-BPM, Tourism, Shipping, Real Estate Services and Project Exports), December 2017 Government of India, Ministry of Finance, Department of Economic Affairs, Economic Division.
5. <https://destinationreporterindia.com>
6. <http://tourism.gov.in>

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: - COMPUTER PROGRAMMING AND APPLICATION II**

**Course Code: 246(L)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Relational Database Management System (Semester – IV)**

1. Objectives of the course: To aware principles of databases, database management operations, fundamental concepts of RDBMS.

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	<b>Introduction to Database management Systems</b>	1.1 Introduction Information, Data and file 1.2 Need and Importance of Database management System 1.3 Definition of DBMS and Types (DDBMS, RDBMS) 1.4 Keys( Super key, Candidate, Primary, Foreign Key) 1.5 Working with tables (create and Manage table) 1.6 Introduction to DML, TCL, DDL, DCL 1.7 Introduction to RDBMS 1.8 Advantages and Disadvantages of RDBMS	1. Learner able to aware with Information, Data and file 2. Learner able to aware with Data base Management System ,its Type and need 3. Learner able to aware and able to working with table by specifying Key 4. Learner able to aware with Relational database management systems with advantages and Disadvantages

2	<b>Introduction to SQL (Structure Query Language)</b>	2.1 Introduction to SQL 2.2 SQL Language Elements 2.3 Classification of SQL commands 2.4 Applying Constraints 2.5 Aggregate Functions 2.6 Group by Having Clause 2.7 Creating Other Database Objects (Views, Indexes, Sequences, Synonyms)	1. Learner able to aware with Structure Query Language and its Functionality. 2. Learner able to aware and able working with view ,Index Sequence and Synonyms of Table or data
3	<b>Introduction to (Sub queries, SET Operators, Date time Functions)</b>	3.1 Enhancements to GROUP BY function (ROLLUP and CUBE Operator) 3.2 SET OPERATORS (INTERSECT, UNION, UNION ALL, MINUS Operator) 3.3 DATETIME FUNCTIONS (Parsing Date and Time) 3.4 JOINS ( Inner Join, Equi-Join, Non Equi, Self- join, Outer Joins)	Learner able to aware and able to handle to (Sub queries, SET Operators, Date time Functions)
4	<b>Advanced Sub-queries Security Privileges, and Introduction Database connectivity</b>	4.1 Advanced Sub queries 4.1.1. Introduction 4.1.2 Multiple Column Sub queries ( Coding Sub queries in the FROM clause) 4.1.3 Scalar Sub queries 4.1.4 Correlated Sub query 4.1.5 WITH clause (Functions of the WITH clause) 4.1.5 Hierarchical Queries 4.2 Controlling User Access 4.2.1. System privileges 4.2.3 User Privileges (GRANT/REVOKE PRIVILEGES) 4.3 Introduction to Data base connection (Open Database Connectivity, ADO, ADO.NET , ODBC, JDBC)	1. Learner able to aware and able to handle to (Sub queries with multiple Columnar, Correlated contains and with clause for prepare report form multiple Table. 2. Learner able to aware and able to handle to user access control

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Use ICT or presentation on DBMS /RDBMS	U-tube Tutorial on DBMS /RDBMS		Familiar with DBMS /RDBMS
2	12	Use ICT or presentation on SQL	U-tube Tutorial SQL	One case study on SQL Queries	Familiar with SQL
3	12	Use ICT or presentation on SQL Queries	U-tube Tutorial SQL Queries		Familiar with SQL Queries
4	12	Use ICT or presentation SQL Privileges and	U-tube SQL Privileges and	Prepare mini project (Paper work) on online	

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### Guidelines for Examination:

[5].Term End Exam (30 Marks):

[6].To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):

[7].To be conducted by University of Pune at the end of the academic year.

[8]. Passing marks for the course  
are 40 (Out of which  
**minimum 32** marks are  
compulsory in Semester  
Examination).

**References:-**

1. Fundamentals of Database Systems (4th Ed) By: Elmasri and Navathe
2. Database System Concepts (4th Ed) By: Korth, Sudarshan, Silberschatz Practical PostgreSQL O'REILLY
3. Beginning Databases with PostgreSQL, From Novice to Professional, 2nd edition By Richard Stones, Neil Matthew, Apress
4. SQL: THE COMPLETE REFERENCE 3rd Edition Author: James Groff, Paul
5. Weinberg, Andy Oppel Tata Mc-graw Hill Publishing Co.ltd.-New Delhi ISBN : 9781259003882
6. SQL, PL/SQL: The Programming Language Of Oracle (With CD-ROM) 4th Revised Edition Author: Ivan Bayross BPB PUBLICATIONS ISBN-13 9788176569644
7. Oracle Database 11G: The Complete Refere 1st Edition Author: KEVIN LONEY Tata Mcgraw Hill Education Private Limited ISBN-13 9780070140790
8. MySQL, The Complete Reference By Vikram Vaswani, ISBN 0-07-222477-0, Tata McGraw Hill The Complete Reference in Microsoft Access 2007, Andersen, ISBN13:9780070222854
9. Learning MySQL by O'reilly, Seyed M.M Tahaghogi, Hugh E. Williams, Oreilly Media

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**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**S Y B Com (Semester III)**  
**(Choice Based Credit System)**  
**Revised Syllabus (2019 Pattern)**

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**CORE COURSE – I**

**Subject: Business Communication-I**

**Course Code: 231**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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**1. Objectives of the Course:**

- a. To understand the concept, process and importance of communication.
- b. To acquire and develop good communication skills requisite for business correspondence.
- c. To develop awareness regarding new trends in business communication.
- d. To provide knowledge of various media of communication.
- e. To develop business communication skills through the application and exercises.

**Medium of Instruction: English**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
<b>1</b>	<b>Introduction of Business Communication</b>	1.1 Introduction, Meaning, Definition. 1.2 Characteristics, Importance of communication. 1.3 Principles of communication, Process of communication 1.4 Barriers to communication & Remedies. 1.5 Methods and Channels of Communication.	i. Conceptual Clarity and understanding the Meaning , Characteristics and Importance of communication. ii. To understand the Principles and Process of communication iii. To understand Barriers to communication
<b>2</b>	<b>Business Letters</b>	2.1 Meaning and Importance 2.2 Qualities or Essentials, Physical Appearance 2.3 Layout of Business	i. To understand the importance of business letters. ii. To understand Essentials

		Letter	Qualities of business letters.
<b>3</b>	<b>Soft skills</b>	3.1 Meaning, Need, Importance. 3.2 Elements of soft skills. a) Manners & Etiquettes, Grooming. b) Effective Listening & Speaking c) Interview Skills. d) Presentation e) Group Discussion. f) Problem-solving skills G) Time management abilities	i. To acquire the fundamental knowledge about soft skills ii. To understand the Elements of Soft Skills
<b>4</b>	<b>Resume writing &amp; Job Application letters</b>	4.1 Introduction, essential elements of Bio data, Resume writing, Curriculum Vitae. 4.2 Meaning & Drafting of Job Application letter.	To understand Resume writing and Job application letter.

### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Project	Expected Outcome
1	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit ,	Relevant YouTube Videos ,Relevant slide show, online Video Short Film Show	Individual assignment report	Understanding of basic knowledge of Business Communication .

		internet resources			
2	10	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library /Home Assignment ,Internal Assignment, case study	Relevant You Tub Videos , Short Film Show, A.V Application	Visit to Office	Understanding the importance and Essentials Qualities of business letters.
3	18	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources ,students Seminar/Workshop case study	Relevant You Tub Videos.PPT ,AV Application, online video	Presentation	Understanding the knowledge about soft skills.To create awareness about soft skill among the students
4	08	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment ,case study	Online Videos, Relevant slide show , Short Film Show	Individual Resume / Bio–Data Writing	To create ability among the students for writing resume and Job application letter. To create ability among the students for Business Correspondence
<b>Total</b>	<b>48</b>				

### References:

Sr. No	Title of Book	Author/s	Publication	Place
1	Business Communication	K. K.Sinha	Galgotia Publishing	New Delhi.

			Company	
2	Business Correspondence & Report Writing	R. C. Sharma & Krishan Mohan	Tata McGraw Hill Publishing Co. Ltd.	New Delhi.
3	Communication	C.S. Rayudu	Himalaya publication	Mumbai
4	Business Communication	Asha Kaul	Prentice Hall of India	New Delhi.
5	Business Communication	Vasishth Neeru & Rajput Namita	Kitab Mahal	Allahabad
6	Soft Skills	Dr. Alex	S.Chand Publication	Delhi
7	Essentials of Business Communication	Rajendra Pal & Korlahalli	Sultan Chand & Sons	New Delhi.
8	Managerial Communication	P. D. Chaturvedi & Mukesh Chaturvedi	Pearson	Delhi

#### **Guidelines for completion of Practical's:**

- 1) At least three Practical's should be completed during each semester by students in consultation with subject teacher.
- 2) Practical should be based on visit as well as library assignments, Project based, Activity based.
- 3) A subject teacher has special privileges to make the allotment of practical topics.
- 4) Students should discuss with the subject teacher at the time of selection of practical topics.
- 5) If a student fails to complete minimum number of practical's, then the student shall not be eligible for appearing at the practical examination.

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## **CORE COURSE – II**

**Subject: CORPORATE ACCOUNTING -I**

**Course Code: 232**

**Total Credits: 03**

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### **Preamble**

In the modern economic environment, the corporate sector is one of the major contributors towards GDP of any country and is also one of the largest and fastest growing sectors for providing employment opportunities. In last decade, the corporate sector has seen a massive growth in economic terms i.e. the volume of turnover, income and expenses etc. and also in terms of expansion of business across the globe. Accounting plays a vital role in this growth and to ensure safeguard of the interest of the stakeholders and the society. It is, therefore, important to educate the students of commerce in the accounting practices adopted by the corporate organizations.

### **Objectives of the course:**

1. To acquaint the student with knowledge about various Concepts , Objectives and applicability of some important accounting standards associated with to corporate accounting.
2. To develop understanding among the students on the difference between commencement and incorporation of a company and the accounting treatment for transactions during the two phases.
3. To update the students with knowledge for preparation of final accounts of a company as per Schedule III of the Companies Act 2013
4. To empower to students with skills to interpret the financial statements in simple and summarized manner for effective decision making process.
5. To acquaint the student with knowledge about various Concepts , Objectives and applicability of some important accounting standards associated with to corporate accounting.
6. To develop understanding among the students on the difference between commencement and incorporation of a company and the accounting treatment for transactions during the two phases.
7. To update the students with knowledge for preparation of final accounts of a company as per Schedule III of the Companies Act 2013
8. To empower to students with skills to interpret the financial statements in simple and summarized manner for effective decision making process.

### **Depth of the program – Fundamental Knowledge**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
<b>1.</b>	<b>Accounting Standards</b>	<ul style="list-style-type: none"><li>Standards 5, 10, 14 Accounting and 21</li><li>Its applicability with Practical Examples.</li></ul>	<ul style="list-style-type: none"><li>To develop conceptual understanding about various Accounting Standards and its applicability in corporate accounting.</li></ul>

2.	<b>Profit Prior to Incorporation</b>	<ul style="list-style-type: none"> <li>• Introduction to the process on incorporation of a company.</li> <li>• Difference between incorporation and commencement of a company.</li> <li>• Accounting of incomes and expenses during Pre- and Post-Incorporation period.</li> <li>• Basis of allocation and apportionment of income and expenses for the Pre- and Post-Incorporation period.</li> </ul>	<ul style="list-style-type: none"> <li>• To develop Conceptual understating about Pre- and Post-Incorporation period.</li> <li>• To develop analytical skills (by understanding the allocation and apportionment of incomes and expenses for the Pre- and Post-Incorporation)</li> </ul>
3.	<b>Company Final Accounts</b>	<ul style="list-style-type: none"> <li>• Preparation of Company Final Accounts- Forms and contents as per Provisions Schedule III of the Companies Act 2013 ( with the amendments for the relevant academic year)</li> <li>• Related adjustments and their treatment.</li> </ul>	<ul style="list-style-type: none"> <li>• To understand Practical Application of financial statements along with various adjustments.</li> <li>• To understand revised format of company final accounts.</li> </ul>
4.	<b>Valuation of Shares</b>	<ul style="list-style-type: none"> <li>• Concept of Valuation,</li> <li>• Need for Valuation,</li> <li>• Special Factors affecting Valuation of Shares, Methods of Valuation –</li> <li>• Net Assets Method,</li> <li>• Yield Basis Method,</li> <li>• Fair Value Method</li> </ul>	<ul style="list-style-type: none"> <li>• To understand the concept and need of valuation of shares</li> <li>• To understand the methods of valuation of shares.</li> </ul>

#### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	Use of e-contents, online lectures and quiz, PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment report	Developing understanding on applicability of various Accounting Standards

2	12	Use of e-contents, online lectures and quiz, PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	---	Knowledge about types of profit and their apportionment
3	18	Use of e-contents, , online lectures and quiz, PowerPoint Presentations	Study of the Final Accounts an Indian Company from its Annual Report	Individual assignment of solving practical problems	Conceptual Clarity and Practical understanding
4	08	Valuation of shares of an Indian company based on Financial statements of latest relevant financial year by a Chartered Accountant / Subject Expert	Lectures of experts available on YouTube and other digital platforms	Group Activity - Project Report on Valuation of shares of an Indian company based on Financial statements of latest 3 relevant financial years	Analytical skills enhancement and Decision making skills of students will be developed

**Method of Evaluation:**

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ / Small Practical Problems	As per University norms	--
Unit – II	Practical Problems	As per University norms	--
Unit – III	Practical Problems written Test / MCQ	As per University norms	--
Unit – IV	Written Test /Report writing on valuation of shares of a company from its latest annual report	As per University norms	Certificate course on GST

**List of Books Recommended :-**

1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co.Ltd.)
2. Advanced Accountancy: By S.P. Jain & K.N. Narang ( Kalyani Publishers)
3. Advanced Accountancy: By R.L.Gupta & M. Radhaswamy (Sultan Chand & Sons)
4. Company Accounts: By S.P. Jain & K.L. Narang
5. Advanced Accounts: By Paul Sr.
6. Corporate Accounting: By Dr. S. N. Maheshwari & S.K. Maheshwari
7. Corporate Accounting: By Mukharji & Hanif
8. Accounting Standards –as issued by Institute of Chartered Accountants of India.

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## CORE COURSE – III

**Subject: BUSINESS ECONOMICS (MACRO)**

**Course Code: 233**

**Total Credits: 03**

### Preamble:

An approach to Macro Economics is to examine the economy as a whole. This paper aims to provide knowledge about macroeconomics that includes macro-economic variables and theories. It also aims to make students familiar about the various concepts of macro-economics, national income, macro-economic theories and its implications in the economy.

### Scope of the programme –

Basic Knowledge of Macro Economics

### Objectives –

- To familiarize the students to the basic theories and concepts of Macro Economics and their application.
- To study the relationship amongst broad aggregates.
- To impart knowledge of business economics.
- To understand macroeconomic concepts.
- To introduce the various concepts of National Income.

Unit	Name and Content of the Chapter	Purpose & Skills to be Developed
Unit 1	<b>Introduction to Macro Economics</b>	<b>Purpose:</b> To make the students aware of concepts in macroeconomics <b>Skills:</b> Analyze & think critically, develop writing skills.
	1.1 Meaning and Definition of Macro Economics.	
	1.2 Nature of Macro Economics.	
	1.3 Scope of Macro Economics.	
	1.4 Significance of Macro Economics.	
	1.5 Limitations of Macro Economics.	
	1.6 Macro Economic Objectives.	
Unit 2	<b>National Income</b>	<b>Purpose:</b> To make the students aware of basic concepts in national income <b>Skills:</b> Analyze & think critically, quantitative aptitude and develop writing skills.
	2.1 Meaning and Importance of National Income.	
	2.2 Concepts:	
	2.2.1 Gross National Product ( GNP )	
	2.2.2 Net National Product ( NNP )	
	2.2.3 Gross Domestic Product ( GDP )	
	2.2.4 Per Capita Income ( PCI )	
	2.2.5 Personal Income ( PI )	
	2.2.6 Disposable Income ( DI )	
	2.3 Measurement of National Income:	

	Methods and Difficulties	
	2.4 Circular Flow of Income: Two sector model	
<b>Unit 3</b>	<b>Theories of Output and Employment:</b>	<b>Purpose:</b> To help the students to understand the concept of Employment and theory Output. <b>Skills:</b> Understanding, writing skills, critical thinking.
	3.1 The Classical Theory of Employment: J.B.Say	
	3.2 Keynes Criticism on Classical Theories of Employment.	
	3.3 Keynesian Theory of Employment.	
<b>Unit 4</b>	<b>Consumption, Saving and Investment:</b>	<b>Purpose:</b> To understand the concepts of Multiplier and Accelerator. To impart knowledge of Consumption Function, Saving and Investment Function  <b>Skills:</b> Understanding, ability to analyze, quantitative aptitude and writing skills.
	4.1 The Consumption Function: 4.1.1 Meaning 4.1.2 Marginal Propensity to Consume (MPC) 4.1.3 Keynes's Psychological Law of Consumption. 4.1.4 Determinants of Consumption.	
	4.2 The Saving Function: 4.2.1 Meaning, 4.2.2 Marginal Propensity to Save (MPS) 4.2.3 Determinants of Savings 4.2.4 Relationship between Consumption and Saving Function (MPC and MPS)	
	4.3 Meaning and Types of Investment: Gross, Net, Induced and Autonomous.	
	4.4 Marginal Efficiency of Capital and its Determinants.	
	4.5 Concepts of Investment Multiplier and Acceleration Principal.	

**Teaching Methodology:**

Unit No.	Total Lectures	Innovative methods to be Used	Film shows and AV Applications	Project	Expected Outcome
1	08	<ul style="list-style-type: none"> <li>Open book discussion</li> <li>Digital lectures</li> <li>Reading Projects</li> </ul>	You tube lectures on macro economics	<ul style="list-style-type: none"> <li>Difference in goals of developed and developing</li> </ul>	Students will understand basic concepts of macroeconomics

				economies • Comparis on between macro and micro economics	Will be able to analyze and interpret
2	12	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Case studies</li> <li>Problem solving based learning</li> </ul>	You tube lectures, Lectures on SWAYAM Portal	<ul style="list-style-type: none"> <li>• Difficulties in estimation of National income in India.</li> <li>• Method of National Income used by India</li> </ul>	Will know various concepts of national income Will understand the methods of calculation of national income and difficulties involved therein.
3	14	<ul style="list-style-type: none"> <li>• Pair learning</li> <li>• Group discussion</li> <li>• Open book discussion</li> </ul>	Teacher oriented PPTs. You tube lectures	Critical evaluation of Classical theory Keynesian theory In present context	Will understand Says law of employment Will understand the difference between classical and Keynesian theory Able to interpret Keynes theory of effective demand.
4	14	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher c</li> <li>• Games and simulation</li> </ul>	You tube lectures Online PPTs	<ul style="list-style-type: none"> <li>• Changing trends of saving and investment in India</li> <li>• Comparison of the trends of saving and investment in India with any other developed or developing country.</li> <li>• Study the impact of multiplier and acceleration by taking an</li> </ul>	Will understand the concept of saving and investment Will know the effect of multipli er and accelera tion in the economy.

				hypothetical example.	
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### References:

1. Economics: Paul A Samuelson and William D Nordhaus. McGRAW – HILL international Edition.
2. Macroeconomics: N. Gregory Makiw, Worth Publishers, New York.
3. Macro- Economic Theory: M L Zingan, Vrinda Publications (P) Limited.
4. Samashti Arthshstriy Vishleshan : Shridhar Deshpande, Vinayak Deshpande, Himalaya Publication House.
5. Theories of value: output and employment - John Eatwell, Thames Polytechnic, 1979
6. Businss Economics, Dr.J.P.Mishra, Sahitya Bhavan Publications, Agra.
7. Macroeconomics: A Global Text, Sampat Mukherjee, New Central Book Agency Private Limited (Latest Edition), New Delhi
8. Macroeconomics: A Rough Guide, in Macroeconomics: A Reader, (Ed.) Brian Snowden and Howard Vane, Routledge
9. Business Economics (Macro): Dr. Rasal, Bhadane, Fernandes, Idol Publication, Pune-2
10. Macroeconomics: Theory and Policy, S. Chand & Company Limited. (Latest Edition)
11. Ben Fine & Ourania Dimakou, Macroeconomics: A Critical Companion, Pluto Press (Latest Edition)
12. Michel De Vroey, A History of Macroeconomics: From Keynes to Lucas and Beyond, Cambridge University Press (Latest Edition)
13. Sampat Mukherjee, Analytical Macroeconomics: From Keynes to Mankiw, New Central Book Agency Private Limited
14. Macroeconomics- K R Gupta, R.K.Mandal, Amita Gupta, Atlantic Publishers and distributor's pvt.ltd.
15. Money, Inflation, and Business Cycles the Cantillon Effect and the Economy, Arkadiusz Sieroń. Abingdon, Routledge, 2019. NewYork
16. Macroeconomics: N. Gregory Maki Worth Publishersw, New York
17. Macro Economics: Rudiger Dornbusch, Stanley Fisher & Richard Startz Tata McGraw Hill Education Private Limited (Latest Edition), US
18. The General Theory of Employment, Interest, and Money- John Maynard Keynes, General Press
19. An Analysis of John Maynard Keyne's The General Theory of Employment, Interest and Money- John Collins, CRC Press, 2017.

### Suggested Web References

Sr. No	Lectures	Films	Animation	PPTs	Articles
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1.	<a href="https://www.youtube.com/watch?v=byqiVAk0dk4">https://www.youtube.com/watch?v=byqiVAk0dk4</a>	<a href="https://inomics.com/insight/10-movies-all-economists-will-love-1292886">https://inomics.com/insight/10-movies-all-economists-will-love-1292886</a>	<a href="https://www.youtube.com/watch?v=B2YYwIElg0c">https://www.youtube.com/watch?v=B2YYwIElg0c</a>	<a href="https://www.slideshare.net/hassanmujtaba7547/frame-work-of-macro-economics-ppt">https://www.slideshare.net/hassanmujtaba7547/frame-work-of-macro-economics-ppt</a>	<a href="https://www.journals.elsevier.com/journal-of-macroeconomics/recent-articles">https://www.journals.elsevier.com/journal-of-macroeconomics/recent-articles</a>
2.	<a href="https://www.economicnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Principles%20of%20Macroeconomics">https://www.economicnetwork.ac.uk/teaching/Video%20and%20Audio%20Lectures/Principles%20of%20Macroeconomics</a>	<a href="http://www.studyingeconomics.ac.uk/the-little-bits-we-like/films/">http://www.studyingeconomics.ac.uk/the-little-bits-we-like/films/</a>	<a href="https://www.youtube.co.watch=9q27h9o9gJQ">https://www.youtube.co.watch=9q27h9o9gJQ</a>	<a href="https://sites.google.com/site/davismacroclass/Home/powerpoint-presentations">https://sites.google.com/site/davismacroclass/Home/powerpoint-presentations</a>	<a href="https://www.britannica.com/topic/national-income">https://www.britannica.com/topic/national-income</a>
3.	<a href="http://web.econ.ku.dk/okocg/MATOEK/Mak%C3%98k2/Mak%C3%98k2-2015/Forel%C3%A6sninger/Pensum-M2-i-teen-fil-2015.pdf">http://web.econ.ku.dk/okocg/MATOEK/Mak%C3%98k2/Mak%C3%98k2-2015/Forel%C3%A6sninger/Pensum-M2-i-teen-fil-2015.pdf</a>	<a href="https://www.cambridge.org/core/books/entertainment-industry-economics/movie-macroeconomics/011C12934F13A076CD4B6D89E8351373">https://www.cambridge.org/core/books/entertainment-industry-economics/movie-macroeconomics/011C12934F13A076CD4B6D89E8351373</a>	<a href="https://journals.sagepub.com/doi/pdf/10.1177/056943451105600106">https://journals.sagepub.com/doi/pdf/10.1177/056943451105600106</a>	<a href="https://www.slideshare.net/rarichanm/national-income-42518576">https://www.slideshare.net/rarichanm/national-income-42518576</a>	<a href="https://academic.oup.com/qje/article/73/3/407/1873398">https://academic.oup.com/qje/article/73/3/407/1873398</a>

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## CORE COURSE – IV

**Subject: BUSINESS MANAGEMENT -I**

**Course Code: 234**

**Total Credits: 03**

1. Objectives of the course
  - a. To provide basic knowledge and understanding about various concepts of Business Management.
  - b. To help the students to develop cognizance of the importance of management principles.
  - c. To provide an understanding about various functions of management.
  - d. To provide them tools and techniques to be used in the performance of the managerial job.
2. Depth of the program – fundamental Knowledge

Unit No.	Unit Title	Contents	Purpose / Skills to be developed
1	Management :	<ul style="list-style-type: none"><li>• Meaning definition of Management</li><li>• Need for Management study</li><li>• Process and levels of management</li><li>• Functions of management</li><li>• Contribution of F.W. Taylor, Henry Fayol, Peter Drucker, Mintzberg and Michel Porter in development of management thoughts</li></ul>	<ol style="list-style-type: none"><li>1. Understanding how management works</li><li>2. Developing thought process as a manager</li><li>3. Understanding functions of Management</li><li>4. Understand the role of Management Thinkers in development of modern management process</li></ol>
2	Understanding Management : Planning and Decision Making	<ul style="list-style-type: none"><li>• Meaning, definition and nature of Planning</li><li>• Forms and types of Planning</li><li>• Steps in Planning</li><li>• Limitations of Planning</li><li>• Meaning and techniques of Forecasting</li><li>• Meaning, Types and Steps in Decision Making</li></ul>	<ol style="list-style-type: none"><li>1. How to plan various management activities, programmes and events</li><li>2. Developing of decision making skills to evaluate various alternatives and situations</li><li>3. Understanding the concept of forecasting</li></ol>
Unit No.	Unit Title	Contents	Skills to be developed

3.	Management at Work : The process of organizing and staffing	<ul style="list-style-type: none"> <li>• Meaning, Process and Principles of Organizing</li> <li>• Concept of Authority and Responsibility</li> <li>• Delegation of Authority</li> <li>• Difficulties in Delegation of Authority</li> <li>• Need and importance of Staffing</li> <li>• Recruitment : Sources and Methods</li> </ul>	<ol style="list-style-type: none"> <li>1. Understanding the importance and process of organisation</li> <li>2. Understanding authority and process of delegation of authority</li> <li>3. Understanding process of recruitment</li> </ol>
4.	Result orientation : Direction and Team Work	<ul style="list-style-type: none"> <li>• Meaning, Elements, Principles, Techniques and Importance of Direction.</li> <li>• Concept of Team Work, Group Dynamics and principles regarding interpersonal communication and Group Behaviour</li> </ul>	<ol style="list-style-type: none"> <li>1. How to direct a group / team?</li> <li>2. Team building skills</li> <li>3. Winning confidence of group members</li> <li>4. How to initiate healthy discussions to achieve consensus?</li> </ol>

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	PowerPoint Presentations, YouTube Videos	Films on Process of Management and Films on Management Thinkers	Poster Presentation on Management Thinkers and their role in present business management	Students will get an idea about the basic managerial process
2	12	PowerPoint Presentations, YouTube Videos	Documentaries	Student group activities which involve Planning and Decision Making	Students will get an idea about how planning works in real life.
3	12	PowerPoint Presentations, YouTube Videos	Lectures on industry experts and documentaries on organizing and staffing	Poster Presentation	Students will understand the process of implementation of both the concepts.
4	12	PowerPoint Presentations, YouTube	documentaries	Student group activities which involve direction and team work.	Students will understand importance of proper direction and

		Videos			team work.
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#### References :-

1. Essentials of Management - Horold Koontz and Iteinz Weibrich - McGrawhills International
2. Management Theory & Practice - J.N.Chandan
3. Essential of Business Administration - K.Aswathapa Himalaya Publishing House
4. Principles & practice of management - Dr. L.M.Parasad, Sultan Chand & Sons -New Delhi
5. Business Organization & Management - Dr. Y.K. Bhushan
6. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
7. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
8. Business organization and Management by Talloo by Tata McGraw Hill
9. Business Environment and Policy – A book on Strategic Management By Francis Cherunilam Himalaya Publishing House
10. Principles & practice of management - Dr. L.M.Parasad, Sultan Chand & Sons -New Delhi
11. Business Organization & Management - Dr. Y.K. Bhushan
12. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
13. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
14. Business organization and Management by Talloo by Tata McGraw Hill
15. Business Environment and Policy – A book on Strategic Management By Francis Cherunilam Himalaya Publishing House

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## CORE COURSE – V

**Subject: ELEMENTS OF COMPANY LAW**

**Course Code: 235**

**Total Credits: 03**

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### Objectives of the Program

1. To develop general awareness of Elements of Company Law among the students.
2. To understand the Companies Act 2013 and its provisions.
3. To have a comprehensive understanding about the existing law on formation of new company in India.
4. To create awareness among the students about legal environment relating to the company law.
5. To acquaint the students on e-commerce, E governance and e-filing mechanism relating to Companies.
6. To enhance capacity of learners to seek the career opportunity in corporate sector.

Unit No	Unit Title	Contents	Skills
1.	<b>The Companies Act, 2013: Introduction and Concept</b>	<b>Company and its Formation</b> <b>1. Background and Features of company the Companies Act, 2013</b> <b>2. Company:</b> Meaning, Nature and Characteristics of Company. <b>3. Types of Companies:</b> On the basis of mode of formation, Number of members, liability and Control, <b>Public and Private Companies:</b> Distinction, Advantages, Disadvantages, Privileges and their Conversion into each other. <b>Other kinds of Companies:</b> One Person Company, Charitable Companies, Dormant Company, Sick Company, Small Company, Listed Company, Foreign Company and its business in India etc.	Understand the concept of company and Equip the students with knowledge of nature and types of companies.

2.	<b>Formation and Incorporation of a Company</b>	<b>Formation and Incorporation of a Company:</b> Stages in the Formation and Incorporation. 1. Promotion: Meaning of the term 'Promoter' / Promoter Group - Legal Position of Promoters, Pre-incorporation contracts. 2. Registration/ Incorporation of a company : - Procedure, Documents to be filed with ROC. Certificate of Incorporation- Effects of Certificate of Registration. 3.Capital Subscription/Raising of Capital 4.Commencement of business	Acquaint the students with the procedure of formation of company.
3.	<b>Principal Documents</b>	<b>Principal Documents:</b> <b>Documents relating to Incorporation and Raising of Capital:</b> 1 <b>Memorandum of Association:</b> Meaning and importance- Form and contents- Alteration of memorandum. 2 <b>Articles of Association:</b> Meaning- Contents and form of Articles- Alteration of articles- Doctrine of constructive notice- Doctrine of Indoor Management. 3 <b>Prospectus:</b> Meaning, contents, Statutory requirements in relation to prospectus- Deemed Prospectus- Shelf prospectus - Statement in lieu of prospectus- Misstatement in a prospectus and Liabilities for Mis-statement.	To make students understand the role and importance of various documents like Memorandum
4.	<b>Capital of the Company</b>	<b>Capital of the Company</b> 1. Various Modes for Raising of Share Capital including private placement, public issue, rights issue, bonus shares, ESOS, Sweat Equity Shares, Buy-back of shares. 2. Allotment of Shares: Meaning- - Statutory provisions for allotment, improper and irregular allotment- Consequences of irregular allotment. 3. Calls On Shares: Meaning- Requisites of a valid call, Calls in advance, Share Certificates: Meaning, Provisions regarding issue of share certificates - Duplicate Share Certificate.	To give Comprehensive insight about the capital of Company and various aspects of shares.

		4. Share Capital: Meaning, Structure (Kinds) – Concept of Securities – Definition, Nature and Kinds of Shares.	
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**[Note: Recent amendments in the Acts and relevant Landmark cases decided by courts are expected to be studied]**

**Teaching Methodology:**

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	The Companies Act 2013 Document , PPT, Narration, , Survey Analysis Article review	You Tube clips about the Companies Act 2013.	Report Review	Acquaint with knowledge and maturity to understand Company law 2013
2	12	Project making, , jingles, slogan , Quiz Competition,	Use of You tube, Review of Movie on relevant topic.	New Emerging Issues in Principle documents of company	To Acquaint knowledge and application of formation and incorporation of Company
3	12	Case study, Poster making, Interview with Company secretary	Case Analysis, format of principal documents of the company ,	Recent provisions of law and salient feature of principal documents of company.	To understand the knowledge about the principal documents of the company.

4	12	Virtual Learning, Group Discussion, Assignments on share capital, Interview of Corporate lawyer	Film on capital raising procedure, Internet precautions	Project on share capital of the company	To inculcate skills and knowledge about the share capital of the company
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#### Methods of Evaluations

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	Continuous Evaluation,	Written Exam	Seminar on The Companies Act, 2013
Unit – II	Continuous Evaluation	Written Exam	Awareness program
Unit – III	Continuous Evaluation,	Written Exam	Visit to company secretary's office
Unit – IV	Continuous Evaluation,	Written Exam	Awareness program

#### References

Sr. No.	Title of the Book	Author/s	Publication	Place
1.	The Companies Act with Rules	Taxmann	Tan Prints (India) Pvt. Ltd. Jhajjar	Chandigarh
2.	The Companies Act, 2013	Bharat	Bharat Law House Pvt. Ltd.	Delhi
3.	Company Law-A Comprehensive Text Book on Companies Act 2013	Dr. G.K. Kapoor & Dr. Sanjay Dhamija	Taxmann Publications Pvt. Ltd	Delhi
4	Company Law	Dr S R Meyani	Asia Law House	Mumbai
5	Company Kaydyachi Olakha	K Shriram	Aarti & Co.	Mumbai
6	Guide to Memorandum, Articles & Incorporation of Companies	Bhandari & Makheeja	Lexis Nexis	Mumbai
7	Elements of Company Law	Arun Gaikawad , Chandrakant Chaudhari & Devendra Bhawari	Bibha	Pune



8 .	Elements of Company Law	Prakash N. Chaudhary	Nirali Prakashan	Pune
9 .	E-Commerce : Legal Compliance	Pratima Narayan	Eastern Book Company	Mumbai

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Business Administration**

**Course Code: 236(A)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **1. Objectives of the Course:**

- a. To provide basic knowledge about various forms of business organizations
- b. To acquaint the students about business environment and its implications thereon.
- c. To make them aware about the recent trends in business.

### **2. Depth of the program – fundamental Knowledge**

<b>UNIT No.</b>	<b>Unit title</b>	<b>Contents</b>	<b>Purpose/skills to be developed</b>
1	<b>Introduction to Business Administration</b>	Business-Definition, Characteristics, Scope Objectives of Business-Economic & Social Perspectives. Commerce-Meaning, Concept, Trade & Aids to trade- Meaning & Definition of the Terms-Administration, Management and Organisation, Functions of Administration	To understand the concept of Business To understand the various perspectives to business To know the various functions of Business Administration
2	<b>Types of Business Organisations</b>	Sole Proprietorship, Partnership Firm, Limited Liability Partnership, Joint Stock Company, Non-Profit Joint Stock Company under Section 25 of the Companies Act, NGO, One Person Company, MNC, MSME Unorganised (informal)v/s Organized sector(registered/incorporated ) Entrepreneurship: Meaning, definition and importance, objectives, skills and qualities required of an entrepreneur,case study of a successful local entrepreneur.	To study the various forms of business organisations To understand the meaning and importance of organized and unorganized sector To introduce the concept of Entrepreneurship as a form of business
3	<b>Business Environment</b>	Meaning of Business Environment Constituents of Business Environment-	To understand the concept of Business Environment

		Economic, Social, Legal, Cultural, Educational, Political, Technological, Natural and international. Impact of New Policies on Business Administration	To study the various aspects of business environment To understand its impact on business
4	<b>Business Promotion and development</b>	Business unit- Promotion, Concept, Stages in business promotion, Business development: Concept, process. Business components to be focused for development like markets, customers and relationships.	To study the various stages in business promotion To understand how to develop a business To study the important factors to be emphasized for Business development

### Teaching Methodology

Unit No.	No. of lectures	Innovative method to be used	Project	Expected Outcome
1.	12	PowerPoint Presentations, YouTube Videos	Assignments, poster presentations	Students will get an idea about the basic concepts and functions in administration of business
2.	14	PowerPoint Presentations, YouTube Videos	Assignments, group projects in promotion of a business, generating new ideas of business	Students will get an idea about how different forms of business organisations can be formed and operated.
3.	10	Lectures of industry experts entrepreneurs and documentaries.	Introducing Case studies to understand the impact of the environment on business	Students will understand the impact that various factors operating in external environment can have on business
4.	12	Videos and lectures by experts	Student group activities,	The development strategies of business can be introduced .

### Recommended Books:

- Modern Business Organisation & Management-N.Mishra, Allied Publishers-Mumbai

- ii. Essentials of Business Administration- K. Ashwathappa-Himalaya Publication
- iii. Business Administration-S.C.Saxena-Sahitya Bhavan, Agra
- iv. The Administrative Process-Stephen Robbins
- v. Industrial Administration & Management- J.Batty
- vi. Basu, C. (2017). Business Organisation and Management. McGraw Hill Education.

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Banking and Finance-I (Indian Banking System - I)    Course Code: 236(B)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives:**

1. To provide the knowledge about Indian Banking System.
2. To create the awareness about the role of banking in economic development.
3. To provide the knowledge about working of Central Banking in India.
4. To know the functioning of private and public sector banking in India.

<b>UnitNo.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed skills to be developed</b>
1	Indian Banking Structure : Evolution of 1.1 Banking in India Structure of 1.2 Banking in India 1.3. Role of Banking in Economic Development 1.4. Scheduled Banks and Non-scheduled Banks Challenges before Banking in India 1.5 Impact of COVID-19 on Banking Sector in India 1.6	10	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the structure of Indian Banking. Analyze the role of Banking in Economic Development
2	Central Banking : Definition of 2.1 'Central Banking' Evolution of 2.2 Reserve Bank of India Functions of Reserve Bank of 2.3 India 2.4 Present currency	10	Lecture, PPT, Group and Panel Discussion, Library Work,	Understanding about the Central Banking in India

	<p>system in India Understanding of concepts : Bank Rate, Cash Reserve Ratio(C.R.R.), Statutory Liquidity Ratio (S.L.R.), Repo Rate – Reverse Repo Rate</p>		Assignments	
3	<p>Private Banking : 3.1 Meaning and features of Private Banking 3.2 Classification of Private Banking : i) Indian Private Banks – Old and New ii) Foreign Banks 3.3 Role of Private Banking in Economic Development 3.4 Performance of Private Banks in India 3.5 Challenges before Private Sector Banks in India</p>	12	<p>Lecture, PPT, Group and Panel Discussion, Library Work, Assignments, Projects</p>	<p>Understanding of role and performance of Private Banking in India Analyze the past and present</p> <p>challenges before Private Banks in  India</p>
4	<p>Public Sector Banking: Definition and Features of Public Sector Banks 4.1 Classification of Public Sector Banks 4.2 4.2.1 State Bank of India – Evolution , Functions and Performance 4.2.2 Nationalised Banks – Social control , Meaning of Nationalisation, Arguments for and against Nationalisation – Merger of the Banks 4.2.3 Regional Rural Banks –</p>	16	<p>Lecture, PPT,  Group and  Panel  Discussion, Library Work,  Assignments,  Projects</p>	<p>Understanding of  Public sector  Banking in India  Analyze the challenges before Public Sector  Banks</p>

	Objectives , Functions , Capital, Problems before Regional Rural Banks 4.2.4 Lead Bank Scheme 4.3 Challenges before Public Sector Banks in India			
	Total	48		

#### References:

1. Deb Joyeeta (2019), 'Indian Banking System', Evince Publishing.
2. Desai Vasant (2007), 'Indian Banking-Nature and Problems', Himalaya Publishing House.
3. Gopinath M.N. (2017), 'Banking Principles and Operations', Snow White Publisher.
4. Joshi, Vasant and other (2002), Managing Indian Banks – The Challenges Ahead, Response Books, New Delhi.
5. Mallik, Chaudhury and Sarkar (2018), 'Indian Banking System- Growth, Challenges and Government Initiatives', Kalpaz Publications.
6. Nararajan and Parameswaran (2007), 'Indian Banking', S. Chand Company Ltd. New Delhi.
7. ShahiUjjwala (2013), 'Banking in India: Past, Present and Future', New Century Publications
8. Trivedi, Chaudhary and other (2015), 'Indian Banking System', RBD Publication, Jaipur.
9. Trivedi I.V. and JatanaRenu (2010), 'Indian Banking System', RBSA Publisher.
10. 'Report on Trend and Progress of Banking in India' 2017-18, 2018-19, 2019-20- Reserve Bank of India

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: BUSINESS LAWS AND PRACTICE – I**

**Course Code: 236(C)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Objectives of the course:**

To develop an understanding of the significant provision of selective Business Law.

To gain the ability of students to address a basic business legal application-oriented issues.

### **Depth of the program:**

Basic & Fundamental

### **Objectives of the Subject:**

- To impart the students with the fundamental understanding of important business laws.
- To study & acquaint students an application & overview based knowledge of Business Law.
- To familiar the students with legal Business Environment of India.
- To develop & strengthen students through the legal practical knowledge and their implications on Indian Business organizations.

<b>Unit. No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose skills to be developments</b>
1	Maharashtra agricultural produce marketing (development and regulations) Act 1963	Introduction, Meaning of Agricultural Produce, Agriculturist, Broker, Buyer, bye-laws, Commission Agent, Director, Coolee, Local Authority, Market Area, Market Committee, Processor, Secretary, Retail sales, State Marketing Board. Establishment of National Integrated Produce Market; Direct marketing, establishment of private market	Students will get the basic knowledge of the MAPM Act 1963. Awareness about Marketing of Agricultural Produce



		and farmer-consumer market and redressal of disputes; Contract Farming Agreement (Sec. 5), Marketing of Agricultural Produce (Sec 6 to 10)	
2	General Insurance	Introduction, Meaning & Characteristics of Insurance, Importance of Insurance, Basic Principles of General Insurance, Contract of Insurance, Type of Insurance, Basic Terms – Insured, Insurer, Premium, Policy subject matter of Insurance, Claim, Proposal. Insurance Interest. Double Insurance and Reinsurance, Meaning of Fire Insurance, Marine Insurance & Miscellaneous Insurance	It will help the students to gain insights of General Insurance
3	Information Technology Act, 2000	Evolution of the IT Act, Digital Signature and Electronic Signature, Electronic Governance, Attribution, Acknowledgement and Despatch of Electronic Records, Secure Electronic Records And Secure Electronic Signature Introductions. (Sec 1 to 16)	To provide legal recognition to all transactions conducted through electronic data exchange, electronic communication or other means of e-commerce.
4	The Maharashtra Shops and Establishments (Regulation of Employment and Conditions of Service) Act, 1947	Meaning, Introduction, Registration of Establishments, Opening and Closing Hours, Hours of Work, Interval For Rest, Spread-Over, Wages For Overtime and Weekly Off, Leave With Pay and Payment of Wages, Welfare Provision (Sec 1 to 26)	Understanding the process and methods of Registration, understand the regulation of conditions of work and employment in shops, and various establishments

### Teaching Methodology

Topic No.	Total Lectures	Innovative Methods to be used	Online shows and AV Applications	Project	Expected Outcome
1	12	Cases of MAPM to be Studied. Group Discussion Article Reviews	E-Content on MAPM provided by UGC/University/M OOC etc. to be analyzed. Other open E-Content Internet Sources.	Project report shall be prepared on efficiency & effectiveness of MAPM.	Understanding the actual working of MAPM & its legal applications with benefits to the stakeholders.
2	12	Benefits of Insurance to be discussed in Group. Internet Sources. Discussion on Claim Settlement.	E-Content on General Insurance provided by UGC/University/M OOC etc. to be analyzed.	Project report can be prepared on benefits of General Insurance to the beneficiaries.	Understanding general insurance, the way to minimize various types of risk.
3	12	Internet Sources Cases on Information Technology.	Youtube E-Content Sources. E-Content on Cyber security/IT Act provided by UGC/University/M OOC etc. to be analyzed.	Project report can be prepared on Cyber Security Measures & Preventions.	Use of online resources carefully. Measures & presentation while using online platform. Awareness about cyber security etc.
4	12	Benefits of Shop Act to be discussed in Group. Internet Sources. Discussion on Procedure to obtain permission under shop act.	You tube E-Content Sources. E-Content on Shop Act provided by UGC/University/M OOC etc. to be analyzed.	Project report can be prepared on Procedure & documents required to start small business under shop act.	Make students aware about shop act registration to small business owners. Benefits of shop Act to people etc.

### References

Sr. No.	Title of the Book	Author/s	Publication
1	Labour Laws	Taxmann	Taxmann
2	Labour & Industrial Laws	S N Misra	Central Law Publication
3	General Insurance	Dr. L P Gupta	Dr. L P Gupta

4	Information Technology Act, 2000	Sachdeva Editorial Unit	Sachdeva Law Publishers
5	The Maharashtra Shops and Establishments Act, 2017	S.D.Puri	--
6	Labour and Industrial Laws	M.N. Mishra	Central Publications
7	Business & Commercial Laws	Sen & Mitra	--
8	Business Law for Management	Bulchandani K.R.	--
9	Information Technology Act, 2000	--	Government of India.

### **Practical for Semester – III**

<b>Topic</b>	<b>Mode of Practical</b>
Marketing of Agricultural Produce	Overview & Presentation can be taken.
Insurance Documents and Policy Terms and Conditions	Group Discussion & Survey can be conducted.
Electronic Governance	Online data analysis with library sources.
Registration of Establishments	Applications to studied.

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## **SPECIAL ELECTIVE COURSE – VI**

### **Subject: Co-operation and Rural Development Special Paper-I**

**Course Code: 236(D)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

#### **1. Objectives of the Course:**

- a. . To acquaint students with the Concept of Co-operation
- b. .To acquaint students with Co-operative legislation
- c. .To create awareness regarding the role of state government in development of Co-operative sector in Maharashtra
- d. : To acquaint students with the role of Social reformers in rural development
- e. : To understand the role of “Panchayat Raj” in rural development
- f. : To make the students aware about Globalization and its effects on rural development

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	Rural Development	1.1 Definition, Meaning, Scope and Objectives 1.2 Significance of Rural Development 1.3 Role of Co-operative Movement in Rural Development 1.4 Approaches of Rural Development – Individual, Group and Mass Approach	1. To understand the meaning of rural development and its significance 2. To understand the role co-operative movement played in rural development.
2	Thoughts and Work of Social Reformers in Rural Development	2.1 Mahatma Jotiba Phule 2.2 Chhatrapati Shahu Maharaj 2.3 Mahatma Gandhi 2.4 Vaikunthlal Mehta 2.5 Padmashree Vikhe Patil 2.6 Dr. Dhananjayrao Gadgil 2.7 Pandit Dindayal Upadhyay	1. To be acquainted with the thoughts of all the great thinkers
3.	Rural Development and Panchayat Raj System	3.1 Concept, Structure and Importance 3.2 Important provisions of Panchayat Raj Act 3.3 Effects of Panchayat Raj System on Rural Development 3.4 Limitations of Panchayat Raj	1. To know the importance of “Panchayat Raj.” 2. To understand the structure of “Panchayat Raj.” 3. To know its limitations

4.	Rural Development – People’s Participation and Impact of Globalization	4.1 Concept and Importance of People’s Participation 4.2 Mahatma Gandhi National Rural Employment Guarantee Scheme 4.3 Development of Model Villages – Ralegan siddhi -Hivre Bazar Bhagirath Gramvikas Pratishthan, Zarap Pani Foundation Naam Foundation 4.4 Globalization – Concept, Merits and Demerits 4.5 Impact of Globalization on Rural Development	1. To know and realize the importance of people’s participation in rural development
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**Teaching Methodology:**

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Lecture method & class room discussion Visit to nearby Gram Panchayat.	-----	Report writing on the visit made to Gram Panchayat	Enhanced understanding of the village development
2	12	Class room presentations by the students, Group discussion	AV available on the life of all the great thinkers on ‘You tube’	Writing brief report on the contributions made by all the great thinkers.	Enhanced understanding of the work done by great thinkers
3	12	Class room lecture	-----	-----	Better understanding about rural development and Panchayat raj
4	12	Visit to any of the ongoing projects mentioned in contents	Films available on internet	Writing a report on the project visited	Enhanced level of knowledge

**References:**

- 1) G.S.Kamat –Cases in Co-operative management
- 2) N.L.Ghorpade- Co-operation and Rural Development
- 3) K.K.Taimani- Co-operative Organization and Management
- 4) G.S.Kamat – New Dimensions of Co-operative Management
- 5) Vasant Desai – Fundamentals of Rural Development
- 6) Dr. Dhiraj Zalte &Others –Theory & Practice of Co-operation, Prashant Publication
- 7) V.M.Dandekar and Rath – Poverty in India
- 8) Dr. P.R.Dubhashi – Rural Development and Administration in India
- 9) V.Reddy – Rural Development in India
- 10) S.K. Gopal – Co-operative Farming in India
- 11) B. Mukharji – Community Development
- 12) I.C.A State and C-operative Movement
- 13) <https://www.bhagirathgram.org/>

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Cost and Works Accounting -I(BASICS OF COST ACCOUNTING)**

**Course Code: 236(E)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives:**

- 1. To prepare learners to know and understand the basic concepts of cost.**
- 2. To understand the elements of cost.**
- 3. To enable students to prepare a cost sheet.**
- 4. To facilitate the learners to understand, develop and apply the techniques of inventory control.**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	Basics of Cost Accounting	a) Concept of Cost, Costing, Cost Accounting and Cost Accountancy. b) Limitations of Financial Accounting. c) Origin of Costing. d) Objectives of Cost Accounting. e) Advantages & Limitations of Costing. f) Difference between Financial Accounting and Cost Accounting. g) Cost Units and Cost Centers.  h) Role of a Cost accountant in an organisation	1. To understand the concept of cost, costing and cost accounting. 2. To trace the cost to cost centres and cost units. 3. To identify role of cost accountant in an organisation
2	Elements of Cost and Cost Sheet	a) Material, Labour and other Expenses. b) Classification of Costs. c) Preparation of Cost Sheet, Tender, Quotation and Estimates.	1. To Understand different elements of cost 2. To be able to prepare a cost sheet
3	Purchase Procedure	a) Need and Essentials of Material Control. b) Functions of the Purchase Department. c) Purchase Procedure. d) Purchase Documentation.	To understand the purchase procedure and its documentation

4	Inventory Control	a) Methods of Inventory control a. Stock Levels. b. Economic Order Quantity (EOQ). c. ABC analysis d. Perpetual and Periodic Inventory Control e. Physical verification b) Inventory Turnover Ratio	. To understand the different methods of inventory control. . To calculate EOQ , stock levels and inventory ratio
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### Teaching Methodology

Unit No	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Practical	Expected Outcome
1	16	PowerPoint Presentations, Group discussions	YouTube Lectures and relevant multimedia compact discs(CD)	Poster Presentation	To remember and understand basic concept of cost accounting. Development of an overall outlook of Cost Accounting
2.	16	PPT, Quiz		Visit small industries to develop an understanding of various cost inputs	Ability to prepare a cost sheet
3	10	Invite a purchase manager in the classroom to provide practical knowledge about Purchase procedures and their documentation.		PowerPoint Presentations	1)Ability to understand which procedures are used for purchasing the material 2)Understand the documentation for purchase procedures
4	06	Invite a storekeeper in the classroom to provide practical knowledge about		Visit small units and understand which	Understanding methods used for controlling the



		inventory control		methods are used to control the inventory	inventory
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### Methods of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination, PowerPoint Presentations, Orals, Assignments, Tutorials etc.	SPPU	Two industrial visits and subsequently reports on the visits.
Unit II			
Unit III			
Unit IV			

### References

Sr. No	Titles of the Book	Names of Authors	Names of Publisher	Place
01	Cost Accounting-Principles & Practices	Jawahar Lal & Seema Shrivastava	Tata Mcgraw Hill	New Delhi
02	Advanced Cost Accounting And Cost Systems	Ravi M Kishor:	Taxmann	New Delhi
03	Cost Accounting Theory And Problems	S. N. Maheshwari	Mittal Shree Mahavir Book Depot.	New Delhi
04	Advanced Cost Accounting	Jain and Narang	Kalyani Publication	New Delhi
05.	Horngren's Cost Accounting-A Managerial Emphasis	Srikant M Datar & Madhav V Rajan	Pearson	Noida Up
06	Cost Accounting-Principles & Practices	Dr. M.N. Arora	Vikas Publishing House,	New Delhi
07	Advanced Cost Accounting	Dr. D. M. Gujarathi	Idol Publication	Pune
08	Advanced Cost Accounting	Dr. Kishor. M. Jagtap	Tech-Max Publication	Pune
09	Cost Accounting Principles And Practice	Jain and Narang	Kalyani Publication	New Delhi
10	Principles and Practice of Cost Accounting	N.K Prasad	Booksyndicate Private Ltd	Kolkata
11	Cost Accounting: Methods and Problems	B.K.Bhar	Academic Publications	Kolkata

### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For	Guest Lectures by	YouTube	Relevant	Articles from the Professional	<a href="https://ic">https://ic</a>

all the units.	Field Personnel such as working executives from industries and of practising Cost and Management Accountants.	films showing the working of different industries .	powerpoint presentations are available on all these topics.	Journals such as The Management Accountant, The Chartered Accountant, The Chartered Secretary, The Institute of Chartered Financial Analyst of India	<a href="http://mai.in">mai.in</a>  <a href="http://www.globalcma.in">www.globalcma.in</a>  <a href="http://eclm.unpune.ac.in">eclm.unpune.ac.in</a>
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**Notes: The breakup of marks in the Examination will be as follows:**

1. 50 % of the Total marks are assigned for Theory purpose whereas rest 50 % of the total marks are allotted for Numerical Problems.
2. Numerical Problems will be of Simple nature only.
3. **Areas Of Practical Problems:**
  - Preparation of Cost Sheet, Tender, Quotation and Estimates.
  - EOQ and Stock level.
  - Inventory Turnover Ratios.

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Business Statistics**

**Course Code: 236(F)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Preamble to the syllabus:**

Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

### **Depth of the Course – Basic Knowledge of Elementary Statistics**

#### **Objective of the Course**

1. To understand and Master the concepts, techniques & applications of Statistical Methods.
2. To develop the skills of solving real life problems using Statistical Methods.
3. To make students to understand the art of applying statistical techniques to solve some real life problems.
4. To gain knowledge of Statistical Computations.

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose/Skills to be developed</b>
1	<b>Theory of Attributes (up to order three only)</b>	Introduction, Classification, Notation, dichotomy, types of classes, Order of a class, dot operator to find relation between class frequency (up to order three), Fundamental set of class frequencies, Consistency up to three attributes, Independence and Association of two attributes, Yule's Coefficient of association, example and problems.	. To understand the concept of attributes, independence of attributes and association of attributes . To apply the concept of attributes to real life problems.

2	<b>Multiple Regression, Multiple and Partial Correlation</b>	Introduction, Multiple Regression, Yule's Notation, Statement of equation of plane of regression of $X_1$ on $X_2$ and $X_3$ . Properties of residuals, Coefficients of multiple and partial correlation, Multiple correlation in terms total and partial correlation, Coefficient of regression, Standard Error of Estimate, Advantages and limitations of multiple Correlation Analysis, . example and problems	<ul style="list-style-type: none"> <li>. To understand the multiple and partial correlation.</li> <li>. To understand the concept of multiple regression.</li> <li>. To apply the concept of multiple regression and multiple and partial correlation to real life problems.</li> </ul>
3	<b>Vital Statistics</b>	Introduction, Methods of collecting vital Statistics, Mortality rates : CDR, ASDR, STDR (direct method and indirect method), Fertility rates: CBR, ASFR, TFR, GFR Population Growth rate: GRR and NRR, example and problems	<ul style="list-style-type: none"> <li>. To understand the concept of vital statistics and different methods of collecting vital statistics.</li> <li>. To understand the different types of mortality, fertility and population growth rates.</li> <li>. Apply concepts of vital statistics to real life problems.</li> </ul>
4	<b>Life Tables</b>	Introduction, Construction of life table, functions ( $l_x$ , $d_x$ , $L_x$ , $p_x$ , $q_x$ , $e_x$ , $T_x$ ) and their interpretation, Expectation of life, example and problems.	<ul style="list-style-type: none"> <li>. To understand the concept and construction of life tables.</li> <li>. To compute life expectancy and applications of life table in insurance.</li> </ul>

#### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	ICT	NA	NA	Students will be able to understand and apply concepts attributes to real world problems.
2	16	ICT	NA	NA	Students will be able calculate multiple regression, multiple correlation and partial correlation coefficients. Students will be able to fit real life data to regression plane and forecasting.
3	10	ICT	NA	NA	Students will be able to calculate different type of mortality, fertility and population growth rates for real world data and interpret it.
4	08	ICT	NA	NA	Students will be able to construct life tables.

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Business Entrepreneurship (Special Paper-I)**

**Course Code: 236(G)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives of the course**

- To understand the concepts in Business Entrepreneurship and its aspects.
- To make students aware about the entrepreneur and entrepreneurship.
- To study the new age of entrepreneur and to know in details of entrepreneurship.
- To understand the creativity and innovation required or necessary in the entrepreneurship.
- To study the types of ethics and society responsibilities are followed in the conventional and corporate sector in the new edge followed by the rules and regulations.
- To familiarize the students with practical survey or through project work will be able to understand the concepts in the subject thoroughly.
- To create entrepreneurial encouragement through the study of successful entrepreneurs.

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Skills to be developed</b>
1	Entrepreneur and Entrepreneurship	<b>Definition, Meaning- Functions of an Entrepreneur.</b> <b>Need and Importance of Entrepreneurship-</b> Problem of Unemployment, Importance of Wealth Creation, Enterprise V/s Entrepreneurship – Self Employment V/s Entrepreneurship, Entrepreneurial Competencies, Qualities, Kakinada Experiment	To understand the concept Entrepreneur and Entrepreneurship. Students should be able to differentiate and understand the difference between Enterprise and Entrepreneurship. To equip the students with various aspects of entrepreneurship, their competencies like initiative, how to grab the opportunities etc. and qualities with examples.
2	New Age Entrepreneur	<b>The Internet Entrepreneur:</b> Definition, Advantages, How to Become a Successful Internet Entrepreneur (Example: Snap deal). <b>Environmental Entrepreneurs</b>	Students have to develop the ability to involve in positive thinking. Students should be able to understand the critical issues

		<p><b>(E2)-</b> Concept, Importance (Example: Help V/s Green, Ecotemme Green Nerdes, Sustain Earth)</p> <p><b>Social Entrepreneurs-</b> Meaning and Concept- goals of Social Entrepreneurs, Characteristics (Examples: DeAsra Foundation, Aaple Ghar).</p> <p><b>Artistic Entrepreneurs-</b>Concept, Things Artists and Artistic Entrepreneurs Have in Common.</p> <p><b>Motivated Entrepreneurs-</b> Concept and Meaning, ways for entrepreneurs to stay motivated.</p> <p><b>Failed Entrepreneurship-</b>Meaning and Reasons for Failed Entrepreneurship.</p>	<p>affecting the economy and environment.</p> <p>The students should be able to modernize tactics to solving social or environmental problems.</p> <p>To develop students and involve and engages them in new forms of entrepreneurship in the rightest of the world.</p> <p>Students should be able to find the ways to stay motivated as an entrepreneur.</p>
3	Creativity and Innovation	<p><b>Creativity-</b> Meaning, Creativity Process, Techniques and Tools of Creativity.</p> <p><b>Innovation-</b> Meaning, Sources of Innovation- Peter Drucker's Principles of Innovation- Do's and Don'ts of Innovation.</p>	<p>Acquaint knowledge and skills of the entrepreneurial process, it shows that creative thinking of an entrepreneur.</p> <p>Understand the concept of innovation that how it refers to develop effective ideas for successful entrepreneurship in the global edge.</p>
4	Business Ethics and Social Responsibility of Business	<p><b>Business Ethics and Social Responsibility of Business.</b></p> <p>Business goals- Social Responsibility-Business Ethics- Social Responsibility Towards Their Stakeholders: Investors-Owners- Employees-Government and Society at Large. Leadership by Example. Code of Ethics- Ethical Structure- Social Audit. Brief Introduction to Corporate Governance.</p>	<p>Students should be able to understand the business ethics and social responsibility of business w.r.t. practices in entrepreneurship (e.g. corruption, harmful behaviour to the society).</p>

#### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Group discussion and case	Related Videos and PPTs	Distribute personal and group project on	Understanding the difference in Entrepreneur and

		studies		new business creation.	Entrepreneurship.
2	12	Collecting the required information on the new age entrepreneur	Related Videos and PPTs	Ask students to prepare a detailed report on new age entrepreneur.	Understanding the new age entrepreneur and will learn each.
3	12	Business planning models (Product Development, Market Research)	Biographical videos or CDs of entrepreneurs	Assign small business models, product or project(s) to students to understand them with the 360 degree of the business.	Students will be able to do the SWOT analysis of their business model.
4	12	Conducting survey and collecting information of practices followed by the nearby organizations w.r.t. business ethics and social responsibility.	Annual Reports of the companies. Videos, PPTs	Assign small projects in individual or in group.	Students will practically study the practices followed by the organizations.

#### References:-

1. Business Environment, Francis Cherunilam, Himalaya Publishing House, New Delhi.
2. Entrepreneurship Development, Khanna S.S, S. Chand, New Delhi.
3. Entrepreneurship Development, Gupta, Shrinivasan, S. Chand, New Delhi
4. Dynamics of Entrepreneurship, Desai Vasant, Himalaya Publishing House, New Delhi
5. Indian Economy,, Ruddar Datt, K.P.M. Sundharam, S. Chand, New Delhi
6. Udyog,Udyog Sanchalaya, Mumbai
7. Vyawasaya Udyojagata, Dr. S. L. Shiragave, Success Publication, Pune

## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Marketing Management**

**Course Code: 236(H)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Preamble**

As the commercial scenario has totally changed, the need for advanced concepts has increased. Education system also has to change with the rapidly transforming times. Education system is trying to familiarize the students of commerce with advanced concepts in the field so that they are aware of the changing picture.

Marketing Management is an important subject and has been structured to create awareness of the Marketing Management by giving proper insight to the basics of Marketing, so that the foundation of this subject is strengthened for further studies in Marketing.

From this point of view Savitribai Phule Pune University has introduced Choice Based Credit System of course structure. This system will develop the logical independent thinking for accepting the challenges of the changing Business world.

### **Objective of the Course**

1. To introduce the concept of Marketing Management.
2. To give the students the basic knowledge of Marketing Management to be a successful modern marketer.
3. To inculcate knowledge of various aspects of marketing management through practical approach.
4. To interpret the issues in marketing and their solutions by using relevant theories of marketing management.

**Depth of the Program - Fundamental Knowledge of Marketing Management**

Objectives of the Program

- To create awareness and impart knowledge about the basics of Marketing Management which is the basic foundation of Marketing subject.
- To orient the students in Marketing Strategy and Consumer Behaviour.
- To help students understand how to craft Marketing Plan which help the organisation outline their marketing goals and objectives.
- To enable students to apply this knowledge in practicality by enhancing their skills in the field of Marketing.

Unit No.	Unit Title	Contents	Purpose Skills To Be Developed
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1	<b>Elements of Marketing Management</b>	<b>1.1</b> Introduction <b>1.2</b> Meaning of Marketing Management <b>1.3</b> Nature & Scope of Marketing Management <b>1.4</b> Features of Marketing Management <b>1.5</b> Functions of Marketing Management <b>1.6</b> Components of Marketing Management	To give the students the basic knowledge of Marketing Management.
		<b>1.7</b> Problems of Marketing Management <b>1.8</b> Marketing Management Philosophy <b>1.9</b> Marketing Characteristics in Indian Context <b>1.10</b> Marketing Management Process	
2	<b>Marketing Strategy and Consumer Behaviour</b>	<b>2.1 Marketing Strategy</b> <b>2.1.1</b> Introduction <b>2.1.2</b> Concept of Strategy <b>2.1.3</b> Meaning of Marketing Strategy <b>2.1.4</b> Significance of Marketing Strategy <b>2.1.5</b> Aim of Marketing Strategy <b>2.1.6</b> Marketing Strategy Formulation <b>2.1.7</b> Bases of Formulating Marketing Strategy <b>2.1.8</b> Types of Marketing Strategy <b>2.2 Consumer Behaviour</b> <b>2.2.1</b> Introduction <b>2.2.2</b> Meaning of Consumer Behaviour <b>2.2.3</b> Definition of Consumer <b>2.2.4</b> Scope of Consumer Behaviour <b>2.2.5</b> Determinants of Consumer Behaviour <b>2.2.6</b> Concept of Motivation <b>2.2.7</b> Theories of Motivation <b>2.2.8</b> Multivariable Models of Consumer Behaviour <b>2.2.9</b> Buying Motives & Consumer Importance of Buying Motives <b>2.2.10</b> Monadic Models of Consumer	To develop the awareness amongst the students about how marketing strategy plays a vital role in making today's customers want to buy the products and services.

		Behaviour	
3	<b>Marketing Planning</b>	<b>3.1</b> Introduction <b>3.2</b> Meaning of Marketing Planning <b>3.3</b> Definition of Marketing Planning <b>3.4</b> Nature of Marketing Planning <b>3.5</b> Scope of Marketing Planning <b>3.6</b> Elements of Marketing Planning <b>3.7</b> Importance of Marketing Planning <b>3.8</b> Types Marketing Planning <b>3.9</b> Principles behind Successful Planning <b>3.10</b> Steps in Marketing Planning Process <b>3.11</b> Relevance in Marketing Planning <b>3.12</b> Structure of Marketing Plan <b>3.13</b> Constraints to Effective Marketing Planning	To enable the students to plan and make the best possible utilization of all the human and physical resources so that pre-determined marketing objectives of the firm can be achieved.
4	<b>Marketing Research</b>	<b>4.1</b> Introduction <b>4.2</b> Meaning of Marketing Research <b>4.3</b> Definition of Marketing Research <b>4.4</b> Scope of Marketing Research <b>4.5</b> Role of Marketing Research <b>4.6</b> Marketing Research Agencies <b>4.7</b> Marketing Information Vs. Marketing Research <b>4.8</b> Objectives of Marketing Research <b>4.9</b> Marketing Research Procedure <b>4.10</b> Problem Definition <b>4.11</b> Research Design <b>4.12</b> Data Collection <b>4.13</b> Sampling and Sampling Designs <b>4.14</b> Probability Sampling Techniques <b>4.15</b> Data Analysis <b>4.16</b> Method of Reporting Research Findings	To make the students able to explain value of Market Research and its impact in decision making.

## Teaching Methodology

Topic No.	Total Lectures	Innovative Methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	Power Point Presentation, Article Review, Survey Analysis	AV Application	Market Survey	Student will get acquainted with the basics of Marketing Management subject
2	07	Group Discussion, Quiz, Poster Making	Short Film about Buyer Behaviour, AV Application	Interviews of the Buyer	It will help students to know the preferences, likes and dislikes of the consumer which lead to the further modernization of the sales strategies by marketer
3	14	Power Point Presentation, Group Discussion, Survey Analysis	AV Application	Market Survey, Interviews of Seller	It will help them to implement this knowledge practical situations by enhancing their skills in the field of Marketing.
4	13	Power Point Presentation, Group Discussion, Field Visit	Short Film, AV Application	Market Survey, Interviews of Marketing Manager or Head	To enable the students to study the effect of external environment on decision- making of the firm.

## Methods of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	Quiz, Group Discussion	Examination	Certificate Course in Marketing Management
Unit – II	Practical, Presentation	Examination	Short Course in Sales & Marketing
Unit - III	Presentation, Group Discussion	Examination	E-Learning Training Course
Unit – IV	Project, Presentation	Examination	Marketing Research & Consumer Behaviour

## References

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Marketing Management	Philip Kotler	Pearson Publication	
2	Marketing Management	Rajan Saxena	McGraw Hill Education	
3	Principles of Marketing	Philip Kotler	Pearson Publication	
4	Marketing Planning & Strategy	Subhash Jain & George Haley	Cengage Learning India Pvt. Ltd	
5	Marketing Strategy	Anil Mishra & Amit Kumar Mishra	Excel Books	
6	Consumer Behaviour : Insight from Indian Market	Ramanuj Muzumdar	PHI Learning Pvt. ltd. (2009)	
7	Retail Management	Gibson Vedamani	Jayco Publication	
8	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication	
9	Marketing Research	S. L. Gupta	Excel Books India, 2004	
10	Marketing Research	Naresh K. Malhotra	Pearson Publication	

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Agricultural and Industrial Economics**

**Course Code: 236(I)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives:**

1. To understand the basic concepts of Agricultural Economics.
2. To impart adequate knowledge and analytical skills in the field of agricultural economics issues, and enhance expertise in improving the performance.
3. To understand the basic concepts of Agricultural Economics.
4. To expose the students to the concept, significance and uses of Industrial Economics.

**Depth of the program – Fundamental Knowledge.**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>	<b>Purpose skills to be developed</b>
<b>1</b>	<b>Fundamentals of Agricultural Economics</b>	1.1 Definition, Nature and Scope of Agricultural Economics 1.2 Importance of Agriculture in Indian Economy 1.3 Transition of Agricultural Sector 1.4 Theories of Agricultural Development (Schultz, Mellor)	<ul style="list-style-type: none"><li>▪ To understand the Basic Concept of Agricultural Economics.</li><li>▪ To make the students know about the Place of Agriculture sector in the Indian Economy.</li><li>▪ To impart knowledge about Theories of agricultural development</li></ul>
<b>2</b>	<b>Economics of Agricultural Production</b>	2.1 Basic Concepts in Agricultural Production, 2.2 Agricultural Inputs/ Factors of Production 2.3 Price Behaviour in Agricultural Product, Causes of Price Fluctuation 2.4 Trends in Wholesale Price Index of Food Grains & Commercial Crops 2.5 Trade Cycle in Agriculture: Cob-web Theory 2.6 Large and Small Size of Firm-Advantages & Disadvantages	<ul style="list-style-type: none"><li>▪ To understand the Basic Concept of Agricultural Production Economics.</li><li>▪ To make the students know about various Price Concept of Agricultural Economics</li></ul>
<b>3</b>	<b>Introduction of Industrial Economics</b>	3.1 Definition, Meaning, Nature, Scope and Importance of Industrial Economics. 3.2 Scope and Significance of Industrial Economics 3.3 The Concept of Plant, Firm and Industry.	<ul style="list-style-type: none"><li>▪ To understand the Basic Concept of Industrial Economics.</li><li>▪ Ability to compare Plant, Firm and Industry</li><li>▪ To make the students know about the concept of the</li></ul>

		3.4 Concepts of Private Sector, Large, Medium & Small Scale Industries	various sector in Industrial Economics.
4	<b>Location of Industry</b>	4.1 Factors Affecting the Location of Industries 4.2 Theories of the location of Industries-Weber and Florence. 4.3 Industrial Imbalance, Causes and Measures.	<ul style="list-style-type: none"> <li>Assess the factors affecting on the location of Industries &amp; students know about the Theories of Industrial Location</li> </ul>

### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project/ Practical	Expected Outcome
1	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>Evaluate the place of Agriculture Sector in the Indian Economy in Present Era.</li> </ul>	<p>After completing this topic , the student will be able to understand</p> <ul style="list-style-type: none"> <li>The Definition, scope, Nature and Scope of Agricultural Economics.</li> <li>Place of the agriculture sector in Indian Economy.</li> <li>Different Theories of agricultural development</li> </ul>
2	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>Sector one Agricultural produce and list out inputs and outputs of that produce.</li> <li>Analyse the wholesale price Index of Agriculture selected Agricultural Produce.</li> </ul>	<ul style="list-style-type: none"> <li>Analyse Trade Cycle in Agriculture</li> <li>The Basic Concept of Agricultural Production Economics.</li> <li>Price Concept of Agricultural Economics</li> </ul>
3	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning,	Relevant videos, Consortium for Educational Communication- SWF E-	<ul style="list-style-type: none"> <li>Evaluate the roll of Public and Privet sector in Indian Economy.</li> </ul>	<ul style="list-style-type: none"> <li>Understand the Basic Concept of Industrial Economics.</li> <li>Ability to compare Plant, Firm and Industry</li> </ul>

		Case study, Jigsaw reading, Practical based learning	Content		<ul style="list-style-type: none"> <li>▪ To make the students know about the concept of various sector in Industrial Economics.</li> <li>▪ The role and importance of industrial sector vis-à-vis public and private enterprises in the economic development of India.</li> </ul>
4	12	Lecture, PPT/ Group Discussion, Library, Problem solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ Select one firm in your area and Analyse the factor affecting on localising of that firm</li> </ul>	<ul style="list-style-type: none"> <li>▪ To understand the factors affecting on the location of Industries</li> <li>▪ Analyse Theories of Industrial Location</li> </ul>

#### References:

1. Raju, V. T. Rao VS. (2017) Economic of Farm Production and Management, Oxford & Ibh, New Delhi.
2. Misra S.K. & V.K.Puri, (2017) Indian Economy, Himalaya Publication house Mumbai.
3. Kavimandan Vijay, (2009) KrushiArthshastra, Shri Mangesh Prakshan, Nagpur.
4. Gardner B.L.& Rauser G.C. (2001). Handbook of Agricultural Economics. Vol. I. Agricultural Production. Elsevier
5. Kavimandan Vijay, Krush iArthshastra.
6. Ramesh Singh, Indian Economy, Tata Mc-Graw Hill, Publication
7. Annual Reports, Department of Agriculture, Govt. of India,.
8. Barthwal R.R (2204) Industrial Economics Introductory Text Book, New Age International Limited, Kanpur

#### Suggested Web references:

<https://www.youtube.com/user/cecedusat>

<https://www.swayamprabha.gov.in/>

[http://14.139.13.96:8080/lectures.aspx?pno=Paper05\(O\)](http://14.139.13.96:8080/lectures.aspx?pno=Paper05(O))-UGC CEC E Contain on Agricultural Economics

[http://14.139.13.96:8080/lectures.aspx?pno=Paper06\(O\)](http://14.139.13.96:8080/lectures.aspx?pno=Paper06(O)) -UGC CEC E Contain on Industrial Economics

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Defense Budgeting, Finance and Management-I**

**Course Code: 236(J)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives**

1. To acquaint various concepts in Defence Economics
2. To create awareness different forms of Defence Programming and Budgets
3. To make the students aware about the structure of India's Defence budget
4. To acquire knowledge of different challenges of India's Defence Management

<b>Unit No.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>posed Skill to be Developed</b>
<b>I</b>	<b>Budgets : Introduction and Background</b> 1.1 Introduction 1.2 Parliamentary Budgets 1.3 Union Budget : India 1.4 Form of the Central Budget	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	Students will be able to learn structure and trends in India's defense budget
<b>II</b>	<b>Defense Budgets</b> 2.1 Objectives of Defense Budget 2.2 Types of Budgets 2.3 Basic concepts of Planning, Programming and Budgeting System	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	Students will be able to learn importance of defense planning and performance budget
<b>III</b>	<b>Structure of Indian Defense</b> 3.1 Defense v/s Development : a debate over expenditure 3.2 Role of DPSU's and Private Sector in India's Defense 3.3 Role of Ministry of Defense : 3.4 Role of DRDO in Indian Defense	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Field Visit	Students will be able to learn the role of public and private sector in India's defense production



<b>IV</b>	<b>Defense Planning and Management in India</b> 4.1 Defense Management : Meaning, Concept, Nature and Scope 4.2 Application of Management in the Armed Forces 4.3 Industrial Management and Military Management 4.4 Role of Leadership in Defense Management 4.5 Principles of Management	<b>12</b>	Lecture, PPT, Group Discussion, Panel Discussion, Library Work, Assignment, Field Visit	Students will be able to learn importance of leadership in defense management and industrial management.
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### References:

1. John Downey (1987) , Management in the armed Forces, EBD Educational Pvt Ltd, Dehradun, India
2. Andre Beaufre(1974), Strategy for Tomorrow, Mac Donald Press, London
3. Defence Management, An Annual Journal of College of Defence Managemnet, Secundarbad
4. Mishra H. B. (2000), Defence Management in India, Author Press, New Delhi
5. Venkateshwaran A.L. (1967) , Defence Organization in India, Publication Division, Governemnt of India, New Delhi
6. Ron Mathews(1989), Defence Production in India, ABC, New Delhi
7. Raju G C Thomas(1978), The Defence of India: A Budgetary Perspective of Strategyand politics, MacMillan Publication, New Delhi
8. Sam-C-Sarekesian (1972), The Military Industrial Complex-A Reassessment, Sage publication
9. Maj. Gen Pratap Narain (Retd ) (1998), Indian Arms Bazar, Shilpa Publication, New Delhi,
10. Annual reports of The Ministry of Defence, Government of India
11. Brig. Pramod Sasius (2000), Military Logistics-Third Dimensions, Manaspublication, New Delhi,
12. NISDA Security Conference 8-10<sup>th</sup> October 2006 “Conceptualizing Impediments to National Security” , PROGRAMME BUDGETTING FOR OPTIMISING DEFENCEALLOCATIONS, Air Marshal (Retd.) Dr. S. Kulkarni

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Insurance Transport and Tourism - I-A(Insurance)**

**Course Code: 236(K)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

### **Objectives**

1. To acquaint the students with basic concepts in insurance.
2. To develop a proper understanding to study various facets of insurance.
3. To make aware about the role and importance of insurance.
4. To understand the legislation for insurance business in India.

<b>Unit No</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed skills to be developed</b>
<b>1</b>	<b>An Introduction to Life Insurance</b> <b>1.1 Life Insurance Business:</b> Components, Human Life Value Approach, Mutuality, Principle of Risk Pooling, Life Insurance Contract, Determinants of Risk Premium. <b>1.2 Life Insurance Plans:</b> <b>1.2.1 Traditional-</b> Term Plans, Whole Life Insurance, Endowment Assurance, Dividend Method of Profit Participation Purpose of plans, Riders in plan - Introduction, Forms and procedures. <b>1.2.2 Non Traditional -</b> Unit Linked Insurance Plan (ULIP) <b>1.2.3 Difference -</b> Traditional and Non Traditional Plan	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to LIC Institutions	Understanding the concept and products of insurance
<b>2</b>	<b>Policy Conditions of Life Insurance</b> <b>2.1 Insurance Document:</b> Proposal form, Policy form, Cover note, Certificate of Insurance, Endorsement, Co-insurance and Renewal receipt, Procedure of taking Life Insurance Policy. <b>2.2 Settlement:</b> Settlement of Claim on Maturity of Policy, Death of Policy	<b>10</b>	Lecture, PPT, Group Discussion, Library Work, Assignments	Understanding The conditions and settlement structure

	holder,			
3	<b>General Insurance:</b> <b>3.1</b> Origin and growth of General Insurance <b>3.2</b> Principles of General Insurance <b>3.3</b> Types of General Insurance- Motor, Accident Insurance, Health, Crop, etc. <b>3.4</b> Laws relating to General Insurance Organization and Management of General Insurance in India <b>3.5</b> Study of Risk factors, Insurance claims <b>3.6</b> Effect of Globalization on Insurance Sector	12	Lecture, PPT, Group Discussion, Library Work, Assignments, tests.	Understanding growth of GIC and effect of globalization
4	<b>Insurance Sector legislation and Regulatory Authority</b> <b>4.1 Insurance Act:</b> Insurance Act of 1938, L. I. C. Act of 1956 and G. I. C. Act of 1972 – objectives, features and provisions. <b>4.2 Fundamentals of Agency Law :</b> Procedure of becoming an agent, Code of conduct, Unfair practices and cancellation of license <b>4.3 Role of IRDA :</b> Insurance Regulatory and Development Authority - Constitution, Objectives, Duties and powers, Role of IRDA in appointing agents.	14	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to institutions, tests, Interview of agent	Understanding legislation and authority
	<b>Total</b>	<b>48</b>		

### References:Book

s:

1. Ghorpade Nitin (2015), *Insurance*, Success Publication, Pune.
2. Gupta L.P. (2018), *Insurance Claims Solutions- A Guide to Life and General Insurance Claims*, DR L.P Gupta Publisher.
3. Gupta P.K. (2017), *Principles of Insurance*, Himalaya Publishing House.
4. Gupta R.K. (2017), *Fundamental of Insurance*, Himalaya Publishing House.
5. Haridas R. (2011), *Life Insurance in India*, New Century Publication New Delhi.
6. P. Periasamy (2011), *Principles and Practice of Insurance*, Himalaya Publishing House.
7. Mishra M.N. and Mishra S.B. (2007), *Insurance Principles and Practice*, S. Chand and Company Ltd.
8. Pratchbal Shakti and Dwivedi N.P. (2017), *Principles of Insurance*, Himalaya Publishing House.
9. Taxmann (2014), *Insurance Laws and Manuals*, An authorised publication of IRDA,

14<sup>th</sup> Edition, Taxmann Publication Private Limited.

10. Taxmann (2015), *Insurance products (including Pension Products)*, Indian Institute of Banking and Finance Taxman.

***Reports and Other:***

1. Annual Report- 2016-17, 2017-18, 2018-19, Insurance Regularity and Development Authority of India
2. Annual Report- 2016-17, 2017-18, 2018-19, Life Insurance Corporation of India
3. Annual Report- 2016-17, 2017-18, 2018-19, General Insurance Corporation of India
4. Annual Report (Integrated) 2016-17, 2017-18, 2018-19, SBI Life Insurance
5. Annual Report- 2017-18, ICICI Prudential Life Insurance
6. [https://www.irdai.gov.in/ADMINCMS/cms/frmGeneral\\_NoYearList.aspx?DF=Creport&mid=12](https://www.irdai.gov.in/ADMINCMS/cms/frmGeneral_NoYearList.aspx?DF=Creport&mid=12)
7. [http://www.policyholder.gov.in/IRDAI\\_Annual\\_Reports.aspx](http://www.policyholder.gov.in/IRDAI_Annual_Reports.aspx)
8. <http://www.mospi.gov.in/104-insurance-statistics>
9. <https://www.ibef.org/download/insurance-feb-2019.pdf>
10. [https://nipfp.org.in/media/medialibrary/2013/08/insurance\\_report\\_final.pdf](https://nipfp.org.in/media/medialibrary/2013/08/insurance_report_final.pdf)

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## **SPECIAL ELECTIVE COURSE – VI**

**Subject: Computer Programming and Application Course**

**Course Code: 236(L)**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

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### **Web base application in commerce**

#### **Objectives:**

- To make the students familiar with Internet environment.
- To make the students familiar with the basics of Web base technology and its application tools.
- To make the students familiar with basics of Internet, Website and related concepts.
- To make awareness among students about applications of Internet inCommerce.

Unit No.	Unit Title	Contents	Skills to be developed
1	Introduction to Internet	1.1 Introduction to internet	Learner able to aware with Internet, Web and App with Cyber Ethics
		1.2 Applications of internet (Web and App), Concept of WWW, Types of Website	
		1.2 Web browsers (internet Explorer, firebox,...,etc.)	
		Surfing and searching and Search engines (Google, msn, yahoo)	
		Internet Banking	
		1.6 Introduction to Social media Application (Facebook, whakapapa Instagram)	
		1.7 Use of Social media application in business (Digital marketing, Advertisement, .....,etc)	
		1.8 Cyber Ethics	

2	<p><b>Operating Web Based Applications</b></p>	<p>2.1 Operating Web-based Applications</p> <p>2.2 Online Reservation Systems</p> <p>2.2.1 Advantages of Online Reservation System</p> <p>2.2.2 Precautions while Performing Online Transactions</p> <p>2.2.3 Using Online Reservation Systems</p> <p>2.2.4 Case Study: Book Rail Ticket</p> <p>2.3 E-Governance</p> <p>2.3.1 Initiative</p> <p>2.3.2 E-Governance Sites</p> <p>2.4 Online Shopping and Bill Payments</p> <p>2.4.1 Benefits of Online Shopping</p> <p>2.4.2 How it works</p> <p>2.4.3 Bill Payments</p> <p>2.4.4 Case Study: Online Shopping using Online Shopping Website</p> <p>2.5 Online Courses, Tutorials and Tests</p> <p>2.5.1 Online Educational Sites (Goggle classroom, WebEx, Webinar, Zoom, ...,etc.)</p> <p>2.6 Project Management - Web Based Application Development</p> <p>2.6.1 Project Essentials and Tips</p>	<p>Learner able to aware with Web-based application with case studies</p>
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3.	<b>Web Based Application Development (HTML)</b>	3.1 Introduction to HTML 3.2 HTML Document and Basic Structure 3.3 Working with HTML Text, Heading (Header & Footer), 3.4. Paragraph (Navigation Section), formatting (Article & Aside) 3.5 HTML color link image 3.6 HTML Lists, Tables and Frames 3.7 HTML Forms Block, Layout 3.8 Browser Portability 3.9 Working with Hyperlinks and Multimedia 3.10 Working with Forms and controls. 3.11 Introduction to CSS	Learner able to aware with Web-based application development technologies
4.	<b>Introduction to Web Scripting</b>	4.1 Difference in Client and Server Side Scripting 4.2 JavaScript, ASP.NET (using Visual Basic.NET) 4.3 Web Server Controls 4.4 HTML Server Controls 4.5 Validation Server Controls 4.6 Components and Applications	Learner able to aware with Web-based application development scripting technologies

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	Use ICT or presentation on Internet	U-tube Tutorial on Internet		Familiar with Internet
2	14	Use ICT or presentation on	And ethical use of Internet		And ethical use of Internet
3	16	Web base application	U-tube Tutorial Web base application	One Power point presentation of Use of one Web application	Able to handle web application
4	08	Use ICT or presentation on Web base Technology	U-tube Tutorial Web base Technology		Familiar with Web base application Able to work on Web base application

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### Guidelines for Examination:

Term End Exam (30 Marks):

To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):

To be conducted by University of Pune at the end of the academic year.



Passing marks for the course are  
40 (Out of which **minimum 32**  
marks are compulsory in Semester  
Examination).

**References :-**

1. HTML, Javascript, DHTML & PHP by Ivan Bayross- (BPB Publication)
2. HTML Black Book by Steven Holzner-(DreamTech Publication)
3. Web Technologies Black Book By Kogent Learning Solution
4. Thomas Powell. 8 January 2010. HTML & CSS: The Complete Reference, Fifth Edition. McGraw Hill Professional. ISBN 9780070701946
5. Kogent Learning Solutions Inc. Html 5 in Simple Steps. Published by Dreamtech Press, 2010. ISBN 10: 9350040867 / ISBN 13: 9789350040867 (Its EBook Free to Download)
6. Bryan Pfaffenberger. HTML, XHTML, and CSS. Fifth Edition. March 2011. Published by Wiley Publishing. Inc. ISBN: 978-1-118- 08130-3
7. Richard York. 2005. Beginning CSS: Cascading Style Sheets for Web Design. Published by Wiley Publishing. ISBN: 0-7645-7642-9
8. John Duckett. Beginning HTML, XHTML, CSS, and JavaScript. Published by Wiley (2010). ISBN: 9788126525515
9. DT Editorial Services. HTML 5 Black Book, Covers CSS 3, JavaScript, XML, XHTML, AJAX, PHP and jQuery. Dreamtech Press; 2 edition (13 October 2016). ASIN: B07BFTJQB1.

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**Savitribai Phule Pune University, Pune**  
**Revised syllabi (2019 Pattern) for three years B. Com. Degree course**  
**Credit Base Choice System (CBCS)**  
**Syllabus for T.Y.B. Com. Semester –V**

**Subject Name: Business Regulatory Framework**

**Course code: - 351**

**Credit - 3**

**Depth of the program – Fundamental Knowledge**

**Preamble**

Savitribai Phule Pune University and UGC has initiated several measures to bring efficiency and quality education to the students. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters.

The Business Regulatory framework course provides the student with basic information about the Indian legal system and dispute resolution, and their impact on business. The understanding of legal system is a prerequisite for better decision making. The course gives exposure to students in the areas of legal principles of business contract, aspects in the formation, running and winding up of partnership and LLP, the scope and the issues associated with partnerships, application of sale of goods act and E Contract regulations in India. This course focuses on orientation of students to legal studies from the point of view of basic concepts of business law and legal system in India. The course will be useful to the commerce students to understand and apply the business laws in commercial situations.

**Objectives of the Program**

1. To provide conceptual knowledge about the framework of business Law in India.
2. To orient the students about the legal aspect of business.
3. To create awareness among the students about legal environment relating to the Contract Law, Partnership Act, Sale of Goods Act in India.
4. To understand the emerging issues relating to e-commerce, e-transaction issues and E Contracts

5. To seek the career opportunity in corporate sector relating to business law in India.
6. To acquaint students with the basic concepts, terms & provisions of Mercantile and Business Laws.

### **Course Contents**

<b>nit No</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose Skills to be developed</b>
1	The Indian Contract Act, 1872	1. The nature of the contract, General Principles 2. Definitions and elements of Contract- consideration, other essential elements of a valid contract, 3. Legality of object and consideration. , Void Agreements. , Discharge of contract. 4. Performance of the contract and breach of contract and remedies (Including damages, meaning, kinds and rules for ascertaining damages)	Understand the concept of Contract and its contents. Equip the students with knowledge of nature and performance and breach of Contracts.
2	The Indian Partnership Act, 1932	1. General Nature of Partnership , Rights, and duties of partners, Types of partner 2. Registration and dissolution of a firm 3. Limited Liability Partnership Act 2008: Limited Liability Partnership (LLP); Concept, Nature and Advantages, Difference between LLP and Partnership Firm, Difference between LLP and company 4. Incorporation of LLP, Partners and their relations, Liability of LLP and Partners (Section 27). Financial Disclosure by LLP, Contributions (Section 32), Assignments and Transfer of Partnership Rights (Section 42) Conversion to LLP (Section 55), Winding-up and	Understand the nature of partnership ,Rights and duties of Partner Handling the registration and dissolution of the partnership. Acquaint Knowledge about LLP

		dissolution (Section 63 & 64)	
3	The Sale of Goods Act, 1930	1. Formation of the contract of sale , Concept and Essentials. Sale and agreement to sale. 2. Goods – Concept and kinds ,Conditions and Warranties 3. Transfer of ownership and delivery of goods 4. Unpaid seller and his rights and Remedial Measures.	Compressive understanding about the sale of Goods Act. Acquaint knowledge about ownership and delivery of goods.
4.	<b>Arbitration and Conciliation:</b>	1. Concept of Arbitration & Conciliation. 2. Definition & Essentials of Arbitration Agreement. Power and Duties of Arbitration. Conciliation proceeding. (Provisions of Arbitration & Conciliation Act,1996 in nutshell with Amendment of 2021to be covered.)	To give Comprehensive insight about the emerging trend of Arbitration and conciliation and its regulatory mechanism

**[Note: Recent amendments in the Acts and relevant Landmark cases decided by courts are expected to be studied]**

### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	20	Indian Contract Act , Document , PPT, Narration, Case Study	You Tube about Contract Act	Report Review	Acquaint knowledge and maturity to understand Contract Law.

2	09	Project making, Street play, slogan , Quiz Competition,	Use of You tube, Review of Movie	New Emerging Issues in Principle documents of Partnership Deed	To Acquaint knowledge and application of Partnership Deed.
3	14	Case study, Poster making, jingles, Survey Analysis Article review	Case Analysis, Mute court	Recent amendments and silent feature Sale of Goods Law	To get training to face emerging issues relating Sale of Goods Act.
4	05	Virtual Learning, Group Discussion, Assignments on E signature Interview of Arbitrator.	Film on Arbitration and conciliation	Project on Arbitration and conciliation	To give Comprehensive insight about the emerging trend of Arbitration and conciliation and its regulatory mechanism

### Methods of Evaluations

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	Continuous Evaluation,, MCQ, Assignment, Oral examination	As per University Guidelines	Seminar on Contract Act and Case study
Unit – II	Written examination, Qui, Presentations, Projects ,	As per University Guidelines	Awareness program

	Assignments , Tutorials g. Oral examination		
Unit – III	Continuous Evaluation, MCQ, Assignment.	As per University Guidelines	Visit to company secretary's office
Unit – IV	Continuous Evaluation, Case Study, Literature Review , E procedure, Oral examination.	As per University Guidelines	Seminar on Arbitration and conciliation

## References

- 1) Business and Corporate Law: - Dr. Kaur Harpreet, Lexis Nexis (2013)
- 2) Laws for Business, Sulphery M.M.&Basheer, PHI Learning Pvt. Ltd., Delhi. (2013)
- 3) Business Laws: - Kuchhal M.C.&KuchhalVivek, Vikas Publishing House (2013)
- 4) Business and Commercial Laws:-Sen And Mitra , The World Press Pvt. Ltd.(2018)
- 5) An Introduction to Mercantile Laws:-N.D.Kapoor , Sultan Chand and Sons,(2014)
- 6) Business Laws: - N.M.Wechlekar , Everest Publishing House (2016)
- 7) Business Regulatory Law, Chaudhari,Zalte, Bhawari,Dagade, Prashant Publication (2021)
- 8) Arbitration & Conciliation Act, 1996 (Lawmann's), Kamal Publishers (2017)
- 9) <https://www.indiacode.nic.in/bitstream/123456789/2187/1/A1872-9.pdf>
- 10) [https://legislative.gov.in/sites/default/files/A1930-3\\_0.pdf](https://legislative.gov.in/sites/default/files/A1930-3_0.pdf)
- 11) [https://www.mca.gov.in/Ministry/actsbills/pdf/Partnership\\_Act\\_1932.pdf](https://www.mca.gov.in/Ministry/actsbills/pdf/Partnership_Act_1932.pdf)
- 12) <https://egazette.nic.in/WriteReadData/2021/225832.pdf>

**Revised Syllabus (2019 Pattern) for three years B. Com. Degree Course (CBCS)**

**T. Y. B. Com. (Semester- V)**

**Paper: ADVANCED ACCOUNTING – I**

**Code: 352**

**No. of lectures: 48**

**Preamble**

In today's modern age, the Corporate, Banking and Investment sectors are the major contributors towards development of Indian Economy. In the last two decades, these sectors have seen the largest and fastest growing sectors and enormous growth in Indian economy. In this growth, accounting plays an energetic role and to ensure safeguard of the interest of the stakeholders and the society. It is, therefore, important to educate the students of commerce in the accounting practices adopted by different organizations. It helps stakeholders make better business decisions and deal with problems by providing them with accurate financial information. By studying the Learning Path in Accounting – Advance Concepts you will gain a deeper understanding of the accounting process and what it involves.

**Objectives of the course**

1. To acquaint the student with knowledge about various concepts, objectives, and applicability of some important accounting standards.
2. To develop the knowledge among the students about reorganization of business regarding restructuring the capital.
3. To update the students with knowledge for preparation of final accounts of a Banking Companies with the provisions of Banking Regulation Act 1949.
4. To empower to students with skills to prepare the investment account in simple and summarized manner.

**Objectives of the Program**

1. To instill the knowledge about accounting procedures, methods and techniques.

2. To impart students' knowledge of various Advanced Accounting Concepts.

**Depth of the program – Fundamental Knowledge**

**CONTENTS**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose skills to be developed</b>
<b>1</b>	<b>Accounting Standards &amp; Financial Reporting</b>	<ul style="list-style-type: none"> <li>- Brief Review of Indian Accounting Standards</li> <li>- Introduction to AS- 3, AS-12 and AS-19 with simple numerical.</li> <li>- Introduction to IFRS - Fair Value Accounting.</li> </ul>	<ul style="list-style-type: none"> <li>- To develop conceptual understanding about various Accounting Standards and its applicability and also introduce the students about IFRS – Fair Value Accounting.</li> </ul>
<b>2</b>	<b>Accounting for Capital Restructuring (Internal Reconstruction)</b>	<ul style="list-style-type: none"> <li>- Meaning and Concept of Capital Restructuring, Types of Capital Restructuring, Meaning &amp; of Internal Reconstruction</li> <li>- Accounting Entries: Alteration of Share Capital, Reduction of Share Capital, Reduction in Liabilities, Cancellation of Expenses, Losses etc.</li> <li>- Preparation of Balance Sheet after Internal Reconstruction</li> </ul>	<ul style="list-style-type: none"> <li>- To develop conceptual understanding about accounting for capital restructuring in the form of internal reconstruction.</li> <li>- To develop the skill &amp; upgrade the knowledge regarding reorganization of venture capital and it's recording.</li> </ul>
<b>3</b>	<b>Final Accounts of Banking Companies</b>	<ul style="list-style-type: none"> <li>- Introduction of Banking Company, Legal Provisions regarding Non-Performing Assets (NPA) - Reserve Fund - Acceptance, Endorsements &amp; Other Obligations - Bills for Collection – Rebate on Bills Discounted – Provision for Bad and Doubtful Debts</li> <li>- Vertical form of Final Accounts as per Banking Regulation Act 1949.</li> <li>- Simple Numerical on Preparation of Profit &amp; Loss A/c and</li> </ul>	<ul style="list-style-type: none"> <li>- To understand the various legal provisions regarding banking companies.</li> <li>- To understand the procedure regarding preparation of final accounts of banking companies.</li> </ul>



		Balance Sheet in vertical form.	
4	<b>Investment Accounting</b>	<ul style="list-style-type: none"> <li>- Meaning &amp; Introduction, Classification of Investments,</li> <li>- Meaning &amp; Calculation of the Concept of Acquisition Cost &amp; Carrying Cost of Investment,</li> <li>- Calculation of Profit/loss on disposal of investments.</li> </ul>	<ul style="list-style-type: none"> <li>- To understand the meaning of different costs incurred in investment business.</li> <li>- To develop the knowledge and skill regarding Investment Accounting.</li> </ul>

### Teaching Methodology

Unit No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	Use of e- contents, online lectures and PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment report	Developing understanding on applicability of various Accounting Standards
2	12	Use of e- contents, online lectures and MCQ based Quiz, PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment of solving practical problems	Knowledge about of the Accounting for Capital Restructuring
3	16	Use of e- contents, online lectures, MCQ based Quiz, PowerPoint Presentations	Study of the Final Accounts of Banking companies from its Annual Report	Individual assignment of solving practical problems	Conceptual Clarity and Practical understanding of preparation of final accounts of banking companies.
4	10	Use of e- contents, online lectures and PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment of solving practical problems	Developing knowledge about Investment Accounting

### Method of Evaluation

Unit	Internal Evaluation	External Evaluation	Suggested Add on Course
1	MCQ / Small Practical Problem	As per University norms	--
2	Practical Problem	As per University norms	--
3	Practical Problems written Test / MCQ	As per University norms	--
4	MCQ / Small Practical Problem	As per University norms	Certificate Course on Share Trading

## References:

### ❖ List of Books Recommended:

1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
2. Advanced Accountancy: By S. P. Jain & K.N. Narang (Kalyani Publishers)
3. Advanced Accountancy: By R. L. Gupta & M. Radhaswamy (Sultan Chand & Sons)
4. Company Accounts: By S.P. Jain & K.L. Narang
5. Advanced Accounts: By Paul Sr.
6. Corporate Accounting: By Dr. S. N. Maheshwari & S.K. Maheshwari
7. Corporate Accounting: By Mukharji & Hanif
8. Accounting Standards –as issued by Institute of Chartered Accountants of India

### ❖ List of Videos Recommended:

Unit	Topic Name	Links
1	Accounting Standards & Financial Reporting	<a href="https://youtu.be/zxSaR3JNQzE">https://youtu.be/zxSaR3JNQzE</a> <a href="https://youtu.be/d8QaGSKWkuU">https://youtu.be/d8QaGSKWkuU</a> <a href="https://youtu.be/HmAzVMlYf5U">https://youtu.be/HmAzVMlYf5U</a> <a href="https://youtu.be/g40Po3TbHcM">https://youtu.be/g40Po3TbHcM</a> <a href="https://youtu.be/6d7wrVPmaPs">https://youtu.be/6d7wrVPmaPs</a> <a href="https://youtu.be/OVNOno8qHIs?list=TLPQMDEwNjIwMjGQcgyNjkn5tw">https://youtu.be/OVNOno8qHIs?list=TLPQMDEwNjIwMjGQcgyNjkn5tw</a> <a href="https://youtu.be/mvbpTW9WUPk">https://youtu.be/mvbpTW9WUPk</a>
2	Accounting for Capital Restructuring (Internal Reconstruction)	<a href="https://youtu.be/MWca2VO8D7o">https://youtu.be/MWca2VO8D7o</a> <a href="https://youtu.be/6ZBxQJobApI">https://youtu.be/6ZBxQJobApI</a> <a href="https://youtu.be/Ta2tUaTJ5t4?list=RDCMUCILLZnneWNoJYW8iSqbuECw">https://youtu.be/Ta2tUaTJ5t4?list=RDCMUCILLZnneWNoJYW8iSqbuECw</a>
3	Final Accounts of Banking Companies	<a href="https://youtu.be/nF_P5dxGZCI">https://youtu.be/nF_P5dxGZCI</a> <a href="https://youtu.be/TVrj-tJo3qs">https://youtu.be/TVrj-tJo3qs</a>
4	Investment Accounting	<a href="https://youtu.be/pMe8ymUs2gc">https://youtu.be/pMe8ymUs2gc</a> <a href="https://youtu.be/ghCZzJCgFd8">https://youtu.be/ghCZzJCgFd8</a>

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**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com. (Core Course)**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - V**

**Course Code: 353**

**Subject: Indian & Global Economic Development**

**Total Credits: 3**

**Preamble:**

An approach to Indian and Global Economic Development is to examine the Indian economic development policies in context with global economies. This paper aims to provide knowledge about economic development of India, economic development policies that are applied for development of economy in general and development of various sectors in particular. It also aims to develop ability of the students to analyze the development of Indian economy as compared to global economies through the comparison of different sectors like agriculture, Industry, service and availability of resources and its quality.

**Scope of the Programme –**

Knowledge related to development policies of Indian Economy as compared to World Economies.

**Objectives:**

- 1.To develop ability to analyze economic development process of India.
2. To impart knowledge about the relevance of economic practices in modern competitive world.
3. To help the students develop a sound theoretical foundation for their future academic ventures.

**Course Outcomes:-**

- 1.Students will be able to understand present Economic Scenario of Indian Economy as well as World Economy.
- 2.Students will be able to understand the various aspects of development in Agricultural, Industrial and service sector in India.
- 3.Student will be able to critically evaluate the role of India in international economy.
4. Students will be able to evaluate the working of international financial organization and institutions.

Unit No.	Topic	Purpose & Skills to be Developed
Unit 1	<b>Indian and Global Economy</b>	<b>Purpose:</b> To make the students aware of concept of Development. To help the students compare Indian Economy with other developed and competitive economies. <b>Skills:</b> Analyze & think critically, develop writing skills.
	1.1 Economic Development: Meaning and Indicators	
	1.2 Developed and Developing Countries: Meaning	
	1.3 Characteristics of Indian Economy as an Emerging Economy	
	1.4 Comparison of the Indian Economy with World Economy with reference to: National Income, Population, Agriculture, Industry and Service Sector	
Unit 2	<b>Agricultural Development In India</b>	<b>Purpose:</b> To give the knowledge about varied aspects of agricultural sector in India. <b>Skills:</b> Analyze & think critically, developing critical and analytical writing skills.
	2.1 Indian Agriculture: Role and Progress	
	2.2 Low Productivity of Indian Agriculture: Causes and Measures	
	2.3 Agricultural Finance: Need and Sources	
	2.4 Agricultural Marketing: Problems and	

	Measures	
	2.5 New Farm Act 2020	
	2.6 Organic Farming and Contract Farming: Meaning and Advantages	
Unit 3	<b>Industrial Development in India</b>	<p><b>Purpose:</b> To give the knowledge about importance and status of Industrial Development in Indian Economy. To update the students about the latest policies for Industrial development in India.</p> <p><b>Skills:</b> Analyze &amp; think critically, developing critical writing skills.</p>
	3.1 Role of Industrialization in Indian Economic Development	
	3.2 New Industrial Policy 1991	
	3.3 Role of Micro, Small and Medium Scale Enterprises (MSMEs) in India	
	3.4 Role and Problems of Public Sector Enterprises in India	
	3.5 New Schemes for Industrial Development: Make in India, Start- up India and Stand up India	
Unit 4	<b>Service Sector and Infrastructural Development in India</b>	<p><b>Purpose:</b> To provide the knowledge about importance and status of Service Sector and Infrastructure Development in Indian Economy</p> <p><b>Skills:</b> Analyze &amp; think critically, developing critical writing skills.</p>
	4.1 Role and Growth of Service Sector in India	
	4.2 Meaning and Effects of Digital Economy, E Commerce and E-Finance	
	4.3 Role of Infrastructure in Economic Development of India	
	4.4 Role of Public and Private Sector in Infrastructural Development	

### Teaching Methodology:

Unit No.	No. of Lectures	Innovative methods to be used	Film Shows and AV Applications	Project	Expected Outcome
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1	10	<ul style="list-style-type: none"> <li>• Open Book discussion</li> <li>• Digital lectures</li> <li>• Reading</li> <li>• Projects</li> </ul>	You Tube lectures on Development Theories and Indian Economic Development	Difference in goals of developed and developing economies	<ul style="list-style-type: none"> <li>• Students will understand basic concepts of Development.</li> <li>• Will be able to analyze and interpret critically</li> </ul>
2	14	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Case studies</li> <li>• Problem solving based learning</li> </ul>	<ul style="list-style-type: none"> <li>• You Tube lectures,</li> <li>• Lectures on SWAYAM Portal</li> </ul>	<ul style="list-style-type: none"> <li>• Difficulties in Agricultural development in India.</li> <li>• Features of Agricultural Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Will know Difficulties in agricultural development in India.</li> <li>• Will understand the sources of agro finance marketing</li> </ul>
3	12	<ul style="list-style-type: none"> <li>• Pair learning</li> <li>• Group discussion</li> <li>• Open book discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher oriented PPTs.</li> <li>• You tube lectures</li> </ul>	<ul style="list-style-type: none"> <li>• Critical evaluation of Industrial Policy</li> <li>• Analysis of Indian Industrial sector</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand New Industrial Policy</li> <li>• Able to interpret the features of Indian Industrial Sector</li> </ul>
4	12	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven power point presentation</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Changing trends of Service Sector</li> <li>• Role of Infrastructure Development in economic development</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand the Role of service sector in economy</li> <li>• Will know the importance of Infrastructural Development in Indian Economy</li> </ul>

#### Recommended Books:

1. Misra S.K. and Puri V.K. Indian Economy, Himalaya Publishing House, Delhi.
2. Black and Sundaram, International Business Environment, Prentice Hall India.
3. Tayebmonis H., The Global Business Environment, Sage Publication, New Delhi.
4. Charles Hill, International Business, Competing in the Global Market place, Arunkumar Jain, Tata McGraw Hill.
5. Gupta K.R, Sharma Manoranjan, Indian Economic Policies and Data, Atlantic Publishers and Distributers (P) Ltd.
6. Ann Larkin Hansen, The Organic Farming Manual, Storey Publishing, North Adams.
7. Jhingan M.L., International Economics, Vrinda Publications, Delhi.
8. RuddarDatta and K.P.M. Sundaram, Indian Economy, S. Chand and Co., New Delhi.

9. Agarwal A.N., Indian Economy, Problems of Development and Planning, New Age International Publishers.
10. Bhole, L.M., impacts of Monetary Policy, Himalaya Publishing House, New Delhi.
11. Kayndepatil, G.V, Agricultural Economies: Theory & Policy, ChaitanyaPubli. Nasik
12. Bajpai A.D.N., Caubey S.K. et al, Leading Issues of Indian Economy, Atlantic Publishers and Distributors.
13. Brics development bank launched, first president to be from India, Times of India July 16, 2014
14. Ministry of Finance, Government of India (Oxford Press), Economic Survey 2020.
15. Arun Kumar, International Business- competing in the Global Marketplace- Charles Hill.
16. World Bank, World Development Report
17. Magazines / Journals Reports,
18. Web sites:
  - [www.,mospi.gov.in/national-sample-survey-office-nssso-](http://www.mospi.gov.in/national-sample-survey-office-nssso) (Ministry of Statistics and Programme Implementation, GoI)
  - <https://www.toppr.com/ask/question/economic-development-is-characterized-by-which-of-the-following/>
  - <https://www.economicdiscussion.net/economic-development/role-of-agriculture-in-the-economic-development>
  - <https://www.iedunote.com/foreign-trade>
  - <https://www.vedantu.com/commerce/liberalisation>
  - <https://ncert.nic.in/textbook/pdf/keec103.pdf>

**OR**

**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com. (Core Course)**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - V**

**Course Code: 353**

**Preamble:**

**Subject: International Economics-I**

**Total Credits: 3**

An approach to International Economics is to examine the International Trade on the basis of trade theories. International Economics is subject that is ever dynamic and relevant in the current context. International Economics provides a framework on international trade and finance in the theoretical context, along with economic analysis as well as practical applications. This paper aims to provide knowledge about International Economics that includes trade theories, trade practices and their implications. It also aims to make students familiar about the various concepts of international economics, international trade and other concepts related to international economics



**Scope of the Programme:**

Knowledge of trade theories, trade policies and other subject matters related to international economics.

**Objectives:**

1. To acquaint the students with the basic theories of international trade and international economics.
2. To help the students evaluate the working and functions of international organizations and institutions.
3. To develop a foundation in the subject that will help the students in their future academic and professional ventures.

**Course Outcomes:-**

1. Students will be able to understand present Economic Scenario of Indian Economy as well as World Economy.
2. Students will understand the working of foreign trade market and foreign exchange market.
3. Students will be able to comprehend trade policies and concepts related to trade policies.
4. Students will be able to use the subject knowledge in their future academic and professional ventures.

Unit No.	Topic	Purpose & Skills to be Developed
Unit 1	<b>International Economics</b>	<b>Purpose:</b> To make the students aware of concepts in international economics <b>Skills:</b> Analyze & think critically, developing writing skills.
	1.1 Meaning and Scope of International Economics	
	1.2 Importance of International Economics	
	1.3 Inter-regional Trade and International Trade	
	1.4 Role of International Trade in Economic Development	
	1.5 Trade Problems Facing LDC's	
Unit 2	<b>Theories of International Trade</b>	<b>Purpose:</b> To give the knowledge to students about trade theories in international economics <b>Skills:</b> understand theories of international trade,
	2.1 Theory of Absolute Cost Advantage	
	2.2 Theory of Comparative Cost Advantage	
	2.3 Theory of Factor Endowment (Heckscher-Ohlin)	

	<b>2.4</b> Leontief Paradox <b>2.5</b> Recent Development in Theories- 2.5.1 New Trade Theory (Zeala- Harrison) 2.5.2 Product Life Cycle Theory (Vernon)	developing writing skills.
<b>Unit 3</b>	<b>Trade Policy</b> <b>3.1</b> Free Trade Policy – Meaning, Arguments for and Against <b>3.2</b> Protection Policy – Meaning, Arguments for and Against <b>3.3</b> Tools of Protection: Meaning and Types 3.3.1 Tariffs 3.3.2 Quotas <b>3.4</b> Dumping: Concept and its Effects	<b>Purpose:</b> To give the knowledge about trade policies.  <b>Skills:</b> Analyze & think critically, developing writing skills.
<b>Unit 4</b>	<b>Terms of Trade</b> <b>4.1</b> Meaning and Importance of Terms of Trade <b>4.2</b> Types of Terms of Trade A) Gross Barter Terms of Trade B) Net Barter Terms of Trade C) Income Terms of Trade D) Single Factorial Terms of Trade <b>4.3</b> Factors affecting Terms of Trade <b>4.4</b> Causes of Unfavourable Terms of Trade to Developing Countries	<b>Purpose:</b> To make the students aware of concept of terms of trade.  <b>Skills:</b> Analyze & think critically, developing writing skills.

#### Teaching Methodology:

Unit No.	No. of Lectures	Innovative methods to be used	Film Shows and AV Applications	Project	Expected Outcome
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<b>1</b>	<b>10</b>	<ul style="list-style-type: none"> <li>• Open book discussion</li> <li>• Digital lectures</li> <li>• Reading</li> <li>• Projects</li> </ul>	You tube lectures on International economics	Difference in Inter-regional and International trade  Role of international trade in economic development of country	<ul style="list-style-type: none"> <li>• Students will understand concepts of international economics</li> <li>• Will be able to analyze and interpret</li> </ul>
<b>2</b>	<b>14</b>	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Case studies</li> </ul>	You tube lectures, Lectures on SWAYAM Portal	<ul style="list-style-type: none"> <li>• Critical evaluation of trade theories.</li> <li>• Comparison between different trade theories</li> <li>• Recent development in trade theories</li> </ul>	Will know various theories of international trade.  Will understand the difference between classical and modern approaches of trade theories
<b>3</b>	<b>12</b>	<ul style="list-style-type: none"> <li>• Pair learning</li> <li>• Group discussion</li> <li>• Open book discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher oriented PPTs.</li> <li>• You tube lectures</li> </ul>	<ul style="list-style-type: none"> <li>• Critical evaluation of</li> <li>• Free Trade Policy</li> <li>• Protection policy</li> <li>• In present context</li> </ul>	Will understand the difference between Free Trade Policy  Protection policy  Able to interpret means of protection and free trade
<b>4</b>	<b>12</b>	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven</li> <li>• Games and simulation</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Different concepts of terms of trade</li> <li>• Causes of unfavourable terms of trade for India</li> </ul>	Will understand the concept of terms of trade  Will know the factors affecting on terms of trade

#### Recommended Books:

1. Dr.D.M.Mithani – International Economics (Himalaya Publishing house ltd)
2. Bo Sodersten, Geoffrey Reed, International Economics (3<sup>rd</sup> Edition) Publisher Red Globe Press
3. Z.M.Jhingan : International Economics (Vrinda Publication)
4. Robert Feenstra, Alan M Taylor, International Trade (5<sup>th</sup> Edition) Publisher Worth
5. Dr.Mrs.NirmalBhalerao&S.S.M.Desai – International Economics (Himalaya Publishing house ltd)
1. Kenan, P.B. (1994), The International Economy, Cambridge University Press, London.
2. Kindlberger, C.P. (1973), International Economics, R.D. Irwin, Homewood.
3. Krugman, P.R. and M. Obstfeld (1994), International Economics: Theory and Policy, Glenview, Foresman.
4. Salvatore, D.L. (1997), International Economics, Prentice-Hall, Upper Saddle River, N.J.
5. Sodersten, Bo (1991), International Economics, Macmillan Press Ltd., London.
6. International Economics , M.L. Jhingan
7. Bhagwati, J. (Ed.) (1981), International Trade, Selected Readings, Cambridge University Press, Mass.
8. Greenaway, D. (1983), International Trade Policy, Macmillan Publishers Ltd., London.
9. Joshi V. and I.M.D. Little (1998), India's Economic Reforms, 1999-2001, Oxford University Press, Delhi.
10. Panchmukhi, V.R. (1978), Trade Policies of India: A Quantitative Analysis, Concept Publishing Company, New Delhi.
11. Patel, S.J. (1995), Indian Economy towards the 21st Century, University Press Ltd., India.
12. DeminSalvatore – International Economics
13. Francis Cherunilam – International Economics, McGraw Hill publications
14. Francis Cherulliom - International Economics (Prentice hall)
15. L.M.Bhole – Financial Institutions Markets (Tata McGraw Hill)
16. H.R.Macharaju – International Financial Markets and India (Wheeler Publication)
17. <https://princonkedi.files.wordpress.com/2015/08/international-economics-francis-cherunilam-pdf.pdf>
18. <https://www.emerald.com/insight/content/doi/10.1108/00251749710160214/full/html>
19. [https://www.economicsonline.co.uk/Global\\_economics/Terms\\_of\\_trade.html](https://www.economicsonline.co.uk/Global_economics/Terms_of_trade.html)
20. [https://en.wikipedia.org/wiki/Main\\_Page](https://en.wikipedia.org/wiki/Main_Page)
21. [https://saylordotorg.github.io/text\\_international-trade-theory-and-policy/s07-01-factor-mobility-overview.html](https://saylordotorg.github.io/text_international-trade-theory-and-policy/s07-01-factor-mobility-overview.html)
22. <https://www.worldbank.org/en/publication/global-economic-prospects>
23. [https://www.academia.edu/23377962/International\\_Trade\\_and\\_Factor\\_Mobility\\_Theories](https://www.academia.edu/23377962/International_Trade_and_Factor_Mobility_Theories)
24. <https://openknowledge.worldbank.org/handle/10986/2140>
25. <https://www.imf.org/en/About#:~:text=The%20IMF%20was%20established%20in,staff%20drawn%20from%20150%20nations.>
26. <https://infobrics.org/>

**Faculty of Commerce & Management**  
T Y B Com (Semester V)  
(Choice Based Credit System)  
**Revised Syllabus (2021-22)**

**CORE COURSE – I**

**Subject: Auditing**

**Course Code: 354**

Total Credits: 04 (Theory 03 + Practical 01=04)

## Objectives of the Course:

1. To acquaint themselves about the Definition, Nature, Objectives and Advantages of Auditing, Types of Audit, Errors and Fraud, Audit Program, Notebook, Working Paper, Internal Control, Check.
2. To get knowledge about concept of Checking, Vouching, Verification and Valuation, Types of Audit Report and Auditing Assurance Standard.
3. To understand the provision related Qualification, Disqualification, Appointment, Removal, Rights, Duties and Liability of Company Auditor and Provisions regarding Tax Audit as per Income Tax Act 1961 (Section 44 AA to 44AE).
4. To know the various new concepts in computerized system and Forensic Audit.

Unit No	Unit Title	Contents	Skills to be developed
1.	<b>Introduction to Principles of Auditing and Audit Process</b>	Definition, Nature-objects-Advantages of Auditing-Types of errors and frauds Various Classes of Audit. Audit programme, Audit Note Book, Working Papers, Internal Control-Internal Check-Internal Audit.	i) Understanding the concept of Auditing, Various type of Audit ii) Help to Find out Errors frauds and help to improve internal control system in business organization.
2.	<b>Checking, Vouching and Audit Report</b>	Test checking-Vouching of Cash Book-Verification and Valuation of Assets and Liabilities. Types of Audit Report-Audit Certificate-Difference between Audit Report and Audit Certificate. Auditing and Assurance Standards. (AAS- 1,2,3,4,5)	i) Know the procedure of vouching, Verification, and Valuation use for audit. ii) To know the terms used in Audit Report, Certificate and Auditing Assurance Standard.
3.	<b>Company Audit and Tax Audit</b>	<b><u>Company Audit</u></b> Qualification, Disqualifications, Appointment, Removal, Rights, Duties and liabilities of Company Auditor  <b><u>Tax Audit</u></b> Provisions under Income Tax Act 1961 (Sec 44AA, 44AB, 44AD, 44ADA, 44AE) Recent Amendment made as applicable as per Income Tax Act 1961	i) Understanding provisions for Work as Company Auditor as per Companies Act 2013. ii) Enhance Provisions under Income Tax Act 1961 used for Conduct Tax Audit.
4.	<b>Audit of Computerized</b>	<b><u>Auditing in an EDP Environment</u></b> General EDP Control –	i) Enhance the knowledge of Computerized Systems ii) Forensic Audit used for new techniques applicable for

	<b>Systems &amp; Forensic Audit</b>	<p>EDP Application Control- Computer Assisted Audit Techniques (Factors and Preparation of CAAT)</p> <p><b><u>Forensic Audit</u></b> Definition, Importance of Forensic Auditor, Services Render by Forensic Auditor, Process of Forensic Auditing and Forensic Audit Techniques and Forensic Audit Report</p>	new business trends.
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### Teaching Methodology:

Unit No	Total lectures	Innovative Methods to be used	Film Shows and A.V. Applications	Projects / Practical's	Expected Outcome
1	16	<b>Introduction to Principles of Auditing and Audit Process</b>	Lectures of experts available on You Tube About Errors, Frauds, Types of Audit.	Individual assignment of solving practical problems, report review	Acquaint with knowledge and maturity to understand concept of Auditing, types of Audit and Audit Process.
2	12	<b>Checking, Vouching and Audit Report</b>	Lectures of experts available on YouTube and other digital platforms.	Individual assignment of solving practical problems, report review	Conceptual Clarity and Practical understanding of Vouching Verification and valuation and Types of Audit Report.
3	10	<b>Company Audit and Tax Audit</b>	Lectures of experts available on YouTube and other digital platforms. Website Review	Individual assignment of solving practical problems, report review	Practical knowledge about appointment, reappointment and other related provision. Practical knowledge about Tax Audit as per I.T. Act 1961 (Form 3CA, 3CB & 3CD)

4	10	<b>Audit of Computerized Systems &amp; Forensic Audit</b>	Lectures of experts available on YouTube and other digital platforms.	Individual assignment of solving practical problems, report review	Understanding new concepts under Audit of Computerized Systems & Forensic Audit
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#### Method of Evaluation:

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit– I	MCQ/ Assignment/Written test/PPT	As per University norms	--
Unit–II	MCQ/Quiz/ Written test	As per University norms	--
Unit–III	Practical Problems/written Test/MCQ/PPT	As per University norms	--
Unit–IV	MCQ/ Assignment/Written test/PPT	As per University norms	--

#### Reference books:

Sr. No	Title of Book	Author/s	Publication
1	Practical Auditing	Spicer and Peglar	Allied, 1975, H.F.L., 1978
2	A Handbook of Practical Auditing	B.N. Tondon	S Chand & Co Ltd
3	Auditing assurance standards	The Institute of Chartered Accountants of India	ICAI
4	Company Accounts & Audit	The Institute of Cost Accountants of India	ICMAI



5	Fundamentals of Accounting and Auditing	The Institute of Company Secretaries of India	ICSI
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**Guidelines for completion of Practical's:**

<b>Sr. No</b>	<b>Title of Practical</b>	<b>Objective of the Practical</b>	<b>Outcomes</b>	<b>Methodology</b>
1	A study of Audit Procedure of organisation	i) To study the meaning & Definition Audit ii) To study the nature, scope & objective of Audit iii) To study the Audit Procedure of Organisation.	Acquaint with knowledge and maturity to Understand concept of Auditing, Know the concept of Audit Process.	Report based on visit to Individual assessee and collection of documents know the audit process
2	A study of Procedure of Vouching in Auditing	i) To study the concept of voucher and its contain ii) To study the concept of vouching and precautions to be taken by Auditor while vouching iii) To conduct vouching of representative vouchers	Conceptual Clarity and Practical understanding of Vouching	Report based on visit to a Businessman or professionals and documents collected
3	A study of Audit Report	i) To study the concept of Audit report ii) To study the types and features of Audit Report iii) To study forms of Audit Report	Understand concept of Audit Report and its types Know the various forms of Audit Report	Report based on visit to a Businessman or professionals and documents collected
4	A Study of Tax Audit	i) To study the meaning of Tax Audit ii) To Study scope of Auditor's Role under Income Tax Act iii) To Study criteria for Compulsory Tax Audit	Acquaint Practical knowledge about Tax Audit as per I.T. Act 1961 (Form 3CA, 3CB & 3CD)	Practical example in Guest Lecture /seminar / workshop and Report

		iv) To study Formats for Tax Audit (Form 3CA, Form 3CB, Form 3CE & Form 3CD)		based on visit to a Businessman or professionals and documents collected
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1. For each semester minimum three practicals should be completed.
2. Two practicals are compulsory from the above table.
3. Teachers are allowed to choose one practical according to the situation in their local area.
4. If a student fails to complete minimum number of practical's, then the student shall not be eligible for appearing at the practical examination.

**Revised syllabi (2019 Pattern) for three years B.Com. Degree course (CBCS)**

**Semester : - V ( T.Y.B.Com)**

**Subject Code :- 355 (a)**

## **Subject : - Business Administration – II ( Human Resource Management)**

### **Preamble**

Human resource management is centered around developing a strategic approach to find, train, recruit and retain the right professionals, for the right job, and at the right time, such that they become future leaders to further the organizational goals, keeping in mind the company's most important asset – IT'S PEOPLE.

This is possible if the organization embraces the idea of building effective management of its human resource management department. As such, human resources enables institutions and businesses to create a well-structured team with a distinctive organizational culture. With this, the workforce stands a high chance of getting engaged or developed with whatever activity they are doing. In simple language, effective human resource management helps the organization to enhance productivity. Study of Human Resource Management not only helps you work on the theory but also enables you to discover your own style of managing people.

Human resource management plays a crucial role in any organization and has a range of functions that it undertakes. The scope of HR is vast and diverse, as well as hugely impactful. To comprehensively know about its entire scope, all the disciplines and subdisciplines, one must pursue any of the credible human resource management courses. Going through those will give you insights not only into the theories that define the human resources framework but also the application of those concepts

### **Objectives of the course**

1. To acquaint the student with knowledge about various Concepts , Objectives of the Human Resource Function , to identify the difference between Human Resource Management and Human Resource Development
2. To update the students on the emerging trends in the area of Human Resource Management
3. To develop understanding among the students the process of Recruitment and Selection, understanding the various means and methods associated with the Recruitment and Selection function
4. To educate the students on the importance of Training and Development and its impact on Career Planning and Development
5. To acquaint the students on the concept of Performance Appraisal ,d the process for effective Performance appraisal and imbibe the values of Ethical Performance appraisal among the students

### **Depth of the program – Fundamental Knowledge**

Unit No	Unit Title	Contents	Skills to be developed
1	Introduction to Human Resource Function of Management	<p>1.1 Meaning, Objectives and Functions of Human Resource , , Difference between Human Resource Management and Human Resource Development</p> <p>1.2 Organization, Scope and functions of Human Resource Department in Modern Business.</p> <p>1.3 Human Resource Planning – Nature and Scope, Job analysis - Job description - Job specification.</p> <p>1.4 Human Resource Planning – Role of Human Resource Planning, Steps in Human Resource Planning , Factors influencing Human Resource Planning. Essentials of a Good Human Resource Planning , Job Analysis – Process , Tools and Techniques , Job Description &amp; Job Specification – Meaning and Distinguish between Job Description &amp; Job Specification.</p> <p>1.5 Emerging Concept of H.R.D.</p> <p>Quality Circles ,Kaizen ,Talent Management and Leadership Development ,HRD as a Business Partner ,Visionary and Transforming Leadership, E- Learning: Integration of IT and HR , HRIS (Human Resource Information Systems) ,Incorporation of career development ,Internal consultancy and Linkage to knowledge management</p>	<p>Conceptual Understanding</p> <p>Critical thinking skills</p> <p>Accessing and analyzing information skills</p> <p>Imaginative thinking</p> <p>Awareness on the latest in the trends</p>

<b>2</b>	Recruitment and Selection	<p>1.1 Recruitment – Meaning, Purpose/ Importance, Sources of Recruitment, and Factors Governing Recruitment Process</p> <p>1.2 Selection – Meaning, Importance of selection procedure, Tools of Selection and selection Process</p> <p>1.3 Distinguish between Recruitment and Selection</p> <p>1.4 Types of Employment tests, Types of Interviews</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analyzing information</p> <p>Imaginative thinking</p>
<b>3</b>	Training and Development	<p>1.1 Meaning ,Need , Objectives of Training and Development, Benefits/ Importance of Training to the organisation and employees.</p> <p>1.2 Types of Training , Methods of Training and Development, Process/ Procedure for effective Training.</p> <p>1.3 Career Development , Steps in Career Development , Stages of Career Development , Advantages and Limitations of Career Development, Career Development Cycle , Career Counselling and Self Development</p>	<p>Conceptual Understanding</p> <p>Analytical Skills</p> <p>Technical skills</p> <p>Critical thinking</p>
<b>4</b>	Performance Appraisal Management	<p>1.1 Introduction, Meaning, Need and Importance of Performance Appraisal</p> <p>1.2 Process of Performance Appraisal</p> <p>1.3 Merits and Limitations of Performance Appraisal</p> <p>1.4 Methods and Techniques of Performance Appraisal</p> <p>1.5 Ethical Performance Appraisal</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analysing information</p> <p>Value Education</p>

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	PPT , Lectures by experts from Industry experts,	Online Videos of Human Resource Managers. Live online session by Industry Experts	Interview Report of Human Resource Manager/s of business of various sizes and sectors	Developing Conceptual understanding and Conceptual Clarity Learning of the Latest development in Human Resource
2	12	PPT , Lectures by experts from Industry experts and Placement Agency Managers, Role Play , Mock Interview , Demonstrations	Online Videos	Interview Report of Placement Agency Personnel , Detailed Project report on any 3 Sources of Recruitment	Conceptual Clarity and Practical understanding Hands on Experience Technical Knowledge
3	18	PPT, Videos of Various Products from inception till date , Demonstration	Videos of various Multi Product Line Manufacturers	Creation of Short Video of Innovative Product Development, Pricing, Market Launch Strategy	Conceptual Clarity and Practical understanding Creative and Imaginative Skills Innovation
4	08	PPT , Lectures by Experts from the field of Media , Comparative Case study of Ethical and unethical Performance Appraisal Practices	Online Videos of Tata Group of Industries	Study of Performance Appraisal System of various organisations And Study of Performance Appraisal System of Domestic, Multinational and International companies	Analytical skills Decision making skills Creative and Imaginative Skills I

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ, Field Visit Report , Interview Report	As per University norms	Certificate Course in Best Practices in Human Recourse Development
Unit – II	MCQ, Assignments, PPT	As per University norms	Certificate course in Ethical Leadership Development
Unit – III	MCQ, Interview Report with Placement Agencies, Case Study , Project on Need and Importance of Campus Placement Office and Campus Interviews	As per University norms	Certificate Course in Ethics in Human Resource Management
Unit – IV	MCQ , Case study , Project	As per University norms	

### References:

#### List of Books Recommended: -

- Personnel and Human Resource Management – A M Sharma (Himalaya Publishing House)
- Personnel Management and Industrial Relations- R S Davar (Vikas Publishing House)
- Human Resource Development and Management- Biswanath Ghosh (Vikas Publishing House)
- Personnel Management – C.B. Mamaria, S V Gankar (Himalaya Publishing House)
- Human Resource Management – AShwathappa
- Human Resource Management - *Gary Dessler*
- HR from the Outside In: Six Competencies for the Future of Human Resources - Dave Ulrich, Jon Younger, Wayne Brockbank, Mike Ulrich
- The HR Scorecard - *Brian Becker, Mark Huselid, Dave Ulrich*
- Victory Through Organization - ***Dave Ulrich, David Kryscynski, Wayne Brockbank, Mike Ulrich***
- Investing in people. Financial Impact of Human Resource Initiatives - *KirsWayne Cascio, John Boudreau*
- Work Rules! -*Laszlo Bock*

- HR Rising!!: From Ownership to Leadership -**Steve Browne**
- The Practical Guide to HR Analytics: Using Data to Inform, Transform, and Empower HR Decisions - **Shonna D. Waters, Valerie N. Streets, Lindsay McFarlane, and Rachael Johnson-Murray**

**Revised syllabi (2019 Pattern) for T.Y.B. Com Degree course (CBCS)**

**SPECIAL ELECTIVE COURSE (Special Course – II)**

**Banking and Finance-Special Paper II (Semester-V)**

**(Financial Markets and Institutions in India – I Course code: 355-B**

**Total Credits: 04 (Theory 03 + Practical 01=04)**

- **Objectives:**
- 1. To acquaint the students with Indian Financial System and its various segments.
- 2. To make the students aware about Indian Money Market.
- 3. To analyse and understand the functions of Indian Capital Market.
- 4. To enable the students the functioning of Foreign Exchange Market.

Unit No.	Topic	Number of Lectures	Teaching Method	Proposed skills to be developed
01	<b>1. Indian Financial System:</b> 1.1 Meaning and Definition of Financial System in India. 1.2 Structure of Indian Financial System 1.3 Functions of financial system in India 1.4 Role of financial system in Economic Development 1.5. Indicators of Financial Development	10	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the Indian Financial System. Understanding the meaning, structure and role of Financial System in India.
02	<b>Indian Money Market :</b> 2.1 Meaning and definition of Indian Money Market 2.2 Functions of Indian Money Market 2.3 Participants in Indian Money Market 2.4 Credit Instruments used in Indian	14	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the meaning, functions, credit instruments, deficiencies and recent development in Money Market in India.



	Money Market 2.5 Deficiencies of Indian Money Market. 2.6 Recent development in Indian Money Market			
<b>03</b>	<b>Indian Capital Market:</b> 3.1 Meaning and definition of Indian Capital Market 3.2 Functions of Indian Capital Market 3.3 Participants in Indian Capital Market 3.4 Credit Instruments used in Indian Capital Market 3.5 Deficiencies of Indian Capital Market. 3.6 Recent development in Indian Capital Market	<b>12</b>	Lecture, PPT, Group Discussion, Library Work Book Assignment, Use of internet	Understanding the meaning, definition functions, credit instruments, deficiencies and recent development in Capital Market in India
<b>04</b>	<b>Foreign Exchange Market:</b> 4.1. Meaning and definition of foreign exchange market 4.2. Functions of Foreign Exchange Market 4.3 Participants in Foreign Exchange Market 4.4. Determination of Exchange Rate 4.5 Recent development in Foreign Exchange Market	<b>12</b>	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the meaning, definition functions, participants and recent development in Foreign Exchange Market.
<b>Total</b>		<b>48</b>		

• **References:**

- 1. Avadhani V.A. (2019), 'Investment and Securities Markets in India', Himalaya Publishing House
- 2. Bhole L.M. (2004), 'Financial Institution and Markets' McGraw Hill Education
- 3. Khan M.Y. (2019), 'Indian Financial System' 11<sup>th</sup> Edition, McGraw Hill Education
- 4. Kohok Mukund, 'Business Finance and Financial Services'
- 5. Kumar, Gupta and Kaur (2021), 'Financial Markets and Institutions' Taxmann
- 6. Meir Kohn (2000), 'Financial Institutions and Markets', Tata MC Graw-Hill Publication

- 7. Michael Brandl (2016), 'Money, Banking, Financial Markets and Institutions', CENGAGE Learning Custom
- 8. Mittal Anand (2003), 'Economic Reforms and Capital Markets in India', Galgotia Publishing Company, New Delhi.
- 9. Pathak Bharti V. (2018), "The Indian Financial System", Pearson Education [India] Ltd.

**SYLLABUS FOR T.Y.B.COM UNDER CBCS PATTERN 2019**  
**SEMESTER-V**  
**PAPER- II**  
**SUBJECT NAME: - BUSINESS LAWS AND PRACTICE PAPER II (BLP-II)**  
**COURSE CODE – 355 (c)**

**Objectives of the course:**

To develop an understanding of the significant provision of selective Business & labour Laws.

To acquaint the students to address a basic business legal application-oriented issues.

**Depth of the program:**

Basic to application based knowledge.

**Objectives of the Subject:**

- To impart the students with the fundamental understanding of important business laws.
- To study & acquaint students an application based knowledge of various Business & Labour Laws.
- To familiar the students with legal Business Environment of India.
- To develop & strengthen students through the legal practical knowledge and their importance to the Indian Business organizations.

<b>Unit . No.</b>	<b>Unit Title</b>	<b>Contents</b>	<b>Purpose skills to be developments</b>
1	<b>An Introduction to Labour Laws in India</b>	1.1 History and Evolution of Labour Laws in India 1.2 Labour Policy of India 1.3. Classification of Labour Laws and an overview of labour laws. 1.4 Unfair Labour Practices 1.5 Labour Laws in the unorganized sector 1.6 Authorities under the Labour Laws in India (Ministry of Labour & Employment –Government of India, Chief Labour Commissioner Labour Courts / Industrial Tribunals, (Appointment, Qualification, Disqualification, Rights & duties)	Understanding of evolution & historical legal framework of Labour Laws in India.
2	<b>The Factories Act, 1948 (Sections 1-50)</b>	1.1 Introduction, Objectives & Key Definitions, Approval, 1.2 Licensing and Registration of Factories, 1.3 The Inspecting Staff, Provisions Regarding Worker's Health, 1.4 Provisions Regarding Safety and Welfare of Workers. Recent amendments (If any)	Students will get the basic knowledge about various provisions under factories Act 1948.
3	<b>The Employees State Insurance Act,1948</b>	3.1 Scope, Application and Definitions 3.2 Chapter II of the Act(ESI Corporation, Standing Committee, Medical Benefit Council, Principle Officers) 3.3 Chapter III of the Act(Finance &	It will help the students to gain insights of the Employees State Insurance Act,1948.

		Audit) 3.4 Chapter IV-(Contributions, Recovery of Contribution,) 3.5 Chapter V(Benefits) 3.6 Chapter VI(Adjudication of Disputes & Claims) 3.7 Chapter VII(Punishment)	
4	<b>The Employees Provident funds and Miscellaneous Provisions Act, 1952</b>	5.1 Introduction, Objectives and scope of the Act, 5.2 Applicability and Constitutional validity of the Act, 5.3 Definitions, Employees' Provident Fund Scheme, 5.4 Employees' pension scheme and Employees Deposit Linked Insurance scheme Authorities - Under the Act, and their workings, penalties, offences and protection.	To learn various provisions & applications of the Employees Provident funds & Miscellaneous Provisions Act, 1952.

### Teaching Methodology

Topic No.	Total Lectures	Innovative Methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	<ul style="list-style-type: none"> <li>➤ Group Discussion</li> <li>➤ Article Reviews</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Evolution of Labour laws provided by UGC/University/M OOC etc. to be analyzed.</li> <li>➤ Other open E-Content Internet Sources.</li> </ul>	Project report shall be prepared on Development of labour laws as per their necessity.	Understanding the actual requirement of legal framework in India.

2	12	<ul style="list-style-type: none"> <li>➤ Benefits of Factories Act to be discussed in Group.</li> <li>➤ Internet Sources.</li> <li>➤ Discussion on legal requirements.</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Factories Act provided by UGC/University/M OOC etc. to be analyzed.</li> </ul>	Project report can be prepared on applications of Factories Act 1948.	Understanding the major insights of Factories Act 1948.
3	12	<ul style="list-style-type: none"> <li>➤ Benefits of Insurance to be discussed in Group.</li> <li>➤ Internet Sources.</li> <li>➤ Discussion on various Provisions of the Act.</li> </ul>	<ul style="list-style-type: none"> <li>➤ You tube E-Content Sources.</li> <li>➤ E-Content on the Employees State Insurance Act provided by UGC/University/M OOC etc. to be analyzed.</li> </ul>	Project report can be prepared on benefits of Employees State insurance Act.	Make students aware about Employees State Insurance Act.
4	12	<ul style="list-style-type: none"> <li>➤ Benefits of The Employees Provident funds and Miscellaneous Provisions Act, 1952 to be discussed in Group.</li> <li>➤ Internet Sources.</li> <li>➤ Discussion on various Provisions of the Act.</li> </ul>	<ul style="list-style-type: none"> <li>➤ You tube E-Content Sources.</li> <li>➤ E-Content on the Employees Provident funds and Miscellaneous Provisions Act, 1952 provided by UGC/University/M OOC etc. to be analyzed.</li> </ul>	Project report can be prepared on benefits of The Employees Provident funds and Miscellaneous Provisions Act, 1952	Make students aware about The Employees Provident funds and Miscellaneous Provisions Act, 1952

## References

Sr. No.	Title of the Book	Author/s	Publication
1	Labour Laws	Taxmann	Taxmann
2	Labour & Industrial Laws	S N Misra	Central Law Publication
3	Labour and Industrial Laws	M.N. Mishra	Central Publicaions
4	Business & Commercial Laws	Sen & Mitra	--
5	Business Law for Management	Bulchandani K.R.	--

## Practical for Semester – V

Topic	Mode of Practical
Evolution of labor policies in India	Group Discussion & Survey can be conducted.
Applications of Factories Act 1948	Overview & Presentation can be taken.
Benefits of Employees state insurance Act.	Online data analysis with library sources.
Overview of Employees Provided fund & Miscellaneous provisions Act.	Applications to studied.

## Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)

Semester -V

Course Code- **355 (d)**

**Subject: --: Co-operation & Rural Development ((Special Paper-II)**

**Total Credits: - 04 (Theory 03 Internship 01=04)**

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### Preamble:

Cooperative learning requires students to engage in group activities that increase learning and adds other important dimensions. The positive outcomes include academic gains, improved race relations and increased personal and social development. The purpose of this course is to impart knowledge of concept of cooperative marketing, consumer cooperative and marketing of other cooperative organisations. This course enables students to acquire in-depth knowledge of cooperative marketing.

### Objectives of the Course:

- 1) To create awareness among students about co-operative marketing
- 2) To develop the capability of students for knowing different types Marketing.
- 3) To create awareness about the role of National Agricultural Co-operative Marketing Federation (NAFED)

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Introduction to Marketing</b>	1.1 Meaning and definition 1.2 Elements of marketing	Understanding Basic Marketing and its importance

		1.3 Objectives of marketing 1.4 Importance of marketing 1.5 E- marketing for co-operatives 1.6 Recent trends in co-operative marketing	
<b>2</b>	<b>Co-operative Marketing</b>	2.1 Basic concepts and features of co-operative marketing 2.2 Structure of cooperative marketing 2.3 Primary Co-operatives Marketing Societies- Objects, Functions and Progress. 2.4 District and State Co-operatives marketing societies / Federations objectives, Functions and Progress. 2.5 Development and Evaluation	Understanding basic concepts of co-operative Marketing, Cooperatives federations, their functions, objectives etc.
<b>3</b>	<b>Consumer Co-operatives</b>	3.1 Meaning, Need and Importance 3.2 Structure of consumers Co-operatives 3.3 Primary Co-operative Consumer Stores, Student Consumer Stores. 3.4 Wholesale Co-operative Stores & Super markets 3.5 State Co-operative Consumer Federation & National Co-operative Consumer Federation 3.6 Problems of consumer co-operatives 3.7 Evaluation and development	1) Creating awareness about consumer co-operatives, its needs and structure. 2) Understanding about problems of consumer co-operatives, their evaluation and development
<b>4</b>	<b>Other Co-operative Organizations and It's Marketing</b>	4.1 Dairy Co-operatives 4.2 Poultry Co-operatives 4.3 Sugar Co-operatives. 4.4 Cotton processing ( Ginning, Spinning Mills) Pricing 4.5 Meaning and Objectives of Pricing	Creation of awareness about different cooperative originations and their marketing strategies



		4.6Competitive and Co-operative Pricing 4.7Agricultural Cost and Price Commission(ACPC)	
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Project	Expected Outcome
1	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources	Relevant You Tub Videos, Relevant slide show, online Video Short Film Show	Individual assignment report	Understanding of basic knowledge of Marketing
2	12	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library /Home Assignment ,Internal Assignment, case study	Relevant You Tub Videos , Short Film Show, A.V Application ,	Visit to Office of co-operative society	Understanding the importance and Essentials co-operative Marketing
3	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources ,students Seminar/Workshop ,case study	Relevant You Tub Videos.PPT AV Application, online video	Presentation	1) To acquire the fundamental knowledge consumer co-operative institutions 2) To understand the function of state and National consumer federations
4	12	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment, case study	Online Videos, Relevant slide show , Short Film Show	Visit to co-operative organization & Presentation on it.	To understand elements different co-operative organization and their pricing policies and pricing policies.

### Method of Evaluation:

Subject	Internal Evaluation	External Evaluation	Suggested Add-on Course
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on Cooperation and Rural Development
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	

## References:

Sr. No	Title of Book	Author/s	Publication	Place
1	New Dimensions of Co-operative management	G.S.Kamat	Himalaya Publication House,	Mumbai
2	Co-operative Management principals and techniques	Dr.Nakkiran S.A.-	Himalaya Publication House,	Mumbai
3	Co-operative Management and Administration	Goel B.B	Deep and Deep Publication	New Delhi.
4	Co-operation and Rural Development	Principal Dr.Nitin Ghorpade	Success	Pune
5	Human Resource Management Practices in Co-operative sector	Principal Dr.Shaikh Aftab Anwar	Idea Publication	New Delhi
6	Theory & Practice of Co-operation,	Dr. Dhiraj Zalte &Others –	Prashant Publication	Jalgaon
7	C.A State and C-operative Movement			
8	<a href="https://www.bhagirathgram.org/">https://www.bhagirathgram.org/</a>			
9	Journal of Commerce and Management Thought(JCMT)			

**SPPU, Pune**

Revised Syllabi (2019pattern) for three years B.Com. Degree Course CBCS

**T.Y. B.Com. (Semester V)**

**Subject Name :- Cost and Works Accounting. Special Paper II**

**Subject Title :-Overhead and Accounting for Overheads**

**Course Code :- 355 – e**

**Objectivs:**

1. To provide knowledge about the concepts and principles of overheads.
2. To Introduce the cost accounting standards and the cost accounting standard board.
3. To understand the stages involved in the accounting of overheads.
4. To build an ability towards strategic overhead accounting under Activity Based Costing

Unit No.	Unit Title	Contents	Skills to be developed
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1	<b>Overheads</b>	1.1 Meaning and definition of overheads. 1.2 Classification of overheads 1.3 Introduction to Cost Accounting Standard, Cost Accounting Standard Board 1.4. Introduction to of CAS 3, CAS 11, CAS 15 1.5 Cost Accounting Standard 3: Production and operation Overheads	a. Ability to understand the concept of Overhead and classification of overheads. b. Students will be able to relate the cost Accounting Standard with respective overheads.
2	<b>Accounting of Overheads (Part-I)</b>	2.1 Collection and Allocation of overheads. 2.2 Apportionment and Reapportionment of overheads 2.3 Simple problem of primary distribution of Overhead 2.4 Simple Problem of Secondary distribution of overheads (Repeated & Simultaneous Equation method only)	a. To understand the stages in the process of accounting overheads. b. Students will be able to calculate total departmental overheads after implementing Primary and Secondary Distribution.
3	<b>Accounting of Overheads (Part-II)</b>	3.1 Absorption - Meaning, Rate and Methods of Overhead Absorption 3.2 Under and Over Absorption of overheads- Meaning, Reasons and Accounting treatment 3.3 Simple problems on the accounting treatment of under and overabsorption of Overheads	a. Conceptual understanding of under and over absorption. b. Enable the learner with accounting treatment for under and over absorption.

4	<b>Activity Based Costing</b>	4.1 Definitions-Stages in Activity Based Costing 4.2 Purpose and Benefits of Activity Based Costing 4.3 Cost Pools and Cost Drivers 4.4 Problems on Activity Based Costing [Simple Problems only]	a. Students will be able to identify overheads as per various activities.
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### Teaching Methodology

Unit No.	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Practical	Expected Outcome
1	08	Powerpoint Presentations	Relevant Youtube	Group discussion	To remember and understand the concept of

			Links		overhead and classification of overheads
2.	16	Group Discussion		Visit small units and make a list of overheads of the respective units.	Understanding the significance of overheads in the total cost of product/service.
3	12	Quiz		Powerpoint Presentations	1)Ability to understand the stages in the process of accounting overheads.  2) Application of accounting treatment for under and over absorption.
4	12	Expert lecture		Case Study	Knowledge about detection of

					overheads to different activities
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### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination, Powerpoint Presentations, Orals, Assignments, Tutorials etc.	SPPU	Two industrial visits and subsequent reports on the visits.
Unit II			
Unit III			
Unit IV			

### References

Sr. No	Title of the Book	Author	Publisher	Place
01	Practice in Advanced costing and Management Accounting.	Prof. Subhash Jagtap	Nirali Prakashan	Pune
02	Advanced Cost Accounting and Cost Systems	Ravi Kishor	Taxman's Allied Service Pvt. Ltd.	New Delhi

03	Cost Accounting Principles and Practice.	S.P. Iyengar	Sultan Chand & Sons Accounting, Taxman's	New Delhi
04	Students Guide to Cost Accounting	Ravi Kishor	Taxman's, New Delhi.	New Delhi
05.	Cost Accounting Principles and Practice	M.N. Arora	Vikas Publishing House Pvt. Ltd.	New Delhi.
06	Cost Accounting, Theory and Problems,	S.N. Maheshwari and S.N. Mittal	Mahavir book Depot	New Delhi
07	Theory and Techniques of Cost Accounting.	B.L. Lall and G.L. Sharma	Himalaya Publishing House	New Delhi.
08	Cost Accounting – Textbook.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi.
09	Cost Audit and Management Audit.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi
10	Cost Accounting Principles and Practice.	Jain and Narang	Kalyani Publishers	Kolkata
11	Principles and Practice of Cost	N.K. Prasad	Book Syndicate Pvt.	Kolkata



	Accounting		Ltd.	
12	Advanced Cost Accounting Syndicate Pvt Ltd., Calcutta.	N.K. Prasad	Book Syndicate Pvt. Ltd.	Kolkata
13	Practical Costing.	R.K. Motwani	Pointer Publisher	Jaipur
14	Cost Accounting.	R.S.N. Pillai and V. Bhagavati	Sultan Chand and Sons	New Delhi.
15	Advanced Cost Accounting	Dr D. M. Gujarathi	Idol Publication	Pune

### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For all the units.	Guest Lectures by Field Personnel such as working executives from industries and of practising Cost	YouTube films showing the working of different	Relevant PowerPoint presentations are available	Articles from professional journals such as The Management Accountant, The Chartered Accountant, The Chartered Secretary, The Institute of Chartered Financial	<a href="https://icmai.in">https://icmai.in</a>  <a href="http://www.glo">www.glo</a>

	and Management Accountants.	industries.	on all these topics.	Analyst of India	<a href="http://balcma.in">balcma.in</a>  <a href="http://eclm.unpune.ac.in">eclm.unpune.ac.in</a>
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**Notes: The breakup of marks in the Examination will be as follows:**

- 50 % of the marks for Theory & 50 % of the marks for Practical Problems (Simple Problem Only)

#### **Areas of Practical Problems**

- ▶ Accounting & Control of Overhead. [Part I]  
Primary and Secondary Distribution of Overheads( Repeated & Simultaneous equation methods only)
- ▶ Accounting & Control of Overhead. [Part II] Problems of Machine Hour Rate Only.
- ▶ Problems of Activity Based Costing [Simple Problems only]

Revised syllabi (2019 Pattern) for three years B. Com. Degree course (CBCS)

Syllabus for **B. Com. Semester: - V**

Subject Name: - **Business Statistics II**

Course code: - **355(F)**

Credit 3

#### **Preamble to the syllabus:**

**Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of**

Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

Depth of the Course – Basic Knowledge of Probability Theory

#### Objective of the Course

1. To understand and Master the concepts of Probability.
2. To understand the concepts of discrete probability distributions.
3. To make students to understand the art of applying statistical techniques to solve some real life problems.
4. To gain knowledge of Statistical Computations.

Unit No.	Unit Title	Contents	Purpose/Skills to be developed
1	<b>Probability</b>	Definition of permutation and combination of distinct objects; Relationship between $nPr$ and $nCr$ , Statement of binomial theorem for positive integral index (without proof); Sample space - Definitions of sample space, event, sure event, null event, Complimentary events, Equally likely events, Simultaneous occurrence of the two events, Occurrence of at least one of the two events; Probability - Definitions of probability using classical and axiomatic approach; Addition and multiplication laws of probability; Conditional probability - $P(A B)$ , $P(B A)$ Where $A$ and $B$ are any two events defined on same sample space, independence of two events, Bayes Theorem (statement only); Examples and problems related to business.	<ol style="list-style-type: none"> <li>1. To understand the concepts of probability</li> <li>2. To apply the concepts of probability to real life business problems.</li> </ol>
2	<b>Univariate and Bivariate Discrete Probability Distribution</b>	Random Variable - Meaning of a random variable, discrete random variable; Probability distribution of a discrete random variable; Probability mass function (p.m.f); Expected value, variance and S.D, Examples and problems related business based on finite sample space.	<ol style="list-style-type: none"> <li>1. To understand the concept of random variable</li> <li>2. To understand the concepts of univariate and bivariate probability of distribution</li> </ol>

		Bivariate discrete random variable; Joint probability distribution of a bivariate discrete random variable; Marginal probability distribution of a discrete random variable; Independence of two discrete random variables, Examples and problems related to business.	3. To apply the concept of random variables and probability distribution to real life business problems.
3	<b>Some standard discrete probability distributions</b>	Bernoulli distribution - Bernoulli trials, Probability mass function, Expected value, variance and S.D; Binomial distribution - Probability mass function, Expected value, variance and S.D (Formulae only) statement of additive property (without proof), Problems to calculate probabilities, Expected value and parameters of binomial distribution, Relation with Bernoulli distribution, Real life situations; Poisson distribution - probability mass function, Expected value, variance and S.D (Formulae only) statement of additive property (without proof), problems to calculate probabilities, expected value and parameter of Poisson distribution, Real life situations.	<ol style="list-style-type: none"> <li>1. To understand the concepts of different discrete probability distributions</li> <li>2. To apply concepts of discrete probability distributions to real life business problems.</li> </ol>
4	<b>Inventory Control</b>	Meaning and necessity of inventory control; Deterministic inventory Model: - Economic order quantity for instantaneous replenishment with uniform demand and a) shortages not allowed, b) shortages allowed; Lead time, Re - order level and Buffer stock; Probabilistic Inventory Model : - Single period probabilistic model without set up costs.	<ol style="list-style-type: none"> <li>1. To understand the concept and Inventory control</li> <li>2. To apply the concept of inventory control to real life business models.</li> </ol>

### List of Practicals

Sr. No	Name of the Experiment
1.	Applications of Binomial distribution using
2.	Application of Poisson distribution
3.	Application of Bivariate discrete probability distributions

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	ICT	NA	NA	Students will be able to understand and apply concepts probability to real world business problems.
2	14	ICT	NA	NA	Students will be able to understand and apply the concepts of discrete probability distributions to real world business problems.
3	14	ICT	NA	NA	Students will be able to understand and apply some standard probability distributions to real world business problems.
4	08	ICT	NA	NA	Students will be able to understand and apply the concept of inventory control to real world business problems.

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Unit wise distribution of Marks (Final Examination)	Suggested Add on Course
Unit – I	30%	70%		
Unit – II	30%	70%		
Unit – III	30%	70%		
Unit – IV	30%	70%		
Total				

#### Notes: -

1. Internal evaluation is continuous assessment.
2. Internal evaluation shall have following components: -
  - a. At least one test of 20 marks involving objective questions of following type: - multiple choice, true or false, state definitions/concepts, one line answer etc.
  - b. At least one assignment of 05 marks.
  - c. If time and resources permit then there can be power point presentation of group or individual (this component is not compulsory).

d. Final score will be average score of all components.

**References:**

<b>Sr. No.</b>	<b>Title of the Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
<b>1</b>	<b>Business Mathematics and Statistics</b>	<b>N.G. Das &amp; Dr. J.K. Das</b>	<b>McFraw Hill</b>	<b>New Delhi</b>
<b>2</b>	<b>Fundamentals of Business Mathematics</b>	<b>M. K. Bhowal</b>	<b>Asian Books Pvt. Ltd</b>	<b>New Delhi</b>
<b>3</b>	<b>Mathematics for Economics and Finance: Methods and Modeling</b>	<b>Martin Anthony and Norman Biggs</b>	<b>Cambridge University Press</b>	<b>Cambridge</b>
<b>4</b>	<b>Statistical Methods</b>	<b>Gupta S. P.</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>5</b>	<b>Applied Statistics</b>	<b>Mukhopadhyaya Parimal</b>	<b>New Central Book Agency Pvt. Ltd.</b>	<b>Calcutta.</b>
<b>6</b>	<b>Fundamentals of Statistics</b>	<b>Goon A. M., Gupta, M. K. and Dasgupta, B.</b>	<b>World Press</b>	<b>Calcutta.</b>
<b>7</b>	<b>Fundamentals of Applied Statistics</b>	<b>Gupta S. C. and Kapoor V. K.,</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>8</b>	<b>Statistics for Business and Financial Economics</b>	<b>Cheng-Few Lee, John C. Lee and Alice C. Lee</b>	<b>Springer</b>	<b>New York</b>
<b>9</b>	<b>Fundamentals of Statistics</b>	<b>S. C. Gupta</b>	<b>Himalaya Publishing House</b>	<b>New Delhi</b>
<b>10</b>	<b>Statistics for Business and Economics</b>	<b>J. S. Chandan</b>	<b>Vikas Publishing House</b>	<b>New Delhi</b>
<b>11</b>	<b>Business Statistics</b>	<b>S. P. Gupta and M. P. Gupta</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>12</b>	<b>Quantitative Techniques</b>	<b>N. D. Vohra</b>	<b>McGraw Hill Education</b>	<b>New Delhi</b>

<b>13</b>	<b>Business Statistics</b>	<b>S. C. Gupta and Indra Gupta</b>	<b>Himalaya publishing House</b>	<b>New Delhi</b>
<b>14</b>	<b>Complete Business Statistics</b>	<b>Amir Aczel, J. Sounderpandian, and P. Saravanan</b>	<b>McGraw Hill Education</b>	<b>New Delhi</b>
<b>15</b>	<b>Fundamentals of Statistics</b>	<b>D. N. Elhance</b>	<b>Kitab Mahal</b>	<b>New Delhi</b>

## **Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)**

**Semester V (T.Y.B.Com)**

**Subject code -: 355 (g)**

**Subject -: Business Entrepreneurship (Special Paper II)**

**Total Credits: - 04 (Theory 03 Internship 01=04)**

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**Preamble:**

Entrepreneurs create jobs, increase innovation, raise competition and are responsive to changing economic opportunities and trends. Youth entrepreneurship is also attractive to policy makers because of the high rates of latent entrepreneurship amongst young people. Entrepreneurship education aids students from all socioeconomic backgrounds to think outside the box and nurture unconventional talents and skills. It creates opportunities, ensures social justice, instills confidence and stimulates the economy. Entrepreneurship is the capacity to not only start companies, but also to think creatively and ambitiously. Hence it is very important to be included in curriculum.

**Objectives:**

- 1) To Develop understanding of MSME and its formation
- 2) To Develop Knowledge and understanding in creating and managing new venture.
- 3) To Equip students with necessary tools and techniques to set up their own business venture
- 4) To help students to bring out their own business plan.
- 5) To make students aware about business crises and sickness.

**Depth of Programme: - Basic knowledge of Business Entrepreneurship**

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	<b>MICRO SMALL AND MEDIUM ENTERPRISES (MSME) POLICY 2020:</b>	Introduction, Definition, Investment and Annual Turnover, Key Announcements of Atma Nirbhar Bharat Abhiyan, Criterion, Classification of Enterprises, Government Schemes for MSME in India, Covid impact on MSME	1) To understand the concept of MSME 2) To study the government schemes related to MSME
2	<b>FORMATION OF MSME:</b>	Business opportunity, scanning the environment for opportunities, evaluation of alternatives and selection based on personal competencies. Registration under MSME, Udyam Registration	1) To study the procedure of formation of MSME 2) To study the Development and Service covered under MSME



		Portal, MSME Development and Service covered under MSME, Limits of MSME, and Eligibility for MSME.	3) To study Limits of MSME and Eligibility for MSME.
3	<b>BUSINESS PLAN PREPARATION AND PROJECT REPORT:</b>	<p>Meaning and importance - objectives - Selection of suitable form of organization - Precautions to be taken by an entrepreneur while preparing Business Plan.</p> <p>Meaning, Concept and classification of project</p> <p>Project for Retail store, Oil Mill, Cold Storage, Eco friendly Bag production- Reasons for failure of project</p> <p>Project Appraisal - Break - Even Analysis and Ratio Analysis : Debt : Service Coverage Ratio - Gross Profit : Net Profit Ratio and Return on Investment (ROI), Project Audit</p>	<p>1) To understand the concept and various aspects of Business Plan and Project Report</p> <p>2) To study the concept of project appraisal and its related aspects</p>
4	<b>PROJECT ASSISTANCE:</b>	Financial assistance through State Financial Corporation's (SFC's), District Industries Centre (DIC), Maharashtra Industrial Development Corporation (MIDC), National Institute for Entrepreneurship and Small Business Development (NIESBUD), National Institute of Small Industry Extension Training (NISIET), Small Industries Development Organization (SIDO), Small Industrial Development Bank of India (SIDBI), Technical Consultancy Organization (TCO), Commercial Banks, Industrial Finance Corporation of India (IFCI) - Non-financial assistance from District Industries Centre (DIC), Small Industries Service	<p>1) To study the role of various institutions in Project assistance</p> <p>2) To study the scheme of assistance and incentives of various institutions</p>

		Institute (SISI), Khadi and Village Industries Commission (KVIC) - Financial incentives for Small Scale Industries (SSI's) and <i>Tax</i> Concessions - Assistance for obtaining Raw Material, Machinery, Land and Building, Venture Capital and Technical Assistance	
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Expected Outcome
1	12	Group Discussion, Quiz	Related Videos and PPTs	Understanding the concept and government schemes related to MSME
2	12	Power Point Presentation, Survey Analysis	Related Videos and PPTs	Gaining practical knowledge related to formation of MSME
3	14	Poster Making, Article Review, Practical based learning, Problem solving based learning	Project Reports of Companies, Related Videos and PPTs	Students will be able to prepare business plan and formulate project report
4	10	Power Point Presentation, Case study	Annual Reports of Companies Related Videos and PPTs	Understanding the role and schemes of various institutions in Project assistance

### Method of Evaluation:

Topic No.	Internal Evaluation	External Evaluation	Suggested Add On Course
1	MCQ, Assignment	As per University Norms	1) MSME Entrepreneurship 2) Professional Entrepreneurship Courses 3) Entrepreneurship: Launching an Innovative Business 4) Essentials of Entrepreneurship: Thinking and Action
2	Project, Presentation	As per University Norms	
3	Project, Quiz, Tutorials	As per University Norms	
4	MCQ, Assignment	As per University Norms	

## References:

- 1) Pandey G.N. - 'A Complete Guide to Successful Entrepreneurship' Vikas Publishing House Pvt. Ltd.
- 2) Maharashtra Centre for Entrepreneurship Development - 'Project Profile', 'Profile for SSIP Projects.'
- 3) Edward D. Boao - 'Opportunities'.
- 4) Prof. John Mullins - 'The New Business Road Tests' - Pearson.
- 5) Prof. Rajeev Roy - 'Entrepreneurship' Oxford University Press.
- 6) Rashmi Bansal - 'Stay Hungry Stay Foolish' - CIIFIM, Ahmedabad.
- 7) Dr. Patel V.G. - 'When The Going Gets Tough' - Tata McGraw Hill, New Delhi.
- 8) Mark. J. Dollinger, Entrepreneurship - Strategies and Resources, Pearson Edition.
- 9) Udai Pareek and T.V. Rao, Developing Entrepreneurship
- 10) S.V.S. Sharma, Developing Entrepreneurship, Issues and Problems
- 11) Srivastava, A Practical Guide to Industrial Entrepreneurs
- 12) Anil Kumar: Small Business and Entrepreneurship I.K. International Publishers
- 13) Government of India, Report of the committee on Development of small and medium entrepreneurs, 1975
- 14) Bharusali, Entrepreneur Development
- 15) **23 Vidya Hattangadi : Entrepreneurial**

- 16) Dr. Venkataramanappa : : Entrepreneurship Development
- 17) B. Janakiraman , Rizwana M: Entrepreneurship Development
- 18) N.V.R Naidu : Entrepreneurship Development, I.K. International Publishers
- 19) Business Entrepreneurship – Dr. M. B. Sonawane
- 20) Business Entrepreneurship –Dr. S. L. Shirgave.

**Web References:**

- 1) <https://msme.gov.in/>
- 2) <https://www.startupindia.gov.in/>

**T.Y. B.Com. (Semester -V) (2019 Pattern)**

**Special Paper-II**

**Marketing Management-II**

**Course code – 355 (h)**

**Objectives:**

- The objective of this course is to facilitate understanding of the conceptual framework of marketing and its applications in decision making under various environmental constraints.
- The course will make learners understand how to make effective marketing decisions, including assessing marketing opportunities and developing marketing strategies and implementation plans.

Unit No	Topic	No. of Lectures	Teaching Method	Proposed skills to be developed
1	<b><u>Market Demand and Sales Forecasting</u></b> What is Demand? Definition Meaning Determinants Understanding Needs, Wants and Demands in Marketing. Types of Demands in Marketing Meaning of Sales Forecast, Sales Budget and Sales Quota Sales Forecasting Methods	12	Conceptual Learning, Power Point Presentation, Library Work, Assignment.	To equipped with a comprehensive understanding of the key factors in demand and sales forecast.

	Forecasting Techniques			
<b>2</b>	<u><b>Marketing of Non-Profit Organization</b></u> Non-Profit Organization-Concept, Characteristics Types Problems Need of Marketing of Non-Profit Organization Non-Profit Organization in India	<b>12</b>	Conceptual Learning , Visit Assignment.	Familiarizing the students with the application of the concept & need of marketing in Non-profit organization.
<b>3</b>	<u><b>Changing Role of Marketing Organizations</b></u> Meaning of Marketing Organization Types of Marketing Organizations Factors Affecting on Marketing Organization Essentials of an effective Marketing Organizations The changing role of marketing and marketers.	<b>12</b>	Conceptual Learning, Power Point Presentation, Library Work, Case Study.	Understanding marketing organization and its changing role.
<b>4</b>	<u><b>Brand Building Strategy</b></u> Concept of Brand Strategy Importance of Building a Brand Strategy Brand Building Strategy key concepts and Steps Various types of Brand Building Strategies Reviewing Brand Building Strategies	<b>12</b>	Conceptual Learning, Power Point Presentation, Group Discussion, Assignment.	Understanding the concept and importance of Building Brand Strategy, as well as its relationship in reviewing to competitive advantage.
	<b>Total</b>	<b>48</b>		

## References

Sr.No	Title of the Book	Author/s	Publication
1	Marketing Management	Philip Kotler	Pearson Publication
2	Marketing Management	Rajan Saxena	McGraw Hill Education
3	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication
4	Strategic Brand Management, Building, Measuring and Managing Brand Equity.	Keller .K	Pearson Publication
5	Marketing Management	Dr.K.Karunakaran	Himalaya Publishing House
6	Agriculture Marketing	J.W.Barker	Oxford University Press
7	Sales Forecasting Management: A Demand Management Approach	John T.Mentzer & Mark A. Moon	Sage Publications
8	Global Marketing	Carlyle Farrell	Sage Publications

**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com.**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - V**

**Subject: Agricultural and Industrial Economics II**

**Paper-II**

**Course Code: 355 (i)**

**Total Credits: 4**

**Objectives:**

1. To understand the concept of Agricultural Marketing and related Issues.
2. To impart adequate knowledge role of Agricultural Processing in India.
3. To understand the Role, Importance and Growth of Major Industries in India.
4. To get acquainted with the role and problems of Public sector Enterprises in India.

**Depth of the program – Fundamental Knowledge**

Unit No.	Unit Title	Content	Purpose Skills to be Developed
1	<b>Agricultural Marketing</b>	1.1 Nature, Scope and Role of Agricultural Marketing in India 1.2 Organisation and Functions of Agricultural Marketing in India 1.3 Problems of Agricultural Marketing, 1.4 Present Status of Food Retail Marketing System in India 1.5 Recent Agricultural Marketing Policies in India, 1.5.1 National Agriculture Market (e-NAM ) 1.5.2 Model APLM Act, 2017	<ul style="list-style-type: none"> <li>▪ To apprise students regarding various aspects of Agricultural marketing.</li> <li>▪ To understand the functions and Problem of Agricultural Marketing.</li> <li>▪ To impart knowledge about Policies of Agricultural Marketing.</li> </ul>
2	<b>Agricultural Processing</b>	2.1 Role and Growth of Agricultural Processing in India 2.2 Scope & Importance of Agricultural Processing. 2.3 Problems & Remedial Measures of Agricultural Processing. 2.4 Governments Schemes for Development Agro-Processing	<ul style="list-style-type: none"> <li>▪ To understand the role of Agricultural Processing.</li> <li>▪ To make the students know about Problems &amp; remedial measures of Agricultural</li> </ul>



		<b>Industries</b>	<b>Processing.</b>
<b>3</b>	<b>Major Industries in India</b>	The Role, Importance, Growth and Problems of... 3.1 Agro-Industries 3.1.1 Textiles and Jute Industry 3.1.2 Sugar Industry 3.2 Service Industry 3.2.1 Information Technology Industry 3.2.2 Health Sector	To understand the Role, Importance and Growth of Agricultural Industry, Textiles and Jute Industry, Sugar Industry, Service Industry, Information Technology Industry, Health Sector
<b>4</b>	<b>Public sector Enterprises</b>	4.1 Role of Public Sector in Economic Development of India. 4.2 Government Policy towards Public Sector. 4.3 Problems of Public Sectors, Issues Regarding Deregulation 4.4 Disinvestment and Future of Economic Reforms	<ul style="list-style-type: none"> <li>▪ To understand the role of the Public sector</li> <li>▪ To get acquainted with Government Policy towards Public Sector.</li> <li>▪ To understand the problems of the Public sector in India</li> </ul>

#### Teaching Methodology:

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative methods to be used</b>	<b>Film shows and AV Applications</b>	<b>Project</b>	<b>Expected Outcome</b>
<b>1</b>	<b>14</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ Visit any Agriculture Marketing Committee and Identify the problem of Agricultural Marketing.</li> </ul>	<b>After completing this topic, the student will be able to understand</b> <ul style="list-style-type: none"> <li>▪ The Meaning and Role of Agricultural Marketing</li> <li>▪ Various aspect of Agricultural Marketing In India.</li> <li>▪ Agricultural Marketing Policies in India</li> </ul>
<b>2</b>	<b>10</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ the importance of Agro-Processing in India.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Role of Agricultural Processing in India</li> <li>▪ Scope &amp; Importance of Agricultural Processing.</li> <li>▪ Problems &amp; remedial measures of Agricultural Processing.</li> <li>▪ Scheme for Agro-Processing</li> </ul>

					Industries
3	12	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	▪ Identify the Problems of the Sugar Industry.	▪ The role, Importance and Growth of Iron & Steel Industry, Textiles and Jute Industry, Sugar Industry, Cement Industry, Automobile Industry
4	12	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	▪ Importance of Public sector in India.	▪ Role of Public Sector ▪ Government Policy towards Public Sector, problems associated with Privatization, issues regarding Deregulation, Disinvestment and future of Economic Reforms.

### Recommended Books:

1. Acharya and Agarwal, 1987, Agricultural Marketing in India, Oxford & IBH Publishing Company.
2. Bhalla, G. S. and Singh G., 2001, Indian Agriculture: Four Decades of Development, Sage Publications
3. Acharya and Agrawal (1992), Agricultural Marketing in India, Oxford and IBH Publishing Co. Pvt. Ltd.
4. Crawford (1997), 'Marketing and Agribusiness Texts', FAO.
5. Jelen P. (1985), Introduction to Food Processing. Reston Publishing.
6. Potly, V.H. and M. J. Mulky (1993), Food Processing. Oxford & IBH
7. Datt R. & K.P.M Sundharm (2007) Indian Economy, S.Chand&Co.Ltd.Delhi.
8. Misra S.K. & V.K.Puri, (2017) Indian Economy, Himalaya Publication house Mumbai.
9. Kavimandan Vijay, (2009) KrushiArthshastra, Shri Mangesh Prakashan, Nagpur.
10. Barthwal R.R (2204) Industrial Economics Introductory Text Book, New Age International Limited, Kanpur.
11. Govind Bhattacharjee (2020) Public Sector Enterprises in India, Evolution, Privatization and Reforms, Sage Publication, Delhi

### Web reference

1. <https://www.youtube.com/user/cecedusat>
2. <https://www.swayamprabha.gov.in/>
3. <http://14.139.13.96:8080/> - UGC CEC E Contain on Agricultural Economics

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**T Y B Com (Semester V)**  
**(Choice Based Credit System)**  
**Revised Syllabus (2019 Pattern)**

**SPECIAL ELECTIVE COURSE – I****Course Code: 355 (j)****Subject: Defence Budgeting Finance and Management special paper - II****Total credits:****Objectives:**

1. Understanding the importance of Defence Budget
2. To know the latest development of Indian Defence Industry.
3. To know the concept financial management regarding defence.
4. Understanding Defence Expenditure.

Unit No.	Topic	No. of lectures	Teaching Method	Proposed Skill to be Developed
1	<b>Defence budgeting</b> A) Budget as Instrument of financial Direction & control B) Ingredients of Budgeting C) Defence budgeting-it cost	12	Lecture group Discussion library work assignment field visit	.Understanding how the defence Budget is used as instrument of financial direction & Control.

	Effectiveness			
<b>2</b>	<b>Development of Indian defence Industry</b> <b>A)</b> Indian Defence Industry : A Historical overview <b>B)</b> Policy changes in Defence Industry <b>C)</b> India's offset Policy to encourage domestic production <b>D)</b> Growth opportunities in the Indian Defence Industry	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding the development of Indian Defence Industry and growth opportunities in the Indian defence industry.
<b>3.</b>	<b>Financial management</b> <b>A)</b> Purpose, planning, control & need. <b>B)</b> Salient features of India's Economic system	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding of propose, planning control, need and of defence financial management.
<b>4</b>	<b>Defence Expenditure Trends</b> <b>A)</b> Defence Expenditure as a production of the GDP <b>B)</b> Calculating Defence Expenditure <b>C)</b> Characteristics of defence Spending	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding Defence Expenditure proportion with GDP & know the calculating system of defence Expenditure & also characteristics of Defence Expenditure.

### Reference:

- 1) Raju G. C. Thomas(1978), 'The Defense of India: A Budgetary perspective', MacMillan Publication, New Delhi
- 2) Subramanyam K. (1991), 'India's security perspective – Policy and Planning' Lancer books, New Delhi.
- 3) Nanda Ravi, (1991), 'National Security Perspective, policy planning', Lancer Books, New Delhi.
- 4) Khanna D. D. and Malhotra P N. (1993), 'Defense vs Development: A Case study of India', Indus publication company, New Delhi.
- 5) Kennedy Gavin (1983), 'Defense Economics' Gerald Duckworth & Co. Ltd.
- 6) Ghosh Amiya (1996), "India's Defense Budget & Expenditure Management in Wider Context", Lancer Publication and Span Tech, Delhi
- 7) Dutta Meena and Sharma Jai Narayan, 'Defence Economics', Deep and Deep Publication, New Delhi.

- 8) Deger s. & Sen S. (1986), 'Military Expenditure in the Third World countries: The Economic effects', Routlet & Kegan Paul.
- 9) S. Sandeep (col retd), 'Funding for Defence & Development', Published by Sumit Enterprises, New Delhi.
- 10) Annual report, Ministry of Defence, government of India.
- 11) Report of the finance Commission, government of India.

### **T.Y. B.Com. (Semester -V) (2019 Pattern)**

#### **Special Paper-II, Course Code - 355(k)**

#### **Insurance, Transport & Tourism-I**

##### **(Insurance)**

##### **Objectives:**

- To acquaint the students with basic insurance terminology.
- To aware about risk management and develop proper understanding in insurance.
- To study the various pricing elements and its importance.
- To review the various legislations and its application to insurance business in India

<b>Unit No</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed skills to be developed</b>
<b>1</b>	<b>Insurance Terminology- Common for both Life and Non-Life Insurance</b> First Premium- Renewal- Mode- Limited Payment- Policies- Single Premium- convertible- Days of Grace- Lapse- paid Up Policy- Revival- Deferment Period- Nomination- Assignment- Bonus- With Profit— Participating- Non-Participating or Without Profit- Surrender Value	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to institutions etc.	Understanding the basic terminology in Life and Non-life insurance

<b>2</b>	<b>Risk Management:</b> Concept of Risk, Uncertainty, Perils and Hazards, Definition of Risk – classification of risk □ Personal, Property & Liability Risk, Insurance and Risk Management Technique □ Risk sharing and Risk Transfer, Risk prevention & avoidance.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignments, etc.	Understanding the risk management in insurance.
<b>3</b>	<b>Pricing Elements</b> – Pricing Objectives, Pricing elements- Probability & Mortality Tables, Time value of Money, Loading & benefits promised, Rate computation- single premium plan, level premium plan, flexible premium plan, yearly renewable plan, saving & investment aspect of life insurance, Methods of rating.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignments, tests, etc.	Understanding the pricing elements and its importance.
<b>4</b>	<b>Other Legislations Applicable to Insurance Business in India:</b> Motor Vehicles Act 1988, Marine Insurance Act 1963, Consumer Protection Act 1986, Public Liability Insurance Act 1991, The Insurance Laws (Amendment) Act 2015.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to institutions, tests, etc.	Understanding various legislations and its application to insurance business
	<b>Total</b>	<b>48</b>		

#### References:

1. Sharma M.N. (2006), 'Insurance Principles and Practice (in Hindi), Apex Publishing House, 1<sup>st</sup> edition.
2. Vinayakam N. Radhaswamy and Vasudevan S. V., 'Insurance Principles & Practice', S. Chand & Co. New Delhi,
3. M. Arif Khan (2016), 'Theory and Practice of Insurance', Educational Book House, Aligarh ,
4. Malhotra R. P. 'Elements of Insurance' , Macmillan Publisher
5. M. N. Mishra & S.B. Mishra (2016), 'Insurance Principles and Practices', S. Chand & Company, New Delhi.
6. Panda G. S. (2011), 'Principles & Practice of Insurance, Kalyani Publisher,

**Savitribai Phule Pune University, Pune**  
**(T.Y. B.Com.)**

**Computer Programming and Application Special Paper II (Sem V)**

**Subject Name: Computer Networking and E-Commerce-I.**

**Course Code: 355( L).**

**Course Objectives:**

1. To know about computer network.
2. To understand different topologies used in networking
3. To learn different types of networks.
4. To understanding the use of connecting device used in network.

**Term-I**

Unit No	Name of Topic	No. Of Lectures	Reference Books
1	<b>Computer Networks.</b> <b>Introduction</b> Computer Network, Topology, Types of Networks <b>Communication Types</b> Serial, Parallel	12	Book No 1,3

	<p>Modes of Communication: Simplex, Half Duplex, full Duplex,</p> <p>Server Based LANs &amp; Peer-to-Peer LANs, Comparison of both Protocols and Standards</p>		
2	<p><b>Network Models</b>  <b>ISO-OSI Reference Model</b> : Layers in the OSI Model, Functions of each layer  <b>SAP Terminology</b>  <b>Internet Model (TCP/IP)</b>  <b>Comparison of ISO-OSI &amp; TCP/IP Model</b>  <b>Addressing</b> : Physical Addresses, Logical Addresses, Port Addresses  <b>IP Addressing</b> : Classful addressing, Classless addressing  <b>Transmission Media</b>  <b>Guided Media (Wired)</b> : Coaxial cable, Twisted Pair Cable, Fiber Optic cable  <b>Unguided Media (Wireless)</b>:- Radio Transmission, Microwave Transmission, Infrared Transmission</p>	14	Book No 1,3
3	<p><b>Types Of Networks</b>  <b>IEEE Standards</b>  <b>Wired LANs : Ethernet Ethernet Types</b>  Standard Ethernet (MAC Sublayer, Physical layer), Fast Ethernet (MAC Sublayer, Physical layer). Gigabit Ethernet (MAC Sublayer, Physical layer)  <b>Network Interface Cards (NIC):-</b>  Components of NIC, Functions of NIC, Types of NIC.  <b>Wireless LANs</b>  <b>IEEE802.11</b> (Architecture, MAC Sub layer, Frame</p>	12	Book No 1,3



	Format, Frame Types, Addressing Mechanism) <b>Bluetooth</b> (Architecture Piconet and Scatter net Applications)		
<b>4</b>	<b>Case Studies of E-Commerce</b> Amazon, Flipkart, Google Pay, Phone Pay, Paytm, etc.	10	Book No 4,5
<b>Total No of Lectures</b>		<b>48</b>	

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
Unit – I	12	Use ICT or presentation on Computer Networks.	U–tube Tutorial on Computer Networks.	-	Familiar with Computer Networks.
Unit – II	14	Use ICT or presentation on Network Models	U–tube Tutorial Network Models	-	Familiar with Network Models
Unit – III	12	Use ICT or presentation on Types Of Networks	U–tube Tutorial Types Of Networks	-	Familiar with Types Of Networks

Unit – IV	10	Use ICT or presentation on Case Studies of E-Commerce	U-tube Tutorial Case Studies of E-Commerce	Case Study on E-Commerce	Familiar with Case Studies of E-Commerce
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### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### Guidelines for Examination:

- [1].Internal Exam (30 Marks):
- [2].To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):
- [3].To be conducted by University of Pune at the end of the academic year.
- [4].Passing marks for the course are 40 (Out of which **minimum 32** marks are compulsory in Semester Examination).

### **Recommended Books:**

1. Computer Networks - Andrew Tanenbaum (III Edition)
2. Data Communications & Networking - Behrouz Ferouzan (III Edition)
3. Complete Guide to Networking - Peter Norton
4. E-Commerce, Strategy, Technologies And Applications : David Whiteley, Tata Mcgraw Hill
5. E-Commerce & Mobile Commerce Technologies: Pandey, Saurabh Shukla, S. Chand

### **Revised syllabi (2019 Pattern) for three years B.Com. Degree course (CBCS)**

**Semester : - V ( T.Y.B.Com)**

**Subject Code :- PR- 356 (a)**

**Subject : - Business Administration – III ( Finance)**

### **Preamble**

Financial management is one of the most important aspects in business. In order to start up or even run a successful business. Financial management deals with directing, controlling, planning and strategically organizing financial projects or accounts of an organization. Financial

management education involves using management rules for the finances of an organization. Study of financial management opens up lot of diverse career opportunities for students in the private and public sector such as include investment banking, entrepreneurship, financial analysis, financial and managerial accounting, and strategic financial management. It also serves larger benefit to young entrepreneurs who aspire to set up their own ventures.

### Objectives of the course

1. To acquaint the student with knowledge about Corporate Finance and the structure if the Indian Financial Market
2. To develop the Financial Planning Skills among the Students by introducing them to the process of efficient Financial Planning
3. To educate the students on the importance of Capitalisation and the importance to maintaining an optimum capital structure
4. To create awareness among the students in the various sources of Finance available for raising corporate capital

### Depth of the program – Fundamental Knowledge

Unit No	Unit Title	Contents	Skills to be developed
1	Introduction to Corporate Finance and Indian Financial	1.1 Meaning, Features, Need, Importance of Corporate Finance, Finance Functions ( Executive and Routine Functions)	Conceptual Understanding
		1.2 Meaning , Objectives , Scope of Financial Management	
		1.3 Indian Financial Market – Meaning and Structure ( Money Market & Capital	Accessing and analyzing

	System	<p>Market)</p> <p>1.4 Stock Exchange – Meaning , Features ,Functions.</p> <p>1.5 Bombay Stock Exchange , National Stock Exchange of India , Dematerialisation of Securities</p> <p>1.6 Securities Exchange Board of India – Objectives , Powers and Functions</p> <p>1.7 Credit Rating Agencies – Function/ Role and Advantages .</p> <p><b>Overview of Credit Rating Information Services of India Limited (CRISIL)</b></p> <p><b>Investment Information and Credit Rating Agency of India (ICRA) Limited</b></p> <p><b>Credit Analysis and Research (CARE) Limited.</b></p>	<p>information skills</p> <p>Technical Knowledge</p>
2	Financial Planning	<p>1.1 Financial Planning – Meaning, Nature and Characteristics , Scope , Importance, Advantages and Limitations ,</p> <p>1.2 Steps in Financial Planning</p> <p>1.3 Factors Influencing Financial Plan Formulation</p> <p>1.4 Methods of Estimating Financial Requirement</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Technical Knowledge</p>
3	Capitalization and Capital Structure	<p>1.1 Capitalization and Capital Structure</p> <p>1.2 Capitalization – Concept, Factors governing capitalization, Over and Under capitalization - Causes and effects, Fair Capitalization.</p> <p>1.3 Capital Structure- Meaning, Concept and Principles of capital structure, Factors</p>	<p>Conceptual Understanding</p> <p>Analytical Skills</p>

		<p>influencing the pattern of capital structure.</p> <p>1.4 Trading on equity- Concepts and effects.</p>	Technical skills
4	Sources of Corporate Finance	<p>1.1 Types of Capital – Fixed and Working, Owned and Borrowed, Short Term , Medium Term and Long Term</p> <p>1.2 Sources of Capital – Bank Overdraft, Trade Credit Accrual Accounts, Financial Lease , Operating Lease , Hire Purchase , Bank Loan , Merchant loan , Debentures , Equity Shares , Preference Shares Stock Dilution and Flotation</p> <p>1.3 Concept Cost of Capital and Concept of Risk and Return</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analysing information</p>

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	PPT , Lectures by experts from Industry experts, Visit to Stock Exchange	Online Videos ,	Project Report on SEBI and Credit Rating Agencies	Conceptual understanding and Conceptual Clarity
2	12	PPT , Lectures by Finance Managers	Online Videos	---	Conceptual Clarity and Practical understanding

					Technical Knowledge
3	18	PPT	Online Videos	----	Conceptual Clarity and Practical understanding
4	08	PPT , Lectures Finance Experts, Case Study , Study of Capital Structure of organisations from Annual Reports	Online Videos	Project Report on Study of Capital Structure of organisations from Annual Reports of 3 companies	Analytical skills Decision making skills Technical skills

#### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ / Project	As per University norms	Certificate course of SEBI for Investor Awareness
Unit – II	MCQ, Assignments, PPT	As per University norms	Certificate course in Collaboration with Credit Rating Agencies for Financial Statement Analysis
Unit – III	MCQ, Project and Assignment	As per University norms	
Unit – IV	MCQ , Case study , Project Report	As per University norms	

#### References:

##### List of Books Recommended: -

- Capital Market and Financial System in India ,Asheesh Pandey (Author),Ingram short title

- CAPITAL MARKET ,S Gurusamy (Author),McGraw Hill Education
- Indian Financial System: Financial Markets, Institutions and Services,Siddhartha Sankar Saha (Author),McGraw Hill
- Capital Marketing and Securities Law ,Kumar Rajnish ,Commercial law Publication
- Investment Analysis and Portfolio Management ,Chandra Prosanna,Tata McGraw-Hill Education Private Limited
- An Introduction to International Capital Markets: Products, Strategies, Participants ,Andrew M. Chisholm,wiley
- Capital Markets in India ,Rajesh Chakrabarti (Author),SAGE Response
- Financial Accounting for Management (Author: N Ramchandra and published by Tata McGraw Hill).
- Industrial Finance (Author: R. Vishwanthan and published by Macmillian).
- Fundamentals Of Financial Management (Author: Vyuptakesh Sharan and published by Dorling).
- Financial Management (Author: Sheeba Kapil and published by Pearson).

**Revised syllabi (2019 Pattern) for T.Y.B. Com Degree course (CBCS)**  
**Semester – V**  
**SPECIAL ELECTIVE COURSE (Special Course – III)**  
**Banking and Finance-Special Paper III (Sem.V)**  
**(Banking Law and Practices in India – I Course code: 356-B)**



**Total Credits: 04 (Theory 03 + Practical 01=04)**

**Objectives:**

1. To familiarize the Banking Laws and Practice in correlation to the Banking System in India.
2. To understand the legal aspects of Banking transactions and its implication as a Banker and as a customer.
3. To familiarize the students with the Banking Laws and Practices in India.
4. To make students capable of understanding and applying the legal and practical aspects of banking to help them technically sound in banking parlance.

Unit No.	Topic and Contents	No. of Lectures	Teaching Method	Skills to be developed
1.	<b>Banking Regulation Act, 1949: Introduction the objectives and selective provisions :</b> 1.1 Definition of word Banking (Section 5B) and Bank (Section 5C) 1.2 Management (Section. 10, 10A, 10B, 10BB), Capital (Section 11)- Reserve Fund (Section 17) - Bank Licensing (Section 22) - Branch Licensing (Section 23) - Liquid Assets (Section 24) 1.3 Profit and Loss Account and Balance Sheet, Audit - (Section 29 and 30). 1.4 Powers of Reserve Bank of India- (Section 35, 35A and 36) 1.5 Voluntary Amalgamation (Section 44A) – Compulsory Amalgamation (Section 45)- Liquidation (Section 45 R) 1.6 Banking Regulation Act, 1949 applicable to Cooperative Banks- The Banking Regulation (Amendment) Bill, 2020-Features.	14	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the Banking Regulation Act 1949 with Objectives and selective Provisions.
2.	<b>Negotiable Instruments Act, 1881:</b> 2.1 Introduction-Definition-Meaning- Features of Negotiable Instruments.	12	Lectures, PPT, Group and Panel Discussion, Library Work,	Understanding the Provisions of Negotiable Instruments Act, 1881

	2.2 Types of Negotiable Instruments- Promissory Note, Bill of Exchange and Cheque 2.3 Parties in Negotiable Instruments 2.4 Negotiation-Presentment-Concepts of Dishonour of Negotiable Instruments 2.5 Noting and Protesting		Assignments	
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<b>3.</b>	<b>Insolvency and Bankruptcy Code, 2016</b> 3.1 Objectives and importance of IBC, 2016 3.2 Applicability 3.3 Important definitions: (Section 3) Board, Corporate Person, Corporate debtor, Creditor, default, Financial Information, Insolvency Professional, Corporate Applicant, Corporate Guarantor, Insolvency and Bankruptcy. 3.4 Corporate Insolvency Resolution Process (Section 6,7, 12,13,14) 3.5 Liquidation Process (Section 33, 34, 35) 3.6 Voluntary Liquidation of Corporate Person (Section 59) 3.7 Fast Track Corporate Insolvency Resolution Process (Section 55, 56, 57) 3.8 Offence and Penalty regarding Corporate (Section 68 to 71) 3.9 Bankruptcy Order for Individual and Partnership Firm (Section 121, 125, 126,128, 138, 139) 3.10 Offence and Penalties regarding Individual (Section 184 to 187) 3.11 The framework of Insolvency and Bankruptcy Board of India (Section 188, 196)	14	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the Objectives, Importance, Selective Definitions and Provisions Insolvency and Bankruptcy
<b>4</b>	<b>Banking Ombudsman Scheme-2006</b> 4.1 Objectives of Banking Ombudsman Scheme-2006 4.2 Important Definitions: Banking Ombudsman, Appellate Authority, Authorised	8	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the details Banking Ombudsman Scheme, 2006

	Representative, Complaint, Secretariat 4.3 Appointment and Tenure of Ombudsman 4.4 Power and Duties of Ombudsman 4.5 Procedure for Redressal of Grievance			
	<b>Total</b>	<b>48</b>		

### References:

1. Bangia R.K. (2015), 'Banking Law and Negotiable Instruments', Allahabad Law Agency
2. Banking Regulation Act- 1949, Universal Law Publishing
3. Banking Ombudsman Scheme, 2006 Reserve Bank of India, Mumbai.
4. Insolvency and Bankruptcy Code, 2016- The Gazette of India, New Delhi.
5. Kandasami K.P. (2010), 'Banking Law and Practice', S. Chand Publication
6. K. Natarajan , Yefim Gordon, (2007), 'Banking: Theory, Law and Practice' Himalaya Publishing House
7. Kothari Vinod (2017), 'Tannan's Banking Law and Practice in India' Lexix Nexis Publisher
8. Varshney P.N. (2014), "Banking Law and Practices", Sultan Chand and Sons

**Syllabus for T.Y. B.Com**  
**Semester-V, Paper-III**  
**Subject Name: - Business Laws and Practice Paper III**

**Course Code – 356 (c)**

**Objectives of the Course:** To develop an understanding of the significant provision of Custom Act & GST Act and gain the ability to address a basic and advanced application-oriented issue.

**Depth of the program:** Fundamental Knowledge

**Objective of the Program:**

- To understand the Basic Concepts of Customs Law& GST Law
- To familiar the students with applications of Custom Law & GST Law
- To educate the students on the recent trends in Customs Law& GST Law
- To develop practical knowledge and their implication in Business

Unit. No.	Unit Title	Contents	Purpose skills to be developments
1	<b>Custom Act 1962.</b>	<ol style="list-style-type: none"><li>1. Meaning object and scope, Definitions - Customs Area, Customs Port / Air Port / Station /Water - Prohibited goods - smuggling - Shipping Bill - Entry - Bill of Entry-Bill of Export - Costal Goods.</li><li>2. Levy and exemption from Custom duty - Valuation of goods for purpose of assessment.</li></ol>	<ul style="list-style-type: none"><li>• Have the understanding of the basic aspects of Customs Law</li><li>• Understand various procedures involved in importation and exportation of goods</li></ul>

		3. Clearance of Imported and Exported goods - Confiscations of goods and conveyances and imposition of penalty.	
2	<b>GST In India – An Introduction</b>	<ol style="list-style-type: none"> <li>1. Constitutional Background &amp; Introduction of Goods &amp; Service tax in India (CGST Act, 2017 &amp; IGST Act, 2017)</li> <li>2. Important definitions &amp; concepts under CGST Act, 2017</li> <li>3. Types of GST</li> </ol>	<ul style="list-style-type: none"> <li>• To Acquaint with Constitutional Background of GST Laws</li> <li>• Understand definitions &amp; concepts under CGST Act, 2017</li> </ul>
3	<b>GST – Applicability, Registration Procedure &amp; Administration of GST</b>	<ol style="list-style-type: none"> <li>1. Applicability &amp; Exemption under GST</li> <li>2. Registration procedure under GST</li> <li>3. Administration of GST &amp; Role of GST Council</li> </ol>	<ul style="list-style-type: none"> <li>• Understand Applicability &amp; Registration under GST.</li> <li>• To learn the online Registration procedures under Goods &amp; Service Tax Laws</li> <li>• Understand the Administration of GST</li> </ul>
4	<b>GST - Returns &amp; Audit</b>	<ol style="list-style-type: none"> <li>1. Various Returns and their due dates under GST Laws</li> <li>2. Applicability of Audit under GST</li> <li>3. Accounting &amp; Books to be maintained under GST</li> <li>4. Offences &amp; Penal Provisions under GST Laws</li> </ol>	<ul style="list-style-type: none"> <li>• To impart the knowledge of Accounting &amp; Books to be maintained under GST</li> <li>• To understand applicability of Audit under GST</li> <li>• To learn the various</li> </ul>

			Offences & Penal Provisions under GST Laws
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### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Pre Literature, Case Studies, Group Discussion, PPT Presentation,	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the Custom Act 1962 provided by UGC/University/MO OC etc. to be analyzed.</li> </ul>	Project report can be prepared on Levy and exemption from Custom duty	Equip students with the knowledge of Custom Law in India
2	12	Pre Literature, Moot court Lecture, Group Discussion, Prereading, Quiz Competition, Expert Lecture,	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the GST In India – An Introduction provided by UGC/University/M OOC etc. to be analyzed.</li> </ul>	Project report can be prepared on Types of GST	To Acquaint the students with basic knowledge about GST Law in India
3	12	Field visit, PPT Presentation, Interaction with the industry expert, Article Reviews	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the GST – Applicability, Registration Procedure &amp;</li> </ul>	Project report can be prepared on Registration procedure under GST	To give Comprehensive insight about the GST – Applicability, Registration

			Administration of GST provided by UGC/University/M OOC etc. to be analyzed.		Procedure & Administration of GST
4	12	case studies, Group Discussion, Quiz Competition, Expert Lecture, Team exercise,	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the GST - Returns &amp; Audit provided by UGC/University/M OOC etc. to be analyzed.</li> </ul>	Project report can be prepared on Accounting & Books to be maintained under GST	Equip students with the knowledge of GST - Returns & Audit

## References

Sr. No.	Title of the Book	Author/s	Publication
1	Guide to The Customs Act- Law Practice And Procedures	B.N. Gururaj	Lexis Nexis
2	The Customs Act 1962 Bare Act with Amendments	Government of India	Educreation Publishing
3	Taxmann's GST & Customs Law	CA K.M. Bansal	Taxmann Publication Pvt. Ltd.
4	Taxmann's GST Practice Manual	Aditya Singhanian	Taxmann Publication Pvt. Ltd.
5	Goods and Services Tax GST	H.C. Mehrotra, V.P. Agarwal	Sahitya Bhawan Publications
6	GST Made Simple	Awdhesh Singh	Centax Publication



### Practical for Semester – V

Topic	Mode of Practical
Levy and exemption from Custom duty	Case Study / Library Assignment.
Constitutional Background of GST	Overview & Presentation can be taken.
Registration procedure under GST	Filled up the registration form.
Various Returns under GST Laws	Filled up the Various Returns form.

## Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)

### Semester -V

**Course Code- 356 (d)**

**Subject: --: Co-operation & Rural Development ((Special Paper-III)**

**Total Credits: - 04 (Theory 03 Internship 01=04)**

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### Preamble:

Cooperative learning requires students to engage in group activities that increase learning and adds other important dimensions. The positive outcomes include academic gains, improved race relations and increased personal and social development. The purpose of this course is to impart knowledge of concept of Cooperative Management and its related dimensions.

### Objectives of the Course:

- 1) To acquaint students with the Co-operative Management.
- 2) To study the Co-operative Organization and Management

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Introduction to Co-operative Management</b>	1.1 Meaning, Nature and Scope of Co-Operative Management 1.2 Objectives of Co-operative Management. 1.3 Principles of Co-operative Management. 1.4 Functions of Co-operative Management 1.5 Ethics in co-operative Management	1) Conceptual clarity and understanding the Meaning, Characteristics and Importance cooperative management 2) To understand the Principles and Process of management 3) To understand functions of cooperative management
2	<b>Role of Co-operative Management</b>	2.1 Evaluation of Co-operative Management 2.2 Levels of Management. 2.3 Board of Directors and Executives Duties, Responsibilities 2.4 Role in Co-operative Management. 2.5 Professionalization of Management- Need and Significance.	1) To understand the importance and role of co-operatives. 2) To understand need of professional management in co-operatives
3	<b>Human Resource Management and Co-operative Organizations</b>	3.1 Human Relationship in Co-operative. 3.2 Co-operative Philosophy and H.R.D. 3.4 Recruitment 3.4 Training and Managerial Development 3.5 Appraisal and Evaluation	1) To acquire the fundamental knowledge about human resource in co-operative institutions 2) To understand the Elements of Human resource management
4	<b>Decision Making and Co-operative Management</b>	4.1 Decision Making – Meaning and Importance 4.2 Decision Making Process, Steps Involved 4.3 Measures to overcome the defects in Co-	To understand elements of decision making, process of decision making in co-operative management

		Operative Management. 4.4 Trends in Co-operative Management in  Global Scenario	
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Project	Expected Outcome
1	12	Lecture, PPT Presentation  Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources	Relevant You Tub Videos, Relevant slide show, online Video, Short Film Show	Individual assignment report	Understanding of basic knowledge of co-operation
2	12	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library /Home Assignment ,Internal Assignment, case study	Relevant You Tub Videos, Short Film Show, A.V Application	Visit to Office	Understanding the importance and Essentials role of co-operation
3	12	Lecture, PPT Presentation  Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre	Relevant You Tub Videos PPT, AV Application,	Presentation	1) To acquire the fundamental knowledge about human resource in co-operative institutions

		reading, Class discussion , library visit , internet resources ,students Seminar/Workshop ,case study	online video		2) To understand the Elements of Human resource management
4	12	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment, case study	Online Videos, Relevant slide show, Short Film Show	Individual Resume, Bio–Data Writing	To understand elements of decision making, process of decision making in co-operative management

### Method of Evaluation:

Subject	Internal Evaluation	External Evaluation	Suggested Add-on Course
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on Cooperation Management
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	

### References:

Sr. No	Title of Book	Author/s	Publication	Place
1	New Dimensions of Co-operative management	G.S.Kamat	Himalaya Publication House,	Mumbai
2	Co-operative Management principals and techniques	Dr.Nakkiran S.A.-	Himalaya Publication House,	Mumbai
3	Co-operative Management and Administration	Goel B.B	Deep and Deep Publication	New Delhi.
4	Co-operation and Rural Development	Principal Dr.Nitin Ghorpade	Success	Pune
5	Human Resource Management Practices in Co-operative sector	Principal Dr.Shaikh Aftab Anwar	Idea Publication	New Delhi
6	Theory & Practice of Co-operation,	Dr. Dhiraj Zalte &Others –	Prashant Publication	Jalgaon
7	C.A State and C-operative Movement			
8	<a href="https://www.bhagirathgram.org/">https://www.bhagirathgram.org/</a>			
9	Journal of Commerce and Management Thought(JCMT)			

**T.Y. B.Com.**

**B.Com Degree Course Revised 2019 Pattern (CBCS)**

**Cost and Works Accounting Special Paper III**

**Name -: Techniques of Cost Accounting**

**Course Code -: 356 –E (SEM-V)**

**Objectives:**

1. To prepare learners to understand the basic techniques in Cost Accounting
2. To understand the learner, application of Cost Accounting techniques in cost control and decision making.
3. To enable the learners to prepare various types of Budgets.
4. To learn the basic concept of Uniform Costing and Inter-firm comparison
5. To enhance the knowledge of students about MIS and Supply Chain Management.

Unit	Unit Title	Contents	Skills to be developed
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No.			
1	Marginal Costing	<p>1.1 Meaning and concepts- Fixed cost, Variable costs, Contribution, Profit-volume Ratio, Break-Even Point, Margin of Safety. and Angle of Incidence.</p> <p>1.2 Cost-Profit-Volume Analysis- Assumptions and limitations of cost-profit volume analysis</p> <p>1.3 Application of Marginal Costing Technique:- Make or buy decision, Acceptance of export order &amp; Limiting factors.</p> <p>1.4 Ethical and Non-Financial Considerations relevant to decision making.</p> <p>(simple Practical Problems based on concepts excluding decision making)</p>	<p>a. Understanding of important concepts in Marginal Costing.</p> <p>b. It will develop the ability of a the learner to make short-term decisions with the help of Marginal Costing.</p> <p>c. Develop the mindset of the student for making ethical decisions.</p>
2	Budgetary Control	<p>2.1 Definition and Meaning of Budget &amp; Budgetary control</p> <p>2.2 Objectives, essentials, and procedure of Budgetary control</p> <p>2.3 Advantages and Limitations of Budgetary control</p> <p>2.4 Types of Budgets</p> <p>2.5 Zero Base Budgeting</p> <p>( Simple practical problems based on cash and flexible</p>	<p>a. It will help the learner to understand the basics of Budget and Budgetary Control</p> <p>b. The learner will get an idea of how to prepare different types of Budgets</p>

		budget only)	
3	Uniform costing and Inter-firm Comparison	3.1 Meaning, objectives, advantages, and disadvantages of Uniform Costing. 3.2 Uniform Cost Manual 3.3 Meaning, pre-requisite, advantages, and disadvantages of Inter-firm comparison. (Theory Only)	a.It will acquaint the learner to understand essential concepts of Uniform Costing and Inter-Firm Comparison.
4	MIS and Supply Chain Management	4.1 Management Information System- Introduction, features, and procedure, preparation. 4.2 Supply Chain Management(SCM)- Meaning, features, and Models of SCM. (Theory Only)	a.The student will familiar with MIS and SCM b. The student will understand the basic concept of SCM

### Teaching Methodology

Unit No.	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Project	Expected Outcome



1	16	Discussion of related Case studies	Classroom discussion	Visit to small industries for understanding the decision making with the help of Marginal costing	Development of overall outlook of Marginal Costing.
2.	16	Expert Lecture	Observation of annual Budget of Public and Private Companies	Visit small industries to get an idea about functional budgets.	Develop the knowledge about preparation of various types Budgets
3	08	Group Discussion	ICAI cloud campus videos on Uniform costing and Interfirm Comparison	Group discussion about the application of Uniform costing and Interfirm Comparison in industry.	Understand the implementation of Interfirm comparison
4	08	Expert Lecture of Cost Accountant or Industrialist	YouTube clippings on case studies of modern costing environment .	Discussion of various case studies.	Understand the implementation of modern costing

					environment
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### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination & PPT based presentation, Orals, Assignments, Tutorials, etc.	SPPU	Visit industries and make a report on the visit.
Unit II			
Unit III			
Unit IV			

### References

Sr. No	Title of the Book	Author	Publisher	Place
1	Theory and Techniques of Cost Accounting.	B.L. Lall and G.L. Sharma	Himalaya Publishing House	New Delhi.

2	Strategic Cost Management and Performance Evaluation	Board of Studies, ICAI	ICAI	New Delhi
3	Advanced Cost Accounting	Dr. D. M. Gujrathi	Idol Publication	Pune
4	Advanced Cost Accounting	Dr.Kishor. M. Jagtap	Tech-Max Publication	Pune
5	Cost Accounting-Principles & Practices	Dr.M.N. Arora	Vikas Publishing House ,	New Delhi
6	Advanced Cost Accounting	S. P. Jain and K. L. Narang	Kalyani Publication	New Delhi
7	Cost Accounting-Principles & Practices	JawaharLal&SeemaShrivastawa	Tata Mcgraw Hill	New Delhi
8	Advanced Cost Accounting	N.K. Prasad	Book Syndicate Pvt. Ltd.	Kolkata

9	Cost Accounting	P. V. Rathnam and P. Lalitha	Kitab Mahal	Delhi
10	Practice in Advanced costing and Management Accounting.	Prof. Subhash Jagtap	Nirali Prakashan	Pune
11	Practical Costing.	R.K. Motwani	Pointer Publisher	Jaipur
12	Cost Accounting.	R.S.N. Pillai and V. Bhagavati	Sultan Chand and Sons	New Delhi.
13	Advanced Cost Accounting and Cost Systems	Ravi Kishor	Taxman's Allied Service Pvt. Ltd.	New Delhi
14	Cost Accounting, Theory and Problems,	S.N. Maheshwari and S.N. Mittal	Mahavir book Depot	New Delhi
15	Cost Accounting Principles and Practice.	S.P. Iyengar	Sultan Chand & Sons Accounting, Taxman's	New Delhi

16	Cost Audit and Management Audit.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi
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### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For all the units.	Guest Lectures by Field Persons such as working executives from industries and of Practicing Cost and Management Accountants. the	YouTube films showing working of different industries.	Relevant Power Point Presentations are available on all these topics.	Articles from the Professional Journals such as The Management Accountant, The Chartered Accountant, The Chartered Secretary, The Institute of Chartered Financial Analyst of India	<a href="https://icmai.in">https://icmai.in</a> <a href="http://www.globalcma.in">www.globalcma.in</a> <a href="http://eclm.unpune.ac.in">eclm.unpune.ac.in</a>

**Notes: The breakup of marks in the Examination will be as follows:**

- 50 % of the marks for Theory & 50 % of the marks for Practical Problems  
Areas of practical problems:
1. Marginal Costing

## 2. Cash and Flexible Budget

**Revised syllabi (2019 Pattern) for three years B. Com. Degree course (CBCS)**

**Syllabus for B. Com. Semester: - V**

**Subject Name: - Business Statistics - III**

**Course code: - 356(F)**

**Credit 3**

### Preamble to the syllabus:

Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

**Depth of the Course** – Basic Knowledge of Operations Research and Decision Theory

### Objective of the Course

1. To understand and Master the concepts of Game Theory.
2. To understand and Master the concepts of Statistical Decision Theory.
3. To understand and Master the concepts of Replacement and Sequencing Problems
4. To understand and Master the concepts of Statistical Quality Control.

Unit No.	Unit Title	Contents	Purpose/Skills to be developed
1	Game Theory	Meaning, two person zero-sum game, pure and mix strategies, Pay off tables, saddle points, Minimax and Maximin principles, Dominance principles, Algebraic Method to solve $2 \times 2$ Game, Graphical Method, Examples and problems.	<ol style="list-style-type: none"><li>1. To understand the concepts of game theory</li><li>2. To apply the concepts of game theory to real life business problems.</li></ol>

2	<b>Statistical Decision Theory</b>	Introduction, acts, states of nature, pay off, regret, Decision Making Under Risk, Expected Opportunity Loss (EOL) Criterion and Expected Monetary Value (EMV) Criterion, Decision Making Under Uncertainty, Maximin Criterion, Maximax, Minimax Regret Criterion, Laplace Criterion, Hurwitz Criterion, Examples and problems.	<ol style="list-style-type: none"> <li>1. To learn different statistical methods of decision making.</li> <li>2. To apply the different statistical methods to real world decision making problems.</li> </ol>
3	<b>Replacement and Sequencing problem</b>	Replacement Problem - Introduction, replacement of Item that deteriorates with time when value of money remains same during the period. Sequencing Problem - Assumptions in sequencing model, Basic terminology, n-jobs through two machine problems.	<ol style="list-style-type: none"> <li>1. To understand the concepts of replacement and sequencing problems.</li> <li>2. To apply the concepts of replacement and sequencing to real world problems.</li> </ol>
4	<b>Statistical Quality Control</b>	Introduction, Chance and assignable Causes of variation, Uses of SQC, Control limits, specification limits, Tolerance limits Process and product control, Control charts for mean, range, P-Chart, C-Chart, Process Capability study, Interpretation of capability index $C_p$ and $C_{pk}$	<ol style="list-style-type: none"> <li>1. To understand the concept of statistical quality control.</li> <li>2. To understand different SQC techniques.</li> <li>3. To apply SQC techniques to real world problems.</li> </ol>

### List of Practicals

Sr. No.	Name of Experiment
1	Game Theory



2	Statistical Decision Theory
3	Statistical Quality Control

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	ICT	NA	NA	Students will be able to understand and apply concepts game theory to real world business problems.
2	14	ICT	NA	NA	Students will be able to understand and apply concepts of statistical decision theory to real world business problems.
3	10	ICT	NA	NA	Students will be able to understand and apply concepts of replacement and sequencing problems to real world business problems.
4	14	ICT	NA	NA	Students will be able to understand and apply the concept of statistical quality control to real world business problems.

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Unit wise distribution of Marks (Final Examination)	Suggested Add on Course
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Unit – I	30%	70%		
Unit – II	30%	70%		
Unit – III	30%	70%		
Unit – IV	30%	70%		
Total				

**Notes: -**

1. Internal evaluation is continuous assessment.
2. Internal evaluation shall have following components: -
  - a. At least one test of 20 marks involving objective questions of following type: - multiple choice, true or false, state definitions/concepts, one line answer etc.
  - b. At least one assignment of 05 marks.
  - c. If time and resources permit then there can be power point presentation of group or individual (this component is not compulsory)
  - d. Final score will be average score of all components.

**References:**

<b>Sr. No.</b>	<b>Title of the Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
1	Operations Research	Harmdy A. Taha	Pearson India Ltd.	New Delhi
2	Operations Research	Kanti Swaroop,P. K. Gupta and Man Mohan	Sultan Chand and Sons	New Delhi
3	Business Mathematics	J. K. Sharma	Vikas Publishing House	New Delhi
4	Statistical Quality Control	D.C. Montgomery	John Wiley and Sons	New York
5	Fundamentals of Mathematical Statistics	S. C. Gupta and V. K. Kapoor	Sultan Chand and Sons	New Delhi
6	Fundamentals of Statistics	S. C. Gupta	Himalaya Publishing House	New Delhi
7	Operations Research	D. S. Hira and P. K. Gupta	S. Chand and Sons	New Delhi

## Revised syllabi (2019Pattern) for three years B. Com. Degree course (CBCS)

Semester : - V (T. Y. B. Com)

Course Code : 356 (g)

Subject : - Business Entrepreneurship (Special Paper-III)

Total Credits: - 04 (Theory 03 Internship 01=04)

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### Preamble:

The purpose of this course is to impart professional knowledge on the theories, models and basic principles of organizational behaviour in the field of entrepreneurship, and teach students how to apply them to entrepreneurial activities. After completing the course, students should improve their decision-making skills. , Leadership and entrepreneurship skills make meaningful contributions to the interests of stakeholders. This course enables students to acquire in-depth entrepreneurial knowledge.

### Objectives of the course:

- 1) To acquaint students with knowledge and skills required for organizing and carrying out entrepreneurial activities.
- 2) To develop the ability of analyzing and understanding business situations.
- 3) To study the interdependent, fast-changing and diverse world of entrepreneurship and innovation.
- 4) To familiarize students with various concepts and processes involved in entrepreneurship and business formation and development.
- 5) To provide students with the knowledge, skills and motivation to encourage entrepreneurial approach in a variety of settings.
- 6) To study the application of group dynamics to counseling, personal growth and other psychologically-oriented groups.

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Organizational Behavior for Entrepreneurship</b>	<b>Organization:</b> Meaning, Definition, Goals, Approaches. <b>Organizational Behavior for Entrepreneurship:</b> Meaning, Definitions, Need, Nature, Importance & Scope, Characteristics, Types, Objectives, Merits and Demerits of Organizational Behavior for Entrepreneurship, Organizational Behavior Models. <b>Developing Entrepreneurial Behavior in the</b>	1. To understand the concept Organization. Students should be able to know the organizational behavior required for entrepreneurship. 2. To study the organization and how to balance work and life. 3. To equip the students with various aspects of organizational behavior with organizational models and the culture developed in the organizational

		<b>Organization:</b> Opportunity Identification, Opportunity Facilitation, Organizational Competencies, And Individual Competencies.	entrepreneurship.
2	<b>Individual Behavior and Personality for Entrepreneurship</b>	<p><b>Individual Behavior for Entrepreneurship:</b> Characteristics, Determinants of individual behavior, Requisites for Individual Behavior in Entrepreneurship.</p> <p><b>Personality for Entrepreneurship:</b> Meaning, Definitions, Characteristics, Determinants of Personality for Entrepreneurship. Personality Traits, Personality Development, Emotional Intelligence for Entrepreneurship, Entrepreneurial Personality, Difference between Individual Behavior and Group Behavior in Entrepreneurship, Factors of Personality, Role of Personality, Theories of Personality</p>	<ol style="list-style-type: none"> <li>1. Students will be able to learn how to establish work culture and patterns in an office space or a similar environment.</li> <li>2. To equip the students with techniques of emotional interaction at work place.</li> <li>3. To enhance students personal development through soft or technical skills.</li> <li>4. To develop their competency in a way of learning, by self-analysis on necessary areas for improvement and necessary skills to advance in career or industry.</li> <li>5. To focus on transferable skills that make one a competitive candidate for any job.</li> </ol>
3	<b>The Study of Autobiographies of Entrepreneurs</b>	<p><b>Autobiographies of Entrepreneurs:</b></p> <ol style="list-style-type: none"> <li>1) Mr. Anand Mahindra (Chairman, Manindra &amp; Mahindra)</li> <li>2) Mr. Baba Kalyani (MD, Bharat Forge)</li> <li>3) Mr. Shiv Nadar (Indian Industrialist)</li> <li>4) Mr. Laxmi Niwas Mittal (CEO, Arcelor Mittal)</li> <li>5) Mr. Adar Poonawala (CEO, Serum Institute of India, India's Vaccine King)</li> <li>6) Women Entrepreneurs: Falguni Nayar (The founder of Nykaa)</li> <li>7) Kiran Mazumdar Shaw (Founder of Biocon Ltd)</li> </ol>	<ol style="list-style-type: none"> <li>1. Students will able to develop and adopt some new values, and learn from their hardships, they will also get answers for their dilemmas.</li> <li>2. Students will be able understand the role of attitude in entrepreneurship.</li> <li>3. Students will be made aware and learn how the student entrepreneurs in India build their own ventures.</li> <li>4. Students will also have an idea how these entrepreneurs have lived out their dreams with incredibly big, risks, trials, and tribulations and gone on to become the top in their businesses.</li> </ol>

4	<b>Group and Group Dynamics for Entrepreneurship</b>	<p><b>Group:</b> Meaning, Definition, Classification, Group Task, Group Size, Group formation process, Group Structure.</p> <p><b>Group Dynamics for Entrepreneurship:</b> Influence in Group, Types, Principles and Functions of Group Dynamics in Entrepreneurship, Group Cohesion- Helping Behavior, Co-Operation and Competition, Improved Work Group. Role of Entrepreneur.</p>	<p>1. To understand the concept of group and group dynamics for Entrepreneurship.</p> <p>2. Students will be able to equip the knowledge of Organizing and Planning skills, Decision making skills, Students will get hands on Problem solving skills, Communication skills, Persuasion and influencing skills, feedback skills, skills in chairing meeting, conflict resolution skills for Entrepreneurship.</p>
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Group discussion and case studies	Related Videos and PPTs	Personal or group project on new business creation.	Capacity to: I. Analyze Individual and group behavior, and understand the implications of organizational behavior on the process of management. Ii .Demonstrate the applicability of the concept of organizational behavior to understand the Behavior of people in the organization. iii) Analyze the complexities associated with management of the group behavior in the Organization.
2	12	Completing research or conceptual papers on topics	Related Videos and PPTs	To prepare a detailed report on new age entrepreneurship.	Capacity to: I. Analyze the complexities associated with management of the group behavior in the organization.

		appropriate for the course. Participation in classroom discussion and group exercises.			Ii. Develop the necessary managerial and personal skills which are essential to the current business environment.
3	12	Interactive teaching-learning methods- Process-oriented learning - Learning from mistakes - Interviewing entrepreneurs - Bilateral learning - Group discussion - Networking – Discussion - Problem-oriented learning - Active learning	Biographical videos or CDs of entrepreneurs	Assign small business models, product or project(s) to students to understand them with the 360 degree of the business.	Iii Understanding the new age entrepreneur and will learn each.  Understanding to interpret their own business plan.
4	12	Small students group formation	Related Videos, PPTs	Assign small projects in group.	Capacity to- I. Demonstrate understanding of principles of group dynamics, including group process components. Ii. Become more conscious of his/her personal growth through participation as a group member.

### Method of Evaluation:

Subject	Internal Evaluation	External Evaluation	Suggested Add-on Course
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on: Business Fundamentals - Entrepreneurship
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	

### References:

- 1) Barringer B.R. and Ireland R.D., 2006. Entrepreneurship: Successfully Launching New Ventures. Pearson: New Jersey.
- 2) Bartlett C.A. and Ghoshal S., 2002. Managing Across Borders: The Transnational Solution. Harvard Business School Press: Boston.
- 3) Failing to succeed: The story of India's first e-commerce company by K.Vaitheeswaran
- 4) Entrepreneurship simplified from idea to IPO by Ashok Soota and S. R .Gopalan
- 5) Cut the crap and jargon by Shradha Sharma and T N Hari
- 6) A thought to million dollars by Salma Moosa and Vivek Srinivasan.
- 7) The manual for Indian Startups by Vijay Kumar Ivaturi, Meena Ganesh, Alok Mittal, Sriram Subramanya & Prof Sadagopan.
- 8) Entrepreneurship Development, Khanna S.S, S. Chand, New Delhi.
- 9) Entrepreneurship Development, Gupta, Shrinivasan, S. Chand, New Delhi



**Revised Syllabi (2019Pattern) for T.Y. B. Com. Degree course (CBCS)**

**Semester - V**

**SPECIAL ELECTIVE COURSE (Special Course Paper – III)**

**Marketing Management \_Course Code: 356(H)**

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**Objectives of the Course:**

1. To introduce the concept of advertising and advertising media.
2. To provide the students the knowledge about appeals and approaches in advertisement.
3. To acquaint the students to the economic ,social and regulatory aspects of advertising.
4. To make the student understand the role of Brand Management in marketing.
5. To enable the students to apply this knowledge in preciseby enhancing their skills in the field of advertising.

Unit No	Unit Title	Contents	Proposed Skills to be developed
1	<b>Introduction to Advertising.</b>	<b>Fundamentals of Advertising:</b> Definition of Advertising, Objectives of Advertising, Functions of Advertising, Types of Advertising, Benefits and Limitations of Advertising, Role of Advertising in Modern Business, Role of Advertising in Marketing Mix.  <b>Advertising Media:</b> Definition, Classifications and Characteristics of Different Advertising Media, Factors affecting Selection of Advertising Media, Media Mix, E-Advertising.	<ul style="list-style-type: none"><li>● Conceptual clarity of the meaning of advertising.</li><li>● To impart the knowledge about Advertising Media.</li></ul>
2	<b>Appeals and Approaches in</b>	<b>Appeals:</b> Introduction of Different Appeals and their Significance, Advertising Message, Direct and Indirect Appeal,	<ul style="list-style-type: none"><li>● To impart knowledge about the appeals and approaches in Advertisement.</li></ul>

	<b>Advertisement</b>	Relation between Advertising Appeal and Buying Motive, <b>Approaches:</b> Positive and Negative Emotional Approaches to Advertisement.	<ul style="list-style-type: none"> <li>● To acquaint the students to direct and indirect appeals.</li> </ul>
3	<b>Economic, Social and Regulatory Aspects of Advertising</b>	<b>Economic Aspects</b> -Effects of Advertising on Production Cost, Effects of Advertising on Distribution Costs, Effects of Advertising on Consumer Prices, Advertising and Monopoly, Wastes in Advertising,  <b>Social Aspects</b> - Ethics in Advertising, "Truth" in Advertising, <b>Regulatory Aspects</b> -Role of Advertising Standards Council of India (ASCI).	<ul style="list-style-type: none"> <li>● To make students understand the Effects of Advertising on Production Cost, Distribution Costs and Consumer Prices.</li> <li>● To help the students to develop the knowledge of Economic and Social and Regulatory Aspects of Advertising.</li> </ul>
4	<b>Brands and Brand Management</b>	Meaning & definitions of brand, Characteristics of brands, Types of brands, Advertising and Branding, Brand Extension, Brand identity, Identity Sources – symbols, logos, trademarks, Brand loyalty. Brand Management Process, Challenges in New Branding.	<ul style="list-style-type: none"> <li>● Conceptual clarity of meaning of brand.</li> <li>● To impart knowledge about Brand identity, Brand Extension and Brand loyalty.</li> </ul>

### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film shows and AV Applications	Expected Outcome
1	14	Power Point Presentation, Survey Analysis	Short Film, AV Application Use of You Tube	<ul style="list-style-type: none"> <li>● Student will understand the concept of advertising and advertising media</li> <li>● To enable them to analyze and interpret</li> </ul>
2	10	Power Point Presentation, Group Discussion, Survey	Short Film, AV Application Use of You Tube	<ul style="list-style-type: none"> <li>● To enable the students to study the Appeals and Approaches in Advertisement</li> </ul>

## Methods of

		Analysis		
3	12	Power Point Presentation, Group Discussion, Survey Analysis Feld visit	Short Film, AV Application Use of You Tube	● It will help the students to apply the various Economic and social aspects of advertising.
4	12	Group Discussion, Quiz, Poster Making	Short Film, AV Application Use of You Tube	● It will help them to implement this knowledge in practical situations by enhancing their skills in the field of Marketing

## Evaluation:

Topic No	Internal Evaluation	External Evaluation	Suggested Add on Course
1	Quiz, Project, Group Discussion	Practical, Descriptive Questions, Quiz	Certificate Course in Role of Advertising in Modern Business
2	Practical, Presentation	Practical, Descriptive Questions, Quiz	Short Course Advertising Appeal and Buying Motive.
3	Quiz, Group Discussion	Practical, Descriptive Questions, Quiz	Certificate Course in career options in Advertising.
4	Presentation, Group Discussion, Practical	Practical, Descriptive Questions, Quiz	Short Course in Branding.

## References:

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Marketing Management	Philip Kotler	Pearson Publication	New Delhi
2	Marketing Management	Rajan Saxena	McGraw Hill Education	New Delhi
3	Principles of Marketing	Philip Kotler	Pearson Publication	New Delhi
4	Advertising Management	Rajiv Batra	Pearson Publication	New Delhi
5	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication	Noida

**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com.**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - V**

**Subject: Agricultural and Industrial Economics III**

**Paper- III**

**Course Code: 356 (i)**

**Total Credits: 4**

**Objectives:**

1. To understand the Features, Role and Recent Trends in Rural Economy.
2. To impart adequate knowledge about the role, types, and Problems of Agricultural Credit.
3. To understand the new Industrial Policy.
4. To acquaint the learner with various aspects of Liberalisation.

**Depth of the program – Fundamental Knowledge**

Unit No.	Unit Title	Content	Purpose Skills to be Developed
1	<b>Rural Economy of India</b>	1.1 Meaning and Features of Rural Economy 1.2 Recent Trends in Rural Economy 1.3 Interdependence of Agriculture and Industry 1.4 Need of Coordination in Agricultural Development and Industrial Development 1.5 Sustainable Agriculture- Concept, Needs, factors leading to Sustainable Agriculture	<ul style="list-style-type: none"> <li>▪ To understand the meaning and Features of Rural Economy</li> <li>▪ To make the students know about Role of Agriculture in Rural Development</li> <li>▪ To impart knowledge about Concept, and Need of Sustainable Agriculture</li> </ul>
2	<b>Agricultural Credit</b>	2.1 Role and Importance of Agricultural Credit 2.2 Types and Sources of Agricultural Credit 2.3 Cooperative Credit Organisations and Agricultural Credit	<ul style="list-style-type: none"> <li>▪ To understand the Role and Importance of Agricultural Finance, Types and Sources of Rural Credit,</li> </ul>

		2.4 Financial Sector Reforms and Rural Credit 2.4.1 Micro Finance in Rural Credit- Emergence, Role and Challenges 2.4.1 Financial Sector Reforms and Cooperative Credit 2.5 Challenges of Rural and Agricultural Credit in India	<ul style="list-style-type: none"> <li>▪ To make the students know about Financial sector reforms and Challenges of Agricultural Credit in India.</li> </ul>
<b>3</b>	<b>Industrial Policy</b>	3.1 Importance of Industrial Policy in Industrial Development 3.2 New Industrial Policy 1991- Broad Features 3.3 Impact of New Industrial Policy 1991 on Indian Economy 3.4. Shortcomings of the New Industrial Policy 1991	<ul style="list-style-type: none"> <li>▪ To understand the Importance of Industrial Policy in Industrial Development</li> <li>▪ To make the students know about the Industrial Policy 1991</li> </ul>
<b>4</b>	<b>Towards Liberalisation</b>	4.1 Concept and Role of Multinational Corporations (MNCs) 4.2 Concept and Role Foreign Direct Investment (FDI) and Foreign Institutional Investment (FII). 4.3 Special Economic Zones (SEZ)- Concept, Features, Role, Growth and Problems	<ul style="list-style-type: none"> <li>▪ To make the students know about the Concept and Role of Multinational Corporations, Foreign Direct Investment and Foreign Institutional Investment and SEZ</li> </ul>

### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome After completing this topic, the student will be able to understand
<b>1</b>	<b>10</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ Impact of Recent Trends on Agriculture Economy</li> </ul>	<ul style="list-style-type: none"> <li>▪ Features of Rural Economy</li> <li>▪ Recent Trends in Agriculture Economy</li> <li>▪ Agriculture and Industry- Interrelations</li> <li>▪ Sustainable Agriculture- Concept, Need and factors leading to leading to Sustainable Agriculture.</li> </ul>
<b>2</b>	<b>14</b>	Lecture, PPT/ Group Discussion, Library, Problem-	Relevant videos, Consortium for Educational	<ul style="list-style-type: none"> <li>▪ Visit to Any Agricultural Credit Society and Make a small project on Functioning</li> </ul>	<ul style="list-style-type: none"> <li>▪ Role and Importance of Agricultural Credit</li> <li>▪ Types and Sources of Rural Credit</li> </ul>

		solving based learning, Case study, Jigsaw reading, Practical based learning	Communication-SWF E-Content	of Credit Society	<ul style="list-style-type: none"> <li>Financial Sector Reforms and Rural Credit</li> <li>Micro Finance in Rural Finance – Emergence, Role, and Challenges</li> <li>Challenges to Rural and Agricultural Credit in India</li> </ul>
<b>3</b>	<b>10</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication-SWF E-Content	<ul style="list-style-type: none"> <li>Write a note on Importance of Industrial Policy in Economic Development</li> </ul>	<ul style="list-style-type: none"> <li>Importance of Industrial Policy in Economic Development</li> <li>Industrial Policy 1991,</li> <li>Impact of Industrial Policy 1991 on Indian Economy, Shortcomings of the New Industrial Policy,</li> </ul>
<b>4</b>	<b>14</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication-SWF E-Content	<ul style="list-style-type: none"> <li>Make a short Project on Identify the role of MNCs, FDI and SEZ in Economic Development of India</li> </ul>	<ul style="list-style-type: none"> <li>Concept and Role of Multinational Corporations</li> <li>Concept and Role Foreign Direct Investment and Foreign Institutional Investment.</li> <li>Concept and Role, Growth and Problems of Special Economic Zone</li> </ul>

### Recommended Books:

1. Ramesh Chand, S. K. Srivastava and Jaspal Singh, (2017), Changing Structure of Rural Economy of India Implications for Employment and Growth, NITI Ayog Discussion Paper.
2. Dabesh Roy, Gopakumaran Nair, Gynendra Mani, (2018) Rural India Perspective 2017, Oxford University Press, India.
3. Devonath Narzary, Phanindra Goyari, (2011), Institutional Agriculture Credit in India, LAP Lambert Academic Publishing
4. J. Satyanarayana, (1996), The New Industrial Policy and Its Impact on India's Industrial Economy, Booklinks Corporation,
5. Puri V.K., Misra S.K., Indian Economy (2019), 37th Edition, Himalaya Publishing House.
6. Gardner, B.L. and G.C. Rausser (2001), Handbook of Agricultural Economics, Vol. I., Elsevier.

7. Kavimandan Vijay, (2009) KrushiArthshastra, Shri Mangesh Prakashan, Nagpur.
9. Kavimandan Vijay, KrushiArthshastra.
6. Ramesh Singh, Indian Economy, Tata Mc-Graw Hill, Publication
7. Annual Reports, Department of Agriculture, Govt. of Indi
8. Agricultural Statistics at a Glance 2019, Directorate of Economics and Statistics, Ministry of Agriculture, Government of India, New Delhi.

### **Web reference**

- 1) [https://niti.gov.in/writereaddata/files/document\\_publication/Rural\\_Economy\\_DP.pdf](https://niti.gov.in/writereaddata/files/document_publication/Rural_Economy_DP.pdf)
  - 2) <https://maitri.mahaonline.gov.in/PDF/Maharashtra%20New%20Industrial%20Policy-2019.pdf>
  - 3) <https://eands.dacnet.nic.in/PDF/At%20a%20Glance%202019%20Eng.pdf>
  - 4) <https://www.youtube.com/user/cecedusat5>
- <https://www.swayamprabha.gov.in/>
- |   |  |
|---|--|
| <a href="http://14.139.13.96:8080/lectures.aspx?pno=Paper05(O)">http://14.139.13.96:8080/lectures.aspx?pno=Paper05(O)</a> | -UGC CEC E Contain on Agricultural Economics |
| <a href="http://14.139.13.96:8080/lectures.aspx?pno=Paper06(O)">http://14.139.13.96:8080/lectures.aspx?pno=Paper06(O)</a> | -UGC CEC E Contain on Industrial Economics   |



**T Y B Com (Semester V)**  
**(Choice Based Credit System)**  
**Revised Syllabus (2019 Pattern)**

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**SPECIAL ELECTIVE COURSE – I**

**Subject: Defence budgeting finance and Management special paper - III**

**Total credits:**

**Course Code: 356 (j)**

**Objectives:**

1. To understand the impacts of war & how the economic structure affects
2. To know the elements of war ability
3. To understand the challenges in 21st century against Defence.
4. To Understand the system of financial management in Defence

Unit No.	Topic	No 'of lectures	Teaching Method	Proposed Skill to be Developed
1	War Impact	12	Lecture group Discussion library	Understanding the Impact of war on

	<b>A) Economic Structure</b> <b>B) Impact on Industry</b> <b>C) Post war Problem</b>		work assignment field visit	economy & the post war problem
<b>2</b>	<b>Determinates of war Ability</b> <b>A) Economic Determinates</b> <b>B) Natural Resources and raw Material</b> <b>C) Man power &amp; its utility</b> <b>D) Industrial Capacity</b> <b>E) Foreign Aides contributory Element</b>	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding the elements of war economy, natural resources, manpower & Industrials capacity and contribution of foreign aid.
<b>3</b>	<b>Military power in 21st century An Analysis</b> <b>A) Sources of military power</b> <b>B) Elements of military power</b> <b>C) Equation to Measure military power</b> <b>D) Nuclear Weapons</b>	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding the sources of military power the elements of national power and the importance of nuclear weapons
<b>4</b>	<b>Latest contest in Defence &amp; financial management</b> <b>A) System of financial management in defence</b> <b>B) Linkages between planning &amp; Budget</b> <b>C) Arm Impact vs. Indigenisation, pitfans fans &amp; Impact on Defence Budget</b>	<b>12</b>	Lecture group Discussion library work assignment field visit	Understanding the financial management System in defence and the linkages between pit fans & defence Budget.

## References

1. Deger s. & Sen S. (1986), 'Military Expenditure in the Third World countries: The Economic effects', Rout let & Kegan Paul.
2. Agarwal Rajesh K. (1978), 'Defence Production and Development', Gulab Vazirani for Arnold Heinemann publishers.

3. Thomas Raju G. C. (1988) 'Indian security policy', Princeton, New Jersey, University press.
4. Robert Loony and David winter ford (1995), 'Economic Causes and consequences of Defence Expenditure in the Middle East and South Asia', University press.
5. Shriniwas V.N. (2008), 'Budgeting for Indian Defence: Issues of contemporary Relevance', KW Publishers Pvt. Ltd. New Delhi.
6. Annual Report, Ministry of Defence, Government of India.
7. Report of the Finance Commission, Government of India

### **T.Y. B.Com. (Semester -V) (2019 Pattern)**

#### **Special Paper-III, Course Code - 356 (K)**

#### **Insurance, Transport & Tourism-I**

#### **(Insurance)**

#### **Objectives:**

- To know the insurance customer and their behaviors.
- To understand the principles of underwriting and its process.
- To study the insurance market and its regulators.
- To review the insurance business, challenges and its prospects.

<b>Unit No</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed skills to be developed</b>
<b>1</b>	The Insurance Customer Customers are Different- Different Mind sets, Their Satisfactions-Ethical Behaviours- Risk Management-Avoidance or Prevention-Reduction- Retention-	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to	Understanding the insurance customer and their behaviours.

	Transfer- The techniques, Separation- Duplication, Diversification- Retention and The Individual.		institutions etc.	
<b>2</b>	<b>Underwriting</b> – Origin, Definition, Objectives & principles of underwriting, Underwriting process- source of information concerning life insurance risk, special underwriting practices in areas such as non-medical insurance, guaranteed issue insurance, reinstatement & policy changes and highly impaired risk.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignments, etc.	Understanding the principles of underwriting and its process.
<b>3</b>	<b>The Insurance Market:</b> Life and Non-life Insurers- Reinsurers- Individual and Corporate Agents-Brokers- Surveyors- Medical Examiners- Third Party Administrators- Regulator IRDA- Insurance Councils- Ombudsmen- Educational Institutes- Councils- Tariff Advisory Committee.	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignments, tests, etc.	Understanding the insurance market and its regulators.
<b>4</b>	<b>Insurance Business Current Scenario &amp; Future</b> : Privatization, Foreign Direct Investment in India, Status of Indian Insurance Industry in the context of International Insurance Market, Challenges & Future of Insurance Business in India, Insurance Regulatory Systems in UK and USA. Right to Information Act and Insurance Business	<b>12</b>	Lecture, PPT, Group Discussion, Library Work, Assignment, Visit to institutions, tests, etc.	Understanding insurance business, challenges and its prospects.
	<b>Total</b>	<b>48</b>		

#### References-

1. M. N. Mishra & S.B. Mishra (2016), 'Insurance Principles and Practices', S. Chand & Company, New Delhi.
2. M. Arif Khan (2016), 'Theory and Practice of Insurance', Educational Book House, Aligarh.
3. S. Balachandran, 'Life Insurance – Insurance Institute of India', Mumbai,

4. G. S. Panda (2011), 'Principles and Practices of Insurances, Kalyani Publishers, Ludhiana.
5. Kothari & Bahal (2019), 'Principles and Practices of Insurance', Sahitya Bhavan , Agra.
6. Dr. Inderjit Singh, Katyal, Sanjay Arora, 'Insurance Principles & Practices', Kalyani Publishers, Ludhiyana,
7. K. C. Mishra & C. S. Kumar (2009), 'Life Insurance Principle & Practice' Cengage Learning India Pvt. Ltd, Delhi.
8. Insurance Regulatory Development Act 1999
9. Life Insurance Corporation of India Act, 1956
10. Insurance Act- 1938

**Savitribai Phule Pune University, Pune**

**(T.Y. B.Com. Sem V)**

**Computer Programming and Application Special Paper III**

**Course Code :- 356 (L)**

**Subject Name :- Software Engineering- (I).**

**Objective:** To understand the different system concepts used in Software Engineering.  
To learn the different types applications of Software Engineering.  
To know the facts about Software Development.

### Term-I

Unit No.	Name of the Topic	Number of lectures	Reference Book
1	<b>Introduction to System Concepts</b> Definition Elements of System, Characteristics of System, Types of System, System Concepts	10	Book1
2	<b>Requirement Analysis</b> Definition of System Analysis , Requirement Anticipation, Knowledge and Qualities of System Analyst, Role of a System Analyst, Feasibility Study And It's Types, Fact Gathering Techniques, SRS(System Requirement Specification)	14	Book1
3	<b>Introduction to Software Engineering</b> Definition, Need for software Engineering, Software Characteristics, Software Qualities ( McCall's Quality Factors	10	Book2
4	<b>Software Development Methodologies</b> SDLC (System Development Life Cycle), Waterfall Model, Spiral Model, Prototyping Model, RAD MODEL. V-Model, Incremental Model, RUP Model, Agile Model Methodology	14	Book2
<b>Total Lectures -</b>		<b>48</b>	

## Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
Unit – I	10	Use ICT or presentation on System Concepts	U-tube Tutorial on System Concepts	-	Familiar with System Concepts
Unit – II	14	Use ICT or presentation on Requirement Analysis	U-tube Tutorial Requirement Analysis	One case study on Requirement Analysis	Familiar with Requirement Analysis
Unit – III	10	Use ICT or presentation on Software Engineering	U-tube Tutorial Software Engineering	-	Familiar with Software Engineering
Unit – IV	14	Use ICT or presentation on Software Development Methodologies	U-tube Tutorial Software Development Methodologies	-	Familiar with Software Development Methodologies

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### Guidelines for Examination:

- [1]. Term End Exam (30 Marks):
- [2]. To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):
- [3]. To be conducted by University of Pune at the end of the academic year.
- [4]. Passing marks for the course are 40 (Out of which **minimum 32** marks are compulsory in Semester Examination).

### Recommended Book

1. Software Engineering: A Practitioner's Approach By Roger S. Pressman and Bruce Maxim McGraw-Hill Higher International; ISBN-10: 1259872971; ISBN-13: 978- 1259872976, 9 th Edition
2. Software Engineering (10th Edition) by Ian Sommerville Pearson; ISBN-10: 0133943038; ISBN-13: 978-0133943030 (04/15)
3. System Analysis, Design and Introduction to Software Engineering (SADSE) - S. Parthsarthy, B.W. Khalkar
4. Analysis and Design of Information Systems(Second Edition) - James A. Senn, McGraw Hill
5. System Analysis and Design- Elias Awad, Galgotia Publication, Second Edition
6. Fundamentals of Software Engineering- Rajib Mall, PHI Publication, Fourth Edition



**Savitribai Phule Pune University, Pune**  
**Revised syllabi (2019 Pattern) for three years B. Com. Degree course**  
**Credit Base Choice System (CBCS)**

**Syllabus for T.Y.B. Com.**

**Course code: - 361**

**Semester –VI**

**Credit - 3**

**Subject Name: Business Regulatory Framework**

**Depth of the program – Fundamental Knowledge**

**Preamble**

This Course is designed to acquaint the commerce Students with the Legal frame work applicable to business enter prison in the Country. The understanding of legal system is a prerequisite for better decision making. The objective of this course is to acquaint the students with basics of intellectual property rights with special reference to Indian law and practice. The students will be able to understand the consumer Protection and Negotiable instruments and Arbitrates Law. This course focuses on orientation of students to legal studies from the point of view of basic concepts of business law and legal system in India. The course will be useful to the commerce students to understand and apply the business laws in commercial situations.

**Objectives of the Program**

1. To develop general awareness of Business Law among the students.
2. To understand the various statutes containing regulatory mechanism of business and its relevant provisions including different types of partnerships.
3. To have a understanding about the landmark cases/decisions having impact on business laws
4. To create awareness among the students about legal environment relating to the business activities and new ways dispute resolutions provided under Arbitration Act.
5. To acquaint the students on relevant developments in business laws to keep them updated.
6. To enhance capacity of learners to seek the career opportunity in corporate sector and as a business person.

### Table of Contents

Unit No	Unit Title	Contents	Purpose Skills to be developed
1	<b>Negotiable Instruments Act,1881</b> <b>(14 Lectures)</b>	<p>Concept of Negotiable Instruments: Characteristics, Meaning Important relevant definitions under the Act</p> <ul style="list-style-type: none"> <li>• Definitions, Essentials of promissory note, bill of exchange and cheque. Distinction between these instruments. Crossing of cheques – It's meaning and types.</li> <li>• Holder and holder in due course, Privileges of holder in due course.</li> <li>• Negotiation, endorsement, kinds of endorsement.</li> <li>• Liabilities of parties to negotiable instruments.</li> <li>• Dishonor of N. I., kinds, law relating to notice of dishonor.</li> </ul>	To Equip the students with procedure and practices about negotiable instruments and liabilities of parties in case of dishonor of negotiable instruments.
2	<b>E-Contracts (E-Transactions/E-Commerce.):</b> <b>(06 Lectures)</b>	<ul style="list-style-type: none"> <li>• Significance of E-Transactions /E-Commerce. Nature, Formation, Legality. Recognition. (Chapter 4.Sec.11-13 of I T Act,2000 relating to attribution, acknowledgement, dispatch of E-Records)</li> <li>• Digital Signatures –Meaning &amp; functions, Digital Signature, certificates [Sections 35-39]</li> <li>• Legal issues involved in E-Contracts and personal data protection (Sec.43 A)</li> </ul>	Comprehensive understanding about the E-Contracts, E-Commerce and their legal aspects

3	<b>The Consumer Protection Act, 2019</b> <b>(14 Lectures)</b>	<p>The Consumer Protection Act, 2019</p> <ul style="list-style-type: none"> <li>• Salient features of the C.P. Act, 2019</li> <li>• Definitions-Consumer, Complainant, Services, Defect &amp; Deficiency, Complainant, unfair trade practice, restrictive trade practice, unfair contract.</li> <li>• Consumer Protection Councils.</li> <li>• Procedure to file complaint &amp; Procedure to deal with complaint in commissions &amp; Reliefs available to consumer. (Sec. 39)</li> <li>• Consumer Disputes Redressal Commissions. (Composition, Jurisdiction, Powers and Functions.)</li> </ul>	To acquaint students about regulatory mechanism of Consumer Protection and Procedural aspect of Redressal of Consumers' grievances.
4.	<b>Intellectual Property Rights</b> <b>(14 Lectures)</b>	<p>Intellectual Property Rights : (IPRs)</p> <ul style="list-style-type: none"> <li>• Meaning &amp; importance of IPRs, International efforts in protection of IPR: WIPO (Objectives &amp; activities) &amp; TRIPS Agreement: Objectives</li> <li>• Definition and conceptual understanding of following IPRs under the relevant Indian current statutes.</li> <li>• Patent: Definition &amp; concept, Rights &amp; obligation of Patentee, its term.</li> <li>• Copyright: Characteristics &amp; subject matter of copyright, Author &amp; his Rights, term.</li> <li>• Trademark: Characteristics, functions, illustrations, various marks, term, internet domain name- Rights of trademark holder.</li> <li>• Design: Importance, characteristics, Rights of design holder.</li> </ul>	To be able to appreciate the emerging developments in the area of intellectual property Laws and their impact on the Indian businesses.

		<ul style="list-style-type: none"> <li>• Geographical Indications, Confidential Information &amp; Trade Secrets,</li> </ul> <p>Traditional knowledge—Meaning &amp; scope of these IPRs.</p>	
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**[Note: Recent amendments in the Acts and relevant Landmark cases decided by courts are expected to be studied]**

### **Teaching Methodology**

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative methods to be used</b>	<b>Film shows and AV Applications</b>	<b>Project</b>	<b>Expected Outcome</b>
1	14	Documentary making on Consumer Protection Act , Case Study, Narration, , Survey Analysis Article review.	You Tube about cases on negotiable instruments Act.	Report Review	To Equip the students with procedure and practices about negotiable instruments and liabilities of parties in case of dishonor of negotiable instruments.

2	06	Project making, Street play, slogan , Quiz Competition,	Use of You tube, Review case study	New Emerging Issues in the E- Contracts, E- Commerce.	To have Comprehensive understanding about the E-Contracts, E- Commerce and their legal aspects.
3	14	Case study, Poster making, Interview with Consumer Protection Court Lawyer, jingles,	Case Analysis, Mute court ,	Recent Laws and silent feature of Consumer Protection Act	To acquaint students about regulatory mechanism of Consumer Protection and Procedural aspect of Redressal of Consumers' grievances.
4	14	Virtual Learning, Group Discussion,	Film on procedure of of intellectual property Laws	Project on of intellectual property Laws	To be able to appreciate the emerging developments in the area of intellectual property Laws and their impact on the Indian businesses

### Methods of Evaluations

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	Continuous Evaluation, Quiz, MCQ, Assignment ,Oral,	As per University	Seminar New Negotiable instruments Act
Unit – II	Continuous Evaluation, Quiz, MCQ, Assignment ,Oral	As per University	Awareness program E-Contracts, E-Commerce and their legal aspects
Unit – III	Continuous Evaluation, Quiz, MCQ, Assignment ,Oral	As per University	Workshop on Consumer Protection and Procedural aspect of Redressal of Consumers' grievances.
Unit – IV	Continuous Evaluation, Quiz, MCQ, Assignment ,Oral	As per University	Awareness program on intellectual property Laws.

## References

1. Negotiable Instruments Act :-Khergamwala , Lexis Nexis,(2017)
2. Intellectual Property Law:-Narayan, Eastern Law House, (2020)
3. The Consumer Protection Act 2019 Bare Act With Amendments 2020 Edition, Government of India,(2020)
4. Law Relating To Electronic Contracts, R. K.Sing, Lexis Nexis (2019)
5. Business regulatory framework, Chaudhari, Bhawari,Zalte,Dagade, Prashant Publication (2021)
6. Law Relating to Intellectual Property Rights,V.K.Sing, Lexis Nexis,(2017)
7. Introduction To Intellectual Property Rights, H.S. Chawala, Oxford & IBH Publishing (2020).
8. <https://legislative.gov.in/sites/default/files/A1881-26.pdf>
9. <https://egazette.nic.in/WriteReadData/2019/210422.pdf>
10. <https://ipindia.gov.in/acts-patents.htm>
11. <https://www.indiacode.nic.in/handle/123456789/1999>

**Revised Syllabus (2019 Pattern) for three years B. Com. Degree Course (CBCS)**

**T. Y. B. Com. (Semester- VI)**

**Paper: ADVANCED ACCOUNTING – II**

**Code: 362**

**No. of lectures: 48**

**Preamble**

In today's modern age, the Corporate as well as Co-operative sectors are the major contributors towards development of rural economy. In the last decade, these sectors have seen the largest and fastest growing sectors. Due to this growth various new trends are arisen. In this growth, accounting plays an energetic role and to ensure safeguard of the interest of the stakeholders and the society. It is, therefore, important to educate the students of commerce in the accounting practices adopted by different organizations. It helps stakeholders make better business decisions and deal with problems by providing them with accurate financial information. By studying the learning path in accounting – advance concepts will gain a deeper understanding of the accounting process.

**Objectives of the course**

1. To acquaint the student with knowledge about the legal provisions regarding preparation and presentation of final accounts of Co-operative Societies.
2. To empower to students about the branch accounting in simple.
3. To make aware the students about the conceptual aspects of various recent trends in the field of accounting especially forensic accounting, accounting of CSR activities, accounting of derivative contracts and Artificial Intelligence in Accounting.
4. To understand the procedure and methods of analysis of financial statements.

**Objectives of the Program**

1. To instill the knowledge about accounting procedures, methods and techniques.
2. To impart students' knowledge of various Advanced Accounting Concepts.



### Depth of the program – Fundamental Knowledge

#### CONTENTS

Unit No.	Unit Name	Contents	Purpose skills to be developed
1	<b>Final Accounts of Co-operative Societies</b>	<ul style="list-style-type: none"> <li>- Meaning and Introduction,</li> <li>- Allocation of Profit as per Maharashtra State Co-operative Societies Act.</li> <li>- Preparation of Final Accounts of Credit Co-op. Societies &amp; Consumer Co-op. Societies</li> </ul>	<ul style="list-style-type: none"> <li>- To upgrade regarding legal provisions of co-operative accounting.</li> <li>- To develop the skill regarding preparation &amp; presentation of final accounts of Credit Co-op. Societies &amp; Consumer Co-op. Societies.</li> </ul>
2	<b>Branch Accounting</b>	<ul style="list-style-type: none"> <li>- Concept of Branches &amp; their Classification from accounting point of view.</li> <li>- Accounting treatment of dependent branches &amp; independent branches.</li> <li>- Methods of charging goods to branches.</li> </ul>	<ul style="list-style-type: none"> <li>- To develop conceptual understanding about accounting for different branches.</li> <li>- To ascertain whether the branch should be expanded or closed, to ascertain the requirement of cash and stock for each branch.</li> <li>- To develop the skill &amp; upgrade the knowledge regarding methods of charging goods to branches.</li> </ul>
3	<b>Recent Trends in Accounting</b>	<ul style="list-style-type: none"> <li>- Forensic Accounting</li> <li>- Accounting for Corporate Social Responsibility</li> <li>- Accounting for Derivative Contracts</li> <li>- Artificial Intelligence in Accounting</li> </ul>	<ul style="list-style-type: none"> <li>- To develop conceptual understanding about forensic accounting, corporate social responsibility, derivative contracts and artificial intelligence in accounting.</li> </ul>
4	<b>Analysis of Financial Statements</b>	<ul style="list-style-type: none"> <li>- Ratio Analysis: Meaning - Objectives - Nature of Ratio analysis, Types of Ratios – Profitability, Liquidity, Leverage etc.</li> <li>- Simple Problems on following Ratios: - Gross Profit, - Net Profit, - Operating, - Stock Turnover, - Debtors Turnover, - Creditors Turnover, - Current Ratio, Liquid Ratio, - Debt-Equity Ratio, - Working Capital to Net worth, Assets Turnover Ratio.</li> </ul>	<ul style="list-style-type: none"> <li>- To understand the conceptual knowledge, objectives, methods &amp; tools of analysis of financial statements.</li> <li>- To develop the analytical skill and decision-making skill of the students.</li> <li>- To diagnose the information contained in financial statements so as to judge the profitability, liquidity &amp; solvency position of business organizations.</li> </ul>

### Teaching Methodology

Unit No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	14	Use of e- contents, online lectures, MCQ based Quiz and Presentations	Study of the Final Accounts of Co-operative Societies from its Annual Report	Individual assignment of solving practical problems	Practical understanding of preparation of final accounts of Co-operative Societies.
2	10	Use of e- contents, online lectures and PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment of solving practical problems	Knowledge about of the Accounting for Branches
3	12	Use of e- contents, online lectures, and PowerPoint Presentations	Lectures of experts available on YouTube and other digital platforms	Individual assignment report	Conceptual Clarity about new trends like forensic accounting, accounting for CSR activities, derivative contracts and artificial intelligence
4	12	Use of e- contents, online lectures, MCQ based Quiz and PowerPoint Presentations	Study of the Financial Statement Analysis from different Annual Reports	Individual assignment of solving practical problems	Analytical skills enhancement and Decision making skills of students will developed.

### Method of Evaluation

Unit	Internal Evaluation	External Evaluation	Suggested Add on Course
1	MCQ / Practical Problem	As per University norms	--
2	Practical Problem	As per University norms	--
3	MCQ / Assignments/ Presentation	As per University norms	--
4	MCQ / Small Practical Problems	As per University norms	Certificate Course on Financial Statement Analysis

## References:

### ❖ List of Books Recommended:

1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
2. Advanced Accountancy: By S. P. Jain & K.N. Narang (Kalyani Publishers)
3. Advanced Accountancy: By R. L. Gupta & M. Radhaswamy (Sultan Chand & Sons)
4. Advanced Accounts: By Paul Sr.
5. Notes Issued by ICAI
6. Management Accounting: By I. M. Pandey
7. Principles of Management Accounting: By I. M. Pandey

### ❖ List of Videos Recommended:

Unit	Topic Name	Links
1	Final Accounts of Co-operative Societies	- <a href="https://youtu.be/Bt0sv9IZwIs">https://youtu.be/Bt0sv9IZwIs</a> - <a href="https://youtu.be/CCgR_pJg49c">https://youtu.be/CCgR_pJg49c</a>
2	Branch Accounting	- <a href="https://youtu.be/QnrqPiAEzac">https://youtu.be/QnrqPiAEzac</a> - <a href="https://youtu.be/aia6lxASh24">https://youtu.be/aia6lxASh24</a>
3	Recent Trends in Accounting	- <a href="https://youtu.be/L_Q9rXAFZeg">https://youtu.be/L_Q9rXAFZeg</a>
4	Analysis of Financial Statements	- <a href="https://youtu.be/76gMXQBnbps">https://youtu.be/76gMXQBnbps</a> - <a href="https://youtu.be/1iYK6s5_Db0">https://youtu.be/1iYK6s5_Db0</a>

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**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com. (Core Course)**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - VI**

**Subject: Indian & Global Economic Development**

**Course Code: 363**

**Total Credits: 3**

**Preamble:**

An approach to Indian and Global Economic Development is to examine the Indian economic development policies in context with global economies. This paper aims to provide knowledge about economic development of India, economic development policies that are applied for development of economy in general and development of various sectors in particular. It also aims to develop ability of the students to analyze the development of Indian economy as compared to global economies through the comparison of different sectors like agriculture, Industry, service and availability of resources and its quality.

**Scope of the Programme –**

Knowledge related to development policies of Indian Economy as compared to World Economies.

**Objectives:**

1. To develop ability of students to analyze economic development process of India.
2. To acquaint the students with the knowledge of recent trends in Human Development Index.
3. To acquaint students with the emerging issues in policies of India's foreign trade.
4. To update the students about International institutions and organizations.

**Course Outcomes:-**

1. Students will be able to understand the concept of Human Resource Development.
2. Students will be able to understand the role of foreign capital in Economic Development.
3. Students will be able to critically evaluate the Indian Foreign Trade Policy.
4. Students will be able to analyze the role of International Financial Institutions.
5. Students will be able to evaluate the success of Regional Economic Cooperation's.

Unit No.	Topic	Purpose & Skills to be Developed
Unit 1	<b>Human Resources and Economic Development</b>	<b>Purpose:</b> To make the students aware of concepts related to Human Development and HDI <b>Skills:</b> Analyze & think critically, develop writing skills.
	1.1 Role of Human Resources in Economic Development	
	1.2 Human Development Index and India	
	1.3 Concepts of Different Indexes in Quality of Life and Status of India	
	1.3.1 Gender Development Index	
	1.3.2 Gender Inequality Index	
Unit 2	1.3.3 Human Poverty Index	<b>Purpose:</b> To give the knowledge to students about Foreign Capital and issues related to Foreign capital in India. <b>Skills:</b> Analyze & think critically, develop writing skills.
	1.3.4 Global Hunger Index	
	<b>Foreign Capital and Economic Development</b>	
	2.1 Role of Foreign Capital in Economic Development	
	2.2 Types of Foreign Capital	
Unit 3	2.3 Foreign Investment in India Since 2001	<b>Purpose:</b> To make aware to students about the situation of Foreign Trade and Balance of Payments. <b>Skills:</b> Analyze & think critically, develop writing skills.
	2.4 Limitations of Foreign Capital	
	<b>India's Foreign Trade and Balance of Payment</b>	
	3.1 Role of Foreign Trade in Indian Economic Development	
	3.2 India's Foreign Trade Since 2001	
	3.3 India's Recent Foreign Trade Policy (EXIM Policy)	
	3.4 Meaning and Components of Balance of Payment	
	3.5 India's Balance of Payment Since 2001	
	3.6 Causes of Unfavorable Balance of Payment	
	3.7 Convertibility of Indian Rupee – Current and Capital Account	

<b>Unit 4</b>	<b>International Financial Institutions &amp; Regional Economic Cooperation</b>	<b>Purpose:</b> To give the knowledge to students about International Financial Institutions and Regional Economic Cooperation <b>Skills:</b> Analyze & think critically, develop writing skills.
	<b>4.1</b> International Bank for Reconstruction and Development (World Bank) - Objectives and Functions	
	<b>4.2</b> International Monetary Fund (IMF) - Organization and Functions	
	<b>4.3</b> World Trade Organization (WTO) - Introduction and Functions	
	<b>4.4</b> South Asian Association for Regional Co-operation (SAARC) – Introduction and Functions	
	<b>4.5</b> BRICS: Introduction and Functions	

**Teaching methodology:**

Unit No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
<b>1</b>	<b>10</b>	<ul style="list-style-type: none"> <li>Open Book discussion</li> <li>Casestudies</li> <li>Problem solvingbased learning</li> </ul>	<ul style="list-style-type: none"> <li>You tube lectures</li> <li>Films</li> </ul>	<ul style="list-style-type: none"> <li>Implication of HDI</li> <li>Policies of Indian Government for improving Human Quality</li> </ul>	<ul style="list-style-type: none"> <li>Students will understand concepts of Development</li> <li>Will be able to critically evaluate status of India as compared to world</li> </ul>
<b>2</b>	<b>10</b>	<ul style="list-style-type: none"> <li>Digital lectures</li> <li>Project based learning</li> </ul>	<ul style="list-style-type: none"> <li>You tube lectures</li> <li>Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>Role of Foreign Capital in Developing Countries</li> <li>Concepts of Foreign Capital</li> </ul>	<ul style="list-style-type: none"> <li>Will understand the concepts of Foreign Capital</li> </ul>

3	14	<ul style="list-style-type: none"> <li>• Pair learning</li> <li>• Group discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Films</li> <li>• You tube lectures</li> <li>• PPTs made by Teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Role of Foreign Trade in Development of Developing Countries</li> <li>• Trends of Trade in developed and developing countries</li> <li>• Concepts of Balance of Trade and Balance of Payments</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand the concepts of Balance of Trade and Balance of Payment</li> <li>• Will be able to make comparison of Indian trade with other countries</li> </ul>
4	14	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven power point presentation</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Role of International Financial Institutions In Development of Developing Countries</li> <li>• Importance of Economic Cooperation in Development</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand the importance of International Financial Institutions.</li> <li>• Will be able the Organization and Functions of International Cooperation Organizations</li> </ul>

#### Recommended Books:

1. Misra S.K. and Puri V.K. Indian Economy, Himalaya Publishing House, Delhi.
2. Black and Sundaram, International Business Environment, Prentice Hall India.
3. TayebmonisH., The Global Business Environment, Sage Publication, New Delhi.
4. Charles Hill, International Business, Competing in the Global Market place, Arunkumar Jain, Tata McGraw Hill.
5. Jhingan M.L., International Economics, Vrinda Publications, Delhi.
6. RuddarDatta and K.P.M. Sundaram, Indian Economy, S. Chand and Co., New Delhi.
7. Agarwal A.N., Indian Economy, Problems of Development and Planning, New Age International Publishers.
8. Bhole, L.M., impacts of Monetary Policy, Himalaya Publishing House, New Delhi.
9. JaywantR.Bhadane, (2018) Foreign Policy of NarendraModi, International Publi.
10. Brics development bank launched, first president to be from India, Times of India July 16,2014
11. Ministry of Finance, Government of India (Oxford Press), Economic Survey 2020.
12. Arun Kumar, International Business- competing in the Global Marketplace- Charles Hill.
13. UNDP, Human Development Report.
14. World Bank, World Development Report
15. Magazines / Journals Reports,
16. Web sites:
  - [www.mospi.gov.in/national-sample-survey-office-nssso](http://www.mospi.gov.in/national-sample-survey-office-nssso) (Ministry of Statistics and Programme Implementation, GoI)

- <https://www.yourarticlelibrary.com/economics/foreign-capital-in-india-need-and-forms-of-foreign-capital/23565>
- <https://www.iedunote.com/foreign-trade>
- <https://www.vedantu.com/commerce/liberalisation>
- <https://ncert.nic.in/textbook/pdf/keec103.pdf>
- <http://hdr.undp.org/en/content/latest-human-development-index-ranking>
- <https://communitymedicine4all.com/2019/12/24/human-poverty-index-hpi-and-multidimensional-poverty-index-mpi/>
- <https://resourcewatch.org/data/explore/Gender-Development-Index>
- [https://en.wikipedia.org/wiki/Brexit#:~:text=Brexit%20\(%2F%CB%88br%C9%9B,\(00%3A00%20CET\).](https://en.wikipedia.org/wiki/Brexit#:~:text=Brexit%20(%2F%CB%88br%C9%9B,(00%3A00%20CET).)
- <https://www.sebi.gov.in>
- <https://www.rbi.org.in> – (Reserve Bank of India)

**OR**



**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com. (Core Course)**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - VI**

**Subject: International Economics II**

**Course Code: 363**

**Total Credits: 3**

**Preamble:** International Economics is subject that is relevant in the current context. This provides an understanding of balance of payments, foreign exchange market and International factors mobility. The subject discusses Balance of Payments, Foreign Exchange, Currency Management as well as International capital flows. The subject discusses Free Trade, Barriers to Trade, Trade Agreements and Trade Organizations. Various issues are discussed and analyzed arising out of international trade and finance.

**Objectives:**

1. To acquaint the students with the concept of balance of payments, foreign exchange and international factors' mobility.
2. To help the students evaluate the working and functions of international organizations and institutions.
3. To develop a foundation in the subject that will help the students in their future academic and professional ventures.

**Course outcomes:**

1. Students will be able to comprehend the basic concepts of balance of payment and foreign exchange.
2. Students will be able to evaluate the working and functions of international organizations and institutions.
3. Students will be able to apply the knowledge while preparing for the competitive examinations and other future prospects.

Unit No.	Topic	Purpose & Skills to be Developed
1	<b>Balance of Payment</b>	<b>Purpose:</b> To make the students aware of concepts balance of payments  <b>Skills:</b> Analyze & think critically, developing writing skills.
	1.1 Concept of Balance of Trade and Balance of Payments	
	1.2 Balance of Payment on Current Account and Capital Account	
	1.3 Causes of Disequilibrium in Balance of Payment	
	1.4 Measures to Correct Disequilibrium in Balance of Payment	
	1.5 Convertibility of Rupee on Current and Capital Account	
2	<b>Foreign Exchange</b>	<b>Purpose:</b> To understand the concepts of foreign exchange market, foreign exchange rate, euro market etc.  <b>Skills:</b> Analyze & think critically, developing writing skills.
	2.1 Foreign Exchange Market	
	2.1.1 Meaning	
	2.1.2 Functions	
	2.1.3 Structure	
	2.1.4 Euro Dollar Market	
	2.2. Foreign Exchange Rate	
	2.2.1 Meaning of Foreign Exchange Rate	
	2.2.2 Fixed and Flexible Exchange Rate- Merits and Demerits	
	2.2.3 Determination of Foreign Exchange Rate: Purchasing	

	Power Parity Theory	
3	<b>International Factor Mobility</b>	<p><b>Purpose:</b> To understand the concept of international factor mobility and its effects on economy</p> <p><b>Skills:</b> Analyze &amp; think critically, developing writing skills.</p>
	3.1 Labor Migration- Meaning, Causes and Effects	
	3.2 Brain Drain- Concept, Causes and Effects	
	3.3 Types of Foreign Capital	
	3.3.1 Foreign Direct Investment	
	3.3.2 Foreign Institutional Investments	
	3.4 Problems of Foreign Capital	
	3.5 Role of Multinational Corporations (MNC's)	
4	<b>International Economic Institutions and Regional Cooperation</b>	<p><b>Purpose:</b> To make the students aware about different organizations working for international finance and trade development</p> <p><b>Skills:</b> Analyze &amp; think critically, developing writing skills.</p>
	4.1 World Trade Organization (WTO): Objectives and Functions	
	4.2 International Monetary Fund (IMF): Organization and Functions	
	4.3 World Bank: Objectives and Functions	
	4.4 South Asian Association for Regional Cooperation (SAARC): Objectives and Functions	
	4.5 BRICS- Introduction and Functions	

**Teaching Methodology:**

<b>Unit No.</b>	<b>No. of Lectures</b>	<b>Innovative methods to be used</b>	<b>Film Shows and AV Applications</b>	<b>Project</b>	<b>Expected Outcome</b>
<b>1</b>	<b>12</b>	<ul style="list-style-type: none"> <li>• Open book discussion</li> <li>• Digital lectures</li> <li>• Reading</li> <li>• Projects</li> </ul>	You tube lectures on balance of payments, Teacher oriented PPTs	<ul style="list-style-type: none"> <li>• Difference in Balance of Trade and Balance of Payments</li> <li>• Comparison between current Account and Capital Account</li> </ul>	<ul style="list-style-type: none"> <li>• Students will understand basic concepts of Balance of Trade and Balance of Payments</li> <li>• Account Will be able to analyze and current Account and Capital Account</li> </ul>
<b>2</b>	<b>12</b>	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Case studies</li> <li>• Problem solving based learning</li> </ul>	You tube lectures, Lectures on SWAYAM Portal	<ul style="list-style-type: none"> <li>• Role of foreign exchange market in the economy.</li> <li>• Methods of foreign exchange determination</li> </ul>	<ul style="list-style-type: none"> <li>• Will know Meaning of Foreign exchange market</li> <li>• Will know the methods of foreign exchange determination</li> </ul>

3	12	<ul style="list-style-type: none"> <li>• Pair learning</li> <li>• Group discussion</li> <li>• Open book discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher oriented PPTs.</li> <li>• You tube lectures</li> </ul>	<ul style="list-style-type: none"> <li>• Problems of Foreign Capital</li> <li>• Role of Multinational Corporations (MNC's)</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand the concept of international factors mobility</li> <li>• Will understand Causes and Effects of Labor migration and Brain Drain</li> <li>• Able to interpret Role of Multinational Corporations (MNC's)</li> </ul>
4	12	<ul style="list-style-type: none"> <li>• Group discussion</li> <li>• Teacher driven power point presentation</li> <li>• You tube videos and presentations</li> </ul>	<ul style="list-style-type: none"> <li>• You tube lectures</li> <li>• Online PPTs</li> </ul>	<ul style="list-style-type: none"> <li>• Role and Functions of WTO</li> <li>• Comparison World Bank and IMF</li> <li>• Study of the regional coopertions</li> </ul>	<ul style="list-style-type: none"> <li>• Will understand role of international institutions in development of economies</li> <li>• Will know the effect of regional cooperation on trade and development</li> </ul>

### Recommended Books:

1. Dr.D.M.Mithani – International Economics (Himalaya Publishing house ltd)
2. Bo Sodersten, Geoffirey Reed, International Economics (3<sup>rd</sup> Edition) Publisher Red Globe Press
3. Kenan, P.B. (1994), The International Economy, Cambridge University Press, London.
4. Kindlberger, C.P. (1973), International Economics, R.D. Irwin, Homewood.
5. Krugman, P.R. and M. Obstgeld (1994), International Economics: Theory and Policy, Glenview, Foresman.
6. Salvatore, D.L. (1997), International Economics, Prentice-Hall, Upper Saddle River, N.J.
7. Sodersten, Bo (1991), International Economics, Macmillan Press Ltd., London.
8. International Economics , M.L. Jhingan
9. Z.M.Jhingan : International Economics (Vrinda Publication)
10. Robert Feenstra, Alan M Taylor, International Trade (5<sup>th</sup> Edition) Publisher Worth
11. Dr.Mrs.NirmalBhalerao&S.S.M.Desai – International Economics (Himalaya Publishing house ltd)
12. DeminicSalvatove – International Economics

13. Francis Cherunilam – International Economics, McGraw Hill publications
14. Francis Cherulliom - International Economics (Prentice hall)
15. Panchmukhi, V.R. (1978), Trade Policies of India: A Quantitative Analysis, Concept Publishing Company, New Delhi.
16. Patel, S.J. (1995), Indian Economy towards the 21st Century, University Press Ltd., India.
17. L.M.Bhole – Financial Institutions Markets (Tata McGraw Hill)
18. H.R.Macharaju – International Financial Markets and India (Wheeler Publication)
19. <https://www.economicdiscussion.net/international-economics/international-economics-its-concept-parts/4205>
20. <https://www.emerald.com/insight/content/doi/10.1108/00251749710160214/full/html>
21. [https://www.economicsonline.co.uk/Global\\_economics/Terms\\_of\\_trade.html](https://www.economicsonline.co.uk/Global_economics/Terms_of_trade.html)
22. [https://en.wikipedia.org/wiki/Main\\_Page](https://en.wikipedia.org/wiki/Main_Page)
23. <https://openknowledge.worldbank.org/handle/10986/2140>
24. <https://infobrics.org/>
25. <https://economictimes.indiatimes.com/definition/Brexit>
26. [https://europa.eu/european-union/index\\_en](https://europa.eu/european-union/index_en)

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
T Y B Com (Semester VI)  
(Choice Based Credit System)  
**Revised Syllabus (2021-22)**

**CORE COURSE – I**

**Subject: Auditing & Taxation - II**

**Course Code: 364**

Total Credits: 04 (Theory 03 + Practical 01=04)

1. To understand the basic concepts of Income Tax Act, 1961 and create awareness of direct taxation among the students.
2. To understand the income tax rules and regulations and its provisions.
3. To have a comprehensive knowledge of calculation various types of income.
4. To know the recent changes made by the finance bill (Act) every year and its impact on taxation of person.
5. To acquaint the students on Income tax department portal (ITD), e-filing and e-services mechanism relating to Assessee.

Unit No	Unit Title	Contents	Skills to be developed
1.	<b>Income Tax Act-1961- Important Definitions and Concepts.</b>	<p><b>Introduction-</b> Features of Income Tax, Scope of Income Tax Act, and Importance of Income Tax payment for development of country.</p> <p><b>Definitions-</b>Income, Person, Assessee, Deemed Assessee, Assessment year, Previous year, Agricultural Income, Exempted Income, Gross Total Income (GTI) , Total Taxable Income (TTI), Residential Status of an Assessee, PAN, TAN</p> <p><b>Concept of</b> Capital receipts, revenue receipts and capital expenditure, revenue expenditure.</p>	<p>Understanding the concept of Income and tax on Income.</p> <p>Acquaint the students of income tax provision and tax payable for the development of the country</p>
2.	<b>Sources and Computation of</b>	<b>1. Income from Salary</b> – Meaning of salary, Salient features of salary Allowances and tax Liability-	Know the procedure of computation of income under

	<b>Taxable Income under the various Heads of Income</b>	<p>Perquisites and their Valuation, Treatment of provident fund, Deductions from salary. <b>(Theory and Problems)</b></p> <p><b>2. Income from House Property</b> -Basis of Chargeability, Types of property, Annual Value Self occupied and let out property, Deductions allowed (Theory and Problems)</p> <p><b>3. Income from Profits and Gains of Business and Professions</b> –Definition of Business , profession, vocation, speculative business, Methods of accounting, Deductions expressly allowed and disallowed <b>(Theory And Problems)</b></p> <p><b>4. Income from Capital Gains</b> – Meaning, Chargeability-definitions- Capital assets, transfer, cost of acquisition, Cost of Improvement, Short term and long term capital assets and Capital gains, cost inflation Index, Deductions allowed. <b>(Theory only)</b></p> <p><b>5. Income from other sources</b>- Chargeability Method of accounting, deductions, Amounts not deductible. <b>(Theory And Problems)</b></p>	different heads of income and tax payable on the income.
<b>3.</b>	<b>Computation of Total Taxable Income (TTI)and tax liability</b>	<b>Gross total Income</b> -Deductions u/s-80C, 80CCC to 80 U – Total Taxable Income, Income Tax calculation of Individual - (Rates applicable for respective Assessment year), Education cess and higher education cess, surcharge, etc.(calculation of tax payable as per old regime and new regime )	Understanding the calculation of total income and tax payable by individual person.
<b>4.</b>	<b>E-Filing and E-provisions</b>	<b>Due dates of filing return, E-filing of income tax return and forms used, advance tax , TDS</b> (Tax deducted at source),Assessment, <b>AIR</b> (Annual information return), <b>SFT</b> ( Specified financial transactions ).	Know the e-filing due dates, recent changes in income tax provisions.

(Note- Recent amendments made by finance bill every previous year and changes made before six months of examination will also be applicable.)



**Teaching Methodology:**

<b>Unit No</b>	<b>Total Lectures</b>	<b>Innovative Methods to be used</b>	<b>Film Shows and A.V. Applications</b>	<b>Projects / Practical's</b>	<b>Expected Outcome</b>
1	08	The Income Tax Act, 1961 Documents, PPT, Article review, research paper	You Tube clips about The Income Tax Act, 1961	Report Review	Acquaint with knowledge and maturity to understand The Income Tax Act, 1961.
2	24	Use of e- contents, online lectures and quiz, PowerPoint Presentations, Article review, research paper	Lectures of experts available on YouTube and other digital platforms.	Individual assignment of solving practical problems, report review	Conceptual Clarity and Practical understanding of sources of income
3	08	Use of e- contents, online lectures and quiz, PowerPoint Presentations, Article review, research paper	Lectures of experts available on YouTube and other digital platforms.	Individual assignment of solving practical problems, report review	To understand the calculation of total income and tax payable for individual assessee
4	08	Use of e- contents, online lectures and quiz, PowerPoint Presentations, Article review, research paper, online income tax website view	Lectures of experts available on YouTube and other digital platforms.web site review	Individual assignment of solving practical problems, report review	Understanding latest amendment of the act and impact on the person

**Method of Evaluation:**

<b>Subject</b>	<b>Internal Evaluation</b>	<b>External Evaluation</b>	<b>Suggested Add on Course</b>
Unit – I	MCQ / Written test	As per University norms	--
Unit – II	Practical Problems/ MCQ / Written test	As per University norms	--
Unit – III	Practical Problems/ written Test / MCQ	As per University norms	--
Unit – IV	Written Test / MCQ	As per University norms	E-filing of Income Tax Return of Individual

**List of Practical's**

<b>S.N.</b>	<b>Title of the practical</b>	<b>Objective of the Practical</b>	<b>Outcomes</b>	<b>Methodology</b>
<b>1</b>	The basic concepts of Income Tax Act,1961	To make the students understand the basic concepts, definitions and terms related to direct taxation.	Students will be able to identify the technical terms related to income tax	Report based on various reference books
<b>2</b>	Income from salary	Understanding the provisions of salary income and its taxability	Application of correct provision of salary and determination of tax liability and its impact on his annual income	Report based on visit to Individual assessee and collection of documents

3	Income from house property	Understanding the provisions of House property income and its taxability	Students should be able to compute income from House property	Report based on Guest lecture /seminar/ workshop organized by the college
4	Income from Business or profession	To make students understand the procedure of computation of income from business or profession	Students should be able to compute income from Business or profession	Report based on visit to a Businessman or professionals and documents collected
5	Computation of total income	To make the students determine the net total taxable income of an assessee after reducing the deductions from the gross total income earned from all or either of the five heads of income and also to compute tax based on slab rates.	Students will be able to compute the net total income and the total tax liability of an individual assessee considering the income from all heads of income and the deduction under Chap VI- A of the Income tax Act, 1961.	Practical example in Guest Lecture /seminar / workshop and report based on this .

**Guidelines for completion of Practical's:**

- 1) For each semester minimum three practical's should be completed.
- 2) Two Practical are compulsory from the given list.
- 3) Teachers are allowed to choose one practical according to the situation in their local area.

**Reference books:**

<b>Sr. No</b>	<b>Title of Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
1	Indian Income Tax	Dr.Vinod Singhanian	Taxmann Publication . www. Taxmann.com	New Delhi
2	Income Tax	Dr. Girish Ahuja and Dr. Ravi Gupta	Wolters kluwer	New Delhi
3	Income Tax Act	Shri.R.N.Lakhotia	Vision books	New Delhi
4	Indian Income Tax Act	Dr. H.C. Melhrotra , Dr. S.P Goyal	Sahitya Bhavan publication	Agra
5	Income Tax	T.N. Manoharn and G R. Hari	Snow white	New Delhi
6	Student guide to Income Tax	Dr.Vinod Singhanian	Taxmann Publication www. Taxmann.com	New Delhi

**Revised syllabi (2019 Pattern) for three years B.Com. Degree course (CBCS)**

**Semester : - VI ( T.Y.B.Com)**

**Subject Code :- PR- 365 (a)**

**Subject : - Business Administration – II (Marketing)**

**Preamble**

Business Administration describes a set of activities necessary to maintain the level of operations within business organizations and is a key element associated with a high level of productivity and efficiency. Business administration is a field of study that focuses on the planning, analyzing, management, and organizing of various business activities and financial needs of an organization . the knowledge of which opens the path to a high possibility of advancing to management or leadership positions in reputed organisation and contributing to the growth of the organisation, industry and the Nation at large.

Marketing is one of the most essential factors/areas to achieve the business objectives and also provides a wide range of career opportunities to the aspiring students. Marketing Knowledge prepares students for more than just a career in business. Marketing is a thorough exploration of customer perceptions, buyer personas, messaging, communication, data, and much more. Marketing Knowledge, equips students to act as well-rounded, critical thinkers. Not only do marketers present impeccable skills in data interpretation, but they also offer the higher-level thinking that turns analytics into strategy. Foundational knowledge in Marketing makes savvier professionals — no matter what the industry.

**Objectives of the course**

1. To acquaint the student with knowledge about Marketing, Marketing Concepts identification on various types of markets.
2. To develop understanding among the students on the various elements of Marketing Mix and Market Segmentation

3. To update the students with knowledge on varied dimensions of Product Management , Branding and Pricing Management
4. To update the students with the knowledge on various aspects of Promotion and Distribution and to update them on the recent trends in the field of Marketing.

**Depth of the program – Fundamental Knowledge**

Unit No.	Unit Title	Contents	Skills to be developed
1	Introduction to Marketing	<p>1.1 Marketing – Introduction, Meaning , Scope , Objectives , Features, Functions and Importance</p> <p>1.2 Types of Markets – Regulated Market , Organised Market &amp; Unorganised Market ,Virtual/ Internet Market, Industrial Market , Consumer Market, Financial Market , Auction Market and Black Market</p> <p>1.3 Difference between Selling &amp; Marketing</p> <p>1.4 Evolution of Marketing Concepts – Exchange Concept, Production Concept , Product Concept, Selling Concept Marketing Concept, Societal Concept, Relationship Marketing Concept, Holistic Concept and Pace Concept</p>	<p>Conceptual Understanding</p> <p>Critical thinking skills</p> <p>Accessing and analyzing information skills</p> <p>Imaginative thinking</p>

2	Marketing Mix & Market Segmentation	<p>1.1 Marketing Mix – Meaning , Features , 7 P’s of Marketing ( Product , Price , Place, People, Promotion , Processes and Physical Evidence) , Environmental Factors affecting Marketing Mix – Consumers, Competitors , Trade Factors, Political &amp; Legal , Economic , Social , Technological , Global.</p> <p>1.2 Market Segmentation – Meaning , Advantages and Limitations , Essentials of Effective Market Segmentation, Methods /Basis of Market Segmentation : Geographic, Demographic , Sociographic, Psychographic and Behavioural. , Steps in Market Segmentation</p> <p>1.3 Mass Marketing, Multi Segment Marketing and Niche Marketing – Meaning, Advantages and Limitations</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analyzing information</p> <p>Imaginative thinking</p>
3	Product Management, Pricing Management,	<p>1.1 Product Levels – Core Product, Basic Product, Expected, Augmented Product and Potential Product</p> <p>1.2 Product Life Cycle</p> <p>1.3 Branding - Meaning , Types of Brands, Brand Equity &amp; Brand Loyalty and Brand Extension – Meaning Advantages and Limitations</p> <p>1.4 Pricing – Meaning, Objectives</p> <p>1.5 Factors affecting Pricing – Internal Factors – Cost, Objectives of Firm, Product, Image of Firm, Product Life Cycle Product Line and Credit Policy External Factors – Competition, Demand, Consumers, Channel intermediaries, Economic Conditions,</p>	<p>Conceptual Understanding</p> <p>Analytical Skills</p> <p>Technical skills</p> <p>Critical thinking</p>

		<p>Government Control.</p> <p>1.6 Pricing Methods – Cost Plus Pricing, Mark up Pricing, Brake Even Pricing, Target Return Pricing , Marginal Cost Pricing , Early Cash Recovery Pricing , Perceived Value Pricing , Going Rate Pricing , Sealed Bid Pricing , Differentiated Pricing , 2 Part Pricing and Demand Backward Pricing</p>	
4	Promotion and Distribution and Recent Trends in Marketing	<p>1.1 Promotion Mix – Meaning , Objectives , Elements of Promotion Mix – Advertising , Publicity , Sales Promotion, Personal Selling , Public Relations, Packaging , Direct Marketing , Trade Fairs and Exhibitions</p> <p>1.2 Advertising – Meaning, Importance , Scope , Advantages of Advertising</p> <p>1.3 Types of Advertising Media – Radio , News Paper , Print Media , Social Media Advertising , Online Advertising</p> <p>1.4 Difference between Advertising , Publicity and Sales Promotion</p> <p>1.5 Recent Trends in Marketing - Visualization , Voice Search ,Live Video and Video marketing, Integrated Online-Offline Customer Experience , The Internet of Everything ,Content marketing ,Search Engine Optimization /Semantic keyword research , Browser push notifications ,Social Media Marketing ,Virtual / Internet Marketing , Green Marketing , Social Marketing</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analyzing information</p> <p>Imaginative thinking</p> <p>Awareness on the latest in the trends</p>



### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	PPT , Visit to various types of Markets , Role Play, Demonstrations	Online Videos of various types of markets in India and at Global Levels	Individual assignment report on comparative analysis of types of Markets	Developing understanding about Marketing , Learning the difference between Marketing and Selling. Understanding the various markets in operation
2	12	PPT , Lectures by Marketing Managers/Executives , Case Study of various Products and services	Online Videos	Interview with Marketing Managers and various business owners from different segments of the Market	Conceptual Clarity and Practical understanding
3	18	PPT, Videos of Various Products and its life cycle , Demonstration	Videos of various Multi Product Line Manufacturers	Creation of Short Video of Innovative Product Development, Pricing , Market Launch Strategy	Conceptual Clarity and Practical understanding Creative and Imaginative Skills Innovation
4	08	PPT , Lectures by Experts from the field of Media and Advertising Agencies	Analysis of Advertisements on various Media	Group Activity – Creation of Videos , Charts , Posters , Message for advertisement and promotion of Products on various types of Media	Analytical skills Decision making skills Creative and Imaginative Skills Innovation

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ, Field Visit Report	As per University norms	
Unit – II	MCQ, Assignments, PPT	As per University norms	Certificate course in Soft Skills
Unit – III	MCQ, Interview Report with Manufacturers/distributors / Retailers etc. , Assignments , Case Study	As per University norms	Certificate Course in Photoshop, Corel Draw
Unit – IV	MCQ , Charts/Posters/Video , Market Survey , Case Study	As per University norms	Certificate courses Digital Marketing, Retail Marketing

### References:

#### List of Books Recommended: -

- Basics of Marketing- Cannon
- Marketing Management, Philips, Kotler
- Marketing – Gandhi 9
- Principles of Marketing – Sherlekar S.A.
- International Marketing- P. Saravanavel (Himalaya Publishing House)
- Modern Marketing Management- R.S. Davar
- Epic Content Marketing by Joe Pullizzi
- Social Media ROI by Olivier Blanchard
- The Anatomy of Buzz by Emanuel Rosen
- Selling the invisible by Harry Beckwith
- Permission Marketing by Seth Godin

- Principles of Marketing , Philip Kotler, Gary Armstrong
- Marketing Management , Philip Kotler, Kevin Lane Keller, Mairead Brady, Malcolm Goodman, Torben Hansen
- Ultimate Guide to Google AdWords: How to Access 100 Million People in 10 Minutes by Perry Marshall and Bryan Todd
- The New Rules Of Marketing And PR: How to Use Social Media, Online Video, Mobile Applications, Blogs, News Releases, and Viral Marketing to Reach Buyers Directly by David Meerman Scott
- Web Analytics 2.0: The Art of Online Accountability and Science of Customer Centricity by Avinash Kaushik

**Revised syllabi (2019 Pattern) for T.Y.B. Com Degree course (CBCS)**  
**Semester – VI**  
**SPECIAL ELECTIVE COURSE (Special Course – II)**  
**Banking & Finance-Special Paper II) Semester-VI(**  
**) Financial Markets and Institutions in India – II Course code :365-B**  
**Total Credits :04 (Theory 03 +Practical 01=04)**

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**Objectives :**

- 1 .To familiarize students about various basic concepts of stock market.
- 2 .To analyse the types and process of stock trading.
- 3 .To enable the students to understand the functions and working of Non -Banking Financial Institutions in India .
- 4 .To enable the students to acquire sound knowledge of Regulatory Bodies in India.

Unit No.	Topic	Number of Lectures	Teaching Method	Proposed skills to be developed
<b>01</b>	<b>Basic Concepts of Stock Market:</b> 1 Primary & Secondary Market . Merchant Banking, IPO,FPO 2 .Selective Stock Exchanges .Concept of Stock market 2.1 BSE - Bombay Stock Exchange 2.2 NSE- National Stock Exchange 2.3 Broker &Sub.broker, Demat Account, broker account, IPO Price band, Stock Listing, IPO Stock allotment 2.5 Small Cap, Mid Cap & Large Cap Companies 2.6 .Selective Market Index. Sensex, Nifty, Bank Nifty, Nifty future & Option 2.7 Bear & Bull Market	10	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the basic concept of stock market.

<b>02</b>	<b>Stock Trading:</b> 2.1. Cash Market, Future & Option Market 2.2 Types of Stock Trading A. Day Trading )Intra.day Trading ( B. Delivery Trading C. Future & Option Trading 2.3 Types of Orders A. Buy B. Sell C. Stop loss . 2.4 Premium amount, Lot size 2.5. Lower & Upper Circuit. 2.6 Trade Settlement, Stock Oxen 2.7 Carrier opportunities in Stock Market	14	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the basic concept and types of stock trading.
<b>03</b>	<b>Non-Banking Financial Institutions (NBFIs):</b> 3.1 Meaning and definitions Of NBFIs 3.2 Distinction between Bank and NBFIs 3.3 Functions and workings of. i) Lease Financing ii) Mutual Fund iii) Housing Finance Companies iv) Life Insurance Company )LIC ( v) General Insurance Company) GIC( 3.4 carrier opportunities in Insurance Sector	12	Lecture, PPT, Group Discussion, Library Work Book Assignment, Use of internet	Understanding the functions and working of Non -Banking Financial Institutions in India .
<b>04</b>	<b>Regulatory Bodies</b> 4.1 SEBI -Security Exchange Board of India 4.2 IRDA -Insurance Regulatory & Development Authority.	12	Lecture, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the role of SEBI in financial Market and Understanding the role of IRDA in Insurance Sector
<b>Total</b>		<b>48</b>		

**References:**

- 1 . Financial Institution and Market: L .M .Bhole
- 2 . Prasanna Chandra, “Investment analysis & Portfolio Management”, New-Delhi, The McGraw Hill Company Ltd.
3. V. K. Bhalla, “Portfolio Analysis & Management”, New-Delhi, Sultanchand & Sons Publication.
4. Panithavathy Pandian, “Securities Analysis and Portfolio Management”, New-Delhi, Vikash Publishing House Pvt. Ltd.
5. M. Ranganathan & R. Madhumahi, “Investment Analysis and Portfolio Management”. Pearson Education [India]
- 6 .Indian Financial System: Dr .M .Y .Khan
- 7 .Investment and Securities Markets in India: V .A .Avadhani
- 8 .Economic Reforms and Capital Markets in India: Anand Mittal
9. Financial Market and Institutions in India: Dr .Sunil Shete, Success Publication.

**SYLLABUS FOR T.Y.B.COM UNDER CBCS PATTERN 2019**  
**SEMESTER-VI**  
**PAPER- II**  
**SUBJECT NAME: - BUSINESS LAWS AND PRACTICE PAPER II (BLP-II)**  
**COURSE CODE – 365 (c)**

**Objectives of the course:**

To develop an understanding of the significant compliances under various Laws.

To gain the ability of students to address a basic business legal application-oriented issues.

**Depth of the program:**

Basic to application based

**Objectives of the Subject:**

- To impart the students with the fundamental understanding of rules & regulations under various business laws.
- To study & acquaint students an application & overview based knowledge of Laws.
- To make the students aware about legal Business Environment of India.

Unit . No.	Unit Title	Contents	Purpose skills to be developments
1	<b>Historical Development of Company Law in India :</b>	1.1 Historical Overview, Development of various concepts and trends in company law, Social responsibilities of companies, Development of	Understanding the historical development of Company law.

		company law administration. 1.2 Need based (Major) amendments from inception to till the date.	
2	<b>Prevention of Oppression and Mismanagement.</b>	2.1 Meaning of oppression, who can apply to court, Rule of Majority, protection of minority interest, remedies and rights of minority shareholders, 2.2 Prevention of oppression and mismanagement, powers of the court	It will help the students to gain insights of prevention of oppression & mismanagement.
3	<b>Inspection, Investigations, Compromise and Arrangement:</b>	3.1 Inspection and investigation suo-moto - Investigation by Government. 3.2 Rights and duties of Inspector - Report by an Inspector. 4.1 Schemes for Compromise and Arrangement - Persons entitled to apply for sanction of court. 4.2 Powers of court - Conditions for sanction of compromise - Effect of sanction	To create awareness among the students about Inspection and Investigations. To study & understand the Compromise and Arrangement in detail.
4	<b>Rules of Corporate Governance :</b>	5.1 Meaning & Concept of corporate Governance, History of Corporate Governance – Cadbury Committee Report 5.2 Principles of Morality and business ethics –Code of conduct for professionals.	Understand the rules of Corporate Governance in detail.



## Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	➤ Internet Sources.	<ul style="list-style-type: none"> <li>➤ You tube videos on Historical Development of Company Law in India</li> <li>➤ E-Content provided by UGC/University/MOOC /You tube etc. to be studied.</li> </ul>	Project report should be prepared on Historical Development of Company Law in India	Understanding the Historical Development of Company Law in India
2	12	<ul style="list-style-type: none"> <li>➤ Group Discussion.</li> <li>➤ Internet Sources.</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Prevention of Oppression and Mismanagement provided by UGC/University/MOOC etc. to be studied &amp; analyzed.</li> </ul>	Project report can be prepared on overview of Prevention of Oppression and Mismanagement.	Understanding in detail Prevention of Oppression and Mismanagement.
3	12	<ul style="list-style-type: none"> <li>➤ Internet Sources.</li> <li>➤ Presentation can be taken.</li> </ul>	<ul style="list-style-type: none"> <li>➤ E-Content on Inspection and investigation provided by UGC/University/MOOC/ You Tube etc. to be Watched &amp; analyzed.</li> </ul>	Project report can be prepared on Inspection, Investigations, Compromise and Arrangement	Understanding the Inspection, Investigations, Compromise and Arrangement

4	12	<ul style="list-style-type: none"> <li>➤ Internet Sources.</li> <li>➤ Presentation can be taken.</li> </ul>	E-Content on Corporate Governance provided by UGC/University/MOOC/YouTube etc. to be Studied & analyzed.	Project report can be prepared on benefits of Corporate Governance.	Understanding the Corporate Governance in detail.
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## References

Sr. No.	Title of the Book	Author/s	Publication
1	Company Law	Dr. Avtar Singh	Eastern Book Co. (EBC)
2	Lexis Nexis's Guide to the Companies Act	RAMAIYA	Generic book
3	Taxmann's Companies Act with Rules	Taxmann	Taxmann
4	The Companies Act 2013 Bare Act	Government of India	Educreation Publishing
5	Adjudication of Companies Act matters under NCLT	Rajender Kumar	Urmila Publication House
6	Taxmann's Company Law Ready Reckoner	Taxmann	Taxmann

### Practical for Semester – VI

Topic	Mode of Practical
Historical Overview, Development of various concepts and trends in company law	Library Assignment
Prevention of Oppression and Mismanagement	Applications with library & Online sources.
Inspection, Investigations, Compromise and Arrangement:	Library Assignment.
Corporate Governance	Review of Research Papers/Articles, News Paper Articles etc.

### References

Sr. No.	Title of the Book	Author/s	Publication
1	Company Law	Dr. Avtar Singh	Eastern Book Co. (EBC)
2	Lexis Nexis's Guide to the Companies Act	RAMAIYA	Generic book
3	Taxmann's Companies Act with Rules	Taxmann	Taxmann
4	The Companies Act 2013 Bare Act	Government of India	Educreation Publishing
5	Adjudication of Companies Act matters under NCLT	Rajender Kumar	Urmila Publication House
6	Taxmann's Company Law Ready Reckoner	Taxmann	Taxmann

## Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)

**Semester -VI**      **Subject: --: Co-operation & Rural Development (Special Paper-II)**      **Course Code- 365 (d)**

**Total Credits: - 04 (Theory 03 Internship 01=04)**

### Preamble:

Cooperative learning requires students to engage in group activities that increase learning and adds other important dimensions. The positive outcomes include academic gains, improved race relations and increased personal and social development. The purpose of this course is to impart knowledge of concept of cooperative agricultural marketing and its relative dimensions. This course enables students to acquire in-depth knowledge of agricultural cooperative marketing.

### Objectives of the Course:

- 1) To create awareness among students about co-operative marketing
- 2) To develop the capability of students for knowing different types Marketing.
- 3) To create awareness about the role of National Agricultural Co-operative Marketing Federation (NAFED)

Unit No.	Unit Title	Contents	Skills to be developed
1.	Marketing Strategy for Co-operatives	1.1 Meaning and definition of marketing Strategy 1.2 Importance of marketing strategy in co-operatives 1.3 Factors influencing marketing strategy of co-operatives 1.4 Marketing strategy followed by co-operatives 1.5 Agricultural Cooperative Processing. 1.6 Co-operative produces Marketing. 1.7 Co-operative Service Marketing. 1.8 Strategy for Exporting Agricultural Produce.	Understanding about co-operative marketing strategies

<b>2.</b>	<b>National Agricultural Co-operative Marketing Federation of India Ltd. (NAFED)</b>	2.1 Objectives 2.2 Organizational Set-up 2.3 Functions 2.4 Performance and evaluation of NAFED. 2.5 Problems and challenges for NAFED	Understanding about function, objectives and organizational set-up of NAFED
<b>3.</b>	<b>Agricultural Produce Market Committee</b>	3.1 Organizational Set-up 3.2 Functions 3.3 Importance & scope 3.4 Progress, Problems and challenges	Awareness about agricultural marketing committee.
<b>4.</b>	<b>The Agricultural Produce Marketing (Development &amp; Regulation) Act, 2003 (Model Act)</b>	4.5 Objectives 4.6 Basic features. 4.7 Main provisions 4.8 Impact on Agricultural Marketing	Understanding about Agri. Produce Marketing Act, 2003.

### Teaching Methodology:

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative Methods to be used</b>	<b>Film Shows and A.V. Application</b>	<b>Project</b>	<b>Expected Outcome</b>
<b>1</b>	<b>12</b>	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources	Relevant You Tub Videos , Relevant slide show, online Video, Short Film Show	Individual assignment report	Understanding of basic knowledge of Marketing strategies for co-operatives
<b>2</b>	<b>12</b>	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library /Home Assignment ,Internal Assignment, case study	Relevant You Tub Videos , Short Film Show, A.V Application	Visit to Office of NAFED Presentations	Understanding the importance and Essentials NAFED

<b>3</b>	<b>12</b>	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources ,students Seminar/Workshop ,case study	Relevant You Tub Videos. PPT, AV Application, online video	Visit to Agricultural produce marketing committee office.  Report writing	To acquire the fundamental knowledge Agricultural produce marketing committee
<b>4</b>	<b>12</b>	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment, case study	Online Videos, Relevant slide show, Short Film Show	Guest Lecture	To understand elements of agricultural produce marketing Act..

### Method of Evaluation:

<b>Subject</b>	<b>Internal Evaluation</b>	<b>External Evaluation</b>	<b>Suggested Add-on Course</b>
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on Agricultural Cooperative Marketing
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	

**References:**

<b>Sr. No</b>	<b>Title of Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
1	New Dimensions of Co-operative management	G.S.Kamat	Himalaya Publication House,	Mumbai
2	Co-operative Management principals and techniques	Dr.Nakkiran S.A.-	Himalaya Publication House,	Mumbai
3	Co-operative Management and Administration	Goel B.B	Deep and Deep Publication	New Delhi.
4	Co-operation and Rural Development	Principal Dr.Nitin Ghorpade	Success	Pune
5	Human Resource Management Practices in Co-operative sector	Principal Dr.Shaikh Aftab Anwar	Idea Publication	New Delhi
6	Theory & Practice of Co-operation,	Dr. Dhiraj Zalte &Others –	Prashant Publication	Jalgaon
7	C.A State and C-operative Movement			
8	<a href="https://www.bhagirathgram.org/">https://www.bhagirathgram.org/</a>			
9	Journal of Commerce and Management Thought(JCMT)			

**SPPU, Pune**  
Revised Syllabi (2019pattern) for three years B.Com. **T.Y. B.Com.**

Degree Course CBCS

Semester VI

**Subject Name -: Cost and Works Accounting. Special Paper II**

**Course Code -: 365 – E**

**Subject Title -: Methods of Costing**

**Objectives:**

1. To provide knowledge about the various methods of costing.
2. To understand the applications of different methods of costing in manufacturing and service industries.
3. To enable students to prepare cost statements under different types of manufacturing industries and Service Industries
4. To build the applicability of cost accounting standards in the method of costing.

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Methods of Costing</b>	1.1. Introduction to Methods of Costing.  1.2 Job Costing Meaning, Features, Advantages and Limitations ( Simple problems Only)  1.3 Introduction of Batch costing- (theory Only)	a. Lerner will understand the various methods of costing  b. Develop the ability to prepare a job cost sheet



2	<b>Contract Costing</b>	<p>2.1 Meaning and Features of Contract Costing</p> <p>2.2 Work-Certified and Uncertified, Escalation clause, Retention Money, Cost Plus contract, work-in-progress</p> <p>2.3 Profit on incomplete contract</p>	<p>a.It will help the learner to understand the concept of contract costing</p> <p>b. learners will understand the process of calculation of profit on incomplete contracts</p>
3	<b>Process Costing</b>	<p>3.1 Meaning and features of process costing</p> <p>3.2 Preparation of process accounts including normal and abnormal loss/gain</p> <p>3.3 Joint Products and By Products [Theory and Simple problems]</p> <p>3.4 Cost Accounting Standard 19: Joint Cost</p>	<p>a. Students will get an idea of how to prepare process accounts.</p> <p>b. Understand the basic concept of CAS 19: Joint cost</p>
4	<b>Service Costing</b>	<p>4.1 Meaning, Features and Applications of service costing</p> <p>4.2 Cost Unit-Simple and Composite</p> <p>4.3 Cost Sheet for Transportation Service</p> <p>4.4 Cost Statement for Hospital and Hotel Organization</p> <p>4.5 Cost Accounting Standard 13: Cost of service cost center</p>	<p>a. The student will be enabled to understand the concept of service costing</p> <p>b. Learners will be able to prepare a cost sheet for transportation services, hospital and hotel organisation.</p> <p>c. Understand the basic concept of CAS13:service cost center</p>

## Teaching Methodology

Unit No.	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Practical	Expected Outcome
1	10	Powerpoint Presentations,	Relevant Youtube Links	Group Discussion	Understand the basic methods of costing.
2.	14	Quiz		PPT	Develop the ability to calculate the profit of an incomplete contract.
3	12	Group Discussion		Study of process costing by visiting various process industries	The student will be able to prepare Process Account
4	12	Invite the tour operators, accountants of hotels & hospitals to provide practical exposure for ascertaining the cost thereof.		Visit transportation, hospital & hotel undertakings to find out the methodology applied in cost ascertainment.	Development of knowledge about cost sheets in service Industries.

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination, Powerpoint Presentations, Orals, Assignments, Tutorials etc.	SPPU	Two industrial visits and subsequent reports on the visits.
Unit II			
Unit III			
Unit IV			

### References

Sr. No	Title of the Book	Author	Publisher	Place
01	Practice in Advanced costing and Management Accounting.	Prof. Subhash Jagtap	Nirali Prakashan	Pune
02	Advanced Cost Accounting and Cost Systems	Ravi Kishor	Taxman's Allied Service Pvt. Ltd.	New Delhi
03	Cost Accounting Principles and Practice.	S.P. Iyengar	Sultan Chand & Sons Accounting, Taxman's	New Delhi
04	Students Guide to Cost	Ravi Kishor	Taxman's, New Delhi.	New Delhi

	Accounting			
05.	Cost Accounting Principles and Practice	M.N. Arora	Vikas Publishing House Pvt. Ltd.	New Delhi.
06	Cost Accounting, Theory and Problems,	S.N. Maheshwari and S.N. Mittal	Mahavir book Depot	New Delhi
07	Theory and Techniques of Cost Accounting.	B.L. Lall and G.L. Sharma	Himalaya Publishing House	New Delhi.
08	Cost Accounting – Textbook.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi.
09	Cost Audit and Management Audit.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi
10	Cost Accounting Principles and Practice.	Jain and Narang	Kalyani Publishers	Kolkata
11	Principles and Practice of Cost Accounting	N.K. Prasad	Book Syndicate Pvt. Ltd.	Kolkata
12	Advanced Cost Accounting	N.K. Prasad	Book Syndicate Pvt. Ltd.	Kolkata

	Syndicate Pvt Ltd., Calcutta.			
13	Practical Costing.	R.K. Motwani	Pointer Publisher	Jaipur
14	Cost Accounting.	R.S.N. Pillai and V. Bhagavati	Sultan Chand and Sons	New Delhi.
15	Advanced Cost Accounting	Dr. D. M. Gujarathi	Idol Publication	Pune

### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For all the units.	Guest Lectures by Field Personnel such as working executives from industries and of practising Cost and Management Accountants.	YouTube films showing the working of different industries.	Relevant PowerPoint presentations are available on all these topics.	Articles from professional Journals such as The Management Accountant, The Chartered Accountant, The Chartered Secretary, The Institute of Chartered Financial Analyst of India	<a href="https://icmai.in">https://icmai.in</a>  <a href="http://www.globalcma.in">www.globalcma.in</a>  <a href="http://eclm.unpune.ac.in">eclm.unpune.ac.in</a>

**Notes: The breakup of marks in the Examination will be as follows:**

- 50 % of the marks for Theory & 50 % of the marks for Practical Problems (Simple Problem Only)

**Areas of practical problems**

- ▶ Job Costing - Preparation of job cost sheet
- ▶ Contract Costing - Preparation of Contract Account & Contractee Account [without B/s] Simple Problem without an Escalation clause
- ▶ Process Costing Simple Problems on Process Costing, Joint Products and By Products [Where there is no work in process].
- ▶ Service Costing - Cost Sheet for Transportation, Hotel and Hospital Service.

Syllabus for **B. Com. Semester: - VI**  
Subject Name: - **Business Statistics II**  
**Course code: - 365(F)**  
Credit 3

**Preamble to the syllabus:**

Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

**Depth of the Course – Basic Knowledge of Elementary Statistics**

**Objective of the Course**

- 1. To understand and Master the concepts, techniques & applications of Sampling Methods.**
- 2. To understand and Master the concepts, techniques & applications of Hypothesis Testing.**

Unit No.	Unit Title	Contents	Purpose/Skills to be developed
1	<b>Sampling Methods</b>	Meaning of census and sampling. Advantages of sampling over census; Methods of Sampling: - Simple random sampling with replacement (SRSWR), Simple random sampling without replacement (SRSWOR), Stratified sampling, Systematic sampling; Meanings of the terms: - Estimator and estimate, Statistic, Sampling distribution of statistic, Standard error of statistic; Examples and problems - Numerical problems to estimate population mean, population total, standard error of unbiased estimator of population mean in case of SRSWR and SRSWOR, Numerical problems to estimate population mean and population total in case of stratified sampling.	1. To understand the concept sampling. 2. To understand different methods of sampling. 3. To apply sampling methods to real life business problems.

2	<b>Normal Distribution</b>	Probability density function of - Normal distribution with mean $\mu$ and variance $\sigma^2$ , Standard normal variate (SNV); Properties of normal distribution (without proof); Additive property of two independent normal variates (without proof); Problems to evaluate probabilities and to find mean and variance.	<ol style="list-style-type: none"> <li>1. To understand the concept of normal distribution and its relevance.</li> <li>2. To understand the relation of normal distribution with other standard distributions.</li> </ol>
3	<b>Large and Small Sample Tests</b>	<p><b>Large Sample Tests</b>  Concept of hypothesis, statistical hypothesis, null hypothesis, alternative hypothesis, critical region, two types of errors, level of significance, P-Value;  Large sample test for testing  <math>H_0 : \mu = \mu_0</math> v/s <math>H_1 : \mu \neq \mu_0</math> (<math>\mu</math> : Mean)  <math>H_0 : \mu_1 = \mu_2</math> v/s <math>H_1 : \mu_1 \neq \mu_2</math>  <math>H_0 : P = P_0</math> v/s <math>H_1 : P \neq P_0</math>  <math>H_0 : P_1 = P_2</math> v/s <math>H_1 : P_1 \neq P_2</math>  Examples and problems related to business</p> <p><b>Small sample tests</b>  <math>\chi^2</math> test of goodness of fit for proportions.  <math>\chi^2</math> test of independence of two attributes - <math>2 \times 2</math> contingency table, <math>m \times n</math> contingency table  <math>t</math>-test for <math>H_0 : \mu = \mu_0</math> v/s <math>H_1 : \mu \neq \mu_0</math>  <math>t</math>-test for <math>H_0 : \mu_1 = \mu_2</math> v/s <math>H_1 : \mu_1 \neq \mu_2</math>  Paired <math>t</math> test <math>H_0 : \mu_d = 0</math> v/s <math>H_1 : \mu_d \neq 0</math>  <math>t</math>-test for <math>H_0 : \rho = 0</math> v/s <math>H_1 : \rho \neq 0</math>  (Test of significance of correlation coefficient.)  <math>F</math>-test for <math>H_0 : \sigma_1^2 = \sigma_2^2</math> v/s <math>H_1 : \sigma_1^2 \neq \sigma_2^2</math>  Examples and problems related to business</p>	<ol style="list-style-type: none"> <li>1. To understand the concept large sample tests for hypothesis testing.</li> <li>2. To understand the concept of small sample tests for hypothesis testing.</li> <li>3. To apply the concepts of large sample tests and small sample test to real world business problems.</li> </ol>
4	<b>Analysis of variance</b>	Meaning; One way classification; Two way classification; Basic hypothesis and preparation of ANOVA table and $F$ test for the hypothesis; Examples and problems related to business.	<ol style="list-style-type: none"> <li>1. To understand the concept of ANOVA</li> <li>2. To apply the concept of ANOVA to real world business problems.</li> </ol>



**List of practical's**

Sr. No	Name of the experiment
1.	Sampling methods
2.	Applications of normal distribution
3.	Project/Case study based on testing of hypothesis

**Teaching methodology**

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	ICT	NA	NA	Students will be able to apply the concept sampling and different sampling methods to real world business problems.
2	10	ICT	NA	NA	Students will be able to apply the concept of normal distribution to solve real world business problems.
3	18	ICT	NA	Yes	Students will be able to apply the concept large sample tests and small sample tests for hypothesis testing. Students will be able to apply the concepts of large sample tests and small sample test to real world business problems.
4	08	ICT	NA	NA	Students will be able to apply the concept of ANOVA to real world business problems.

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Unit wise distribution of Marks (Final Examination)	Suggested Add on Course
Unit – I	30%	70%		
Unit – II	30%	70%		
Unit – III	30%	70%		
Unit – IV	30%	70%		
Total				

#### Notes: -

1. Internal evaluation is continuous assessment.
2. Internal evaluation shall have following components: -
  - a. At least one test of 20 marks involving objective questions of following type: - multiple choice, true or false, state definitions/concepts, one line answer etc.
  - b. At least one assignment of 05 marks.
  - c. If time and resources permit then there can be power point presentation of group or individual (this component is not compulsory).
  - d. Final score will be average score of all components.

#### References:

Sr. No.	Title of the Book	Author/s	Publication	Place
1	Business Mathematics and Statistics	N.G. Das & Dr. J.K. Das	McFraw Hill	New Delhi
2	Fundamentals of Business Mathematics	M. K. Bhowal	Asian Books Pvt. Ltd	New Delhi

<b>3</b>	<b>Mathematics for Economics and Finance: Methods and Modeling</b>	<b>Martin Anthony and Norman Biggs</b>	<b>Cambridge University Press</b>	<b>Cambridge</b>
<b>4</b>	<b>Statistical Methods</b>	<b>Gupta S. P.</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>5</b>	<b>Applied Statistics</b>	<b>Mukhopadhyaya Parimal</b>	<b>New Central Book Agency Pvt. Ltd.</b>	<b>Calcutta.</b>
<b>6</b>	<b>Fundamentals of Statistics</b>	<b>Goon A. M., Gupta, M. K. and Dasgupta, B.</b>	<b>World Press</b>	<b>Calcutta.</b>
<b>7</b>	<b>Fundamentals of Applied Statistics</b>	<b>Gupta S. C. and Kapoor V. K.</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>8</b>	<b>Statistics for Business and Financial Economics</b>	<b>Cheng-Few Lee, John C. Lee and Alice C. Lee</b>	<b>Springer</b>	<b>New York</b>
<b>9</b>	<b>Fundamentals of Statistics</b>	<b>S. C. Gupta</b>	<b>Himalaya Publishing House</b>	<b>New Delhi</b>
<b>10</b>	<b>Statistics for Business and Economics</b>	<b>J. S. Chandan</b>	<b>Vikas Publishing House</b>	<b>New Delhi</b>
<b>11</b>	<b>Business Statistics</b>	<b>S. P. Gupta and M. P. Gupta</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>12</b>	<b>Quantitative Techniques</b>	<b>N. D. Vohra</b>	<b>McGraw Hill Education</b>	<b>New Delhi</b>
<b>13</b>	<b>Business Statistics</b>	<b>S. C. Gupta and Indra Gupta</b>	<b>Himalaya publishing House</b>	<b>New Delhi</b>
<b>14</b>	<b>Complete Business Statistics</b>	<b>Amir Aczel, J. Sounderpandian, and P. Saravanan</b>	<b>McGraw Hill Education</b>	<b>New Delhi</b>
<b>15</b>	<b>Fundamentals of Statistics</b>	<b>D. N. Elhance</b>	<b>Kitab Mahal</b>	<b>New Delhi</b>

## **Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)**

**Semester VI (T.Y.B.Com)**

**Subject code -: 365 (g)**

**Subject -: Business Entrepreneurship (Special Paper II)**

**Total Credits: - 04 (Theory 03 Internship 01=04)**

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### **Preamble:**

Entrepreneurs create jobs, increase innovation, raise competition and are responsive to changing economic opportunities and trends. Youth entrepreneurship is also attractive to policy makers because of the high rates of latent entrepreneurship amongst young people. Entrepreneurship education aids students from all socioeconomic backgrounds to think outside the box and nurture unconventional talents and skills. It creates opportunities, ensures social justice, instills confidence and stimulates the economy. Entrepreneurship is the capacity to not only start companies, but also to think creatively and ambitiously. Hence it is very important to be included in curriculum.

### **Objectives:**

- 1) To Develop understanding of MSME and its formation
- 2) To Develop Knowledge and understanding in creating and managing new venture.
- 3) To Equip students with necessary tools and techniques to set up their own business venture
- 4) To help students to bring out their own business plan.
- 5) To make students aware about business crises and sickness.

### Depth of Programme: - Basic knowledge of Business Entrepreneurship

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	<b>BUSINESS PLAN (BP) IMPLEMENTATION</b>	Meaning - importance - preparation of Business Plan, Financial aspects, Marketing aspects, Human Resource aspects, Technical aspects, Social aspects of Business Plan. Common pitfalls to be avoided in preparation of a Business Plan., Steps in Business Plan, Implementation, Objectives, Ideas, Guidelines in Business Plan	<ol style="list-style-type: none"> <li>1) To understand the concept, Importance and various aspects of Business Plan</li> <li>2) To study the steps, Ideas, Guidelines in implementation of Business Plan</li> </ol>
2	<b>MSME MANAGEMENT :</b>	(As Distinct from corporate sector management) Functional v/s Integrated Approach Structured v/s Flexible Approach Logical v/s Creative Approach Start up phase Management: Difference of opinion with in promoting team - Avoiding failure – Problem-Solving, Creativity and Innovation, Stability Phase Management, Growth phase Management, MSME Registration, Consultants, Udyog Adhar Registration Consultancy, Enterprise Risk Management (ERM), Challenges in implementation of Enterprise Risk Management (ERM)	<ol style="list-style-type: none"> <li>1) To study various approaches of MSME management</li> <li>2) To study the MSME Registration, Consultancy Services related to MSME Registration</li> </ol>

<b>3</b>	<b>BUSINESS CRISES AND SICKNESS :</b>	Types of Business Crises, Starting crises, Cash crises, Delegation Crisis, Leadership Crises, Financial Crises, Prosperity Crises, Succession Crises, Crises Management and Business Continuity: Meaning, Crises under Covid-19 Sickness : Meaning and Definition, Symptoms, Causes, Turnaround Strategies, Revival Schemes of Sickness,	1) To understand various types of Business Crises including Crises under Covid-19 2) To study the concept of industrial sickness, its Causes, Turnaround Strategies and Revival Schemes of Sickness
<b>4</b>	<b>INTRODUCTION TO START UP INDIA SCHEME:</b>	Aim of Startup- Significance of Startup- Advantages of Startup-Significance of Startup-Advantages of Startup- Eligibility for Startup India-Do's and Don'ts for Startup – Examples of Startup-Wow! Mome—Cabs- Zomoto-Paytm-Digit Insurance-Vedantu-Dailyhunt-Sharechat-Topper-Urban Ladder	1) To study the concept of Start up India Scheme and its related aspects 2) To study some typical examples of Startup

### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Expected Outcome
<b>1</b>	12	Group Discussion, Quiz	Related Videos and PPTs	Understanding the concept Importance and various aspects of Business Plan
<b>2</b>	12	Power Point Presentation, Practical based learning	Related Videos and PPTs	Gaining practical knowledge related to Registration of MSME and various approaches of MSME management
<b>3</b>	12	Power Point Presentation, Case study	Project Reports of Companies, Related Videos and PPTs	Students will be able to understand various types of Crises including Covid 19 Crisis
<b>4</b>	12	Power Point Presentation, Case study	Annual Reports of Companies Related Videos and PPTs	Understanding the role and Functioning of Startup India Scheme

### Method of Evaluation:

Topic No.	Internal Evaluation	External Evaluation	Suggested Add On Course
1	MCQ, Assignment	As per University Norms	1) Startup Entrepreneurship 2) Global Entrepreneurship: Design Thinking and Start ups 3) Entrepreneurship and Leadership Development Programme
2	Project, Presentation	As per University Norms	
3	Project, Quiz, Tutorials	As per University Norms	
4	MCQ, Assignment	As per University Norms	

### References:

- 1) Pandey G.N. - 'A Complete Guide to Successful Entrepreneurship' Vikas Publishing House Pvt. Ltd.
- 2) Maharashtra Centre for Entrepreneurship Development - 'Project Profile', 'Profile for SSI Projects.'
- 3) Edward D. Boao - 'Opportunities'.
- 4) Prof. John Mullins - 'The New Business Road Tests' - Pearson.
- 5) Prof. Rajeev Roy - 'Entrepreneurship' Oxford University Press.
- 6) Rashmi Bansal - 'Stay Hungry Stay Foolish' - CII FIIM, Ahmedabad.
- 7) Dr. Patel V.G. - 'When The Going Gets Tough' - Tata McGraw Hill, New Delhi.
- 8) Mark. J. Dollinger, Entrepreneurship - Strategies and Resources, Pearson Edition.
- 9) Udai Pareek and T.V. Rao, Developing Entrepreneurship
- 10) S.V.S. Sharma, Developing Entrepreneurship, Issues and Problems
- 11) Srivastava, A Practical Guide to Industrial Entrepreneurs

- 12) Anil Kumar: Small Business and Entrepreneurship I.K. International Publishers
- 13) Government of India, Report of the committee on Development of small and medium entrepreneurs, 1975
- 14) Bharusali, Entrepreneur Development
- 15) 23 Vidya Hattangadi : Entrepreneurial**
- 16) Dr. Venkataramanappa : : Entrepreneurship Development
- 17) B. Janakiraman , Rizwana M: Entrepreneurship Development
- 18) N.V.R Naidu : Entrepreneurship Development, I.K. International Publishers
- 19) Business Entrepreneurship – Dr. M. B. Sonawane
- 20) Business Entrepreneurship –Dr. S. L. Shirgave.

**Web References:**

- 1) <https://msme.gov.in/>
- 2) <https://www.startupindia.gov.in/>



**T.Y. B.Com. (Semester -VI) (2019 Pattern)**

**Special Paper-II, Course Code - 365(h)**

**Marketing Management-II**

**Objectives:**

- The primary purpose of this course is to brief students about agricultural marketing, various marketing regulations, importance of global marketing and various measures used by cyber security marketers in today's digital world.

Unit No	Topic	No. of Lectures	Teaching Method	Proposed skills to be developed
1	<b><u>Agricultural Marketing</u></b> Meaning of Agricultural Marketing Types of Agri-Products Features of Agri-Products Various Functions in Agricultural Marketing System Problems of Agriculture Marketing and its Solutions	12	Conceptual Learning, Library Work, Assignment.	To understand meaning of agricultural marketing, identify its problems and find solutions for the same.
2	<b><u>Marketing Regulations</u></b> Importance of Marketing Regulations in Marketing Relevance and importance of following acts in the context of Marketing Regulations: Consumer Protection Act.1986 Trade Mark Acts,1999 Competition Act,2002	12	Conceptual Learning ,Power Point Presentation, Library Work, Assignments, Case Study.	Familiarizing the students with the different marketing regulations in India.

	Indian Patent ( Amendment) Acts.2005 Bureau of Indian Standard Act			
<b>3</b>	<b><u>Global Marketing.</u></b> Meaning and Definition of Global Marketing Features of Global Market Elements of the Global Marketing Factors Affecting Global Marketing Global Marketing Strategies Issues, Examples Global Vs. International Marketing	<b>12</b>	Conceptual Learning, Library Work.	To provide an understanding of the factors that has led to the growth of global marketing.
<b>4</b>	<b><u>Cyber Security Marketing</u></b> Meaning of Cyber Security Marketing Emergence of Cyber Security Marketing Essentials to develop cyber security marketing strategy Need and Importance of Cyber Security Marketing Various Tactics used by Cyber Security Marketers Advantages and Challenges	<b>12</b>	Conceptual Learning, Power Point Presentation Group Discussion, Assignment.	To provide an insight on cyber security marketing in today's digital world.
	<b>Total</b>	<b>48</b>		

## References

Sr.No	Title of the Book	Author/s	Publication
1	Marketing Management	Philip Kotler	Pearson Publication
2	Marketing Management	Rajan Saxena	McGraw Hill Education
3	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication
4	Strategic Brand Management, Buiding, Measuring and Managing Brand Equity.	Keller .K	Pearson Publication
5	Marketing Management	Dr.K.Karunakaran	Himalaya Publishing House
6	Agriculture Marketing	J.W.Barker	Oxford University Press
7	Sales Forecasting Management: A Demand Management Approach	John T.Mentzer & Mark A. Moon	Sage Publications
8	Global Marketing	Carlyle Farrell	Sage Publications

**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com.**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - VI      Subject: Agricultural and Industrial Economics II Paper-II      Course Code: 365 (i)**  
**Total Credits: 4**

**Objectives:**

1. To understand the meaning, types and Problems of Agricultural Labour.
2. To get acquainted with Recent Trends in Agriculture
2. To impart adequate knowledge about Industrial Relations
3. To understand the recent Industrial Policies in India.

**Depth of the program – Fundamental Knowledge**

Unit No.	Unit Title	Content	Purpose Skills to be Developed
1	Agricultural Labour	<b>1.1 Meaning, Types, Status and Magnitude of Agricultural Labour</b> <b>1.2 Socio-Economic Characteristics of Agricultural Labour</b> <b>1.3 Problems of Agricultural Labour</b> <b>1.4 Causes of Increasing Agricultural Labour in India</b> <b>1.5 Remedial Measures for Solving the Problems of Agricultural Labour</b>	<ul style="list-style-type: none"> <li>▪ To understand the types and status of Agricultural labour.</li> <li>▪ To understand the Characteristics of Agricultural labour.</li> <li>▪ To get acquainted with the Problem of Agricultural labour.</li> </ul>
2	Recent Trends in Agriculture	<b>2.1 Diversification of Agriculture</b> <b>2.2 Water Management Initiatives</b> <b>2.3 Increasing Trends in Horticultural &amp; Floricultural Output</b> <b>2.4 Farmers Producer Organizations(FPO)- Need of</b>	<ul style="list-style-type: none"> <li>▪ To understand the various recent trends in Agricultural</li> </ul>

		Leveraging 2.5 Impact of Climate Resilience on Agriculture 2.6 Farm Bill 2020. 2.7 Impact of Covid-19 Pandemic on Agricultural Sector	
3	<b>Industrial Relations</b>	3.1 Meaning, Scope, Historical Background of Industrial Relations 3.2 Conflict, Disputes and Co-ordination in Industrial Relation 3.2.1 Grievance Handling and Disciplinary Action, Code of Conduct 3.3 Steps Taken from the Employer Side 3.4 Industrial Relations in Changing Scenario	<ul style="list-style-type: none"> <li>▪ To understand Concept, Scope, Evolution of Industrial Relations</li> <li>▪ To understand the Conflict, Disputes and cooperation in Industrial Relation</li> <li>▪ To understand the importance of sound Industrial Relations.</li> </ul>
4	<b>Recent Industrial Policies</b>	4.1 National Manufacturing Policy 2011 4.2 Make in India 4.3 Start-Up India 4.4 National Intellectual Property Rights Policy 2016 4.5 Maharashtra Industrial Policy 2019	<ul style="list-style-type: none"> <li>▪ To understand the National Manufacturing Policy 2011, Make in India, Start-Up India and National Intellectual Property Rights 2016.</li> </ul>

### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication-SWF E-Content	<ul style="list-style-type: none"> <li>▪ Identify the Problems of Agricultural Labour in India.</li> </ul>	<b>After completing this topic, the student will be able to understand</b> <ul style="list-style-type: none"> <li>▪ Meaning, Types, Status and Magnitude of Agricultural Labour</li> <li>▪ Socio-Economic Characteristics of Agricultural labour Problems of Agricultural Labour</li> <li>▪ Unemployment, Migration-Causes and Remedies, Discussed unemployment</li> </ul>

2	12	Lecture, PPT/ Group Discussion, Library, Problem- solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ <b>Visit Farmer Producer Organisation to understand the Function the FPOs.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Diversification of Agriculture, Increasing Trend in Horticultural &amp; Floricultural Output,</b></li> <li>▪ <b>Leveraging the Farmer Producer Organizations, Water management initiatives, Impact of Climate Resilience on Agriculture</b></li> <li>▪ <b>Farm Bill 2020</b></li> </ul>
3	12	Lecture, PPT/ Group Discussion, Library, Problem- solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ List the importance the Industrial Legislation.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Concept, Scope, Evolution of Industrial Relations</li> <li>▪ Conflict, Disputes and cooperation in Industrial Relation</li> <li>▪ Collective Bargaining, Workers' Participation in Management</li> <li>▪ Grievance Handling and Disciplinary Action, Code of Conduct</li> <li>▪ Employers' organisations.</li> <li>▪ Industrial Relations in changing scenario</li> </ul>
4	12	Lecture, PPT/ Group Discussion, Library, Problem- solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>▪ Importance of recent Industrial Policy.</li> </ul>	<ul style="list-style-type: none"> <li>▪ National Manufacturing Policy 2011, Make in India, Start-Up India and National Intellectual Property Rights 2016</li> </ul>

**Recommended Books:**

1. Datt, G (1996), Bargaining Power, Wages and Employment: An Analysis of Agricultural, Labour: Markets in India: Sage Publications, New Delhi.
2. McConnell, C.R. And S.L. Brue (1986), Contemporary Labour Economics, McGraw-Hill, New York.
3. T.N.Srinivasan (Eds) The Handbook of Development Economics North-Holland, New York.
4. Datt, G (1996), Bargaining Power, Wages and Employment: An Analysis of Agricultural, Labour: Markets in India: Sage Publications, New Delhi.
5. Misra S.K. & V.K.Puri, (2017) Indian Economy, Himalaya Publication house Mumbai.
6. Kavimandan Vijay, (2009) KrushiArthshastra, Shri Mangesh Prakashan, Nagpur.
7. Barthwal R.R. (1985), Industrial Economics, Wiley Eastern Ltd., New Delhi.
8. Barthwal R.R. (2004) Industrial Economics Introductory Text Book, New Age International Limited, Kanpur.
9. W. Stewart Howe, Industrial Economics An Applied Approach, Springer Link, Switzerland.
10. Singh, A and A.N. Sandhu (1988), Industrial Economics, Himalaya Publishing House, Bombay.
11. Jain S.C. Industrial Economics, (Edition: First, 2019), Publisher: Kailash PustakSadan, 30 Shah Building, Hamidia Road, Bhopal.

**Web reference**

- 1) [https://www.meity.gov.in/writereaddata/files/National%20Manufacturing%20Policy%20\(2011\)%20\(167%20KB\).pdf](https://www.meity.gov.in/writereaddata/files/National%20Manufacturing%20Policy%20(2011)%20(167%20KB).pdf)
- 2) [http://164.100.47.4/BillsTexts/LSBillTexts/PassedLoksabha/113\\_2020\\_LS\\_Eng.pdf](http://164.100.47.4/BillsTexts/LSBillTexts/PassedLoksabha/113_2020_LS_Eng.pdf)
- 3) [https://dipp.gov.in/sites/default/files/National\\_IPR\\_Policy\\_English.pdf](https://dipp.gov.in/sites/default/files/National_IPR_Policy_English.pdf)
- 4) <https://maitri.mahaonline.gov.in/PDF/Maharashtra%20New%20Industrial%20Policy-2019.pdf>
- 5) <https://www.youtube.com/user/cecedusat>
- 6) <https://www.swayamprabha.gov.in/>
- 7) <http://14.139.13.96:8080/> -UGC CEC E Contain on Agricultural Economics
- 8) <http://14.139.13.96:8080/> -UGC CEC E Contain on Industrial Economics

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**T Y B Com (Semester VI)**  
**(Choice Based Credit System)**  
**Revised Syllabus (2019 Pattern)**

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**SPECIAL ELECTIVE COURSE – I**

**Course Code: 365(j)**

**Subject: Defence budgeting finance and Management special paper - II**

**Total credits:**

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**Objectives:**

1. To know concept of defence, Development.
2. To understand Economic & political aspect of defence production in India.
3. To understand the significance of selfrelient strategy in defence production.

<b>Unit No.</b>	<b>Topic</b>	<b>No. of lectures</b>	<b>Teaching Method</b>	<b>Proposed Skill to be Developed</b>
<b>1</b>	<b>Defense Development</b> A) Concept of Defence & Development B) Evaluation of the debate C) Future prospects of the debate	<b>12</b>	Lecture, Group discussion, Library work, Assignment, Field visit	To know how the defence & development are equally related with each other, the evolution & future prespects of defence and development.
<b>2</b>	<b>Fundamentals of Defence production in India</b> A) Economic aspects of defence production	<b>12</b>	Lecture, Group discussion, Library work, Assignment, Field visit field visit	Understanding the Defence production strategy from economic & political point of view.



	<b>B) Political aspects of Defence production</b>			
<b>3</b>	<b>India's selfrelient strategy in Defence production India</b> <b>A) Status of Indigenous arms production in India.</b> <b>B) From self – sufficiency to self-Reliance</b>	<b>12</b>	Lecture, Group discussion, Library work, Assignment, Field visit	Understanding the status of Indigenous arms production in India the need of selfrelient in defence production
<b>4</b>	<b>Mobilization of Resources</b> <b>A) Pattern of Resources Mobilization in India.</b> <b>B) Principles of war finance</b>	<b>12</b>	Lecture, Group discussion, Library work, Assignment, Field visit	Understanding the concept of resources mobilization in India the principles of war finance.

### References:

1. S. Sandeep (col retd), 'Funding for Defence & Development', Sumit Enterprises, New Delhi.
2. Dutta Meena and Sharma Jai Narayan, 'Defence Economics', Deep and Deep Publication, New Delhi.
3. Deger s. & Sen S. (1986), 'Military Expenditure in the Third World countries: The Economic effects', Routlet & Kegan Paul.
4. Thomas Raju G. C. (1988), 'Indian security policy', Princeton, New Jersey, University Press.
5. Robert Loony and David Winter Ford (1995), 'Economic Causes and consequences of Defence Expenditure in the Middle East and South Asia', University Press.

**TYBCOM**  
**SPECIAL ELECTIVE COURSE – VI**  
**Subject: INSURANCE, TRANSPORT AND TOURISM - II (TOURISM)-Special Paper-II**  
**Course Code: 365 (k)**

**Objectives:**

1. To acquaint students with the concepts of tourism transport.
2. To create awareness about different types of tour operator.
3. To make the students aware of career opportunities in the field of tourism.
4. To aware the students about the tourism organizations

Unit No.	Topic	No. of Lectures	Teaching Methods	Proposed skills to be developed
1.	<b>Transport and Tourism</b> 1.1 Transport – Element, Types and Linkages 1.2 Tourism and Transport – the interrelationship 1.3 Tourism Transport – Nature and Types 1.4 Factors influencing Tourist Transport Selection 1.5 Tourism Demand and Transport	12	Lecture, PPT, Group Discussion, Library Work, Assignments	Understanding the the interrelationship between transport and tourism
2.	<b>Tour Operator</b> 2.1 Meaning and Definitions of Tour Operator 2.2 Types of Tour Operators 2.3 Functions of Tour Operator 2.4 Importance of Tour Operators 2.5 Difference between Travel Agent and Tour Operator 2.6 Career in Tourism Business in India	12	Lecture, PPT, Group Discussion, Library Work, Panel Discussion, Study Visit to Travel Agency	Understanding the tour operator and Career in Tourism Business in India
3.	<b>Tourist Accommodation</b> 3.1 Meaning 3.2 Types of Accommodation 3.3 Role of Accommodation sector in Tourism	12	Lecture, PPT, Group Discussion, Library Work,	Understanding the Concept of tourism accommodation

<b>4.</b>	<b>Tourism Organization and their role in Tourism Development</b> 1 Indian Association of Tour Operators (IATO) 2. Travel Agents Association of India (TAAI) 3. India Tourism Development Corporation (ITDC) 4. United Nations World Tourism Organization (UNWTO) 5. IATA International Air Transport Association (IATA) 6. International Civil Aviation Organization (ICAO)	12	Lecture, PPT, Group Discussion, Library Work, Assignments	Understanding the important tourism organizations and its role in tourism development
		48		

#### References:

1. Bezbaruah, M.P. (1999), 'Indian Tourism beyond the Millennium', Gyan Publication, New Delhi,
2. Bhatia A.K., (2012), 'Travel Agency and Tour Operations', Sterling Publications, New Delhi.
3. Bull, A. (2005), 'The Economics of Travel and Tourism', Longman: UK.
4. Chand, M., (2007), 'Travel Agency Management: An Introductory Text', Anmol Publication Pvt. Ltd., New Delhi.
5. Dileep M.R., (2019), 'Tourism, Transport and Travel Management', Routledge New York
6. Goeldner, R and Ritchie. B., (2011), 'Tourism: Practises, Principles and Philosphies', John
7. Holloway, J.C.,and Claire Humphreys (2016), 'The Business of Tourism', Pearson.
8. Jagmohan Negi (2005), 'Travel Agency Operations and Concepts and Principles', Kanishka, New Delhi.
9. Mill and Morrison- (2002), 'The Tourism System' Kendall/Hunt Pub.
10. Murphy G. J.(1972, ) 'Transport and Distribution', Random House Business Books
11. Negi J., (2006), 'Travel Agency and Tour Operations: Concepts and Principles' Kanishka, New Delhi.
12. Singh S. P. (2006), 'Travel Tourism Management' , ABD Publishers;

Savitribai Phule Pune University, Pune (T.Y. B.Com.)

**Computer Programming and Application Special Paper II**

**Subject Name: Computer Networking and E-Commerce-II.**

**Course Code: 365( L).**

**Term-II**

Unit No.	Topic	No. of Lectures	Ref. Books
5.	<b>Information Security Concepts</b> <b>Information Security</b> Overview: Background and Current Scenario <b>Types of Attacks</b> <b>Goals for Security</b> <b>E-commerce Security Computer Forensics</b> <b>Steganography</b>	12	Book No. 1,2,3
6.	<b>Security Threats and Vulnerabilities</b> Overview of Security threats <b>Weak / Strong Passwords and Password Cracking</b> Insecure Network connections <b>Malicious Code :-Programming Bugs</b> <b>Components of wireless networks</b> <b>Security issues in wireless</b>	12	Book No. 1,2,3

7	<b>Applications of Networks in E Commerce</b> <b>Framework of E-Commerce: Application Services – Interface Layers - Secure Messaging - Middleware Services and Network Infrastructure - Site Security - Firewalls &amp; Network Security - TCP/IP – HTTP - Secured HTTP – SMTP - SSL.</b> <b>2 Applications of Ecommerce: E-Commerce Organization Applications - E- Marketing - E-Advertising - E-Banking - Mobile Commerce - E-Trading - E-Learning - E- Shopping.</b>	14	Book No 4,5
8.	<b>E-MARKETING TECHNIQUES:</b> <b>II Introduction - New Age of Information - Based Marketing - Influence on Marketing - Search Engines &amp; Directory Services - Charting the On-Line Marketing Process - Chain Letters - Applications of 5P's (Product, Price, Place, Promotion, People) E-Advertisement - Virtual Reality &amp; Consumer Experience - Role of Digital Marketing.</b>	10	Book No 4,5
<b>Total No. Lectures</b>		<b>48</b>	

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
Unit – I	10	Use ICT or presentation on Information Security Concepts	U–tube Tutorial on Information Security Concepts	-	Familiar with Information Security Concepts

Unit – II	14	Use ICT or presentation on Security Threats and Vulnerabilities	U–tube Tutorial Security Threats and Vulnerabilities	-	Familiar with Security Threats and Vulnerabilities
Unit – III	10	Use ICT or presentation on Applications of Networks in E Commerce	U–tube Tutorial Applications of Networks in E Commerce	-	Familiar with Applications of Networks in E Commerce
Unit – IV	14	Use ICT or presentation on E-MARKETING TECHNIQUES	U–tube Tutorial E-MARKETING TECHNIQUES	-	Familiar with E-marketing techniques

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### **Guidelines for Examination:**

- [1]. Term End Exam (30 Marks):
- [2]. To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):
- [3]. To be conducted by University of Pune at the end of the academic year.
- [4]. Passing marks for the course are 40 (Out of which **minimum 32** marks are compulsory in Semester Examination).

### **Recommended Books:**

1. Computer Networks – Andrew Tanenbaum (III Edition)
2. Data Communications & Networking - Behrouz Ferouzan (III Edition)
3. Complete Guide to Networking - Peter Norton
4. E-Commerce, Strategy, Technologies And Applications : David Whiteley, Tata Mcgraw Hill
5. E-Commerce & Mobile Commerce Technologies: Pandey, Saurabh Shukla, S. Chand

**Revised syllabi (2019 Pattern) for three years B.Com. Degree course (CBCS)**

**Semester : - VI ( T.Y.B.Com)**

**Subject Code :- PR- 366 (a)**

**Subject : - Business Administration – III ( Production and Operations Management)**

**Preamble**

The very essence of any business is to cater needs of customer by providing services and goods, and in process create value for customers and solve their problems. Production and operations management talks about applying business organization and management concepts in creation of goods and services. Production is a scientific process which involves transformation of raw material (input) into desired product or service (output) by adding economic value. Production can broadly categorize into following based on technique: Operations management is the process that generally plans, controls and supervises manufacturing and production processes and service delivery. Operations management is important in a business organization because it helps effectively manage, control and supervise goods, services and

people. Production and Operations Management have a great utility in diverse fields. Businesses Houses seek executives that have a holistic understanding of the business, which includes Production and Operations Management.

**Objectives of the course**

5. To acquaint the student with knowledge of Production Management and Production Functions
6. To equip the students with knowledge for efficient Inventory Management and the recent development in the area  
Inventory Management



7. To introduce the students to the concept of Quality Management and to motivate to adopt quality management even in the regular lifestyle
8. To update the students with the knowledge of Logistics Management

**Depth of the program – Fundamental Knowledge**

Unit No.	Unit Title	Contents	Skills to be developed
1	Production Management Functions	<p>1.5 1.1 Meaning, Definition, Functions of Production Management, Responsibilities of Production Manager.</p> <p>1.6 Production Planning - Objectives, Importance, levels of planning.</p> <p>1.7 Routing &amp; Scheduling - Meaning, Route Sheets, Scheduling, Master and sequential scheduling, scheduling devices.</p> <p>1.8 Production control- Definition and meaning, Necessity, objectives, factors and techniques of production control</p>	<p>Conceptual Understanding</p> <p>Accessing and analysing information skills</p> <p>Technical Knowledge</p> <p>Analytical Skills</p>

2	Plant Location and Plant Layout	<p>1.4 Introduction, importance, factors responsible for plant location.</p> <p>1.5 Plant Layout- Meaning, Definition, Importance of good layout, factors relevant for choice of layout, Line, Process and Product layout.</p> <p>1.6 Plant Layout - Advantages, disadvantages and techniques.</p>	<p>Conceptual Understanding</p> <p>Technical Knowledge</p> <p>Analytical Skills</p>
3	Inventory management & Quality Management	<p>1.7 Inventory management -Introduction, methods, Economic Order Quantity , Use of Computers in Inventory Management, Material Requisition Planning (MRP) , Just In Time ( JIT ),ABC Analysis</p> <p>1.8 Recent trends in Inventory Management - Radio Frequency Identification (RFID), Automated guided vehicles (AGVs) and automated mobile robots (AMRs), Artificial intelligence (AI) and Machine learning (ML), Distributed inventory management, Cloud-based solutions Predictive picking</p> <p>1.9 Quality Management – Features, Techniques of Quality Control</p> <p>1.10 Total Quality Management, Six Sigma, International Organisation for Standardisation (ISO)</p>	<p>Conceptual Understanding</p> <p>Analytical Skills</p> <p>Technical skills</p> <p>Awareness on the latest in the trends</p>

4	Supply Chain Management and Logistics management	<p>1.6 Supply Chain Concepts: Objectives of a Supply Chain, Stages of Supply chain, Value Chain Process, Cycle view of Supply Chain Process, Key issues in Supply Chain Management, Difference between Supply Chain Management and Logistics.</p> <p>1.7 Logistics: Evolution, Objectives, Components and Functions of Logistics Management, Distribution related Issues and Challenges, Transportation- Functions, Costs, and Mode; Network and Decision, Containerization, Cross docking.</p>	<p>Conceptual Understanding</p> <p>Analytical skills</p> <p>Accessing and analysing information</p> <p>Imaginative thinking</p> <p>Awareness on the latest in the trends</p>
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#### Teaching Methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	10	PPT , Lectures by Industry Exerts	Online Videos	----	Conceptual Understanding
2	12	PPT , Visit to Factories to understand Plant Layout	Online Videos on functioning of Factories of reputed organisations	-----	Conceptual Clarity and Practical understanding

3	18	PPT, Lectures from experts of Industry, Visit to organisations to study Inventory Management, Establishment of Quality Circles among Students	-----	Project Report on Innovative Inventory Management Techniques	Conceptual Clarity and Practical understanding Technical Understanding Awareness on Latest Trends
4	08	PPT , Lectures by Experts from the field Logistics Management , Case study of organisations such as Amazon Flipkart etc.	Online references of E-Commerce companies and their Logistics Management Practices	Project Report on any Logistics Management Organisation	Analytical skills Practical understanding Technical Understanding Awareness on Latest Trends n

#### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add on Course
Unit – I	MCQ, Field Visit Report	As per University norms	
Unit – II	MCQ, Assignments, PPT	As per University norms	Certificate Course in Cloud Computing
Unit – III	MCQ, Field Visit Report, Case Study	As per University norms	Certificate Course in Logistics Management
Unit – IV	MCQ , Assignment , Field Visit Report Case Study	As per University norms	

## References:

### List of Books Recommended: -

- Modern Production and Operation Management ,Buffa Elwood S,Wiley India Ltd
- Production and Operation Management ,Sexena J.P.,Tata McGraw-Hill Education Private Limited
- Production and Operation Management ,Madan Pankaj,Global Vision Publishing House
- Production and Operation Management ,Nair N.G.,Tata McGraw-Hill Education Private Limited
- Production (Operation ) Management ,Jhamb L.C.,Everest Publishing House
- Production and Operations Management ,Adam and Ebert, Prentice-Hall
- Operations Management : Theory and Practice , B Mahadevan,Pearson
- Production and Operations Management , Panneerselvam,Prentice Hall India Learning Private Limited
- **Operations Management (McGraw-Hill Series in Operations and Decision Sciences)**
- Supply Chain Management: Strategy, Planning and Operation Chopra, Sunil, Meindl, Peter and Kalra, D. V. ,Pearson Education;;
- Supply Chain Management: Concepts and Cases Altekhar, Rahul V , PHI Learning Reference.
- Supply Chain Management , Ballou, Ronald H ,Pearson Education.
- Supply Chain Management , Sahay, B.S. ,Macmillan;; 6. Business Logistics Management , Ballou, R.H. , Prentice-Hall Inc..
- Logistical Management, Bowersox D.J. ,Closs D.J., McGraw-Hill, 1996
- Fundamentals of Business Finance- Dr. R. M. Shrivastav
- Production, Operations Management - Dr.B.S. Goel (Pragati Prakashan Meerut) 7. Operations Management- Norman Gaither, Greg Frazier (Sengage Learning) 8. Production Management - Chunawalla

Revised syllabi (2019 Pattern) for T.Y.B. Com Degree course (CBCS)

Semester – VI

SPECIAL ELECTIVE COURSE (Special Course – III)

Banking & Finance-Special Paper III) Sem.VI

**Banking Law and Practices in India – II Course code :366-B**

**Total Credits :04 )Theory 03 +Practical 01=04(**

**Objectives:**

1. To familiarize students about concept and types cybercrimes in banking.
2. To understand the aspects of paying and collecting banker.
3. To analyse the banker and customers relationship.
4. To enable the students to apply the legal and practical aspects of bank advances.

Unit No.	Topic and Contents	No. of Lectures	Teaching Method	Skills to be developed
1.	<b>Cyber Crimes in Banking:</b> 1.1 Meaning and Definition of Cyber Crimes 1.2 Types of Cyber Crimes 1.3 Types of Cyber Crimes in Banking- a) Virus attack b) Hacking c) Phishing d) Vising e) Spamming f) ATM skimming g) E-mail spoofing 1.4 Reasons of Cyber Crimes in Banking 1.5 Impact of Cyber Crimes on Banking 1.6 Measures to control Cyber Crimes in Banking:	14	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments Guest Lectures	Understanding the concept and types of cyber-crimes in banking

	A) Legal Measures: i) IPC-420 ii) IT Act (2000) SEC 66C,66D B) Non-legal Measures			
2.	<b>Paying and Collecting Banker:</b> 2.1 Meaning and Definition of Paying Banker 2.2 Precautions to be taken while doing payment of cheques 2.3 Duties and Rights of Paying Banks 2.4 Meaning and Definition of Collecting Bank 2.5 Precautions to be taken while collecting payment of cheques 2.6 Duties and Rights of collecting Banker	12	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments,	Understanding the the concept of paying and aspects of paying and collecting banker.
3.	<b>Banker and Customer Relationship:</b> 3.1 Definition of Banker and Customer - Relationship as Debtor and Creditor 3.2 Banker as Trustee Banker as Agent 3.3 Banker's Obligation of Secrecy of Accounts 3.4 Banker's Lien Right of Set Off 3.5 Garnishee Order 3.6 Termination of Relationship	12	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the relationship between banker and customers
4	<b>Bank Advances:</b> 4.1 Secured and Unsecured loans 4.2 Types of loan schemes in Banks 4.3 Securities for Loans 4.4 Mode of creating Charges: Lien, Pledge, Hypothecation and Mortgage 4.5 Causes of loan recovery problems 4.6 Recovery Measures: a) Legal measures b) Non-legal measures	10	Lectures, PPT, Group and Panel Discussion, Library Work, Assignments	Understanding the legal aspects of bank advances
	<b>Total</b>	<b>48</b>		

**References:**

1. Practice and Law of Banking: G.S. Gill
2. Banking Law and Practices: P. N. Varshney
3. Banking Law, Theory and Practices: S. N. Gupta
4. Law and Practices of Banking: V. M. Mugali
5. IT Act, 2000
6. Cyber-attack in banking industry, Adharsh Manivannan.
7. Prevention of cyber-crime and fraud Management, Indian Institution of Banking and finance.
8. Fundamentals of Banking Theory and Practices: A.K.Basu



**Syllabus for T.Y.B. Com**  
**Semester- VI, Paper-III**  
**Subject Name: - Business Laws and Practice Paper III**  
**Course Code – 366 (c)**

**Objectives of the Course :**

To impart Basic and Advanced knowledge of the various provisions of the Companies Act, its schedules, rules, notifications, circulars, guidance note including case laws.

**Depth of the program:**

Fundamental and Advanced Knowledge

**Objective of the Program:**

- To understand the Companies Act, 2013 and its provisions.
- To develop general awareness among the students about the Company Law.
- To create awareness among the students about the legal environment relating to the Company Law.
- To enhance the capacity of learners to seek career opportunities in the Corporate Sector.

Unit. No.	Unit Title	Contents	Purpose skills to be developments
1	Declaration and Payment of Dividend[Sections 123-127]	<ol style="list-style-type: none"><li>1. Meaning of Dividend [Sec. 2(35)]</li><li>2. Types of Dividend (Interim Dividend &amp; Final Dividend)</li><li>3. Declaration of Dividend [Sec. 123 &amp; Companies (Declaration and Payment of Dividend) Rules, 2014]</li><li>4. Unpaid/ Unclaimed Dividend</li></ol>	<ul style="list-style-type: none"><li>• Understand the legal provisions relating to declaration and payment of dividend</li><li>• Learn about the conditions which need to be fulfilled before declaring dividend out of accumulated</li></ul>

		[Sec. 124] 5. Investor Education and Protection Fund[Sec. 125] 6. Punishment for failure to distribute dividend within 30 days [Sec.127]	reserves.
2	Accounts of Companies[Sections 128-134, 136-138]	1. Types of accounts to be maintained (section 128 and 129) 2. Reopening and recasting of accounts on Court's or Tribunal's Orders (Section 130) 3. Voluntary revision of accounts (section 131) 4. Constitution of NFRA & power of CG to prescribe accounting standards(Section 132- 133) 5. Financial Statements, Board reports, etc (Section 134) 6. Right of members & Filing of Financial statement with Registrar (Section 136- 137) 7. Internal Audit (Section 138)	<ul style="list-style-type: none"> <li>• To acquaint with preparation and maintenance of books of account etc. to be kept by company.</li> <li>• Understand the various concepts related to National Financial Reporting Authority (NFRA).</li> <li>• Learn procedure related to internal audit of companies</li> </ul>
3	Audit and Auditors[Sections 139-148]	1. Appointment of Auditors, Removal, resignation of auditor and giving of special notice 2. Eligibility, Qualification & Disqualification, Remuneration of Auditor 3. Powers & Duties of auditors and auditing standards 4. Segment of Audit Reports,	<ul style="list-style-type: none"> <li>• Understand the procedure for appointment of auditors, their removal, resignation, eligibility, qualifications, disqualifications and remuneration.</li> <li>• Know the powers and duties of auditors.</li> </ul>

		Prohibited Services, Signing of Audit Reports 5. Auditor to attend AGM, Punishment Provisions, Cost Auditor	<ul style="list-style-type: none"> <li>Know about auditing services and certain services which an auditor cannot render</li> </ul>
4	Appointment and Qualifications of Directors [Sections 149-172]	1. Company to have Board of Directors, Manner of selection of independent directors, Appointment of directors. 2. Application, Allotment, Prohibition of Director Identification Number, Punishment for contravention. 3. Right of persons other than retiring directors to stand for directorship, additional director, alternate director and nominee director., Appointment of directors to be voted individually. Number of directorships. 4. Disqualifications, Duties, Vacation of office, Resignation, Removal, Register of directors and key managerial personnel and their shareholding. Members right to inspect. Punishment.	<ul style="list-style-type: none"> <li>To Know the provisions relating to the appointment of directors, number of directors, resident director, appointment of woman director and others.</li> <li>Understand about the Director Identification Number (DIN), its allotment and other matters relating to DIN.</li> <li>Understand the concept of disqualifications, duties, vacation of office, resignation, removal of director, etc.</li> </ul>

## Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Pre Literature, case studies, Group Discussion, Expert Lecture, Team exercise,	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the Declaration and Payment of Dividend provided by UGC/University/MOOC etc. to be analyzed.</li> </ul>	Project report can be prepared on Declaration of Dividend	To understand the concept of Declaration of Dividend
2	12	Case studies, Moot court Lecture, Group Discussion, Article Reviews	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the Accounts of Companies provided by UGC/University/MOOC etc. to be analyzed.</li> </ul>	Project report can be prepared on Types of accounts to be maintained	To gain the knowledge about the different kinds of account to be maintained by company
3	12	Expert Lecture, Team exercise, Field visit, PPT Presentation, Interaction with the industry expert, Article Reviews	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the Audit and Auditors provided by UGC/University/MOOC etc. to be analyzed.</li> </ul>	Project report can be prepared on Eligibility, Qualification & Disqualification, Remuneration of Auditor	To be able to discuss the various provisions relating to the Auditors of a company
4	12	Case studies, Moot court Lecture, Group	<ul style="list-style-type: none"> <li>You tube E-Content Sources.</li> <li>E-Content on the Appointment and</li> </ul>	Project report can be prepared on Director Identification	To be able to discuss the various provisions relating to the Directors of

		Discussion, , Quiz Competition, Team exercise, Field visit, PPT Presentation	Qualifications of Directors by UGC/University/MOOC etc. to be analyzed.	Number	a company
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## References

Sr. No.	Title of the Book	Author/s	Publication
1	Company Law	Dr. Avtar Singh	Eastern Book Co. (EBC)
2	Lexis Nexis's Guide to the Companies Act	RAMAIYA	Generic book
3	Taxmann's Companies Act with Rules	Taxmann	Taxmann
4	The Companies Act 2013 Bare Act	Government of India	Educreation Publishing
5	Adjudication of Companies Act matters under NCLT	Rajender Kumar	Urmila Publication House
6	Taxmann's Company Law Ready Reckoner	Taxmann	Taxmann

## Practical for Semester – VI

Topic	Mode of Practical
Types of Dividend	Library Assignment.
Constitution of NFRA	Overview & Presentation can be taken.
Eligibility, Qualification & Disqualification, Remuneration of Auditor	Problem or case-based Assignment
Manner of selection of independent directors	Group Discussions

# Revised Syllabi (2019 Pattern) for Three years B.Com Degree Course (CBCS)

Semester -VI

Course Code- 366 (d)

Subject: --: Co-operation & Rural Development (Special Paper-III)

Total Credits: - 04 (Theory 03 Internship 01=04)

## Preamble:

Cooperative learning requires students to engage in group activities that increase learning and adds other important dimensions. The positive outcomes include academic gains, improved race relations and increased personal and social development. The purpose of this course is to impart knowledge of financial management of Co-operatives.

## Objectives of the Course:

- 1) To acquaint students with the financial management of Co-operatives
- 2) To study the Co-operative Organization and Management

Unit No.	Unit Title	Contents	Skills to be developed
1	Financial Management of Co-operatives	1.1 Meaning, Nature and Importance of Financial Management 1.2 Sources of Finance to Co-operative 1.3 Distinction between Corporate Finance and Co-operative Finance 1.4 Significance of financial Management in Co-operatives	1) To understand the meaning , nature and significance of financial management of co-operatives 2) To understand distinction between corporate finance and co-operative financial management
2	Financial Planning	2.1 Meaning and Characteristics 2.2 Estimation of Financial Requirement 2.3 Capital and Funds of Co-operatives and their raising	To understand the Recent Trends and financial requirement of cooperatives.

		2.4 Budget and Accounting of Co-operatives	
<b>3</b>	<b>Financial Control</b>	3.1 Meaning and Need 3.2 Proper utilization of Funds and Capital. 3.3 Investment Policy- Profitability and Security 3.4 Operating Expenditure and Cost Control	To acquire the fundamental knowledge financial controls for co-operatives
<b>4</b>	<b>Co-operative Audit</b>	4.1 Meaning, Definition and Nature of Co-operative Audit 4.2 Objectives and Significance of Co-operative Audit 4.3 Provisions of co-operative law related to Audit. 4.4 Types of Audit – Statutory Audit, Re-Audit, Test Audit and Internal Audit 4.5 Co-operative Auditor 4.6 Powers and Duties of Auditor 4.7 Audit Report and Rectification 4.8 Importance of Audit Report	1) To understand the co-operative audits, its process, powers rights of co-operative auditor. 2) To understand Audit reports and its importance

### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film Shows and A.V. Application	Project	Expected Outcome
1	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources, case study	Relevant You Tub Videos ,Relevant slide show, online Video Short Film Show	Report writing of students meeting	Understanding of basic knowledge financial management of co-operatives.
2	12	Pre reading, Class discussion, internet resources, Lecture, Expert Lecture, PPT / Poster Presentation, Group Discussion, Library /Home Assignment ,Internal Assignment, students Seminar/Workshop	Relevant You Tub Videos , Short Film Show, A.V Application , online Video	Project Report on types of Social Media	Learning the Recent Trends in co-operative financial planning and its need in present competitive markets.

3	12	Lecture, PPT Presentation Poster Presentation, Group Discussion, Library visit ,Home Assignment ,Pre reading, Class discussion , library visit , internet resources ,case study	Relevant You Tub Videos, PPT ,AV Application , Short Film Show , Online Videos	Writing of any one Business letter	To acquire the fundamental knowledge financial controls for co-operatives
4	12	Guest Lectures of eminent Personalities , Group Discussion, Library visit ,Home Assignment, case study	Online Videos, Relevant slide show	Blog writing	1) To understand the co- operative audits, its process, powers rights of co- operative auditor. 2) To understand Audit reports and its importance

### Method of Evaluation:

Subject	Internal Evaluation	External Evaluation	Suggested Add-on Course
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on Financial Planning and Management of Cooperatives
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	



## References:

Sr. No	Title of Book	Author/s	Publication	Place
1	New Dimensions of Co-operative management	G.S.Kamat	Himalaya Publication House,	Mumbai
2	Co-operative Management principals and techniques	Dr.Nakkiran S.A.-	Himalaya Publication House,	Mumbai
3	Co-operative Management and Administration	Goel B.B	Deep and Deep Publication	New Delhi.
4	Co-operation and Rural Development	Principal Dr.Nitin Ghorpade	Success	Pune
5	Human Resource Management Practices in Co-operative sector	Principal Dr.Shaikh Aftab Anwar	Idea Publication	New Delhi
6	Theory & Practice of Co-operation,	Dr. Dhiraj Zalte &Others –	Prashant Publication	Jalgaon
7	C.A State and C-operative Movement			
8	<a href="https://www.bhagirathgram.org/">https://www.bhagirathgram.org/</a>			
	Journal of Commerce and Management Thought(JCMT)			

## List of Industries/Institutions for Internship Programme:

### Co-operation & Rural Development (Special Paper-II and Special Paper III)

- 1) Any Co-operative stores, student's Co-operative stores etc.
- 2) Any Co-operative credit society
- 3) Co-operative bank
- 4) Employee's Co-operative credit society
- 5) Co-operative auditor's offices, CA establishments auditing Co-operative.
- 6) Entities like Amul, or Milk producer's Co-operatives etc.
- 7) Any other industry in consultation with subject teacher

For more details of Internship please refer Internship [Programme](#) Manual

**T.Y. B.Com.**  
**B.Com Degree Course Revised 2019 Pattern (CBCS)**

**Cost and Works Accounting Special Paper III**

**Name -: Techniques of Cost Accounting and Cost Audit**

**Course Code -: 366 – E (SEM-VI)**

**Objectives:**

1. To impart knowledge about Standard Costing and Variance Analysis
2. To learn about pricing policy and its implementation.
3. To know the related Cost Accounting Standards and Cost Management practices in specific sectors
4. To provide a conceptual understanding of procedures and Provisions of Cost Audit.

Unit No.	Unit Title	Contents	Skills to be developed
1	Standard Costing	1.1 Definition and meaning of standard cost and Standard Costing.  1.2 Types of standards, setting up of Material, Labour Standards  1. 3 Difference between Standard Costing & Budgetary Control.  1.4 Advantages and Limitations of standard costing	1.The student will develop the ability to understand the basic concepts of Standard Costing  2.The learner will be able to calculate variances  (Material and Labour)

		<p>1.5 Variance Analysis &amp; its Significance</p> <p>1.6. Meaning, types, and causes of material &amp; labour variances.</p> <p>1.7. Problems on Material &amp; Labour variances.</p>	
2	<b>Pricing Decisions</b>	<p>2.1 Principles of Product Pricing</p> <p>2.2 Pricing Policy</p> <p>2.3 Pricing of New Products and Finished Products</p> <p>2.4 Target Costing. Meaning ,Importance in Pricing decision</p> <p>2.3 Pricing Methods</p> <ul style="list-style-type: none"> <li>a. Competition based</li> <li>b. Cost-based</li> <li>c. Value-based</li> </ul> <p>(Simple Problems Only)</p>	<p>1. Students will be able to understand the Principles of product Pricing and Pricing Policy.</p> <p>2. Students will learn to calculate the Selling price under different pricing methods.</p>

3	<b>Cost Accounting Standards and Cost Management for Specific Sector</b>	<p>3.1 Cost Accounting Standards</p> <ul style="list-style-type: none"> <li>a. CAS-6 Material Cost</li> <li>b. CAS-7 Employee Cost</li> </ul> <p>3.2 Cost Management for Specific Sector</p> <ul style="list-style-type: none"> <li>a. Agricultural Sector</li> <li>b. Information Technology (IT) Sector</li> </ul>	<p>1. Students will be able to understand the application of Cost Accounting Standards.</p> <p>2. Learners will be able to understand Cost Management practices in the Agricultural and IT sectors</p>
4	<b>Cost Accounting Record Rules &amp; Cost Audit:</b>	<p>4.1 Introduction to cost accounting record u/s 148 of the companies Act 2013.</p> <p>4.2 Cost records and Verification of Cost Records</p> <p>4.3 Cost Audit – History, Meaning, applicability, Scope, objectives &amp; advantages of Cost Audit</p> <p>4.4 Cost auditor – Qualification, disqualification, rights, and duties.</p> <p>4.5 Preparation and Submission (XBRL) Cost Audit Report.</p>	<p>1. Learners will be able to understand the compliance about the preparation of Cost Accounting records U/S 148 of Companies Act 2013.</p> <p>2. Students will get exposure to details of Cost Audit and Role of a Cost Auditor</p>

### Teaching Methodology

Unit No.	Total Lectures	Innovative Methods to be used	Films Shows and AV Applications	Project	Expected Outcome
1	16	Variance analysis problems discussion.	PPT	The practice of problem-solving	Development of overall outlook of Standard Costing.
2.	12	Case Study	Videos	Group Discussion	Develop knowledge about Pricing and pricing strategies
3	10	Expert Lecture	YouTube clippings of	Discussion about recent changes in Cost Management in specific sectors.	Understand the basics of Cost Accounting Standards and recent changes in Cost Management

4.	10	Preparation of Charts	Collection and analysis of published Cost Audit Reports	Group discussion and Project-based learning	Conceptual understanding of Cost Records and Cost Audit Reports.
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### Method of Evaluation

Subject	Internal Evaluation	External Evaluation	Suggested Add-On Course
Unit I	Multiple Choice Questions, Written Test, Internal Examination & PPT based presentation, Orals, Assignments, Tutorials, etc.	SPPU	Visit industries and make a report on the visit.
Unit II			
Unit III			
Unit IV			

## References

Sr. No	Title of the Book	Author	Publisher	Place
1	Theory and Techniques of Cost Accounting.	B.L. Lall and G.L. Sharma	Himalaya Publishing House	New Delhi.
2	Strategic Cost Management and Performance Evaluation	Board of Studies, ICAI	ICAI	New Delhi
3	Advanced Cost Accounting	Dr. D. M. Gujrathi	Idol Publication	Pune
4	Advanced Cost Accounting	Dr.Kishor. M. Jagtap	Tech-Max Publication	Pune
5	Cost Accounting-Principles &Practices	Dr.M.N. Arora	Vikas Publishing House ,	New Delhi
6	Advanced Cost Accounting	S. P. Jain and K. L. Narang	Kalyani Publication	New Delhi

<b>7</b>	Cost Accounting-Principles & Practices	JawaharLal&SeemaShrivastawa	Tata Mcgraw Hill	New Delhi
<b>8</b>	Advanced Cost Accounting	N.K. Prasad	Book Syndicate Pvt. Ltd.	Kolkata
<b>9</b>	Cost Accounting	P. V. Rathnam and P. Lalitha	Kitab Mahal	Delhi
<b>10</b>	Practice in Advanced costing and Management Accounting.	Prof. Subhash Jagtap	Nirali Prakashan	Pune
<b>11</b>	Practical Costing.	R.K. Motwani	Pointer Publisher	Jaipur
<b>12</b>	Cost Accounting.	R.S.N. Pillai and V. Bhagavati	Sultan Chand and Sons	New Delhi.
<b>13</b>	Advanced Cost Accounting and Cost Systems	Ravi Kishor	Taxman's Allied Service Pvt. Ltd.	New Delhi



<b>14</b>	Cost Accounting, Theory and Problems,	S.N. Maheshwari and S.N. Mittal	Mahavir book Depot	New Delhi
<b>15</b>	Cost Accounting Principles and Practice.	S.P. Iyengar	Sultan Chand & Sons Accounting, Taxman's	New Delhi
<b>16</b>	Cost Audit and Management Audit.	V.K. Saxena and Vashista	Sultan Chand and Sons	New Delhi

### Web References

Sr. No	Lectures	Films	PPTs	Articles	Others
For all the units.	Guest Lectures by Field Persons such as working executives from industries and of Practicing Cost and Management	YouTube films showing working of different industries.	Relevant Power Point Presentations are available on all these topics.	Articles from the Professional Journals such as , The Management Accountant, The Chartered Accountant, The Chartered Secretary, The	<a href="https://icmai.in">https://icmai.in</a> <a href="http://www.globalcma.in">www.globalcma.in</a> <a href="http://eclm.unpune.ac.in">eclm.unpune.ac.in</a>

	Accountants.			Institute of Chartered Financial Analyst of India	<u>n</u>
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**Notes: The breakup of marks in the Examination will be as follows:**

- 50 % of the marks for Theory & 50 % of the marks for Practical Problems
- 1. Problems on Material and Labour Variances
- 2. Problems on Pricing decisions

#### **SUGGESTED AREAS FOR INTERNSHIP**

**Duration: 60 hours**

**Total Credits: 4**

**Nature of Internship: Compulsory**

**Guidelines: As per INTERNSHIP MANUAL of SPPU**

<b>Sr.No</b>	<b>Suggested areas for Internship</b>
1.	Inventory Management
2.	Printing Press.
3.	Food Processing.
4.	Travel and tourism Industry.
5.	Hospitals.
6.	Dairy Technology.
7.	Practicing Cost Accountant or Chartered Accountant.

8.	Courier Services.
9.	Real estate developers / contractors.
10.	Cost management in Educational Institution
11.	LPG cylinder distribution
12.	Supply chain IT sector
13.	Software Companies / Professionals
14	MSME micro, small, medium enterprise
15	Cargo Industry, Logistics,
16	Hotels( Lodging and Boarding)
17	Job Costing ( Engineering workshop, Interior decorators, painting etc)
18	Service centers (automobile, electronics, home appliances etc.)
19	Agriculture industry.
20	Agro tourism.
21	Sugar Industry.
22	MIS /SAP/ ERP maintenance of material and employee records through software
23	Preparation and presentation of Budget.
24	Purchase procedure and documentation.
25	Mess/ Canteen / Catering
26	Entertainment and Mass Media Industry
27	Departmental stores (Big Bazar, More, Reliance fresh, D Mart etc)
28	Bakery /Confectionery

**Subject teacher may initiate Internship Program in any of the above areas or any other appropriate area.**

Syllabus for **B. Com. Semester: - VI**  
Subject Name: - **Business Statistics - III**  
**Course code: - 366(F)**  
Credit 3

**Preamble to the syllabus:**

Tools and techniques learned in Statistics give a precise way of formulating and analyzing a problem and to make logical conclusions. Concepts and tools introduced in this course are useful to students for higher studies and career in any branch of Economics, Commerce and Management. Professionals working in these fields, wishing to upgrade their knowledge, will also benefit. The stress of the course will be on building the concepts and their applications.

In modern times, Statistics is viewed not as a mere device for collecting numerical data but as a means of developing some techniques for their handling and analysis and drawing valid inferences from them. Statistics provides tools for making decisions when conditions of uncertainty prevail. So it is very useful in various fields like agriculture, business, management, economics, finance, insurance, education, biotechnology and medical science etc.

**Depth of the Course – Basic Knowledge of Elementary Statistics**

**Objective of the Course**

- 1. To understand and Master the concepts, techniques & applications of Statistical Methods Operations Research.**
- 2. To develop the skills of solving real life problems using Statistical Methods and Operations Research.**
- 3. To make students to understand the art of applying statistical techniques to solve some real life problems.**
- 4. To gain knowledge of Statistical Computations.**

Unit No.	Unit Title	Contents	Purpose Skills to be developed
1	<b>CPM/PERT</b>	Meaning and scope, activity, event, node, network, path, critical path, slack, float (total, free, independent), forward pass and backward pass methods. Pessimistic, Most likely and Optimistic times in PERT, mean and variance for each activity, expected duration of project, probability of completion of project, Examples and problems.	1. To understand the concept CPM/PERT. 2. To apply techniques CPM/PERT methods to real life business problems.
2	<b>Simulation</b>	Meaning and scope, Advantages and disadvantages of simulations, Monte-Carlo Simulation, Examples and problems.	1. To understand the concept of simulation.

			2. To apply concept of simulation to real world problems.
3	<b>Queuing Theory</b>	Meaning, calling population, queue discipline, inter arrival rate, service rate, traffic intensity, single channel Poisson arrival with exponential service rate, average waiting time in i) queue and ii) system, average length of i) queue and ii) system, Examples and problems.	1. To understand the concept queuing theory. 2. To apply concept of queuing theory to real world problems.
4	<b>Application of Derivative in Business</b>	Algebraic Function: Demand function, Supply function, Cost function, Profit function, and Revenue function. Derivative and double derivative of some simple algebraic functions and its meaning in computation of maxima and minima of a function. Concept of average cost, marginal cost, variable cost and fixed cost, Market Equilibrium, Tax and Market Equilibrium. Concept of elasticity, elasticity of supply, elasticity of demand, cost elasticity. Maximization of revenue, minimization of cost, maximization of profit, effect of taxes and subsidies on profit, Examples and problems.	1. To understand the concept of derivatives. 2. To apply the concept of derivative to real world problems.

#### List of Practicals:

Sr. No.	Name of Experiment
1	CPM/PERT
2	Simulation Using Excel
3	Queuing Theory

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Expected Outcome
1	14	ICT	Students will be able to understand and apply the concept CPM/PERT to real life business problems.
2	10	ICT	Students will be able to understand and apply the concept of simulation solve real world business problems.
3	10	ICT	Students will be able to understand and apply the concept queuing theory to real world problems.
4	14	ICT	Students will be able to understand and apply the concept of derivatives to real world problems.

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30%	70%
Unit – II	30%	70%
Unit – III	30%	70%
Unit – IV	30%	70%
Total		

#### Notes: -

1. Internal evaluation is continuous assessment.
2. Internal evaluation shall have following components: -
  - a. At least one test of 20 marks involving objective questions of following type: - multiple choice, true or false, state definitions/concepts, one line answer etc.
  - b. At least one assignment of 05 marks.
  - c. If time and resources permit then there can be power point presentation of group or individual (this component is not compulsory).
  - d. Final score will be average score of all components.

**References:**

<b>Sr. No.</b>	<b>Title of the Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
<b>1</b>	<b>Operations Research</b>	<b>Harmdy A. Taha</b>	<b>Pearson India Ltd.</b>	<b>New Delhi</b>
<b>2</b>	<b>Operations Research</b>	<b>Kanti Swaroop, P. K. Gupta and Man Mohan</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>3</b>	<b>Business Mathematics</b>	<b>J. K. Sharma</b>	<b>Vikas Publishing House</b>	<b>New Delhi</b>
<b>4</b>	<b>Statistical Quality Control</b>	<b>D.C. Montgomery</b>	<b>John Wiley and Sons</b>	<b>New York</b>
<b>5</b>	<b>Fundamentals of Mathematical Statistics</b>	<b>S. C. Gupta and V. K. Kapoor</b>	<b>Sultan Chand and Sons</b>	<b>New Delhi</b>
<b>6</b>	<b>Fundamentals of Statistics</b>	<b>S. C. Gupta</b>	<b>Himalaya Publishing House</b>	<b>New Delhi</b>
<b>7</b>	<b>Operations Research</b>	<b>D. S. Hira and P. K. Gupta</b>	<b>S. Chand and Sons</b>	<b>New Delhi</b>

**Web reference for Semester V & VI**

1. [www.freestatistics.tk](http://www.freestatistics.tk)(National Statistical Agencies)
2. [www.psychstat.smsu.edu/sbk00.htm](http://www.psychstat.smsu.edu/sbk00.htm)(Onlinebook)
3. [www.bmj.bmjournals.com/collections/statsbk/index.shtml](http://www.bmj.bmjournals.com/collections/statsbk/index.shtml)
4. [www.statweb.calpoly.edu/bchance/stat-stuff.html](http://www.statweb.calpoly.edu/bchance/stat-stuff.html)
5. [www.amstat.org/publications/jse/jse-data-archive.html](http://www.amstat.org/publications/jse/jse-data-archive.html)(International journal on teaching and learning of statistics)
6. [www.amstat.org/publications/chance](http://www.amstat.org/publications/chance)(Chancemagazine)
7. [www.statsci.org/datasets.html](http://www.statsci.org/datasets.html)(Datasets)
8. [www.math.uah.edu/stat](http://www.math.uah.edu/stat)(Virtual laboratories in Statistics)
9. [www.amstat.org/publications/stats](http://www.amstat.org/publications/stats)(STATS : the magazine for students of Statistics)
10. [www.stat.ucla.edu/cases](http://www.stat.ucla.edu/cases)(Case studies in Statistics).
11. [www.statsoft.com](http://www.statsoft.com)

12. [www.statistics.com](http://www.statistics.com)
13. [www.indiastat.com](http://www.indiastat.com)
14. [www.unstat.un.org](http://www.unstat.un.org)
15. [www.stat.stanford.edu](http://www.stat.stanford.edu)
16. [www.statpages.net](http://www.statpages.net)
17. [www.wto.org](http://www.wto.org)
18. [www.censusindia.gov.in](http://www.censusindia.gov.in)
19. [www.mospi.nic.in](http://www.mospi.nic.in)
20. [www.statisticsofindia.in](http://www.statisticsofindia.in)
21. <https://swayam.gov.in/>
22. <https://www.coursera.org/in>



## Revised syllabi (2019Pattern) for three years B. Com. Degree course (CBCS)

Semester : VI (T. Y. B. Com)

Course Code : 366 (g)

Subject : Business Entrepreneurship (Special Paper-III)

Total Credits: - 04 (Theory 03 Internship 01=04)

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### Preamble:

Its goal is to teach students how to think like entrepreneurs or how to establish their own business in the future. Social Entrepreneurship, MSME and Family Business, and Innovation and Creativity are just a few of the disciplines covered in this curriculum. The programme examines a variety of viewpoints on entrepreneurship.

### Objectives of the Course:

- 1) To acquaint students how to establish connections, encourage communication and teamwork, foster innovation and creativity and building team bonds.
- 2) To develop the ability in students to tap personal strengths for preventing stress and achieving meaningful goals.
- 3) To develop the ability in students how to accept the responsibility of taking charge of your own levels of stress.
- 4) To identify theories of motivation and evaluate their applicability.
- 5) To study the students how design thinking is made for a digital world.

Unit No.	Unit Title	Contents	Skills to be developed
1	<b>Team Building in Entrepreneurship</b>	<b>Team in Entrepreneurship:</b> Meaning, Definition, Activities, Skills, Virtual Learning, Corporate Training, Digital Team, Challenges and Application to Team Building.	1. To understand the concept Team and significance of team in achievement of organizational objectives. 2. To understand the concept of digital team and how it saves the resources of organization in entrepreneurship. 3. To explain the concept team building and how it is essential

		Team V/s Group, Types of Team, Creating High Performance Team, Managing Team	<p>in performing task in entrepreneurship.</p> <p>4. To equip the students with the difference between team and group, and how team enhances its performance w.r.t. achieving organizational objectives.</p> <p>5. To identify ambiguities and confusions festering in each other and take proactive steps to overcome them.</p>
2	<b>Stress and Conflict Management in Entrepreneurship</b>	<p><b>Stress in Entrepreneurship:</b> Introduction, Meaning, Definition, Nature, Characteristics, Types, Causes of Stress in Entrepreneurship. Sources and Consequences of Stress, Stress Management- Personal and Organizational Approach Entrepreneurship. Measures to reduce stress in the workplace.</p> <p><b>Conflict Management in Entrepreneurship:</b> Meaning, Definition, Nature, Characteristics, Types of Conflict Management in Entrepreneurship, Causes of Conflicts in Entrepreneurship, Stress Factors Influencing on Conflict Management in Entrepreneurship, Strategies of Conflict Management in Entrepreneurship, Theories of Conflict Management.</p>	<p>1. To understand and to recognize the stressors and signs or causes of stress in work place.</p> <p>2. To recognize the cognitive components of stress, especially the effects of one's automatic thoughts and internal dialogue on appraisal of stressors.</p> <p>3. To learn various relaxation methods to reduce stress.</p> <p>4. To understand the theoretical and practical elements on organizational culture, business communication, the main characteristics and reasons of conflicts in organizations, and stress management.</p> <p>5. To recognize the nature of conflict and its impact on interpersonal relationships and organizations.</p> <p>6. To demonstrate the role of communication in generating productive conflict outcomes and to use communication skills effectively in a range of specific conflict situations.</p> <p>7. To effectively utilize and apply conflict intervention strategies such as coaching, negotiation, mediation, and system design in the management and resolution of conflict.</p> <p>8. To integrate and appropriately apply a broad range of theoretical concepts, processes and methodologies in analyzing, managing and resolving conflicts relevant to their study.</p>

3	<b>Motivation for Entrepreneurs</b>	<p><b>Motivation:</b> Motivation at Work Place- Meaning, Definition, Need and Types of Motivation For Entrepreneurs, Techniques of Motivation, Motivational Theories, Motivation In Covid-19 Crises For Entrepreneurs. Job Description, Job Analysis, Management By Objectives (MBO), Job Rotation, Job Enrichment, Job Enlargement, Employee Involvement Programme In Entrepreneurship.</p>	<ol style="list-style-type: none"> <li>1. To understand the term motivation in entrepreneurship and appreciate different views of how people are motivated.</li> <li>2. To understand how to apply different theories to an individual's motivation.</li> <li>3. To initiate and accomplish entrepreneurial goals in order to become successful business managers.</li> <li>4. To familiarize students about the different motivation theories.</li> <li>5. To understand how employee motivation is key to company success during Covid crises.</li> <li>6. To familiarize with the new concepts in motivation.</li> </ol>
4	<b>Digital Marketing for Entrepreneurship</b>	<p><b>Digital Marketing:</b> Concept, Meaning, Definition, Significance For Entrepreneurs, Types Of Digital Marketing, Role Of Digital Marketing In Entrepreneurship, Issues In Digital Marketing, The New 4 P's Of Digital Marketing, Key Elements Of Digital Marketing, Ways To Become The Best Digital Marketer, Future Scope For Digital Marketing, Role Of Covid-19 In Digital Marketing For Enhancing Entrepreneurship.</p>	<ol style="list-style-type: none"> <li>1. To analyze the convergence of marketing, operations, and human resources in real-time delivery.</li> <li>2. To have an idea of how to demonstrate cognitive knowledge of the skills required in conducting online research and research on online markets, as well as in identifying, assessing and selecting digital market opportunities.</li> <li>3. To explain emerging trends in digital marketing and critically assess the use of digital marketing tools by applying relevant marketing theories and frameworks.</li> <li>4. To investigate and evaluate issues in adapting to globalize markets those are constantly changing and increasingly networked.</li> <li>5. To understand the importance of conversion and working with digital relationship marketing.</li> <li>6. To analyze cross-cultural and ethical issues in globalised digital markets.</li> </ol>

### Teaching Methodology:

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
1	12	Team building games, exercises, activities and quizzes also warm up meetings, improve training, and liven up conferences.	Related Videos and PPTs	Asked students to participate in activities and prepare detailed report with case studies.	To Recognize Strengths and Weaknesses, Problem Solving Skills. To Enhances Creativity, Increased Confidence, Team work.
2	12	Actually teach the students how to recognize and effectively manage stress.	Related Videos and PPTs	Assign small projects (Stress & Conflict Specific) to students in individual or group research.	To understand the list and describe common stressors, stress and conflict, types of business conflict, managing conflict, consequences of conflict.
3	12	Interactive/participative, content-focused, learner-centered methods to be used to teach motivation	Motivational videos or CDs of entrepreneurs and enterprises	Allow students to choose specific tasks or assignments for themselves, where possible, because their choices are more likely than usual to reflect prior personal interests, and hence be motivated more intrinsically than usual.	To identify different motivational theories and evaluate motivational strategies used in a variety of organizational settings.
4	12	To show students the creative possibilities of content marketing. Experiential learning through digital marketing simulations.	Interviews of consumers, customers, PPTs	Assign small projects in individual or in group.	To practically experience and study the digital marketing.

**Method of Evaluation:**

Subject	Internal Evaluation	External Evaluation	Suggested Add-on Course
Unit- I	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	Certificate Course on: Innovation, Management and Entrepreneurship
Unit-II	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-III	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	
Unit-IV	Attendance, Continuous Assessment Test, Assignment /Quiz/Course project, Seminar and Discussion	As per University norms.	

**References:**

- 1) Business Environment, Francis Cherunilam, Himalaya Publishing House, New Delhi.
- 2) Entrepreneurship Development, Khanna S.S, S. Chand, New Delhi.
- 3) Entrepreneurship Development, Gupta, Shrinivasan, S. Chand, New Delhi
- 4) Dynamics of Entrepreneurship, Desai Vasant, Himalaya Publishing House, New Delhi
- 5) Indian Economy, Ruddar Datt, K.P.M. Sundharam, S. Chand, New Delhi
- 6) THE ENTREPRENEUR MIND, KEVIN D. JOHNSON, JOHNSON MEDIA INC.
- 7) THE BEGINNER ENTREPRENEUR, ANGELA JENKINS, INNOVATIVE THINKING PUBLISHING
- 8) The Lean Startup, ERIC RIES, Random House Audio
- 9) Udyog, Udyog Sanchalaya, Mumbai
- 10) Vyawasaya Udyojagata, Dr. S. L. Shiragave, Success Publication, Pune

## **List of Industries/Institutions for Internship Programme:**

### **Business Entrepreneurship Special Paper (Special Paper-II AND Special Paper III)**

- 1) Retail Trade
- 2) Corporate sector- Local Units in nearby MIDC/ Industrial Area.
- 3) Banking Sector
- 4) Insurance Sector
- 5) Financial Institutions
- 6) Public Sectors Organization e.g. MSEB, Railway, Bus etc
- 7) Agro Tourism Industry
- 8) Hospitality Industry
- 9) Textile Industry
- 10) Automobile Industry
- 11) Pharmaceutical Industry
- 12) Cement Industry
- 13) Steel Industry
- 14) Process Industries
- 15) Telecommunication Industry
- 16) Engineering and Capital Goods Industry
- 17) Logistics
- 18) Print media
- 19) Social Media Consultant

- 20) Project Management Services
- 21) Event or Party Planning Firm
- 22) Catering Services
- 23) Crafts Seller Firms
- 24) Local Tour Consultant Firms
- 25) Interior Designer Services
- 26) Makeup artist services
- 27) Repair computers or phones firms
- 28) Digital marketing
- 29) Hotels and restaurants
- 30) Placement and Management Consultancy Services.
- 31) Healthcare Industry
- 32) Auto Repair, Services and Garages
- 33) Industrial Testing Labs
- 34) Small Workshop
- 35) Assembling Business under SEZ project
- 36) Press tools
- 37) Businesses Registered under MSME
- 38) Any other industry in consultation with subject teacher

**For more details of Internship please refer Internship [Programme Manual](#)**

**Revised Syllabi (2019Pattern) for T.Y. B. Com. Degree course (CBCS)**  
**Semester - VI**  
**SPECIAL ELECTIVE COURSE (Special Course Paper – III)**  
**Marketing Management \_Course Code: 366(H)**

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**Objectives of the Course:**

1. To introduce the concept of Marketing of Service.
2. To provide the students the knowledge of Creative Advertisements.
3. To acquaint the students to various social media marketing.
4. To make the student understand the technique and process of Marketing Control and Audit.
5. To enable the students to apply this knowledge in practicality by enhancing their skills in the field of advertising.

Unit No	Unit Title	Contents	Proposed Skills to be developed
1	<b>Service Marketing</b>	<b>Introduction</b> - Meaning, Definition, Characteristics, Components, B2B Services and B2C Services, Importance of Services, 7P's concept of Service Marketing, Challenges of Service Marketing.	<ul style="list-style-type: none"> <li>To impart knowledge about the concept Service Marketing.</li> </ul>
2	<b>Creative Advertisements</b>	<b>Introduction</b> to Typography, Principles of Design, Setting Advertising, Developing Advertising Strategy, Introduction to copy writing, Message, Making Radio Commercials, Television Advertising	<ul style="list-style-type: none"> <li>The objective is to make students understand the art and craft of creating advertisements for various media.</li> </ul>
3	<b>Introduction to Social Media Marketing</b>	<b>Introduction</b> -Meaning , Importance , Myths about Social Media Marketing, Brief History, Characteristics of Social Media Marketer, Various Social Media Marketing Careers in Social media marketing	<ul style="list-style-type: none"> <li>The objective is to introduce various Social Media Marketing.</li> </ul>



4	<b>Marketing Control and Audit</b>	<b>Marketing Control</b> -Meaning and Definition, objectives of Marketing Control, Benefits of Marketing Control, essential of an effective Marketing Control System, Techniques of Marketing Control, Process of Marketing Control, <b>Marketing Audit</b> – Meaning, characteristics, objectives, process of Marketing Audit.	<ul style="list-style-type: none"> <li>● Conceptual Clarity of Marketing Control.</li> <li>● To impart knowledge about Marketing Audit.</li> </ul>
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### Teaching Methodology:

Topic No.	Total Lectures	Innovative Methods to be used	Film shows and AV Applications	Expected Outcome
1	12	Power Point Presentation, Survey Analysis, Problem-solving based learning.	Short Film, AVA Relevant videos, Consortium for Educational Communication (CEC) E-Content	Student will understand the challenges of Service Marketing.
2	12	Power Point Presentation, Group Discussion, Survey Analysis	Short Film, AVA Relevant videos, Consortium for Educational Communication (CEC) E-Content	Students will understand various Creative Advertisements.
3	12	Power Point Presentation, Group Discussion, Survey	Short Film, AVA Relevant videos, Consortium for	Students will understand changing role of advertisement.

		Analysis Feld visit	Educational Communication (CEC) E-Content	
4	12	Group Discussion, Quiz, Poster Presentation	Short Film, AVA  Relevant videos, Consortium for Educational Communication (CEC) E-Content	Students will understand Marketing Control Technique and Audit Process.

### Methods of Evaluation:

Topic No	Internal Evaluation	External Evaluation	Suggested Add on Course
1	Quiz, Project, Group Discussion	Practical, Descriptive Questions, Quiz	Certificate Course in Role of Service Marketing.
2	Quiz, Practical, Presentation	Practical, Descriptive Questions, Quiz	Short Course in Creative Advertisements.
3	Quiz, Group Discussion, Project.	Practical, Descriptive Questions, Quiz	Certificate Course in any Social Media Marketing.
4	Quiz, Presentation, Group Discussion, Practical	Practical, Descriptive Questions, Quiz	Short Course in Marketing Audit.

**References:**

<b>Sr. No.</b>	<b>Title of the Book</b>	<b>Author/s</b>	<b>Publication</b>	<b>Place</b>
<b>1</b>	A framework for marketing management	Philip Kotler	Pearson Publication	New Delhi
<b>2</b>	Marketing Management	Rajan Saxena	McGraw Hill Education	New Delhi
<b>3</b>	Principles of Marketing	Philip Kotler	Pearson Publication	New Delhi
<b>4</b>	Advertising Management	Rajiv Batra	Pearson Publication	New Delhi
<b>5</b>	Marketing Management	V. S. Ramaswamy & S. Namakumari	Macmillan Publication	Noida

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**Savitribai Phule Pune University, Pune**  
**Third Year, B.Com.**  
**Revised Syllabi for Three Years B. Com. Degree Course**  
**(CBCS-2019 Pattern) (w.e.f. 2021-22)**

**Semester - VI Subject: Agricultural and Industrial Economics III Paper- III**

**Course Code: 366 (i)**

**Total Credits: 4**

**Objectives:**

1. To understand the Agricultural Policy Framework in India
2. To impart adequate knowledge about the Agricultural Price Policy in India.
3. To understand the concept of Industrial Imbalance.
4. To acquaint the learner with various Industrial Legislations

**Depth of the program – Fundamental Knowledge**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>	<b>Purpose Skills to be Developed</b>
<b>1</b>	<b>Agricultural Policy Framework in India</b>	1.1 Need for Sound Agricultural Policies 1.2 Agricultural Policy and Programmes under Planning Periods 1.3 Need for Policy Intervention – Productivity, Equity and Sustainability	<ul style="list-style-type: none"> <li>▪ To understand the need for sound Agricultural policy in India.</li> <li>▪ To understand the Policy on Agrarian Reforms.</li> <li>▪ To understand the policy on Agrarian Reforms.</li> </ul>
<b>2</b>	<b>Agricultural Price Policy</b>	2.1 Introduction and Need of Agricultural Price Policy 2.2 Concept of Minimum Support Price and Procurement Price. 2.3 Cost Concepts of Commission for Agricultural Cost and Price 2.4 Role of CACP in Agricultural Cost and Price determination	<ul style="list-style-type: none"> <li>▪ To understand the need and role of Agricultural Price policy</li> <li>▪ To understand the Policy on Agrarian Reforms.</li> <li>▪ To understand the policy on Agrarian Reforms.</li> <li>▪ To make the students know about</li> </ul>

		2.5 Critical Evaluation of Market Intervention Schemes	various reforms in Agricultural Produce Marketing Committee.
<b>3</b>	<b>Industrial Imbalance</b>	3.1 Meaning of Regional Industrial Imbalance. 3.2 Need for balanced the Regional Industrial Development 3.3 Causes of Regional Industrial Imbalance 3.4 Remedial Measures for balanced regional development	<ul style="list-style-type: none"> <li>▪ To understand the meaning of Industrial Imbalance and the Need for balanced regional Industrial Development.</li> <li>▪ To make the students know about causes of Industrial Imbalance.</li> </ul>
<b>4</b>	<b>Industrial Legislations</b>	4.1 Need of Industrial Legislations 4.2 Legislations Relating to Wages and Benefits (Only broad features) 4.2.1 Payment of Wages Act, 1936. 4.2.2 Minimum Wages Act, 1948, 4.2.3. Payment of Bonus Act, 1965 4.3 Legislations Concerning with Industrial Relations (only broad features) 4.3.1 Industrial Disputes Act, 1947, 4.3.2 The Trade Unions (Amendments) Act, 2001, 4.3.3 The Sexual Harassment at the Workplace (Prevention, Prohibition and Redressal) Act, 2013 4.4.Legislations Relating to Environment and Safety (Only broad features) 4.4.1 The National Green Tribunal Act, 2010 4.4.2 The Air (Prevention and Control of Pollution) Act, 1981 4.4.3The Water (Prevention and Control of Pollution) Act, 1974.	<ul style="list-style-type: none"> <li>▪ To understand the various industrial Legislations regarding Employment, Wage and Benefits, Industrial Relations, Environment and Safety.</li> </ul>

**Teaching Methodology:**

<b>Topic No.</b>	<b>Total Lectures</b>	<b>Innovative methods to be used</b>	<b>Film shows and AV Applications</b>	<b>Project</b>	<b>Expected Outcome After completing this topic, the student will be able to understand</b>
<b>1</b>	<b>12</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>Make a project on Important Agricultural Policies in India.</li> </ul>	<ul style="list-style-type: none"> <li>Need for sound Agricultural Policies</li> <li>Agricultural Policy and Programmes under Planning Periods</li> <li>Policy on Agrarian Reforms: Tenancy Reform, Ceiling of Agricultural Landholdings, Impact of Land Reforms on Farming Community,</li> <li>Need for Policy Intervention – Productivity, Equity and Sustainability,</li> </ul>
<b>2</b>	<b>12</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>Understand Fixation of Minimum Support Price in India.</li> </ul>	<ul style="list-style-type: none"> <li>Introduction and Need of Agricultural Price Policy</li> <li>Concept of MSP &amp; Cost Concepts of Commission for Agricultural Cost and Price</li> <li>Role of CACP in Agricultural Cost and Price determination</li> <li>Market Intervention Schemes and Governments</li> </ul>
<b>3</b>	<b>12</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>Identify the Less developed Areas in District and Find the causes of less Development</li> </ul>	3.1 Meaning of Industrial Imbalance. 3.2 Need for balanced the Regional Industrial Development 3.3 Causes of Industrial Imbalance and Remedial Measures
<b>4</b>	<b>12</b>	Lecture, PPT/ Group Discussion, Library, Problem-solving based learning, Case study, Jigsaw reading, Practical based learning	Relevant videos, Consortium for Educational Communication- SWF E-Content	<ul style="list-style-type: none"> <li>List the benefits and Need of Industrial Legislation in India.</li> </ul>	4.1 Need of Industrial Legislations 4.1 Industrial Employment Legislations 4.2 Legislations Relating to Wages and Benefits 4.3 Legislations Concerning Industrial Relations 4.4. Legislations Relating to Environment and Safety

### **Recommended Books:**

1. Acharya and Agarwal, 1987, Agricultural Marketing in India, Oxford & IBH Publishing Company.
2. Gardner, B.L. and G.C. Rausser (2001), Handbook of Agricultural Economics, Vol. I., Elsevier.
4. Misra S.K. & V.K. Puri, (2017) Indian Economy, Himalaya Publication house Mumbai.
5. Bhalla, G. S. and Singh G., 2001, Indian Agriculture: Four Decades of Development, Sage Publications.
7. Kavimandan Vijay, (2009) Krushi Arthshastra, Shri Mangesh Prakashan, Nagpur.
8. Gardner B.L. & Rausser G.C. (2001). Handbook of Agricultural Economics. Vol. I. Agricultural Production. Elsevier
9. Kavimandan Vijay, Krushi Arthshastra.
6. Ramesh Singh, Indian Economy, Tata Mc-Graw Hill, Publication
7. Annual Reports, Department of Agriculture, Govt. of India
8. Agricultural Statistics at a Glance 2019, Directorate of Economics and Statistics, Ministry of Agriculture, Government of India, New Delhi.

### **Web reference**

- 1) <https://maitri.mahaonline.gov.in/PDF/Maharashtra%20New%20Industrial%20Policy-2019.pdf>
- 2) <https://eands.dacnet.nic.in/PDF/At%20a%20Glance%202019%20Eng.pdf>
- 3) <https://www.youtube.com/user/cecedusat>
- 4) <https://www.swayamprabha.gov.in/>  
[http://14.139.13.96:8080/lectures.aspx?pno=Paper05\(O\)](http://14.139.13.96:8080/lectures.aspx?pno=Paper05(O)) -UGC CEC E Contain on Agricultural Economics  
[http://14.139.13.96:8080/lectures.aspx?pno=Paper06\(O\)](http://14.139.13.96:8080/lectures.aspx?pno=Paper06(O)) -UGC CEC E Contain on Industrial Economics

**Savitribai Phule Pune University**  
**Faculty of Commerce & Management**  
**T Y B Com (Semester VI)**  
**(Choice Based Credit System)**

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**Revised Syllabus (2019 Pattern)**

**SPECIAL ELECTIVE COURSE – I**

**Course Code: 366 (j)**

**Subject: Defence budgeting finance and Management special paper - III**

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**Total credits:**

**Objectives:**

1. Understanding the importance of Defence Budget
2. To know the latest development of Indian Defence Industry.
3. To know the concept financial management regarding defence.
4. Understanding Defence Expenditure.

<b>Unit No.</b>	<b>Topic</b>	<b>No. of lectures</b>	<b>Teaching Method</b>	<b>Proposed Skill to be Developed</b>
<b>1</b>	<b>Defence budgeting</b> A) Budget as Instrument of financial Direction & control B) Ingredients of Budgeting C) Defence budgeting-it cost Effectiveness	<b>12</b>	Lecture, Group Discussion, Library work, Assignment, Field visit	.Understanding how the defence Budget is used as instrument of financial direction & Control.



<b>2</b>	<b>Development of Indian defence Industry</b> <b>A)</b> Indian Defence Industry : A Historical overview <b>B)</b> Policy changes in Defence Industry <b>C)</b> India's offset Policy to encourage domestic production <b>D)</b> Growth opportunities in the Indian Defence Industry	<b>12</b>	Lecture, Group Discussion, Library work, Assignment, Field visit	Understanding the development of Indian Defence Industry and growth opportunities in the Indian defence industry.
<b>3.</b>	<b>Financial management</b> <b>A)</b> Purpose, planning, control & need. <b>B)</b> Salient features of India's Economic system	<b>12</b>	Lecture, Group Discussion, Library work, Assignment, Field visit	Understanding of propose, planning control, need and of defence financial management.
<b>4</b>	<b>Defence Expenditure Trends</b> <b>A)</b> Defence Expenditure as a production of the GDP <b>B)</b> Calculating Defence Expenditure <b>C)</b> Characteristics of defence Spending	<b>12</b>	Lecture, Group Discussion, Library work, Assignment, Field visit	Understanding Defence Expenditure proportion with GDP & know the calculating system of defence Expenditure & also characteristics of Defence Expenditure.

#### Reference:

- 1) Raju G. C. Thomas (1978), 'The Defense of India: A Budgetary perspective', MacMillan Publication, New Delhi.
- 2) Subramanyam K. (1991), 'India's security perspective – Policy and Planning, Lancer books, New Delhi.
- 3) Nanda Ravi (1991), 'National Security Perspective, policy planning', Lancer Books, New Delhi.
- 4) Khanna D. D. and Malhotra P N. (1993), 'Defense vs Development: A Case study of India', Indus publication company, New Delhi.
- 5) Kennedy Gavin (1983), 'Defense Economics', Gerald Duckworth & Co. Ltd.

- 6) Ghosh Amiya (1996), 'India's Defense Budget & Expenditure Management in Wider Context, Lancer Publication and Span Tech, Delhi.
- 7) Dutta Meena and Sharma Jai Narayan, 'Defence Economics', Deep and Deep Publication, New Delhi.
- 8) Deger s. & Sen S. (1986), 'Military Expenditure in the Third World countries: The Economic effects', Routlet & Kegan Paul.
- 9) S. Sandeep (col retd), 'Funding for Defence & Development', Sumit Enterprises, New Delhi.
- 10) Annual report, Ministry of Defence, government of India.
- 11) Report of the finance Commission, government of India.

**TYBCOM**  
**SPECIAL ELECTIVE COURSE – VI**  
**Subject: INSURANCE, TRANSPORT AND TOURISM - II (TOURISM)**  
**Special Paper-III**

**Course Code: 366 (k)**

**Objectives:**

1. To acquaint students with the tour package
2. To create awareness about different types of tour operator.
3. To make the students aware about pre-tour preparations.
4. To aware the students about the management of tour.

<b>Unit No.</b>	<b>Topic</b>	<b>No. of Lectures</b>	<b>Teaching Method</b>	<b>Proposed Skills to bedveloped</b>
<b>1.</b>	<b>Tour Package</b> 1.1 Meaning of Tour Package 1.2 Significances of Tour Package 1.3 Types of Tour Packages 1.4 Components of Tour Package 1.5 Factor Affecting the Tour Package Formulation 1.6 Tour Package Design and Selection Process	12	Lecture, PPT, Group Discussion, Library Work, Assignments	Understanding the the concept of tour package
<b>2.</b>	<b>Tour marketing</b> 2.1 Tour brochure 2.2 Market segmentation and target market 2.3 Tourist buying behavior and the role of tour operators 2.4 Image, branding and positioning 2.5 Distribution system 2.6 Career in tour marketing	12	Lecture, PPT, Group Discussion, Library Work, Panel Discussion, Study Visit to Travel Agency	Understanding the tour marketing and role of tour operator
<b>3.</b>	<b>Pre-tour Preparations</b> 3.1 Tour booking and administration 3.2 Travel documents	12	Lecture, PPT, Group Discussion, Library Work,	Understanding the Pre-tour preparations

	3.3 Tour manager briefing 3.4 Pre-departure meeting			
<b>4.</b>	<b>Managing the Tour</b> 4.1 Arrival procedures 4.2 Handling emergencies 4.3 Post-tour activities 4.4 Tour guiding 4.5 Need of quality and customer satisfaction	12	Lecture, PPT, Group Discussion, Library Work, Assignments	Understanding the Management of tour
		<b>48</b>		

### References:

1. Bezbaruah, M.P. (1999), 'Indian Tourism beyond the Millennium', Gyan Publication, New Delhi,
2. Bhatia A.K., (2012), 'Travel Agency and Tour Operations', Sterling Publications, New Delhi.
3. Bull, A. (2095), 'The Economics of Travel and Tourism', Longman: UK.
4. Chand, M., (2007), 'Travel Agency Management: An Introductory Text', Anmol Publication Pvt. Ltd., New Delhi.
5. Dileep M.R., (2019), 'Tourism, Transport and Travel Management', Routledge New York
6. Goeldner, R and Ritchie. B., (2011), 'Tourism: Practises, Principles and Philosphies', John
7. Holloway, J.C.,and Claire Humphreys (2016), 'The Business of Tourism', Pearson.
8. Jagmohan Negi (2005), 'Travel Agency Operations and Concepts and Principles', Kanishka, New Delhi.
9. Mill and Morrison- (2002), 'The Tourism System' Kendall/Hunt Pub.
10. Murphy G. J.(1972, ) 'Transport and Distribution', Random House Business Books
11. Negi J., (2006), 'Travel Agency and Tour Operations: Concepts and Principles' Kanishka, New Delhi.
12. Singh S. P. (2006), 'Travel Tourism Management' , ABD Publishers;

## Savitribai Phule Pune University, Pune (T.Y. B.Com.)

### Computer Programming and Application Special Paper III

Course Code -: 366 – L

#### Subject Name -: Software Engineering- (II).

**Objective:** To understand the different system concepts used in Software Engineering.

To learn the different types applications of Software Engineering.

To know the facts about Software Development

Unit No	Name Of Topic	Number of Lectures	Reference Book
5	<b>Analysis and Design Tools</b> Entity-Relationship Diagrams, Decision Tree and Decision Table, Data Flow Diagrams (DFD), Data Dictionary Elements of DD, Advantage of DD, Pseudo code, Input and Output Design, CASE STUDIES (Based on Above Topic solve min.5 case studies)	16	Book1, Book2
6	<b>Structured System Design</b> Modules Concepts and Types of Modules Structured Chart, Qualities of Good Design, Coupling, Types of Coupling, Cohesion, Types of Cohesion	14	Book1 and Book2
7	<b>Software Testing</b> Definition, Test characteristics, Types of testing, Black-Box Testing, White-Box Testing, Unit testing, Integration testing Validation, Verification, Testing Tools Software risk, Risk identification, Risk projection	10	Book1 and Book2

8	<b>Designing And Document Case Studies</b> CASE STUDIES (Based on Above Topic solve E Commerce Case Studies) Introduction Feasibility Study Fact Finding Techniques Designing (E-R Diagram & Data Flow Diagram) Screen Layout Designing	08	Book1
<b>Total Lectures</b>		<b>48</b>	

### Teaching methodology

Topic No.	Total Lectures	Innovative methods to be used	Film shows and AV Applications	Project	Expected Outcome
Unit – I	16	Use ICT or presentation on Analysis and Design Tools	U–tube Tutorial on Analysis and Design Tools	-	Familiar with Analysis and Design Tools
Unit – II	14	Use ICT or presentation on Structured System Design	U–tube Tutorial Structured System Design		Familiar with Structured System Design

Unit – III	10	Use ICT or presentation on Software Testing	U–tube Tutorial Software Testing		Familiar with Software Testing
Unit – IV	8	Use ICT or presentation on Designing And Document Case Studies	U–tube Tutorial Designing And Document Case Studies	Design and Documentation of CASE STUDIES (Based on Above Topic solve E Commerce Case Studies)-	Familiar with Complete Case study

### Method of Evaluation

Subject	Internal Evaluation	External Evaluation
Unit – I	30	70
Unit – II	30	70
Unit – III	30	70
Unit – IV	30	70

### Guidelines for Examination:

- [1]. Term End Exam (30 Marks):
- [2]. To be conducted by college as per rules provided by University of Pune. Semester Exam 70 Marks):
- [3]. To be conducted by University of Pune at the end of the academic year.
- [4]. Passing marks for the course are 40 (Out of which **minimum 32** marks are compulsory in Semester Examination).

### Recommended Book

1. Software Engineering: A Practitioner's Approach By Roger S. Pressman and Bruce Maxim McGraw-Hill Higher International; ISBN-10: 1259872971; ISBN-13: 978- 1259872976, 9 th Edition
2. Software Engineering (10th Edition) by Ian Sommerville Pearson; ISBN-10: 0133943038; ISBN-13: 978-0133943030 (04/15)
3. System Analysis, Design and Introduction to Software Engineering (SADSE) - S. Parthsarthy, B.W. Khalkar
4. Analysis and Design of Information Systems (Second Edition) - James A. Senn, McGraw Hill
5. System Analysis and Design- Elias Awad, Galgotia Publication, Second Edition
6. Fundamentals of Software Engineering- Rajib Mall, PHI Publication, Fourth Edition